

NORTHFIELD PARK DISTRICT

PARK BOARD OF COMMISSIONERS

MONTHLY MEETING

MONDAY, JULY 25, 2011



**NORTHFIELD PARK DISTRICT
PUBLIC MEETING
MONDAY, JULY 25, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:15 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. 2011-2012 Proposed Budget
5. Adjournment

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JULY 25, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. AYSO Region 425
 - b. Toro Sand Pro Purchase
 - c. Informational Items
6. Willow Road Update
7. Consent Agenda
 - a. Approval of Board Meeting Minutes 6/27/11
 - b. Approval of Cash Expenditures for Month of June 2011 (copy for review will be available at the meeting).
8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
9. Adjournment

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners

From: George Alexoff

Subject: AYSO Region 425

Date: July 22, 2011

I emailed on July 19th AYSO Region 425 Commissioner Logan Langballe that they will be able to use the Park District Fox Meadow Field from 8:00 a.m. -11:00 a.m. on Saturdays for their fall 2011 & spring 2012 soccer seasons.

I explained that two fields will be set up going north and south with permanent goals placed on the fields Fridays-Sundays. These goals cannot be moved for safety reasons and AYSO needs to be off the fields by 11:00 a.m.

To: Park Board of Commissioners
From: George Alexoff
Subject: Toro Sand Pro Purchase Recommendation
Date: July 22, 2011

Staff allocated in the 2011-2012 budget \$ 22,000 for the replacement of the current Smithcoe ball diamond field conditioner.

By law and the district purchasing policy all items purchased over \$20,000 needs to go through a legal bid process. The Toro Sand Pro has been bid out through the National IPA Pricing and qualifies as a legal bid for the agency.

Staff would recommend approving the purchase of a Toro Sand Pro field conditioner in the amount of \$21,282.13. Once approved the Sand Pro will be ordered and delivered in time for the fall season.

The specific quote is attached for your review. Should you have any questions please let me know.



Account # 369154
 Northfield Park District
 Attn: Bill Byron
 401 Wagner Road
 Northfield, IL 60093

July 20, 2011

National IPA Pricing

Dear Bill,

Thank you for the opportunity to quote your current equipment needs. Below is the configuration and pricing you requested. If you have any questions or need additional information please call.

Qty.	Model #	Description	Ea.	Ext. Price
1	08705	Sand Pro 5040	\$ 21,282.13	\$ 21,282.13
1	08712	Front Lift Frame ASM		
1	08713	Flex Blade		
1	08782	Front Remote Hydraulics		
1	08756	Drag Mat Carrier System		
1	08757	Steel Drag Mat		
1	08731	Mid-Mount ASM		
1	08734	Solid Tine Toolbar		
1	08754	QAS Finish Grader (Box Rake)		

Quote good for
30 Days

Sub-Total	\$ 21,282.13
Tax	\$ -
Total	\$ 21,282.13

All pricing includes freight-in, set-up and delivery to your location.

Sincerely,

Steve Schiller, SCPS
 Reinders Inc.
 Account Executive-Franklin Park, IL
 (630) 251-7321

To: Park Board of Commissioners
From: George Alexoff
Subject: Informational Items
Date: July 22, 2011

Northfield Community Scramble

The Northfield Community Scramble is scheduled for Thursday, October 13. I will send everyone a PDF registration form and sponsor form for your reference. Please pass it along to anyone you feel would like to become a sponsor or play golf.

NSSRF Annual Swing Golf Outing

This year's event will be held on Thursday, September 22 at Sportsman's Golf Club in Northbrook. Tee-Off is at 8:30 a.m. Please check your calendars and see if you can make the time to join us for this great event.

Joint Venture

I have had preliminary conversations with the Winnetka Park District regarding a potential joint venture. I will fill you in at Monday's meeting.

