

NORTHFIELD PARK DISTRICT

PARK BOARD OF COMMISSIONERS

MONTHLY MEETING

MONDAY, MAY 23, 2011



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MAY 23, 2011
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. Commissioner Oath of Office
 - b. Officer and Committee Appointments
 - c. 2011-2012 Official Meeting Dates
 - d. Identity Theft Policy Ordinance # 05-23-11-01
 - e. Northview Bank & Trust Check Authorization Resolution #05-23-11-01
 - f. Northview Bank & Trust Check Authorization Resolution #05-23-11-02
 - g. Northview Bank & Trust Check Authorization Resolution #05-23-11-03
 - h. Informational Items
6. Willow Road Update
7. Consent Agenda
 - a. Approval of Board Meeting Minutes 4/25/11
 - b. Approval of Cash Expenditures for Month of April 2011 (copy for review will be available at the meeting).
8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
9. Adjournment

CORRESPONDENCE

DIRECTOR'S REPORT

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Kevin Coyle, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Kevin Coyle

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
23rd day of May, 2011.

George Alexoff, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Jennifer Trimble, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Jennifer Trimble

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
23rd day of May, 2011.

George Alexoff, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Dian O’Grady, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Dian O’Grady

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
23rd day of May, 2011.

George Alexoff, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Adelbert Spaan, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Adelbert Spaan

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
23rd day of May, 2011.

George Alexoff, Secretary

To: Board of Park Commissioners

From: George Alexoff

Subject: 2011-2012 Park Board of Commissioners Officers and Committee appointments.

Date: May 19, 2011

Each May the District formally approves officers and committee assignments for the District. Listed below are the recommended appointments.

2011-2012 Officers and Committee Appointments

President: Kevin Coyle
Vice President: Jennifer Trimble
Treasurer: Edward Morrell
Secretary: George Alexoff

Ad hoc Committee Members

Village Traffic: Brent Peterson
 Community Center: Donald Klein
 NSSRA Liaison: Jennifer Trimble

Administrative / Finance Committee

Chair: Brandon Koress
 Donald Klein
 Adelbert Spaan

Recreation / Parks Committee

Chair: Brent Peterson
 Buggie O`Grady
 Jennifer Trimble

Term Expires 5-13 (Length)	Term Expires 5-15 (Length)
Brandon Koress (4yrs)	Kevin Coyle (4yrs)
Donald Klein (4yrs)	Jennifer Trimble (4yrs)
Brent Peterson (4yrs)	Buggie O` Grady (4yrs)
	Adelbert Spaan (4yrs)

**Northfield Park District
Fiscal Year 2011/2012
Official Board of Park Commissioners' Meetings
Northfield Park District Community Center
6:30 p.m.**

Monday, July 25, 2011
(4th Monday)

Monday, August 22, 2011
(4th Monday)

Monday, September 26, 2011
(4th Monday)

Monday, October 24, 2011
(4th Monday)

Monday, November 28, 2011
(4th Monday)

Monday, December 12, 2011
(2nd Monday)

Monday, January 23, 2012
(4th Monday)

Monday, February 27, 2012
(4th Monday)

Monday, March 19, 2012
(3rd Monday)

Monday, April 23, 2012
(4th Monday)

Monday, May 21, 2012
(3rd Monday)

Monday, June 25, 2012
(4th Monday)

NORTHFIELD PARK DISTRICT

ORDINANCE NO. 05-23-11-01

An Ordinance Approving an Identity-Protection Policy

WHEREAS, the Illinois Identity Protection Act, 5 ILCS 179/1 *et seq.* (“Act”), requires the Northfield Park District (“District”) to draft, approve and implement an identity protection policy to ensure the confidentiality and integrity of Social Security Numbers that the District collects, maintains and uses: and

WHEREAS, the District’s Board of Park Commissioners (“Park Board”) has caused to be drafted for and on behalf of the District an identity protection policy in accordance with the Act, which is attached to and incorporated in this Ordinance as Exhibit 1 (“Identity Protection Policy”), and has determined that it is in the best interests of the Park District and in compliance with the Act, that the Identity Protection Policy be approved at this time;

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHFIELD PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The Park Board hereby finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance as if said preambles were fully set forth within this Section One.

SECTION TWO: The Park Board hereby approves the Identity Protection Policy attached to and incorporated in this Ordinance as Exhibit 1, and directs appropriate staff to take all actions necessary and desirable to implement said policy.

SECTION THREE: Any and all policies, resolutions or ordinances of the District which may conflict with this Ordinance are hereby repealed.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage as provided by law.

PASSED THIS 23rd day of May, 2011 by roll call vote as follows:

AYES:

NAYS:

ABSENT:

Kevin Coyle,
President, Board of Park Commissioners

ATTEST:

George Alexoff,
Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, and as such I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I further certify that the foregoing is a full, true and complete copy of an

ORDINANCE APPROVING AN IDENTITY PROTECTION POLICY

adopted at a duly called Regular Board Meeting of the Board of Park Commissioners of the Northfield Park District, held at 401 Wagner Road, Northfield, Illinois in said District at 6:30 p.m. on the 23rd day of May, 2011.

I do further certify that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at Northfield, Illinois, this 23rd day of May, 2011

George Alexoff,
Secretary, Board of Park Commissioners
Northfield Park District
Cook County, Illinois

EXHIBIT 1

NORTHFIELD PARK DISTRICT IDENTITY-PROTECTION POLICY

I. INTRODUCTION /PURPOSE OF POLICY

This Identity-Protection Policy is adopted pursuant to the Illinois Identity Protection Act, 5 ILCS 179/1 *et seq.* The Identity Protection Act requires local and State government agencies to draft, approve, and implement an identity-protection policy to ensure the confidentiality and integrity of social security numbers (SSNs) that these agencies collect, maintain, and use. It is important to safeguard SSNs against unauthorized access to protect against identity theft.

II. DEFINITIONS

The following words shall have the following meanings when used in this Policy.

“Act” means the Illinois Identity Protection Act, 5 ILCS 179/1 *et seq.*

“Board” means the Board of Park Commissioners of the District.

“District” means NORTHFIELD PARK DISTRICT.

“Person” means any individual in the employ of the District.

“Policy” means this Identity-Protection Policy.

