

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, AUGUST 22, 2011



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, AUGUST 22, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
 - a. FOIA Request
5. Director's Report
 - a. 2011 Camp Survey Results
 - b. Informational Items
6. Willow Road Update
 - a. Pedestrian Crossings Chart
7. Consent Agenda
 - a. Approval of Public Hearing Minutes 7/25/11
 - b. Approval of Board Meeting Minutes 7/25/11
 - c. Approval of Cash Expenditures for Month of July 2011(copy for review will be available at the meeting).
8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
9. Executive Session

The Purchase of real property [5 ILCS 120/2(c)(5)]
10. Adjournment

CORRESPONDENCE

FOIAOfficer@northfieldparkdistrict.org

FOIA Officer
Northfield Park District
401 Wagner Road
Northfield, IL 60093

Freedom of Information Act Request

I am requesting:

1. Any contracts in place or proposed contracts that rent or lease fields at Willow Park or Fox Meadow. I would like lease or license agreements including rental schedules agreed to and lease or license agreement beginning and end dates. This should also include detail on how expenses to maintain or upgrade the fields are covered. I am not interested in the baseball fields or the buildings, just the soccer fields and ancillary fields.
2. Any of the documents that indicate the competitive bids that were submitted for those lease or license agreements and field use.
3. Any policy statements on the competitive bid process for the use of fields.

My contact information is:

Richard Schuham
978 Cherry Street
Winnetka, IL 60093
Daytime Phone/Cell – 312-543-0640

DIRECTOR'S REPORT

To: Park Board of Commissioners
From: George Alexoff
Subject: 2011 Camp Survey Report
Date: August 18, 2011

Please find attached the results for the 2011 camp survey. The results are broken down into (3) documents for review.

1. 2011 Camp Survey
2. 2011 Camp Survey Summary
3. 2010 /2011 Survey Response

Jennifer will provide a brief review at the meeting and answer any questions you may have.

Constant Contact Survey Results

Survey Name: Camp survey 2011
Response Status: Partial & Completed
Filter: None
 8/17/2011 1:50 PM CDT

1. Which camp did your child attend?

	Number of Response(s)	Response Ratio
Giggle Gang	22	45.8%
Trailblazers	15	31.2%
SMP Sports Camp	7	14.5%
Explorers	4	8.3%
No Responses	0	0.0%
Total	48	100%

2. How old is your child, or what grade will they be entering in the fall?

	Number of Response(s)	Response Ratio
3 yrs old	4	8.3%
4 yrs old	8	16.6%
5 yrs old	2	4.1%
Kindergarten	9	18.7%
1st Grade	6	12.5%
2nd Grade	8	16.6%
3rd Grade	4	8.3%
4th Grade	3	6.2%
5th Grade	1	2.0%
6th Grade	3	6.2%
7th Grade	0	0.0%
8th Grade	0	0.0%
No Responses	0	0.0%
Total	48	100%

3. Is this your child's first Northfield Park District camp experience?

	Number of Response(s)	Response Ratio
Yes	21	43.7%
No	27	56.2%
No Responses	0	0.0%
Total	48	100%
7 Comment(s)		

4. Please rate the camp director:

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	Excellent	Good	Fair	Poor
	23	19	4	2
	48%	40%	8%	4%

14 Comment(s)

5. Who was your camper's counselor?

43 Response(s)

6. Please rate your child's counselor:

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	Excellent	Good	Fair	Poor
	28	14	4	2
	58%	29%	8%	4%

19 Comment(s)

7. Please rate the following items as they pertain to camp activities:

1 = Excellent, 2 = Good, 3 = Fair, 4 = Poor

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	1	2	3	4
Activity age appropriateness	27	17	1	2
	57%	36%	2%	4%
Field Trips	24	17	4	2
	51%	36%	9%	4%
Entertainment	21	22	2	2
	45%	47%	4%	4%
Sports & Games	22	21	4	0
	47%	45%	9%	0%
Arts & Crafts	18	20	6	3
	38%	43%	13%	6%
Special Days/Events	20	20	6	1
	43%	43%	13%	2%
Equipment/Materials	17	24	6	0
	36%	51%	13%	0%

17 Comment(s)

8. Please rate the following items as they pertain to the camp location:

1 = Excellent, 2 = Good, 3 = Fair, 4 = Poor

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	1	2	3	4
Cleanliness	25 53%	20 43%	2 4%	0 0%
Convenience of the site	36 75%	11 23%	1 2%	0 0%
Drop off/pick up location	24 50%	18 38%	5 10%	1 2%
13 Comment(s)				

9. Please rate the following items as they pertain to communication:

1 = Excellent, 2 = Good, 3 = Fair, 4 = Poor

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	1	2	3	4
Communication with the camp director	26 55%	13 28%	4 9%	4 9%
Communication with your child's counselor	19 40%	16 33%	10 21%	3 6%
Friendliness of the environment	28 58%	16 33%	3 6%	1 2%
Registration process	29 60%	16 33%	3 6%	0 0%
Parent Manual	23 49%	22 47%	2 4%	0 0%
8 Comment(s)				