WILLOW ROAD UPDATE

To: Park Board of Commissioners
From: George Alexoff
Subject: Willow Road Update
Date: July 21, 2011

IDOT CAG Meeting Update

The last IDOT CAG meeting was held at 6:00 p.m. on Thursday, July 21, at New Trier West Campus, Room C234 in Northfield to discuss proposed plans for Willow Road from east of Waukegan Road to the Edens. For more information and meeting materials for the meeting or past meetings, visit IDOT's website, www.willowroadfuture.org.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JUNE 27, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 5:30 P.M.**

Commissioner Coyle called the meeting to order at 5:30 p.m. and a roll call was taken.

Present: Commissioners – Coyle, Trimble, Klein, Spaan

Also present: Staff members –Alexoff, Guillen, Sweeney

Absent: Commissioners - Koress, Peterson, O’Grady

Resident: AYSO representatives Logan Langballe & Craig Tolan

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

AYSO board members came to discuss field usage since they learned that the one field the organization has been using will not be available next year. Logan stated the primary concern is (2) Saturday morning time slots.

The NPD board directed staff to consider all possibilities and try to locate additional field space. Staff will get back to AYSO regarding its findings as soon as it can.

Commissioner O’Grady arrived at 5:40 p.m.

CORRESPONDENCE

None

DIRECTOR’S REPORT

a. 2011-2012 Prevailing Wages Ordinance 06-27-11-01

Commissioner Coyle made a motion to approve the Prevailing Wage Ordinance. Commissioner Klein seconded the motion. A roll call was vote was taken.

Voting Aye: Commissioners: Coyle, Klein, Trimble, Spaan, O’Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Koress, Peterson

Abstain: Commissioners: None

MOTION PASSED

b. Joint Purchase Resolution 06-27-11-01

Commissioner Coyle made a motion to approve the Joint Purchase Resolution. The motion was seconded by Commissioner O’Grady. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Klein, Trimble, Spaan, O’Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Koress, Peterson

Abstain: Commissioners: None

MOTION PASSED

c. 2011-2012 Proposed Budget

Commissioner Trimble made a motion to accept the 2011-2012 Proposed Budget in tentative form. The motion was seconded by Commissioner Spaan. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Klein, Trimble, Spaan, O’Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Koress, Peterson

Abstain: Commissioners: None

MOTION PASSED

The final budget will be approved after the tax extension has been received from Cook County, which usually is in August or September.

The board authorized and directed staff to make a loan pre-payment of \$375,000.00 before June 30th, 2011.

d. Informational Items

- 4th of July - Staff has planned the celebration. Commissioners will assist in running the races and judging the Bike Decorating Contests
- PARC Grant – No announcements have been made yet.
- Public Hearing Budget & Appropriations Ordinance Meeting will take place on Monday, July 25 at 6:15 p.m.

CONSENT AGENDA

a. Approval of Board Meeting Minutes 5/23/11

b. Approval of Cash Expenditures for month of May, 2011

Commissioner Spaan made a motion to approve the Consent Agenda. Commissioner O’ Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Klein, Trimble, Spaan, O’Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Koress, Peterson

Abstain: Commissioners: None

MOTION PASSED

AGENCY REPORTS

Debbie Papas arrived at 6:30 p.m.

a. Finance

- Camp revenue has met budget. Additional weeks are being added.

b. Recreation, Park Grounds and Facilities

- The facilities were without power from Tuesday to Saturday last week. All power is back.
- Staff will take a hard look at the agency's emergency response and act accordingly

ADJOURNMENT

Commissioner O'Grady made a motion to adjourn the Regular Board Meeting at 6:50 p.m. Commissioner Trimble seconded the motion. A roll call was taken.

Voting Aye: Commissioners: Coyle, Klein, Trimble, Spaan, O'Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Koress, Peterson