“Publicly post” or “publicly display” means to intentionally communicate or otherwise intentionally make available to the general public.

“Redact” means to alter or truncate data so that none of the digits of a SSN are accessible as part of personal information.

“SSN(s)” means any social security number provided to an individual by the Social Security Administration.

“Statement of Purpose” means the statement of the purpose or purposes for which the District is collecting and using an individual’s SSN that the Act requires the District to provide when collecting a SSN or upon request by an individual. A Statement of Purpose for the District is attached to this Policy.

III. STATEMENT OF PURPOSE

The District shall provide an individual with a Statement of Purpose anytime an individual is asked to provide the District with his or her SSN or if an individual requests it.

IV. PROHIBITED ACTIVITIES

(a) Neither the District nor any Person may:

1. Publicly post or publicly display in any manner an individual’s SSN.
2. Print an individual’s SSN on any card required for the individual to access products or services provided by the District.
3. Require an individual to transmit a SSN over the Internet unless the connection is secure or the SSN is encrypted.

4. Print an individual's SSN on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service, electronic mail, or any similar method of delivery, unless State or federal law requires the SSN to be on the document to be mailed. Notwithstanding the foregoing, SSNs may be included in applications and forms sent by mail, including, but not limited to: (i) any material mailed in connection with the administration of the Unemployment Insurance Act; (ii) any material mailed in connection with any tax administered by the Department of Revenue; and (iii) documents sent as part of an application or enrollment process or to establish, amend, or terminate an account, contract, or policy or to confirm the accuracy of the SSN. A SSN that is permissibly mailed pursuant to this paragraph will not be printed, in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.
- (b) Except as otherwise provided in paragraph (c) below or unless otherwise provided in the Act, neither the District nor any Person may:
1. Collect, use, or disclose a SSN from an individual, unless: (i) required to do so under State or federal law, rules, or regulations, or the collection, use, or disclosure of the SSN is otherwise necessary for the performance of the District's duties and responsibilities; (ii) the need and purpose for the SSN is documented before collection of the SSN; and (iii) the SSN collected is relevant to the documented need and purpose.
 2. Require an individual to use his or her SSN to access an Internet website.
 3. Use the SSN for any purpose other than the purpose for which it was collected.
- (c) The prohibitions in paragraph (b) above do not apply in the following circumstances:
1. The disclosure of SSNs to agents, employees, contractors, or subcontractors of a governmental entity or disclosure by a governmental entity to another governmental entity or its agents, employees, contractors, or subcontractors if disclosure is necessary in order for the entity to perform its duties and responsibilities; and, if disclosing to a contractor or subcontractor, prior to such disclosure, the governmental entity first receives from the contractor or subcontractor a copy of the contractor's or subcontractor's policy that sets forth how the requirements imposed under this Act on a governmental entity to protect an individual's SSN will be achieved.
 2. The disclosure of SSNs pursuant to a court order, warrant, or subpoena.
 3. The collection, use, or disclosure of SSNs in order to ensure the safety of: State and local government employees; persons committed to correctional facilities, local jails, and other law-enforcement facilities or retention centers; wards of the State; and all persons working in or visiting a State or local government agency facility.
 4. The collection, use, or disclosure of SSNs for internal verification or administrative purposes.
 5. The disclosure of SSNs by a State agency to the District for the collection of delinquent child support or of any State debt or to the District to assist with an investigation or the prevention of fraud.
 6. The collection or use of SSNs to investigate or prevent fraud, to conduct background checks, to collect a debt, to obtain a credit report from a consumer reporting agency under the federal Fair Credit Reporting Act, to undertake any permissible purpose that is enumerated under the federal Gramm Leach Bliley Act, or to locate a missing person, a lost relative, or a person who is due a benefit, such as a pension benefit or an unclaimed property benefit.

V. COORDINATION WITH THE FREEDOM OF INFORMATION ACT AND OTHER LAWS

The District shall comply with the provisions of the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* and any other State law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's SSN. However, the District shall redact SSNs from the information or documents before allowing the public inspection or copying of the information or documents.

When collecting SSNs, the District shall request each SSN in a manner that makes the SSN easy to redact if required to be released as part of a public records request.

VI. LIMITED EMPLOYEE ACCESS TO SOCIAL SECURITY NUMBERS

Only employees who are required to use or handle information or documents that contain SSNs will have access. All employees who have access to SSNs shall first be trained to protect the confidentiality of SSNs. The training will include instructions on the proper handling of information that contains SSNs from the time of collection through destruction of the information.

VII. EMBEDDED SOCIAL SECURITY NUMBERS

Neither the District nor any Person shall encode or embed a SSN in or on a card or document, including but not limited to, using a bar code, chip, magnetic strip, RFID technology, or other technology, in place of removing the SSN as required by the Act and this Policy.

VIII. APPLICABILITY

If any provision of this Policy conflicts with any provision of the Act, the stricter of the two provisions shall prevail.

This Policy does not apply to:

1. the collection, use, or disclosure of a SSN as required by State or federal law, rule, or regulation;
or
2. documents that are recorded with a county recorder or required to be open to the public under a State or federal law, rule, or regulation, applicable case law, Supreme Court Rule, or the Constitution of the State of Illinois; provided, however, that the District shall redact the SSN from such document if such law, rule, or regulation permits.

IX. AVAILABILITY OF POLICY

The Policy shall be filed with the Board within 30 days of its approval. All District employees shall be advised of the existence of this Policy.

District employees who are required to use or handle information or documents that contain SSNs have been provided a copy of this Policy, which each shall maintain at all times. A copy of the Policy is available to all other employees and any member of the public by requesting a copy from: Northfield Park District, 401 Wagner Road, Northfield, IL 60093 Attention: George Alexoff, Phone 847-446-4428.

X. AMENDMENTS

This Policy may be amended by the District at any time. If the Policy is amended, the District shall file a written copy of the Policy, as amended, with the Board and shall also advise all District employees of the existence of the amended Policy. A copy of the amended Policy will be made available to District employees and the public as set forth in the preceding section above.

XI. VIOLATION

Violation of this Policy by any Person, intentionally or otherwise, shall be grounds for disciplinary action, up to and including termination of employment. Additionally, any Person who intentionally violates the prohibitions in Section IV of this Policy (Section 10 of the Act) shall be guilty of a Class B misdemeanor and/or such other penalties as now or hereafter provided for under the Act.