10. Did the camp meet your expectations?

	Number of Response(s)	Response Ratio
Yes	40	83.3%
No	8	16.6%
No Responses	0	0.0%
Total	48	100%
14 Comment(s)		

11. Would you participate in this camp again?

	Number of Response(s)	Response Ratio
Yes	38	79.1%
No (if no, please describe why)	10	20.8%
No Responses	0	0.0%
Total	48	100%
14 Comment(s)		

12. Overall how would you rate your child's camp experience?

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	Excellent	Good	Fair	Poor
	22	18	7	1
	46%	38%	15%	2%
7 Comment(s)				

Camp Survey 2011 Comments Summary

This year's survey received 48 out of 305 possible responses; which is approximately half of the response rate from 2010. Staff did expect to receive more constructive criticism based on observations and comments. A lower response rate could also mean that many parents were satisfied with their camp experience. Based on the comments provided by roughly half of the responding parents to the camp survey I did find that some of the comments support legitimate concerns.

While many of the counselors got great feedback there were some comments that focused on lack of enthusiasm and interest by the counselors; which I also found to be the case. I was very surprised and disappointed by this since almost all of the staff returned from last summer and had done an overwhelmingly exceptional job last year; but this summer I had to speak to some of the staff numerous times about engaging more with the kids and approaching parents in a courteous and professional manner.

There were some concerns regarding the pick-up and drop-off procedures. This can be a problem because while most of the parents do follow our procedure requests there are some who have a complete lack of regard for them. I am aware of this because I often have to ask parents to move their parked cars out of the drop-off lane. We post reminders about this every week on our flyers and it is always spelled out in the camp manuals. I also emailed a reminder regarding this matter. This summer we also had some issues with the school installing their air conditioning unit and blocking off traffic flow on certain days.

The comments about lack of communication between staff and parents are confusing to staff. We always provide a general daily activities camp calendar with the camp manual and send home weekly daily schedules with extra reminders about important information. Counselors and directors always have extras of these and they are available at the front desk as well. We also ask that the counselors verbally remind parents about special days/supplies that the campers will need. This year I started emailing a lot of information directly to the parents due to the fact that some parents do not pick up their children so therefore don't speak to the counselors. If parents did not receive certain information it was most likely because they had a sitter or friend picking up their child.

In response to the comments regarding activities we do a good job of trying to accommodate a variety of different interests within a camp day. There are some campers who will always find some of the activities less exciting than others. Weather and power outages were a challenge this year which always puts a damper on the variety of activities the kids can participate in. I did get feedback this summer from the kids and counselors that the campers on a whole did not enjoy the concerts in the park at Clarkson; which was reinforced by the comments from the survey. The children's Concert Series may have run its course. Staff will look into other entertainment/options for next summer as well as possibly splitting the camps up due to age and interest.

In conclusion staff will take these comments and suggestions into consideration and try to make reasonable improvements where we can. I was pleased to see many positive comments regarding counselors, directors, activities, and overall camp experience. I believe the summer went well and with a few changes and improvements next summer will be even better!

Respectfully Submitted,

Lara Piner

2010/2011 Survey Comparison									
2011- 48 responses out of 305 sent surveys for a 16% response rate									
2010- 86 responses out of 303 sent surveys for a 28% response rate									
% of total responses									
Which camp did your child attend?									
<u>2011</u>									
<u>2010</u>									
Giggle Gang									
Trailblazers									
SMP Sports Camp									
Explorers									
How old is your child or what grade will they be entering in the fall?									
<u>2011</u>									
<u>2010</u>									
3 yrs									
4 yrs									
5 yrs									
Kindergarten									
1st									
2nd									
3rd									
4th									
5th									
6th									
7th									
8th									
Is this your child's first Northfield Park District camp experience									
<u>2011</u>									
<u>2010</u>									
Yes									
No									
Please rate your camp director									
<u>2011</u>									
<u>2010</u>									
Excellent									
Good									
Fair									
Poor									
Please rate your child's counselor									
<u>2011</u>									
<u>2010</u>									
Excellent									
Good									
Fair									
Poor									