Abstain: Commissioners: None

MOTION PASSED

AGENCY REPORTS

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
01-CORPORATE FUND									
0110000003010	TAXES	3,381	4,762	632,735	691,338	625,286	625,286	7,449	1.2%
0110000003070	BANK INTEREST	-	300	1,600	1,573	4,800	4,800	(3,200)	-66.7%
0110000003099	MISCELLANEOUS INCOME	1,500	-	3,005	1,944	1,500	1,500	1,505	
	TOTAL REVENUES	4,881	5,062	637,340	694,855	631,586	631,586	5,754	0.9%
0110000004008	FT SALARIES	26,831	26,875	289,829	284,557	300,316	300,316	(10,487)	-3.5%
0110000004009	PT SALARIES	4,926	5,415	51,383	50,926	53,640	53,640	(2,257)	-4.2%
0110000004015	HEALTH INSURANCE	4,816	4,820	57,307	57,631	58,560	58,560	(1,253)	-2.1%
0110000004026	GAS / MILEAGE REIMBURSEMENT	580	680	7,171	7,368	7,440	7,440	(269)	-3.6%
0110000004050	DUES & EDUCATION	-	1,383	12,872	13,543	16,383	16,383	(3,511)	-21.4%
0110000004099	MISC -EXP	2,331	737	10,890	10,262	15,175	15,175	(4,285)	-28.2%
0110000005022	PHONE	898	555	6,262	7,115	6,660	6,660	(398)	-6.0%
0110000005023	DSL	105	105	1,364	1,059	1,259	1,259	104	8.3%
0110000005030	PRINTING	-	-	26,105	25,462	26,600	26,600	(495)	-1.9%
0110000005040	LEGAL & PROFESSIONAL	-	600	986	904	3,600	3,600	(2,614)	-72.6%
0110000005060	CONTRACTUAL	805	1,890	28,697	30,601	33,890	33,890	(5,193)	-15.3%
0110000006010	OFFICE EQUIPMENT	-	910	4,775	4,718	4,500	4,500	275	6.1%
0110000006020	CAPITAL PURCHASES	-	-	2,180	2,180	2,180	2,180	-	
0110000006021	OFFICE SUPPLIES	363	338	3,281	4,213	4,350	4,350	(1,069)	-24.6%
0110000006025	POSTAGE	-	238	3,933	4,072	4,590	4,590	(657)	-14.3%
0110000006070	SAFETY	-	453	1,504	1,106	2,010	2,010	(506)	
0121059137060	DEBT REPAYMENT	-	-	-	8,333	1	1		
	TOTAL EXPENSES	41,654	44,999	508,538	514,051	541,155	541,155	(32,617)	-6.0%
	TOTAL FUND REVENUES	4,881	5,062	637,340	694,855	631,586	631,586	5,754	0.9%
	TOTAL FUND EXPENSES	41,654	44,999	508,538	514,051	541,155	541,155	(32,617)	-6.0%
	RESERVES	(36,773)	(39,937)	128,802	180,804	90,431	90,431	38,371	42.4%
0190000009992	TRANSFER OUT	134,850	104,850	134,850	204,500	104,850	104,850	30,000	
	Fund Balance-Beginning			190,772		177,750			
	Fiscal Year Reserves			(6,048)		(14,419)			
	Fund Balance-Ending			184,724		163,331			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Year Fiscal to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
03-RECREATION										
FUND										
0310000003010	TAXES	176	180	32,153	32,726	30,968	30,968	30,968	1,185	3.8%