XII. EFFECTIVE DATE

This Policy becomes effective May 23, 2011.

ATTACHMENT

STATEMENT OF PURPOSE FOR COLLECTION OF SOCIAL SECURITY NUMBERS BY THE NORTHFIELD PARK DISTRICT

The Identity Protection Act, 5 ILCS 179/1 *et seq.*, and the Identity-Protection Policy of the NORTHFIELD PARK DISTRICT (“District”) require the District to provide an individual with a statement of the purpose or purposes for which the District is collecting and using the individual’s Social Security number (“SSN”) anytime an individual is asked to provide the District with his or her SSN or if an individual requests it. This Statement of Purpose is being provided to you because you have been asked by the District to provide your SSN or because you requested a copy of this statement.

Why do we collect your Social Security number?

You are being asked for your SSN for one or more of the following reasons:

- W-4 Form (Federal and State Tax Withholding)
- I-9 Employment Eligibility Verification
- Worker’s Compensation Claim (Form 45)
- Unemployment Insurance
- Wage Garnishments/Child Support
- Background Check Waiver
- IMRF Enrollment
- Insurance Enrollment and Change Form
- IMRF Disability/Retirement Claim
- W-2 (Wage and Tax Statement)
- W-9 Form (Request for Taxpayer ID Number)

What do we do with your Social Security number?

We will only use your SSN for the purpose for which it was collected.

We will not:

- Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
- Publicly post or publicly display your SSN;
- Print your SSN on any card required for you to access our services;
- Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
- Print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you [ADD ITEMS FROM SECTION IV(a)(4) IF APPLICABLE]. If mailed, your SSN will not be visible without opening the envelope in which it is contained.

Questions or Complaints about this Statement of Purpose

Write to the:

Northfield Park District, 401 Wagner Road, Northfield, IL 60093

Attention: George Alexoff, Director

To: Park Board of Commissioners
From: George Alexoff
Subject: Northview Bank & Trust Check Authorization Resolution`s
#05-23-11-01 (Checking)
#05-23-11-02 (Savings)
#05-23-11-03 (Petty Cash)

Date: May 19, 2011

Every two years when the District elects new Park Board of Commissioners we need to update and authorize Park Board of Commissioners to sign various financial accounts and take off those who are no longer commissioners.

Please make sure to bring you driver's license to the meeting.

CORPORATE AUTHORIZATION RESOLUTION

05-23-11-01

Northview Bank & Trust
 a branch of Northbrook Bank & Trust
 245 Waukegan Rd
 Northfield, IL 60093

By: Northfield Park District

401 Wagner Rd
 Northfield, IL 60093-2921

1 of 2

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, George Alexoff, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Illinois, Federal Employer I.D. Number 36-6009255, engaged in business under the trade name of Northfield Park District, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on 5-23-11 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>George D Alexoff</u>	X _____	X _____
B. <u>Kevin T Coyle</u>	X _____	X _____
C. <u>Edward L Morrell</u>	X _____	X _____
D. <u>Dian O'Grady</u>	X _____	X _____
E. <u>Jennifer Trimble</u>	X _____	X _____
F. <u>Donald Klein</u>	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	2
_____	(2) Open any deposit or share account(s) in the name of the Corporation.	2
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	2
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	2
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	2
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

Attest by One Other Officer _____

Secretary _____

CORPORATE AUTHORIZATION RESOLUTION

05-23-11-01

Northview Bank & Trust
a branch of Northbrook Bank & Trust
245 Waukegan Rd
Northfield, IL 60093

By: Northfield Park District

401 Wagner Rd
Northfield, IL 60093-2921

Cont.
2 of 2

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, George Alexoff, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Illinois, Federal Employer I.D. Number 36-6009255, engaged in business under the trade name of Northfield Park District, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Table with 3 columns: Name and Title or Position, Signature, Facsimile Signature (if used). Rows A-F with checkboxes for signature and facsimile signature.

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Table with 3 columns: Indicate A, B, C, D, E, and/or F; Description of Power; Indicate number of signatures required. Lists 7 powers with corresponding signature counts.

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on (date).

Attest by One Other Officer

Secretary

CORPORATE AUTHORIZATION RESOLUTION # 05-23-11-02

Northview Bank & Trust
 a branch of Northbrook Bank & Trust
 245 Waukegan Rd
 Northfield, IL 60093

By: Northfield Park District
 401 Wagner Rd
 Northfield, IL 60093-2921

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, George Alexoff, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Illinois, Federal Employer I.D. Number 36-6009255, engaged in business under the trade name of Northfield Park District, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on 05-23-11 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>George D Alexoff</u>	X _____	X _____
B. <u>Kevin T Coyle</u>	X _____	X _____
C. <u>Brandon Koress</u>	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A, B, C</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
<u>A, B, C</u>	(2) Open any deposit or share account(s) in the name of the Corporation.	<u>2</u>
<u>A, B, C</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>1</u>
<u>A, B, C</u>	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	<u>2</u>
<u>A, B, C</u>	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	<u>2</u>
<u>A</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>2</u>
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

Attest by One Other Officer _____

Secretary _____

CORPORATE AUTHORIZATION RESOLUTION

05-23-11-03

Northview Bank & Trust
 a branch of Northbrook Bank & Trust
 245 Waukegan Rd
 Northfield, IL 60093

By: Northfield Park District

 401 Wagner Rd
 Northfield, IL 60093-2921

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, George Alexoff, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Illinois, Federal Employer I.D. Number 36-6009255, engaged in business under the trade name of Northfield Park District, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on 5, 23-11 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>George D Alexoff</u>	X _____	X _____
B. <u>Kevin T Coyle</u>	X _____	X _____
C. _____	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A, B</u>	(1) Exercise all of the powers listed in this resolution.	_____
<u>A, B</u>	(2) Open any deposit or share account(s) in the name of the Corporation.	_____
<u>A, B</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
<u>A, B</u>	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
<u>A, B</u>	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
<u>A</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

Attest by One Other Officer _____

Secretary _____

RESOLUTIONS

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution.
(3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation.
(4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
(5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation.
(6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance.
(7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) This resolution is superseded by resolution dated _____

Comments:

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: May 19, 2011

Upcoming Board Meeting Dates:

Monday, June 27nd at 6:30 p.m. regular Park Board Meeting

Administrative Finance Meeting

Please bring your calendars so that we can schedule a meeting to review the proposed 2011-2012 budget.