Please rate the following items as they pertain to camp activities							Excellent		Good		Fair		Poor	
							2011	2010	2011	2010	2011	2010	2011	2010
Activity age appropriateness							57%	59%	36%	35%	2%	5%	4%	1%
Field Trips							51%	66%	36%	30%	9%	2%	4%	1%
Entertainment							45%	50%	47%	42%	4%	8%	4%	0%
Sports and Games							47%	55%	45%	35%	9%	10%	0%	0%
Arts and Crafts							38%	48%	43%	40%	13%	9%	6%	3%
Special Days/Events							43%	58%	43%	36%	13%	5%	2%	1%
Equipment/Materials							36%	50%	51%	38%	13%	9%	0%	2%
Please rate the following items as they pertain to the camp location							Excellent		Good		Fair		Poor	
							2011	2010	2011	2010	2011	2010	2011	2010
Cleanliness							53%	63%	43%	36%	4%	1%	0%	0%
Convenience of site							75%	83%	23%	16%	2%	1%	0%	0%
Drop off/pick up location							50%	69%	38%	22%	10%	6%	2%	2%
Please rate the following items as they pertain to communication							Excellent		Good		Fair		Poor	
							2011	2010	2011	2010	2011	2010	2011	2010
Communication with camp director							55%	57%	28%	30%	9%	10%	9%	4%
Communication with your child's camp counselor							40%	58%	33%	29%	21%	11%	6%	2%
Friendliness of the environment							58%	72%	33%	26%	6%	2%	2%	0%
Registration process							60%	78%	33%	22%	6%	0%	0%	0%
Parent Manual							49%	73%	47%	25%	4%	2%	0%	0%
Did this camp meet your expectations?							2011		2010					
Yes							83.3%		94.10%					
No							16.6%		5.80%					
Would you participate in this camp again?							2011		2010					
Yes							79.1%		93%					
No							20.8%		5.80%					
No Response									1.10%					
Overall how would you rate your child's camp experience?							2011		2010					
Excellent							46%		69%					
Good							38%		24%					
Fair							15%		6%					
Poor							2%		1%					

To: Park Board of Commissioners
From: George Alexoff
Subject: Informational Items
Date: August 18th, 2011

Northfield Community Scramble

The Northfield Community Scramble is scheduled for Thursday, October 13. I will send everyone a PDF registration form and sponsor form for your reference. Please pass it along to anyone you feel would like to become a sponsor or play golf.

NSSRF Annual Swing Golf Outing

This year's event will be held on Thursday, September 22 at Sportsman's Golf Club in Northbrook. Tee-Off is at 8:30 a.m. Please check your calendars and see if you can make the time to join us for this great event.

WILLOW ROAD UPDATE

To: Park Board of Commissioner
From: George Alexoff
Subject: Willow Road Pedestrian Crossings
Date: August 18, 2011

Please find attached a “comparison of pedestrian crossings chart” developed by the Village Engineering Consultant. The purpose of the chart is to explain the types of crossings that could be provided by IDOT on Willow Road.

The Village would like to hear from the Park Board their opinions on the different options. Please be prepared to discuss at the meeting.

Village of Northfield
Willow Road Project

Comparison of Pedestrian Crossings
8-Aug-11

SUBJECT or FACTOR	HAWK SIGNAL (9)	MID-BLOCK PED SIGNAL	UNDERPASS	OVERPASS	NOTHING (1)
Cost	MODERATE	MODERATE	HIGH	HIGH	NO COST
Land/Aesthetic Adverse Impact (11)	MINOR	MINOR	MODERATE	MAJOR	NONE
Does it Provide Direct Connectivity or Promote Liveability?(2)	YES	YES	PARTIALLY(6)	NO	NO
Will Peds Use It? (Convenient?)	YES	YES	NO, UNLESS IT IS A DIRECT ROUTE	NO	NO
Pedestrian/Motorist Familiarity re Operation	NOT FAMILIAR	FAMILIAR	FAMILIAR	FAMILIAR	FAMILIAR
Tendency to Increase Speed on Willow?	NO	NO	YES	YES	YES
Safety (Ped Crashes)(3)(10)	11.7% CRF(4) 60.2% CRF - VEH/PED CRASHES	15-17% CRF(4) NO PED-SPECIFIC CRF(8)	AVOIDS PED. CONFLICTS COMPLETELY(7)	AVOIDS PED. CONFLICTS COMPLETELY(7)	DANGEROUS IF NOT USED(5)
Perception/Behavior (Personal, Not Related to Vehicles)(12)	PERCEIVED AS SAFE AND COMFORTABLE TO USE, NO ANXIETY	PERCEIVED AS SAFE AND COMFORTABLE TO USE, NO ANXIETY	MUST BE OPEN, LIGHT, AND AIRY DESIGN TO BE PERCEIVED AS SAFE AND COMFORTABLE; CONCERNS AT NIGHT; MAY ATTRACT MISCHIEF	PERCEIVED AS SAFE AND COMFORTABLE TO USE, BUT MAINTENANCE AND ANXIETY (FALLING) CONCERNS MAY REDUCE USE IN WINTER; MAY ATTRACT MISCHIEF; RAMPS INTIMIDATE SOME BICYCLISTS	ORDINARY INTERSECTION
Floodplain/Stormwater Impacts	NONE	NONE	MAJOR	MINOR	NONE
Best Application (13)	LOW TO MODERATE PED VOL.; SLOWER ROADWAY SPEEDS; AND NO ADD'L LAND NEEDED	LOW TO MODERATE PED VOL.; SLOWER ROADWAY SPEEDS; AND NO ADD'L LAND NEEDED	HIGH PED. VOL.; PROTECTS PEDS FROM HIGH SPEED TRAFFIC; ADJACENT LAND AVAILABLE	LOW TO MODERATE PED. VOL.; PROTECTS PEDS FROM HIGH SPEED TRAFFIC; SOMETIMES FENCING GUIDES PEDS TO USE; ADJACENT LAND AVAILABLE	USE ONLY WHEN ORIGIN OR DESTINATION IS WITHIN 50-75 FT OF INTERSECTION