0310000103060	DONATIONS	-	-	1,200	1,000	200	200	1,000		
032XXXXXX3030	RENTAL INCOME	62,815	60,110	226,304	206,665	189,950	189,950	36,354	19.1%	
032XXXXXX3050	CONCESSIONS	2,216	1,468	15,451	19,466	14,052	14,052	1,399	10.0%	
032028XXX3040	FITNESS CENTER	2,343	2,783	37,070	45,782	48,330	48,330	(11,260)	-23.3%	
0320000003095	REIMBURSEMENTS	-	-	10,359	0	-	-	10,359		
033XXXXXX3020	PROGRAM REVENUE	5,500	3,972	394,902	417,736	347,977	347,977	46,925	13.5%	
	TOTAL REVENUES	73,050	68,513	717,440	723,374	631,477	631,477	85,962	13.6%	
ADMINISTRATIVE										
0310000004008	FT SALARIES	4,893	4,927	51,860	49,990	51,568	51,568	292	0.6%	
0310000104095	SCHOLARSHIPS	620	-	966	525	200	200	766		
0310000004099	MISCELLANEOUS EXPENSE	-	-	5,000	10,000	-	-	5,000		
	TOTAL ADMINISTRATIVE	5,513	4,927	57,826	60,515	51,768	51,768	6,058	11.7%	
PARKS & FACILITIES										
032XXXXXX4008	FT SALARIES	3,296	3,311	34,112	33,864	34,252	34,252	(140)	-0.4%	
032XXXXXX4009	PT SALARIES	6,589	6,541	53,717	46,414	55,540	55,540	(1,823)	-3.3%	
032XXXXXX502X	UTILITIES	3,066	3,239	32,402	35,016	38,069	38,069	(5,667)	-14.9%	
032XXXXXX5060	CONTRACTUAL	10,963	10,082	55,675	47,552	49,175	49,175	6,500	13.2%	
032XXXXXX5061	REPAIR & MAINTENANCE	6,358	3,039	67,705	54,860	69,025	69,025	(1,320)	-1.9%	
032XXXXXX6010	SMALL EQUIPMENT	-	-	5,701	4,656	6,276	6,276	(575)		
032XXXXXX6020	CAPITAL PURCHASES	-	-	10,889	-	7,000	7,000	3,889	55.6%	
032XXXXXX6021	SUPPLIES	6,541	6,630	49,179	43,021	51,716	51,716	(2,536)	-4.9%	
	TOTAL PARKS	36,813	32,842	309,380	265,383	311,053	311,053	(1,672)	-0.5%	
RECREATION										
033XXXXXX4009	PT SALARIES	5,056	4,318	96,081	113,391	109,400	109,400	(13,318)	-12.2%	
033XXXXXX5060	CONTRACTUAL	4,525	397	109,115	122,512	100,203	100,203	8,912	8.9%	
0330282836010	SMALL EQUIPMENT-OTHER	-	-	-	1,784	-	-	-		
0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	8,400	8,750	8,400	8,400	-	0.0%	
033XXXXXX6021	SUPPLIES	246	693	24,802	25,081	25,473	25,473	(671)	-2.6%	
	TOTAL RECREATION	9,827	5,407	238,398	271,519	243,475	243,475	(5,077)	-2.1%	
	TOTAL EXPENSES	52,154	43,176	605,604	597,417	606,296	606,296	(692)	-0.1%	
	RESERVES	20,897	25,337	111,836	125,957	25,181	25,181	86,654	344.1%	
0390000009992	TRANSFER OUT TO CAPITAL	146,000	71,001	146,000	101,385	71,001	71,001	74,999		
	Fund Balance-Beginning			254,580		225,285				
	Fiscal Year Reserves			(34,164)		(45,820)				
	Fund Balance-Ending			220,416		179,465				