Facility Usage Events

May 27th -29th Kenilworth – Winnetka Baseball Memorial Day Tournament @ Willow Park

June 4th Sunset Ridge School District 29 Children's Fair @ Willow Park

June 16th-19th Trevian Softball Association Fathers Day Softball Tournament @ Willow Park

The Northfield Police have been notified of all events and will make sure to place temporary no parking signs where necessary to assist the residents.

PARC Grant

No announcement has been made. I have been told that IDNR staff has sent their recommendations to the Governor who will make an announcement in June.

WILLOW ROAD UPDATE

To: Park Board of Commissioners
From: George Alexoff
Subject: Willow Road Update
Date: May 19, 2011

Village Traffic and Transportation Committee Update

No meeting to report on.

IDOT CAG Meeting Update

On May 16th IDOT held a public open house to discuss the options which the CAG has explored or developed.

The District emailed a notification of the meeting to all contacts within our data base to inform them about the open house and how to find information about the progress to date. Comments are accepted until May 31st, please encourage everyone to visit the web-site and give their thoughts.

Here are the upcoming meetings.

Technical Advisory Committee (TAC) Meeting #2

Technical Advisory Committee Meeting #2 Thursday, June 2, 2011

From: 8:30 a.m. to 10:30 a.m.

Where: Glenview Police Department Community Room 2500 E Lake Avenue Glenview, IL 60026

Community Advisory Group (CAG) Meeting #10

Date: Thursday, July 21, 2011

Meeting Time: 6:00 p.m. to 8:30 p.m.

Public Comment Period:| 8:30 p.m. to 9:00 p.m.

Location: New Trier High School Northfield Campus, Room C 234, 7 Happ Road Northfield, IL 60093

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 25, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

President Snyder called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners – Snyder, Turban, Koress, Coyle, Trimble, Peterson

Also present: Staff members – Alexoff, Guillen, and Sweeney

Absent: Commissioner Klein, Treasurer Morrell

Resident: Commissioners Elect: Adelbert Spaan and Buggie O’Grady

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

CORRESPONDENCE

DIRECTOR’S REPORT

a. NSSRA Amended Articles of Agreement Resolution 04-25-11-01

Commissioner Trimble made a motion to approve the amended Articles of Agreement Resolution 04-25-11-01. The motion was seconded by Commissioner Snyder. A roll call vote was taken.

Voting Aye: Commissioners: Snyder, Turban, Koress, Coyle, Trimble, Peterson

Voting Nay: Commissioners: None

Absent: Commissioners: Klein

Abstain: Commissioners: None

MOTION PASSED

b. Informational Items

- NSSRA Shining Stars Awards & Recognition Banquet will be held on Friday May 6, 2011 at the Northbrook Hilton. Please let staff know if you’d like to attend.
- Budget Review Meeting with the admin / finance committee will take place the week of June 6th to review and provide a recommendation to the full board to approve at the June 27th meeting.
- PARC Grant recipients may be announced at the May 4th legislative event in Springfield
- Partnership opportunity with Winnetka Park District to allow Northfield residents to register for certain programs at resident rates. In return the Northfield Park District would offer resident rates for fitness memberships to Winnetka Residents.

WILLOW ROAD UPDATE

- No T & T meeting has taken place since last board meeting
- There is a public meeting open house # 2 on Monday, May 16th at New Trier (west Campus) in the cafeteria from 5:00 p.m.-8:00 p.m.

The following dates are for walking tours:

Tuesday, April 26th, 6:00 p.m.

Saturday, May 7th, 10:00 a.m.

CONSENT AGENDA

- a. Approval of Board Meeting Minutes 3/21/11**
- b. Approval of Cash Expenditures for month of March, 2011**

Commissioner Snyder made a motion to approve the Consent Agenda.

Commissioner Turban seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Snyder, Turban, Koress, Coyle, Trimble, Peterson

Voting Nay: Commissioners: None

Absent: Commissioners: Klein

Abstain: Commissioners: None

MOTION PASSED

Treasurer Morrell arrived at 7:00 p.m.

AGENCY REPORTS

- a. Finance**
 - Tax dollars according to budget are low, but it is only a timing issue. There is no predictability as to when exactly they will be received.
 - Operating income from user fees continues to run ahead of budget.
- b. Recreation, Park Grounds and Facilities**
 - The weather has kept the user groups off the fields.
 - 4th of July sponsorship is looking good. Vienna Beef is still to pending their support of \$1,000.00. The Cub Scouts have been volunteering at the concessions stand; however, due to the difficulty in securing volunteers, staff will be hired to work this year.
 - Late camp registrations are expected again this year.
 - Egg hunt went very well.
 - Control burns will take place in the fall based on the contractor's recommendations.

ADJOURNMENT

Commissioner Snyder made a motion to adjourn the Regular Board Meeting at 7:20 p.m. Commissioner Turban seconded the motion. A roll call was taken.