DENOTES "PRO" (APPROPRIATE FOR WILLOW ROAD)
 DENOTES "CON" (NOT APPROPRIATE FOR WILLOW ROAD)

NOTES

- (1) Use nearest signalized intersection.
- (2) Direct connectivity between origin and destination, or is it physically a barrier that separates parts of the Village (N, S, Downtown, Residential). Treatment must be located at most desirable location(s) relative to the origin and destination (e.g. path from parking lot to fields).
- (3) Acronym CRF is the Crash Reduction Factor. Percentage reductions taken from the Crash Modification Factor Clearinghouse (users of HSM).
- (4) All crash types, all crash severities.
- (5) If peds choose to jaywalk at the point most convenient to origin/destination, rather than to cross at the nearest intersection, then a potentially dangerous safety concern exists, especially for children or other less mobile people.
- (6) Underpass can be a good connection between origin and destination, but it could act as a barrier by its bulk and the height of road above adjacent ground.
- (7) If used.
- (8) CRF for pedestrian/vehicular crashes may be similar for a well-designed traditional pedestrian signal with push-button demand as that of a HAWK.
- (9) Acronym HAWK is a High intensity Activated crossWalk. Operation is somewhat similar to a RR crossing.
- (10) Mid-block crossings of all types offer a clear advantage to pedestrians. They need to successfully negotiate only traffic from 2 directions, unlike the multiple conflicts found at a four-legged vehicular intersection.
- (11) There may be unintended consequences. For example, the crossing may attract more parkers to Clarkson, rather than adjacent to the Community Center or playfield parking stalls, as intended by design of the park facilities. Localized access and spot congestion problems may result within residential neighborhoods.
- (12) The choice to use any of the midblock crossing types is influenced by the perception of personal safety, whether the crossing is a direct route to an origin or destination, the feeling one experiences while using it (comfortable, anxious), or the time of day or season of the year.
- (13) The best application is the type of crossing that is most suitable for the conditions that are present. The choice to use a particular crossing type may be based upon the pedestrian volume, the vehicular speed of the roadway, need for land acquisition, and the proximity (convenience) of the crossing to an origin or destination.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
PUBLIC HEARING
TUESDAY, July 25, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:15 P.M.**

Commissioner Coyle called the meeting to order at 6:15 p.m. and a roll call was taken.
Present: Commissioners –Coyle, Trimble, Koress, Peterson, Spaan, O’Grady.
Also present staff member: Alexoff, Sweeney, Guillen
Absent: Commissioners –Commissioners Spaan, Klein and Treasurer Morrell.

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

2010-2011 Proposed Budget

Director Alexoff stated the purpose of the public meeting was to discuss and answer any questions on the proposed 2011-2012 tentative budget.

The Finance Chairman Koress explained to the board that the budget was reviewed in detail by the committee and staff. The 2011-2012 budget contains no major changes from the previous year.

ADJOURNMENT

Commissioner Trimble made a motion to adjourn the public meeting at 6:25 p.m.
Commissioner Koress seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Trimble, Koress, Peterson, O’Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Klein, Spaan

Abstain: Commissioners: None

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JULY 25, 2011
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

Commissioner Coyle called the meeting to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – Coyle, Trimble, Koress, Klein, Peterson, Spaan, O'Grady
Also present: Staff members –Alexoff, Guillen, Sweeney
Absent: Commissioners - Spaan and Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR'S REPORT

a. AYSO Region 25

Staff met with TSC Trevian Soccer Club and Mike Arnold from Sunset Ridge School to discuss field time availability for AYSO. Field one at Fox Meadow will be available to AYSO from 8:00 a.m. to 11:00 am. Logan, AYSO Representative, has been contacted about this.

b. Informational Items

- Toro Sand Pro Purchase has been bid out through the National IPA Pricing. Commissioner Trimble made a motion to approve the purchase. Commissioner O'Grady seconded the motion. A roll call vote was taken

Voting Aye: Commissioners: Coyle, Trimble, Koress, Klein, Peterson, O'Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Spaan

Abstain: Commissioners: None

MOTION PASSED

- Northfield Community Scramble will take place on Thursday, October 13th.
- NSSRF Annual Swing Golf Outing will be on Thursday, September 22 at Sportsman's Golf Club in Northbrook.
- Staff has had preliminary conversations with the Winnetka Park District regarding a potential Joint Venture.

c. Willow Road Update

The last meeting was held on Thursday, July 21. There are two more meetings left. Commissioner O'Grady reported that there was nothing new.