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
05-NSSRA FUND										
0510000003010	TAXES	1,283	1,345	238,435		251,196	231,290	231,290	7,145	<i>Page 4</i> 3.1%
	TOTAL REVENUE	1,283	1,345	238,435		251,196	231,290	231,290	7,145	3.1%
0510000004008	FULL TIME SALARIES	593	649	6,526		5,831	7,003	7,003	(477)	-6.8%
0510000007010	NSSRA -EXPENSE	5,000	135	69,377		56,977	74,927	74,927	(5,550)	-7.4%
	TOTAL EXPENSES	5,593	784	75,903		62,808	81,930	81,930	(6,027)	-7.4%
	TOTAL FUND REVENUE	1,283	1,345	238,435		251,196	231,290	231,290	7,145	3.1%
	TOTAL FUND EXPENSES	5,593	784	75,903		62,808	81,930	81,930	(6,027)	-7.4%
	RESERVES	(4,310)	562	162,533		188,388	149,360	149,360	13,173	8.8%
0590000009992	TRANSFER OUT FROM NSSRA	155,704	100,000	155,704		170,000	100,000	100,000	55,704	
	Fund Balance-Beginning			24,780			17,278			
	Fiscal Year Reserves			6,829			49,360			
	Fund Balance-Ending			31,609			66,638			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
07-AUDIT FUND										
0710000003010	TAXES	46	45	8,236		7,649	7,911	7,911	325	4.1%
0710000005040	LEGAL & PROFESSIONAL	-	-	8,000		8,400	8,400	8,400	(400)	
	TOTAL FUND REVENUE	46	45	8,236		7,649	7,911	7,911	325	4.1%
	TOTAL FUND EXPENSE	-	-	8,000		8,400	8,400	8,400	(400)	
	RESERVES	46	45	236		(751)	(489)	(489)	725	-148.3%
	TRANSFER IN									
	Fund Balance-Beginning			3,486			3,437			
	Fiscal Year Reserves			236			(489)			
	Fund Balance-Ending			3,722			2,948			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
09-LIABILITY FUND									
0910000003010	TAXES	139	140	25,334	24,255	24,108	24,108	1,226	5.1%
0910000004008	FT SALARIES	232	233	2,624	2,502	2,499	2,499	125	5.0%
0910000007020	LIABILITY INSURANCE	2,021	1,800	22,023	18,674	21,016	21,016	1,007	4.8%
	TOTAL EXPENSES	2,253	2,033	24,647	21,176	23,515	23,515	1,132	4.8%
	TOTAL FUND REVENUE	139	140	25,334	24,255	24,108	24,108	1,226	5.1%
	TOTAL FUND EXPENSE	2,253	2,033	24,647	21,176	23,515	23,515	1,132	4.8%
	RESERVES	(2,113)	(1,893)	687	3,079	593	593	94	15.9%
	TRANSFER IN				3,000				
	Fund Balance-Beginning			10,186		10,007			
	Fiscal Year Reserves			687		593			
	Fund Balance-Ending			10,873		10,600			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
11-SOCIAL SECURITY FUND									
1110000003010	TAXES	181	141	30,235	19,854	23,908	23,908	6,328	26.5%
1110000004011	WITHOLDING	4,410	3,939	42,293	42,097	46,456	46,456	(4,163)	-9.0%
	TOTAL FUND REVENUE	181	141	30,235	19,854	23,908	23,908	6,328	26.5%
	TOTAL FUND EXPENSE	4,410	3,939	42,293	42,097	46,456	46,456	(4,163)	-9.0%
	RESERVES	(4,228)	(3,798)	(12,058)	(22,243)	(22,548)	(22,548)	10,490	-46.5%
1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-	57,000	-	1	-	
	Fund Balance-Beginning			22,908		26,035			
	Fiscal Year Reserves			(12,058)		(22,548)			
	Fund Balance-Ending			10,850		3,487			