Voting Aye: Commissioners: Snyder, Turban, Koress, Coyle, Trimble, Peterson

Voting Nay: Commissioners: None

Absent: Commissioners: Klein

Abstain: Commissioners: None

MOTION PASSED

AGENCY REPORTS

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
01-CORPORATE FUND									
0110000003010	TAXES	221,697	62,092	614,730	683,615	591,559	625,286	23,171	3.9%
0110000003070	BANK INTEREST	-	500	1,226	1,045	4,000	4,800	(2,774)	-69.4%
0110000003080	NSSRA GRANT	-	-	-	-	-	-	-	
0110000003099	MISCELLANEOUS INCOME	-	-	1,505	1,944	1,500	1,500	5	
0110000003060	CONTRIBUTIONS	-	-	-	-	-	-	-	
	TOTAL REVENUES	221,697	62,592	617,461	686,604	597,059	631,586	20,402	3.4%
0110000004008	FT SALARIES	31,942	31,980	241,473	237,234	251,950	300,316	(10,477)	-4.2%
0110000004009	PT SALARIES	6,136	6,333	42,277	41,960	44,003	53,640	(1,726)	-3.9%
0110000004015	HEALTH INSURANCE	9,633	4,820	52,491	47,707	48,920	58,560	3,571	7.3%
0110000004026	GAS / MILEAGE REIMBURSEMENT	1,160	700	6,011	6,208	6,060	7,440	(49)	-0.8%
0110000004050	DUES & EDUCATION	-	683	12,872	12,281	14,879	16,383	(2,006)	-13.5%
0110000004099	MISC -EXP	569	737	7,886	7,771	12,240	15,175	(4,354)	-35.6%
0110000005022	PHONE	524	555	4,899	5,983	5,550	6,660	(651)	-11.7%
0110000005023	DSL	105	105	1,154	955	1,050	1,259	104	10.0%
0110000005030	PRINTING	-	-	26,105	25,462	26,100	26,600	5	0.0%
0110000005040	LEGAL & PROFESSIONAL	-	375	881	816	3,000	3,600	(2,119)	-70.6%
0110000005060	CONTRACTUAL	1,365	2,300	22,195	21,003	29,700	33,890	(7,505)	-25.3%
0110000006010	OFFICE EQUIPMENT	-	-	4,775	4,718	3,590	4,500	1,184	33.0%
0110000006020	CAPITAL PURCHASES	-	-	2,180	2,180	2,180	2,180	-	
0110000006021	OFFICE SUPPLIES	634	338	2,718	2,293	3,675	4,350	(956)	-26.0%
0110000006025	POSTAGE	138	238	3,933	3,872	4,114	4,590	(181)	-4.4%
0110000006070	SAFETY	-	76	1,058	387	1,065	2,010	(7)	
0121059137060	DEBT REPAYMENT	-	1	-	8,333	1	1		
	TOTAL EXPENSES	52,206	49,241	432,908	429,164	458,076	541,155	(25,169)	-5.5%
	TOTAL FUND REVENUES	221,697	62,592	617,461	686,604	597,059	631,586	20,402	3.4%
	TOTAL FUND EXPENSES	52,206	49,241	432,908	429,164	458,076	541,155	(25,169)	-5.5%
	RESERVES	169,491	13,352	184,553	257,441	138,983	90,431	45,571	32.8%
0190000009992	TRANSFER OUT	-	-	-	-	-	104,850	-	
	FUND BEGINNING BALANCE			190,772		177,750			
	YEAR TO DATE RESERVES			184,553		138,983			
	FUND ENDING BALANCE			375,325		316,733			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
03-RECREATION										
FUND										
0310000003010	TAXES	11,609	2,749	31,255	32,425	28,829	30,968	2,427	8.4%	
0310000003099	MISCELLANEOUS INCOME	-	-	-	-	-	-	-	-	
0310000103060	DONATIONS	-	-	1,200	1,000	200	200	1,000		
032XXXXXX3030	RENTAL INCOME	3,929	5,285	142,106	127,451	117,547	189,950	24,559	20.9%	
032XXXXXX3050	CONCESSIONS	1,230	678	9,018	10,369	11,116	14,052	(2,098)	-18.9%	
032028XXX3040	FITNESS CENTER	3,284	3,644	31,980	39,823	40,767	48,330	(8,787)	-21.6%	
0320000003095	REIMBURSEMENTS	-	-	10,359	0	-	-	10,359		
033XXXXXX3020	PROGRAM REVENUE	11,779	16,134	385,594	407,188	339,773	347,977	45,821	13.5%	
TOTAL REVENUES		31,832	28,489	611,513	618,256	538,232	631,477	73,281	13.6%	
ADMINISTRATIVE										
0310000004008	FT SALARIES	5,821	5,857	43,074	41,467	42,736	51,568	338	0.8%	
0310000104095	SCHOLARSHIPS	-	-	346	525	200	200	146		
0310000004099	MISCELLANEOUS EXPENSE	-	-	5,000	5,000	-	-	5,000		
TOTAL ADMINISTRATIVE		5,821	5,857	48,420	46,992	42,936	51,768	5,484	12.8%	
PARKS & FACILITIES										
032XXXXXX4008	FT SALARIES	3,955	3,973	28,179	28,050	28,293	34,252	(114)	-0.4%	
032XXXXXX4009	PT SALARIES	5,218	6,122	42,380	35,252	42,761	55,540	(381)	-0.9%	
032XXXXXX502X	UTILITIES	3,704	2,929	26,751	24,704	29,242	38,069	(2,492)	-8.5%	
032XXXXXX5060	CONTRACTUAL	255	963	44,018	30,108	37,279	49,175	6,739	18.1%	
032XXXXXX5061	REPAIR & MAINTENANCE	4,659	5,697	57,257	49,230	64,071	69,025	(6,814)	-10.6%	
032XXXXXX6010	SMALL EQUIPMENT	689	-	5,701	3,515	6,276	6,276	(575)		
032XXXXXX6020	CAPITAL PURCHASES	-	-	14,878	825	7,000	7,000	7,878	112.5%	
032XXXXXX6021	SUPPLIES	4,105	7,073	36,165	29,285	37,996	51,716	(1,831)	-4.8%	
TOTAL PARKS		22,585	26,756	255,329	200,968	252,918	311,053	2,410	1.0%	
RECREATION										
033XXXXXX4009	PT SALARIES	6,908	5,337	86,308	100,481	96,712	109,400	(10,404)	-10.8%	
033XXXXXX5060	CONTRACTUAL	5,785	1,523	103,872	114,584	96,272	100,203	7,600	7.9%	
0330282836010	SMALL EQUIPMENT-OTHER	-	-	-	1,784	-	-	-		
0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	8,400	8,750	8,400	8,400	-	0.0%	
033XXXXXX6021	SUPPLIES	796	722	23,187	24,292	24,352	25,473	(1,165)	-4.8%	
TOTAL RECREATION		13,489	7,582	221,767	249,892	225,736	243,475	(3,969)	-1.8%	
TOTAL EXPENSES		41,896	40,195	525,515	497,853	521,590	606,296	3,925	0.8%	
RESERVES		(10,064)	(11,707)	85,997	120,404	16,641	25,181	69,356	416.8%	
0390000009992	TRANSFER OUT TO CAPITAL	-	-	-	-	-	71,001	-		
FUND BEGINNING BALANCE (Retained Earnings)				254,580		225,285				
YEAR TO DATE RESERVES				85,997		16,641				
FUND ENDING BALANCE				340,578		241,926				