CONSENT AGENDA

- a. Approval of Board Meeting Minutes 6/27/11**
- b. Approval of Cash Expenditures for month of June, 2011**

Commissioner Klein made a motion to approve the Consent Agenda.
Commissioner Coyle seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Trimble, Koress, Klein, Peterson, O'Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Spaan

Abstain: Commissioners: None

MOTION PASSED

AGENCY REPORTS

a. Finance

- Total tax income for the year was \$25K higher than budget but below last year's actual.
- Camp revenue met budget, but was under last fiscal year's total revenue.
- Total net income was significantly below budget due to the authorized capital loan prepayment in June.

b. Recreation, Park Grounds and Facilities

- 4th of July celebration went well. Staffing concessions turned out to be a great idea, the lines were shorter and the staff was great. Thanks to all the Commissioners who helped out with the bike judging and running races.
- The extended week of camp starts next week, five days, half days for \$100.00. So far about 30 campers are registered.
- The kid's dog show was rescheduled to Saturday, July 30.
- The Bears Camp is being held this week at Sunset Ridge.
- The Fitness Center will have new ellipticals sometime in early August.
- Fall brochure should be delivered to all residents by Friday.
- Staff is getting quotes to replace/repair two picnic tables, outdoor fireplace slab, and Cavallari Shelter Roof as a result of vandalism at Clarkson Park.

ADJOURNMENT

Commissioner Trimble made a motion to adjourn the Regular Board Meeting at 7:13 p.m. Commissioner Peterson seconded the motion. A roll call was taken.

Voting Aye: Commissioners: Coyle, Trimble, Koress, Klein, Peterson, O’Grady.

Voting Nay: Commissioners: None

Absent: Commissioners: Spaan

Abstain: Commissioners: None

MOTION PASSED

AGENCY REPORTS

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	Fiscal YTD
ALL FUNDS									
	TOTAL AGENCY REVENUE	268,937	239,581	268,937	323,078	239,581	1,690,459	29,356	12.3%
	TOTAL AGENCY EXPENSES	158,310	176,677	158,310	165,189	176,677	1,702,348	(18,367)	-10.4%
	RESERVES	110,627	62,905	110,627	157,889	62,905	(11,889)	47,723	75.9%
	Fund Balance-Beginning			618,057		948,485	602,981		
	Fiscal Year Reserves			110,627		62,905			
	Fund Balance-Ending			728,685		1,011,390			