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Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	Fiscal YTD Budget
13-IMRF FUND										
1310000003010	TAXES	224	228	40,781		35,324	39,201	39,201	1,580	4.0%
1310000004012	IMRF-EMPLOYER	3,403	3,450	36,306		35,488	37,928	37,928	(1,622)	-4.3%
	TOTAL FUND REVENUE	224	228	40,781		35,324	39,201	39,201	1,580	4.0%
	TOTAL FUND EXPENSES	3,403	3,450	36,306		35,488	37,928	37,928	(1,622)	-4.3%
	RESERVES	(3,179)	(3,222)	4,475		(165)	1,273	1,273	3,202	251.6%
1390000009991	TX FROM CORP			-		20,000				
Fund Balance-Beginning				12,843			11,607			
Fiscal Year Reserves				4,475			1,273			
Fund Balance-Ending				17,318			12,880			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
15-CAPITAL PROJECTS FUND									
1520009503060	FOUNDATION CONTRIBUTIONS	(30)	-	-	-	-	-	-	
1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	40,000	30,000	30,000	(30,000)	-100.0%
1521069143062	KWBA-CONTRIBUTIONS	8,244	-	58,243	49,999	50,000	50,000	8,243	16.5%
1521069143063	TREVIAN SOCCER-CONTRIBUTION	-	-	83,333	83,333	83,333	83,333	(0)	0.0%
	TOTAL REVENUES	8,214	-	141,577	173,333	163,333	163,333	(21,757)	
1521069148020	LANDSCAPE/SITE FURNISHINGS	-	-	-	2,593	-	-	-	
	WILLOW PARK PROJECT EXPENSES	-	-	-	2,593	-	-	-	
OTHER CAP. PROJECTS									
1520000006020	PARKS GENERAL CAPITAL PURCHASE	-	-	-	49,624	1	1	(1)	
1521050007090	COMMUNITY CENTER LOAN	-	-	8,333	0	8,333	8,333	0	
1521060006020	WILLOW PARK CAP. PUCHASES	8,739	-	8,739	28,125	-	-	8,739	
1521070006020	CLARKSON PARK CAPITAL PURCHASE	-	-	-	19,550	-	-	-	
1521080005060	FOX MEADOW WETLANDS	-	-	1,800	0	3,260	3,260	(1,460)	
1520000007091	PARKS GENERAL -100KLOAN REPMT	51,053	11,125	62,199	22,849	22,250	22,250	39,949	
	OTHER CAPITAL EXPENSES	59,792	11,125	81,071	120,147	33,844	33,844	47,227	
	TOTAL CAPITAL REVENUE	8,214	-	141,577	173,333	163,333	163,333	(21,757)	
	TOTAL CAPITAL EXPENSES	59,792	11,125	81,071	122,740	33,844	33,844	47,227	
	RESERVES	(51,578)	(11,125)	60,505	50,592	129,489	129,489	(68,984)	
OTHER SOURCES									
Fund Transfers									
1521069149991	TRANS. FROM RECREATION	146,000	71,000	146,000	85,385	71,000	71,000	75,000	
1521069149992	TRANS. FROM CORPORATE	134,850	104,850	134,850	140,500	104,850	104,850	30,000	
1521069149993	TRANS. FROM NSSRA	155,704	100,000	155,704	170,000	100,000	100,000	55,704	
		436,554	275,850	290,554	395,885	275,850	275,850	14,704	
Debt Certificates									
1.4M									
9.5K									
OTHER EXPENSES									
1521069147090	LOAN REPAYMENT-1.4k	356,722	25,006	485,767	145,085	150,885	150,885	334,882	
1521069147091	900K- LOAN REPAYMENT	-	-	-	490,796	-	-	-	
RESERVES									
	Fund Balance-Beginning			133,915		131,581			
	Fiscal Year Reserves			(134,707)		254,454			
	Fund Balance-Ending			(792)		386,035			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	Fiscal YTD Budget
ALL FUNDS									
	TOTAL AGENCY REVENUE	88,019	75,474	1,839,379	1,929,839	1,752,814	1,752,814	86,564	4.9%
	TOTAL AGENCY EXPENSES	525,979	134,512	1,868,128	2,040,060	1,530,409	1,530,409	337,720	22.1%
	RESERVES	(437,960)	(59,038)	(28,750)	(110,221)	222,406	222,406	(251,155)	-112.9%
	Fund Balance-Beginning			653,470		602,980	602,981		
	Fiscal Year Reserves			(28,750)		222,406			
	Fund Balance-Ending			624,720		825,386			