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year Actual	Fiscal Year to Date Budget	Year Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
05-NSSRA FUND											
0510000003010	TAXES	83,519	20,532	-		248,912		214,593	231,290	17,354	<i>Page 4</i> 8.1%
0510000003080	NSSRA - GRANT	-	-	-		-		-	-	-	
0510000003081	INCLUSION REIMBURSEMENT	-	-	-		-		-	-	-	
	TOTAL REVENUE	83,519	20,532	231,946		248,912		214,593	231,290	17,354	8.1%
0510000004008	FULL TIME SALARIES	706	773	5,481		4,944		5,830	7,003	(349)	-6.0%
0510000007010	NSSRA -EXPENSE	-	-	62,598		49,893		74,792	74,927	(12,194)	-16.3%
	TOTAL EXPENSES	706	773	68,079		54,837		80,622	81,930	(12,544)	-15.6%
	TOTAL FUND REVENUE	83,519	20,532	231,946		248,912		214,593	231,290	17,354	8.1%
	TOTAL FUND EXPENSES	706	773	68,079		54,837		80,622	81,930	(12,544)	-15.6%
	RESERVES	82,813	19,759	163,868		194,075		133,970	149,360	29,897	22.3%
0590000009992	TRANSFER OUT FROM NSSRA	-	-	-		-		-	100,000	-	
	FUND BEGINNING BALANCE (Retained Earnings)			24,780				17,278			
	YEAR TO DATE RESERVES			163,868				133,970			
	FUND ENDING BALANCE			188,648				151,248			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
07-AUDIT FUND										
0710000003010	TAXES	3,033	702	8,002		7,576	7,364	7,911	638	8.7%
0710000005040	LEGAL & PROFESSIONAL	-	-	8,000		8,400	8,400	8,400	(400)	
	TOTAL FUND REVENUE	3,033	702	8,002		7,576	7,364	7,911	638	8.7%
	TOTAL FUND EXPENSE	-	-	8,000		8,400	8,400	8,400	(400)	
	RESERVES	3,033	702	2		(824)	(1,036)	(489)	1,038	-100.2%
	TRANSFER IN									
	FUND BEGINNING BALANCE (Retained Earnings)			3,486			3,437			
	YEAR TO DATE RESERVES			2			(1,036)			
	FUND ENDING BALANCE			3,488			2,401			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
09-LIABILITY FUND									
0910000003010	TAXES	9,154	2,140	24,626	24,027	22,443	24,108	2,184	9.7%
0910000004008	FT SALARIES	278	279	2,207	2,139	2,080	2,499	127	6.1%
0910000007020	LIABILITY INSURANCE	4,042	1,800	20,002	15,268	17,416	21,016	2,586	14.8%
	TOTAL EXPENSES	4,320	2,079	22,209	17,407	19,496	23,515	2,713	13.9%
	TOTAL FUND REVENUE	9,154	2,140	24,626	24,027	22,443	24,108	2,184	9.7%
	TOTAL FUND EXPENSE	4,320	2,079	22,209	17,407	19,496	23,515	2,713	13.9%
	RESERVES	4,834	61	2,418	6,620	2,947	593	(529)	-18.0%
FUND BEGINNING BALANCE (Retained Earnings)				10,186		10,007			
YEAR TO DATE RESERVES				2,418		2,947			
FUND ENDING BALANCE				12,604		12,954			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
11-SOCIAL SECURITY FUND										
1110000003010	TAXES	12,456	2,149	29,291		19,650	22,534	23,908	6,757	30.0%
1110000004011	WITHOLDING	4,563	4,589	34,723		34,447	38,925	46,456	(4,202)	-10.8%
	TOTAL FUND REVENUE	12,456	2,149	29,291		19,650	22,534	23,908	6,757	30.0%
	TOTAL FUND EXPENSE	4,563	4,589	34,723		34,447	38,925	46,456	(4,202)	-10.8%
	RESERVES	7,893	(2,440)	(5,433)		(14,797)	(16,391)	(22,548)	10,958	-66.9%
1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-		-	-	1	-	
	FUND BEGINNING BALANCE (Retained Earnings)			22,908			26,035			
	YEAR TO DATE RESERVES			(5,433)			(16,391)			
	FUND ENDING BALANCE			17,475			9,644			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	Fiscal YTD Budget
13-IMRF FUND										
1310000003010	TAXES	14,735	3,480	39,642		34,976	36,492	39,201	3,150	8.6%
1310000004012	IMRF-EMPLOYER	4,068	4,118	30,190		29,523	31,733	37,928	(1,543)	-4.9%
	TOTAL FUND REVENUE	14,735	3,480	39,642		34,976	36,492	39,201	3,150	8.6%
	TOTAL FUND EXPENSES	4,068	4,118	30,190		29,523	31,733	37,928	(1,543)	-4.9%
	RESERVES	10,667	(638)	9,452		5,453	4,759	1,273	4,693	98.6%
1390000009991	TX FROM CORP			-		5,000				
	FUND BEGINNING BALANCE			12,843			11,607			
	YEAR TO DATE RESERVES			9,452			4,759			
	FUND ENDING BALANCE			22,295			16,366			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
15-CAPITAL PROJECTS FUND									
1510000003070	BANK INTEREST	-	-	-	-	-	-	-	
1520009503060	FOUNDATION CONTRIBUTIONS	-	-	-	-	-	-	-	
1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	-	30,000	30,000	(30,000)	-100.0%
1521069143062	KWBA-CONTRIBUTIONS	-	-	49,999	49,999	50,000	50,000	(1)	0.0%
1521069143063	TREVIAN SOCCER-CONTRIBUTION	-	-	83,333	83,333	83,333	83,333	(0)	0.0%
	TOTAL REVENUES	-	-	133,333	133,333	163,333	163,333	(30,001)	
1521069148020	LANDSCAPE/SITE FURNISHINGS	-	-	-	2,593	-	-	-	
1521069148027	GENERAL CONDITIONS	-	-	-	-	-	-	-	
	WILLOW PARK PROJECT EXPENSES	-	-	-	2,593	-	-	-	
OTHER CAP. PROJECTS									
1520000006020	PARKS GENERAL CAPITAL PURCHASE	-	-	-	49,624	1	1	(1)	
1521050007090	COMMUNITY CENTER LOAN	-	8,333	8,333	0	8,333	8,333	0	
1521060006020	WILLOW PARK CAP. PUCHASES	-	-	-	25,507	-	-	-	
1521070006020	CLARKSON PARK CAPITAL PURCHASE	-	-	-	19,550	-	-	-	
1521080005060	FOX MEADOW WETLANDS	1,800	-	1,800	0	3,260	3,260	(1,460)	
1520000007091	PARKS GENERAL -100KLOAN REPMT	-	-	11,146	11,522	11,125	22,250	21	
	OTHER CAPITAL EXPENSES	1,800	8,333	21,279	106,203	22,719	33,844	(1,440)	
	TOTAL CAPITAL REVENUE	-	-	133,333	133,333	163,333	163,333	(30,001)	
	TOTAL CAPITAL EXPENSES	1,800	8,333	21,279	108,796	22,719	33,844	(1,440)	
	RESERVES	(1,800)	(8,333)	112,054	24,537	140,614	129,489	(28,561)	
OTHER SOURCES									
Fund Transfers									
1521069149991	TRANS. FROM RECREATION	-	-	-	-	-	71,000	-	
1521069149992	TRANS. FROM CORPORATE	-	-	-	-	-	104,850	-	
1521069149993	TRANS. FROM NSSRA	-	-	-	-	-	100,000	-	
							275,850	-	
Debt Certificates									
1.4M									
9.5K									
OTHER EXPENSES									
1521069147090	LOAN REPAYMENT-1.4k	-	-	129,045	121,040	125,879	150,885	3,166	
1521069147091	900K- LOAN REPAYMENT	-	-	-	490,796	-	-	-	
RESERVES									
	FUND BEGINNING BALANCE (Retained Earnings)			133,915		131,581			
	YEAR TO DATE RESERVES			(16,992)		14,736			
	FUNDS ENDING BALANCE			116,924		146,317			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	Fiscal YTD Budget
ALL FUNDS										
	TOTAL AGENCY REVENUE	376,425	120,085	1,695,814	1,773,334	1,602,049	1,752,814	1,752,814	93,765	5.9%
	TOTAL AGENCY EXPENSES	109,559	109,328	1,271,948	1,792,263	1,307,440	1,530,409	1,530,409	(35,492)	-2.7%
	RESERVES	266,866	10,757	423,866	(18,928)	294,609	222,406	222,406	129,257	43.9%
	FUND BEGINNING BALANCE (Retained Earnings)			653,470		602,980	602,981	602,981		
	YEAR TO DATE RESERVES			423,866		294,609				
	FUNDS ENDING BALANCE			1,077,336		897,589				