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Northfield Park District
Revenue and Expense Report
For the Month Ending
Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
01-CORPORATE FUND									
0110000003010	TAXES	3,298	3,300	3,298	3,138	3,300	636,785	(2)	-0.1%
0110000003070	BANK INTEREST	-	94	-	-	94	1,500	(94)	-100.0%
0110000003091	NSSRA REIMBURSEMENT	-	-	-	0	-	6,432	-	
0110000003099	MISCELLANEOUS INCOME	-	-	-	-	-	1,500	-	
	TOTAL REVENUES	3,298	3,394	3,298	3,138	3,394	646,217	(96)	-2.8%
0110000004008	FT SALARIES	16,323	15,031	16,323	16,024	15,031	307,350	1,292	8.6%
0110000004009	PT SALARIES	3,232	3,235	3,232	2,876	3,235	55,418	(3)	-0.1%
0110000004015	HEALTH INSURANCE	4,816	4,820	4,816	9,861	4,820	60,720	(4)	-0.1%
0110000004026	GAS / MILEAGE REIMBURSEMENT	580	580	580	580	580	7,440	-	0.0%
0110000004050	DUES & EDUCATION	217	-	217	-	-	16,948	217	#DIV/0!
0110000004099	MISC -EXP	315	737	315	150	737	15,175	(422)	-57.3%
0110000005022	PHONE	573	600	573	593	600	7,200	(27)	-4.6%
0110000005023	DSL	105	105	105	210	105	1,260	(0)	0.0%
0110000005030	PRINTING	-	-	-	-	-	29,400	-	#DIV/0!
0110000005040	LEGAL & PROFESSIONAL	-	-	-	20	-	3,600	-	#DIV/0!
0110000005060	CONTRACTUAL	1,275	2,144	1,275	521	2,144	31,589	(869)	-40.5%
0110000006010	OFFICE EQUIPMENT	-	-	-	-	-	8,175	-	#DIV/0!
0110000006020	CAPITAL PURCHASES	-	-	-	-	-	-	-	
0110000006021	OFFICE SUPPLIES	259	349	259	219	349	4,500	(90)	-25.8%
0110000006025	POSTAGE	2,000	1,237	2,000	1,000	1,237	5,500	763	61.7%
0110000006070	SAFETY	360	150	360	400	150	1,675	210	
0121059137060	DEBT REPAYMENT	-	-	-	-	-	-	-	
	TOTAL EXPENSES	30,055	28,988	30,055	32,455	28,988	555,950	1,067	3.7%
	TOTAL FUND REVENUES	3,298	3,394	3,298	3,138	3,394	646,217	(96)	-2.8%
	TOTAL FUND EXPENSES	30,055	28,988	30,055	32,455	28,988	555,950	1,067	3.7%
	RESERVES	(26,757)	(25,594)	(26,757)	(29,317)	(25,594)	90,267	(1,163)	4.5%
0190000009992	TRANSFER OUT	-	-	-	-	-	84,850	-	
100000009000	Fund Balance-Beginning			181,475		169,424			
	Fiscal Year Reserves			(26,757)		(25,594)	5,417		
	Fund Balance-Ending			154,717		143,830			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
03-RECREATION									
FUND									
0310000003010	TAXES	126	126	126	156	126	33,545	0	0.3%
0310000103060	DONATIONS	-	-	-	200	-	-	-	
032XXXXXX3030	RENTAL INCOME	6,460	5,511	6,460	5,118	5,511	217,657	949	17.2%
032XXXXXX3050	CONCESSIONS	1,774	1,491	1,774	1,253	1,491	14,052	284	19.0%
032028XXX3040	FITNESS CENTER	1,333	979	1,333	1,503	979	37,257	353	36.1%
0320000003095	REIMBURSEMENTS	-	-	-	8,698	-	-	-	
033XXXXXX3020	PROGRAM REVENUE	254,608	226,742	254,608	251,372	226,742	360,733	27,866	12.3%
	TOTAL REVENUES	264,302	234,849	264,302	268,299	234,849	663,244	29,452	12.5%
ADMINISTRATIVE									
0310000004008	FT SALARIES	2,943	2,941	2,943	2,893	2,941	55,107	2	0.1%
0310000104095	SCHOLARSHIPS	50	-	50	-	-	-	50	
0310000004099	MISCELLANEOUS EXPENSE	-	-	-	-	-	-	-	
	TOTAL ADMINISTRATIVE	2,993	2,941	2,993	2,893	2,941	55,107	52	1.8%
PARKS & FACILITIES									
032XXXXXX4008	FT SALARIES	1,978	1,977	1,978	1,938	1,977	37,992	1	0.0%
032XXXXXX4009	PT SALARIES	3,910	5,756	3,910	4,000	5,756	56,353	(1,846)	-32.1%
032XXXXXX502X	UTILITIES	1,931	3,968	1,931	69	3,968	38,146	(2,037)	-51.3%
032XXXXXX5060	CONTRACTUAL	1,332	3,279	1,332	1,237	3,279	52,845	(1,947)	-59.4%
032XXXXXX5061	REPAIR & MAINTENANCE	4,834	8,652	4,834	10,999	8,652	80,103	(3,818)	-44.1%
032XXXXXX6010	SMALL EQUIPMENT	329	-	329	926	-	4,975	329	
032XXXXXX6020	CAPITAL PURCHASES	-	-	-	-	-	-	-	#DIV/0!
032XXXXXX6021	SUPPLIES	6,279	3,311	6,279	4,407	3,311	56,211	2,968	89.7%