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Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jun 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD Budget
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NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 6/30/11

ACCOUNT #	DESCRIPTION	6/30/2011	06/30/10	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 121,069.80	\$ 169,012.69	\$ (47,942.89)	-39.6%
01-0-000-000-1003	PETTY-NVB	1,329.37	2,543.66	(1,214)	-91.3%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	544.13	543.77	0	0.1%
01-0-000-000-1008	IPDLAF	12,391.36	12,385.55	6	0.0%
01-0-000-000-1010	NORTHVIEW TAX ACCT	666,778.10	628,297.30	38,481	5.8%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 802,218.76	\$ 812,888.97	\$ (10,670.21)	-1.3%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 41,168.17	\$ 66,536.81	(25,369)	-61.6%
01-0-000-000-1300	PREPAID EXPENSES	31,067.23	40,120.35	(9,053)	-29.1%
	PROVIDED FOR LONG TERM DEBT	133,334.00	150,002	(16,668)	-12.5%
	PROVIDED FOR LONG TERM DEBT	705,106.25	1,145,000.00	(439,894)	-62.4%
	PROVIDED FOR 100k LOAN FOR EQU.		70,000.00	(70,000)	#DIV/0!
OTHER ASSETS		\$ 910,675.65	\$ 1,471,659.16	(560,984)	-61.6%
TOTAL ASSETS		\$ 1,712,894.41	\$ 2,284,548.13	\$ (571,653.72)	-33.4%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
01-0-000-000-2000	ACCOUNTS PAYABLE	3,149.92	\$ 26,705.23	\$ (23,555.31)	
01-0-000-000-2010	ACCRUED PAYROLL	10,459.54	10,872.12	\$ (412.58)	
01-0-000-000-2015	COMPENSATED ABSENCES	-	-	\$ -	
01-0-000-000-2050	DEFERRED INCOME	234,549.00	228,460.50	\$ 6,088.50	
01-0-000-000-2060	DEFERRED TAX REVENUE			\$ -	
01-0-000-000-2100	FICA/FEDERAL WITHHOLDING	(8.04)	(8.04)	\$ -	
01-0-000-000-2101	ILLINOIS TAX WITHHOLDING	(1.58)	(1.58)	\$ -	
01-0-000-000-2105	HEALTH CARE FSA	454.24	(793.98)	\$ 1,248.22	-157.2%
01-0-000-000-2300	FAMILY CREDIT	1,131.50	842.50	\$ 289.00	34.3%
	LOAN-NORTHVIEW BANK	705,106.25	1,145,000.00	\$ (439,893.75)	
	LOAN-VILLAGE OF NORTHFIELD	133,334.00	150,002.00	\$ (16,668.00)	-11.1%
	LOAN-TO NVB TO PURCHASE EQUIP.		70,000.00	(70,000)	
TOTAL LIABILITIES		\$ 1,088,174.83	\$ 1,631,078.75	\$ (542,903.92)	
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 653,469.38	\$ 763,690.22	\$ (110,220.84)	-16.9%
	FUND SURPLUS (DEFICIT)	(28,750.00)	(110,217)	81,467	-283.4%
TOTAL FUND EQUITY		624,719.38	653,473	(28,754)	-3.0%
TOTAL LIABILITIES AND FUND EQUITY		\$ 1,712,894.21	\$ 2,284,551.97	\$ (571,657.76)	-33.4%

July Board Report
Submitted by: Jennifer Sweeney

4th of July

The 4th crowd was small like last year. With the 4th landing on a Monday, many people went out of town for the long weekend.

We were able exceed our sponsorship budget slightly but we also increased our budget from \$8000 last year to \$8500 this year. In total we received \$8770 in sponsorships. As far as concessions go we brought in a total of \$4250 which was \$850 more than what was budgeted and \$800 more than last year. We sold more food than last year, but because the 4th was on a Sunday last year we didn't start until 1 p.m. Ice cream was also a big seller.

The change to use concession and camp staff for the concession stand, the free sno-cones, cotton candy & popcorn from previous years' scout volunteers was pretty flawless. The staff did a great job; there were never lines at the concession stand and everyone seemed very happy with the service.

Staff would like to thank all the Commissioners who helped out with the bike judging and running races. Thanks!

Camp Evaluations

Staff emailed out camp evaluations again this year utilizing Constant Contact. The process seems to give us a higher rate of responses. Staff will be able create reports from the results and compare those results to the previous year.

Day Camp Revenue

Heading into the last week of camp staff doesn't anticipate much more registration, but we are doing a half day extended week for children 3years old-4th grade so a bit more should come in. The good news is that revenue ended up only \$3200 less than last year's actual, which staff is happy about based on how far behind we were in April. However, compared to budget, actual revenue is currently \$11,800 higher. Since I haven't seen financials for July yet, I'm not completely sure where we are tracking expenses, but I would anticipate them being lower than budget overall at all camps with the exception of Trailblazers.