Page 1

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
ALL FUNDS	Revenue								<i>Page 1</i>
	Taxes	356,202	93,845	979,493	1,051,181	923,813	982,672	55,680	0
	User Fees	20,222	25,740	568,698	584,831	509,203	600,309	59,495	
	Miscellaneous	-	500	14,290	3,990	5,700	6,500	8,590	
	Grants, Contributions	-	-	133,333	133,333	163,333	163,333	(30,001)	
	Total Revenue	376,425	120,085	1,695,814	1,773,334	1,602,049	1,752,814	93,765	
	Expenses								
	01-Administrative	58,027	55,098	481,328	476,155	501,012	592,923	(19,684)	
	03-Parks & Facilities	22,585	26,756	255,329	200,968	252,918	311,053	2,410	1.0%
	03-Programs	13,489	7,582	221,767	249,892	225,736	243,475	(3,969)	-1.8%
	05-Nssra	706	773	68,079	54,837	80,622	81,930	(12,544)	
	07-Audit	-	-	8,000	8,400	8,400	8,400	(400)	
	09-Liability Insurance	4,320	2,079	22,209	17,407	19,496	23,515	2,713	
	11-Social Security	4,563	4,589	34,723	34,447	38,925	46,456	(4,202)	
	13-Imrf	4,068	4,118	30,190	29,523	31,733	37,928	(1,543)	
	15-Capital	1,800	-	1,800	97,274	3,261	3,261	(1,461)	
	15-Loan Payments	-	8,333	148,524	623,358	145,337	181,468	3,187	
	Total Expenses	109,559	109,328	1,271,948	1,792,263	1,307,440	1,530,409	(35,492)	
	FUND BEGINNING BALANCE (Retained Earnings)			653,470		602,981	602,981	50,489	
	YEAR TO DATE RESERVES			423,866		294,609	222,406	129,257	
	FUNDS ENDING BALANCE			1,077,336		897,590	825,387	179,746	
	Allocations								
	Unrestricted-Corp and Rec								
	Restricted-NSSRA, Audit, Liability, SS, IMRF								
	Scholarship			1,854		1,000	2,000		
	Fox meadow wetlands			25,385		25,385	26,385		
	Com. Ctr Repayment			45,500		45,500	52,000		
	Other Capital reserves			46,039		75,432	307,650		
	Emergency operating -25%			280,406		289,711	336,453		
	Total			399,184		437,027	724,488		
	Reserves(restricted by levy and others)			678,152	-	460,562	100,899		