	TOTAL PARKS	20,593	26,943	20,593	23,576	26,943	326,625	(6,350)	-23.6%
RECREATION									
033XXXXXX4009	PT SALARIES	29,836	34,064	29,836	31,357	34,064	89,958	(4,228)	-12.4%
033XXXXXX5060	CONTRACTUAL	34,380	41,770	34,380	32,992	41,770	113,140	(7,390)	-17.7%
0330282836010	SMALL EQUIPMENT-OTHER	-	-	-	-	-	-	-	
0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	-	-	-	12,115	-	#DIV/0!
033XXXXXX6021	SUPPLIES	8,947	10,153	8,947	10,758	10,153	21,829	(1,206)	-11.9%
	TOTAL RECREATION	73,163	85,988	73,163	75,107	85,988	237,041	(12,825)	-14.9%
	TOTAL EXPENSES	96,748	115,871	96,748	101,576	115,871	618,773	(19,123)	-16.5%
	RESERVES	167,553	118,978	167,553	166,723	118,978	44,471	48,575	40.8%
0390000009992	TRANSFER OUT TO CAPITAL	-	-	-	-	-	41,001	-	
	Fund Balance-Beginning			217,004		190,981			
	Fiscal Year Reserves			167,553		118,978	3,470		
	Fund Balance-Ending			384,558		309,959			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
05-NSSRA FUND				-					<i>Page 4</i>
0510000003010	TAXES	909	909	909	1,162	909	241,205	(0)	0.0%
	TOTAL REVENUE	909	909	909	1,162	909	241,205	(0)	0.0%
0510000004008	FULL TIME SALARIES	366	1,053	366	444	1,053	19,264	(687)	-65.2%
0510000007010	NSSRA -EXPENSE	22,334	22,500	22,334	21,120	22,500	82,258	(166)	-0.7%
	TOTAL EXPENSES	22,700	23,553	22,700	21,564	23,553	101,522	(853)	-3.6%
	TOTAL FUND REVENUE	909	909	909	1,162	909	241,205	(0)	0.0%
	TOTAL FUND EXPENSES	22,700	23,553	22,700	21,564	23,553	101,522	(853)	-3.6%
	RESERVES	(21,792)	(22,644)	(21,792)	(20,401)	(22,644)	139,683	852	-3.8%
0590000009992	TRANSFER OUT FROM NSSRA	-	-	-	-	-	111,110	-	
	Fund Balance-Beginning			31,606		24,726			
	Fiscal Year Reserves			(21,792)		(22,644)	28,573		
	Fund Balance-Ending			9,814		2,082			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Year Actual	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
07-AUDIT FUND										
0710000003010	TAXES	33	33	33		40	33	8,766	0	0.1%
0710000005040	LEGAL & PROFESSIONAL	-	-	-		-	-	8,400	-	
	TOTAL FUND REVENUE	33	33	33		40	33	8,766	0	0.1%
	TOTAL FUND EXPENSE	-	-	-		-	-	8,400	-	
	RESERVES	33	33	33		40	33	366	0	0.1%
	TRANSFER IN									
	Fund Balance-Beginning			3,722			3,676			
	Fiscal Year Reserves			33			33			
	Fund Balance-Ending			3,755			3,709			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
09-LIABILITY FUND									
0910000003010	TAXES	100	100	100	121	100	26,450	(0)	-0.3%
0910000004008	FT SALARIES	139	139	139	182	139	2,779	0	0.0%
0910000007020	LIABILITY INSURANCE	2,021	2,062	2,021	3,405	2,062	25,457	(42)	-2.0%
	TOTAL EXPENSES	2,160	2,201	2,160	3,587	2,201	28,236	(42)	-1.9%
	TOTAL FUND REVENUE	100	100	100	121	100	26,450	(0)	-0.3%
	TOTAL FUND EXPENSE	2,160	2,201	2,160	3,587	2,201	28,236	(42)	-1.9%
	RESERVES	(2,060)	(2,101)	(2,060)	(3,465)	(2,101)	(1,786)	41	-2.0%
	TRANSFER IN				3,000				
	Fund Balance-Beginning			10,874		10,771			
	Fiscal Year Reserves			(2,060)		(2,101)			
	Fund Balance-Ending			8,813		8,670			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
11-SOCIAL SECURITY FUND									
1110000003010	TAXES	136	136	136	121	136	32,000	(0)	-0.1%
1110000004011	WITHOLDING	3,939	4,000	3,939	4,001	4,000	46,719	(61)	-1.5%
	TOTAL FUND REVENUE	136	136	136	121	136	32,000	(0)	-0.1%
	TOTAL FUND EXPENSE	3,939	4,000	3,939	4,001	4,000	46,719	(61)	-1.5%
	RESERVES	(3,804)	(3,864)	(3,804)	(3,879)	(3,864)	(14,719)	60	-1.6%
1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-	57,000	-	-	-	
	Fund Balance-Beginning			10,851		12,908			
	Fiscal Year Reserves			(3,804)		(3,864)			
	Fund Balance-Ending			7,047		9,044			