	Actual 11	Actual 10(end of camp)	Budget 11
Giggle Gang	\$59,078	\$69,131	\$58,500
Trailblazers	\$86,758	\$79,268	\$73,300
Explorers	\$25,831	\$23,161	\$23,000
Sports Camp	\$47,640	\$51,573	\$53,300
CIT	\$3305	\$2680	\$3000
TOTALS	\$222,612	\$225,813	\$210,800

Day Camp Refund Policies

Staff will be meeting once camp concludes to discuss some camp registration and refund policies that need to be added as well as better clarified. We had more people than usual this summer who wanted to receive refunds for missing a week here or there up until this week. Most districts don't allow the flexibility we do so they don't deal with this as much. They usually require campers to register for 3 or 4 weeks at a time or some even 6 or 7 weeks. While we don't want to lose our flexibility we can't be refunding parents for changing schedules based on vacations, going to other camps, grandmas coming, etc. once camp starts. We will still allow parents to switch weeks as well as add weeks, but once camp starts no refunds will be granted with the only exceptions being medical reasons or unforeseen change in residence.

Fall Brochure

The brochure should be delivered to all residents by Friday. We tried to change the look a bit in the layout and upgraded from stock paper as the inside pages to glossy paper. It actually makes it less bulky and gives it more of a magazine look.

Northfield Park District
General Recreation/Facility Rental Report
July 2011
By Lara Piner

Programs

There are no enrichment programs for the summer.

Rentals

There are eight Clarkson rentals and three Cavallari rentals for the month of July.

Birthday Parties

There is one birthday party scheduled for the month of July.

Seniors

There are no senior programs during the month of July.

Camp 2011

Camp will be ending on July 29th. So far we have 26 campers registered for the extended week of camp set to run the week of August 1st-5th.

Special Events

The Kids' Dog Show is Saturday, July 23rd at 10:00 a.m. Loving Care is the sponsor this year and they are very excited to be a part of this fun community event. Rocky and Carlos from Loving Care will be the judges this year.

The 4th of July event was a great success. There were many creative bikes and floats in the parade. The races, hula hoop contests and egg toss all had many participants.

The Children's Concert series will be ending on July 22nd. We have had great turnout this summer. Our entertainers this summer were Jeanie B, Dave Rudolph, Ken Schultz, and Rick Kelley.

July, 2011 Board Report
Submitted by: Neal Barron

Summer Athletics

As an after camp option we teamed up with SMP to offer a PeeWee Tennis camp for four weeks over the summer. The children were able to stay at a camp and eat lunch with the full day campers before being lead out to the tennis courts for their one-hour class. We had between 5 and 10 kids in the camp depending on the week.

The week of July 25th the Chicago Bears camp will be taking place at Sunset Ridge. There will be about 70 children in this camp, including 7 Northfield residents.

Baseball Academy

Loyal Park has continued offering lessons on Saturday mornings. He will continue to offer lessons as long as there is a demand over the summer.

Gym Rentals

Hoops4Health will be finishing their summer rental at the end of July. They are inquiring about availability to start up again in the fall. Alvin Chiang will continue his badminton rental through the first week in August. He will be back in the fall as well.

Fitness Center

We are ordering three new ellipticals for the Fitness Center. We expect delivery sometime in early August. We are planning on having every other piece of equipment serviced at that time.

July 2011
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron

Willow Park

- The series of windstorms took a toll on the park, including lost branches on many trees, windscreen damage, and a lengthy power outage last month. We have completed most of our tree work and will be looking to replace the damaged windscreens in the near future.
- The soccer field is recovering nicely during its renovation period. The entire field will remain closed until September while the new grass matures.
- The park handled the 4th of July festivities well; all the wear and tear from the foot traffic was quickly fixed by heavy watering afterward.
- Wetland management has begun here with cattail and invasive species control. So far the results have been very good, and we are happy with the new wetland company (Integrated Lakes Management).

Clarkson Park

- Vandals struck Clarkson Park last week damaging two picnic tables, the outdoor fireplace slab, and the roof to the Cavallari shelter. The police did apprehend the children responsible, and the vandalism has ceased since then. We are getting quotes to replace/repair the damaged items.
- We will be adding new playground chips to the playground in August.

Community Center

- We are trying to prevent further sewer backups by flushing the drains with water for an hour or so per week. Lately we have had issues with paper towels being flushed down the toilet which backs up the entire system. We are also looking into installing hand dryers in the bathrooms to help solve the problem.

Fox Meadow

- Wetland management has also begun at Fox Meadow, involving cattail and invasive species control. ILM will be making several visits to reassess and control those invasive species throughout the year.