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 4/31/11

ACCOUNT #	DESCRIPTION	4/31/2011	04/31/10	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 217,252.52	\$ 91,070.63	\$ 126,181.89	58.1%
01-0-000-000-1003	PETTY-NVB	1,329.37	1,189.29	140	10.5%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	544.13	543.38	1	0.1%
01-0-000-000-1008	IPDLAF	12,391.36	12,379.92	11	0.1%
01-0-000-000-1010	NORTHVIEW TAX ACCT	917,958.41	718,139.45	199,819	21.8%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 1,149,581.79	\$ 823,428.67	\$ 326,153.12	28.4%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 29,125.09	\$ 37,634.09	(8,509)	-29.2%
01-0-000-000-1300	PREPAID EXPENSES	4,950.71	5,186.41	(236)	-4.8%
	PROVIDED FOR LONG TERM DEBT	133,334.00	150,002	(16,668)	-12.5%
	PROVIDED FOR LONG TERM DEBT	1,040,000.00	1,145,000.00	(105,000)	-10.1%
	PROVIDED FOR 100k LOAN FOR EQU.	60,000.00	70,000.00	(10,000)	-16.7%
OTHER ASSETS		\$ 1,267,409.80	\$ 1,407,822.50	(140,413)	-11.1%
TOTAL ASSETS		\$ 2,416,991.59	\$ 2,231,251.17	\$ 185,740.42	7.7%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
01-0-000-000-2000	ACCOUNTS PAYABLE	0.30	\$ -	\$ 0.30	
01-0-000-000-2010	ACCRUED PAYROLL	0.01	0.01	\$ -	
01-0-000-000-2015	COMPENSATED ABSENCES	-	-	\$ -	
01-0-000-000-2050	DEFERRED INCOME	104,943.00	120,569.50	\$ (15,626.50)	
01-0-000-000-2060	DEFERRED TAX REVENUE			\$ -	
01-0-000-000-2100	FICA/FEDERAL WITHHOLDING	(8.04)	(8.04)	\$ -	
01-0-000-000-2101	ILLINOIS TAX WITHHOLDING	(1.58)	(1.58)	\$ -	
01-0-000-000-2105	HEALTH CARE FSA	674.02	7.03	\$ 666.99	9487.8%
01-0-000-000-2300	FAMILY CREDIT	756.50	865.00	\$ (108.50)	-12.5%
	LOAN-NORTHVIEW BANK	1,040,000.00	1,145,000.00	\$ (105,000.00)	
	LOAN-VILLAGE OF NORTHFIELD	133,334.00	150,002.00	\$ (16,668.00)	-11.1%
	LOAN-TO NVB TO PURCHASE EQUIP.	60,000.00	70,000.00	(10,000)	
TOTAL LIABILITIES		\$ 1,339,698.21	\$ 1,486,489.08	\$ (146,790.87)	
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 653,469.38	\$ 763,690.22	\$ (110,220.84)	-16.9%
	FUND SURPLUS (DEFICIT)	423,824.26	(18,928)	442,752	104.5%
TOTAL FUND EQUITY		1,077,293.64	744,762	332,531	0.88
TOTAL LIABILITIES AND FUND EQUITY		\$ 2,416,991.85	\$ 2,231,251.30	\$ 185,740.55	7.7%

May, 2011 Board Report
Submitted by: Jennifer Sweeney

Soccer

The spring season is starting to wind down for most of the user groups. AYSO's last day will be June 5th (unless they decide to add a weekend due to rain outs) and Trevian Soccer Club will be June 12. SMP (Sports Made Personal) will once again rent the Park District field over at Fox Meadow for training from June 14-August 13.

Fall Brochure

Staff will begin working on the fall brochure very soon. Staff sat down to take a look at all of our offerings for the school year and see what changes could be made. Some activities we won't be offering as much. We're going to swap out some old programs with new programs and change the names and descriptions of some of our offerings. I also sat down with our brochure company and they are going to do some redesigning of the book to give it a more updated and modern look.

Camp

Getting a handle on camp revenue has been difficult this year. People seem to be registering later than last year, which we thought was late. But I think the weather has played a part in the delay this year.

As of today the revenue for Giggle Gang, Trailblazers, Sports Camp, Explorers, and CIT's is approximately \$14,500 behind where we were at the same time last year. Interestingly enough last year at this same exact time we were about \$15,000 behind the 2009 figures and ended up catching up quite a bit. Numbers are down at Trailblazers and Giggle Gang, and as we have talked about at length, we're not exactly sure why. Sports Camp is almost exactly where it was last year and Explorers Camp is running ahead of last year.

Staff should, hopefully, have a good handle on where camps will end up by June 1st since the deadline is May 31st. We have been sending out email blasts and have signs posted at Willow and Wagner with the deadline date and a banner at the Village sign board. We always pick up a big chunk of revenue in June and July once camp has begun with parents adding weeks or switching from three days to five days, etc. Hopefully that will hold true again this summer.

Fourth of July

We are fortunate to have Vienna Beef back as the title sponsor for the 4th of July this year. As of today everything we are offering has been sponsored, which is great and makes sign ordering and script writing for the event so much easier. It looks like we should have approximately \$600 more in sponsorship money than last year.

Northfield Park District
General Recreation/Facility Rental Report
May 2011
By Lara Piner

Programs

Enrichment programs will be ending the week of May 23rd with the exception of SmART Explorers which will end on Monday, June 6th.

Rentals

There are six rentals of Clarkson Park for the month of May.

Birthday Parties

There are four birthday parties for the month of May. There are still many birthday requests coming in for June- which is rare for this time of year, but great for revenue!

Seniors

On May 12th the seniors went to BRAVO for a lunch and book review. Jane from the library did a great job of discussing the book "You Know When The Men Are Gone" with the group.

Camp 2011

We are still accepting camp registrations. After May 31st families will have to pay a \$40 late fee so we are hopeful we will be getting a lot of registrations in over the next two weeks.

May, 2011 Board Report
Submitted by: Neal Barron

Spring Athletics

All after school spring athletic programs end the week before Memorial Day. Programs were held outdoors on the fields of Willow Park, when the weather allowed.

Baseball Academy

Loyal Park will continue giving lessons until the end of June.

Gym Rentals

Hoops4Health is our only recurring gym rental at the moment. They are here numerous times a week, and have added even more days for the summer. Alvin Chiang will begin his summer badminton rental in mid-June.

Fitness Center

Once again we are offering a discounted membership program for college students. Any full time college student can register for a 90 membership between May and August. The rate is \$75 for residents and \$90 non-residents.

May 2011
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron

Willow Park

- Spring sports (baseball, softball, soccer) are in full swing on our fields.
- All of our spring turf maintenance has been completed. Work done includes core aerification, fertilization, seeding, and spot topdressing where needed.
- The scoreboards that KWBA purchased for the park have been delivered. We hope to have them installed before the Memorial Day Tournament.

Clarkson Park

- Turf recovery has begun in the areas that were damaged from the skating rink and mats. We are seeing some of the seed starting to germinate and will continue seeding in the bare areas until we get more coverage.
- The Arbor Day tree was planted in the parkway near Bristol Street, replacing a tree we lost due to a lightning strike

Community Center

- The lobby floors are scheduled to be refinished over Memorial Day weekend

Fox Meadow

- I will be meeting with Kara from Integrated Lakes Management in a few weeks to begin the wetland management process at Fox Meadow.