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Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget	
13-IMRF FUND										
1310000003010	TAXES	160	160	160	197	160	42,577	0	0.3%	<i>Page 8</i>
1310000004012	IMRF-EMPLOYER	2,044	2,063	2,044	2,006	2,063	40,302	(19)	-0.9%	
	TOTAL FUND REVENUE	160	160	160	197	160	42,577	0	0.3%	
	TOTAL FUND EXPENSES	2,044	2,063	2,044	2,006	2,063	40,302	(19)	-0.9%	
	RESERVES	(1,884)	(1,903)	(1,884)	(1,809)	(1,903)	2,275	19	-1.0%	
1390000009991	TX FROM CORP			-	20,000					
	Fund Balance-Beginning			17,318		15,465				
	Fiscal Year Reserves			(1,884)		(1,903)				
	Fund Balance-Ending			15,434		13,562				

Northfield Park District
Revenue and Expense Report
For the Month Ending
Jul 2011

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance YTD Actual vs Fiscal YTD Budget
15-CAPITAL PROJECTS FUND								
1520009503060	FOUNDATION CONTRIBUTIONS	-	-	-	-	-	-	-
1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	-	-	30,000	-
1521069143062	KWBA-CONTRIBUTIONS	-	-	-	49,999	-	-	-
1521069143063	TREVIAN SOCCER-CONTRIBUTION	-	-	-	-	-	-	-
	TOTAL REVENUES	-	-	-	49,999	-	30,000	-
<hr/>								
1521069148020	LANDSCAPE/SITE FURNISHINGS	-	-	-	-	-	-	-
	WILLOW PARK PROJECT EXPENSES	-	-	-	-	-	-	-
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OTHER CAP. PROJECTS								
1520000006020	PARKS GENERAL CAPITAL PURCHASE	-	-	-	-	-	52,000	-
1521050007090	COMMUNITY CENTER LOAN	-	-	-	-	-	8,333	-
1521050006020		663	-	663	0	-	26,800	663
1521060006020	WILLOW PARK CAP. PUCHASES	-	-	-	-	-	-	-
1521070006020	CLARKSON PARK CAPITAL PURCHASE	-	-	-	-	-	20,000	-
1521080005060	FOX MEADOW WETLANDS	-	-	-	-	-	-	-
1521080006020	FOX MEADOW CAPITAL	-	-	-	0	-	17,548	-
1520000007091	PARKS GENERAL -100kLOAN REPMT	-	-	-	-	-	21,500	-
	OTHER CAPITAL EXPENSES	663	-	663	-	-	146,181	663
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	TOTAL CAPITAL REVENUE	-	-	-	49,999	-	30,000	-
	TOTAL CAPITAL EXPENSES	663	-	663	-	-	146,181	663
	RESERVES	(663)	-	(663)	49,999	-	(116,181)	(663)
OTHER SOURCES								
Fund Transfers								
1521069149991	TRANS. FROM RECREATION	-	-	-	85,385	-	41,000	-
1521069149992	TRANS. FROM CORPORATE	-	-	-	140,500	-	84,850	-
1521069149993	TRANS. FROM NSSRA	-	-	-	170,000	-	111,110	-
		-	-	-	395,885	-	236,960	-
Debt Certificates								
1.4M								
9.5K								
OTHER EXPENSES								
1521069147090	LOAN REPAYMENT-1.4k	-	-	-	-	-	156,265	-
1521069147091	900K- LOAN REPAYMENT	-	-	-	-	-	-	-
<hr/>								
RESERVES								
	Fund Balance-Beginning			145,208		520,534	302,446	
	Fiscal Year Reserves			(663)		-		
	Fund Balance-Ending			144,546		520,534		

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 7/30/11

ACCOUNT #	DESCRIPTION	7/30/2011	07/30/10	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 42,350.02	\$ 163,014.37	\$ (120,664.35)	-284.9%
01-0-000-000-1003	PETTY-NVB	1,153.87	1,464.37	(311)	-26.9%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	544.32	543.77	1	0.1%
01-0-000-000-1008	IPDLAF	12,396.29	12,385.55	11	0.1%
01-0-000-000-1010	NORTHVIEW TAX ACCT	671,145.44	633,232.97	37,912	5.6%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 727,695.94	\$ 810,747.03	\$ (83,051.09)	-11.4%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 3,046.34	\$ 2,729.59	317	10.4%
01-0-000-000-1300	PREPAID EXPENSES	-	(0.05)	0	#DIV/0!
	PROVIDED FOR LONG TERM DEBT	133,334.00	150,002	(16,668)	-12.5%
	PROVIDED FOR LONG TERM DEBT	705,106.25	1,145,000.00	(439,894)	-62.4%
	PROVIDED FOR 100k LOAN FOR EQU.		70,000.00	(70,000)	#DIV/0!
OTHER ASSETS		\$ 841,486.59	\$ 1,367,731.54	(526,245)	-62.5%
TOTAL ASSETS		\$ 1,569,182.53	\$ 2,178,478.57	\$ (609,296.04)	-38.8%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
01-0-000-000-2000	ACCOUNTS PAYABLE	422.49	\$ 2,144.39	\$ (1,721.90)	
01-0-000-000-2010	ACCRUED PAYROLL	0.01	0.01	\$ -	
01-0-000-000-2015	COMPENSATED ABSENCES	-	-	\$ -	
01-0-000-000-2050	DEFERRED INCOME	-	-	\$ -	
01-0-000-000-2060	DEFERRED TAX REVENUE			\$ -	
01-0-000-000-2100	FICA/FEDERAL WITHHOLDING	(8.04)	(8.04)	\$ -	
01-0-000-000-2101	ILLINOIS TAX WITHHOLDING	(1.58)	(1.58)	\$ -	
01-0-000-000-2105	HEALTH CARE FSA	491.80	(859.38)	\$ 1,351.18	-157.2%
01-0-000-000-2300	FAMILY CREDIT	1,131.50	842.50	\$ 289.00	34.3%
	LOAN-NORTHVIEW BANK	705,106.25	1,145,000.00	\$ (439,893.75)	
	LOAN-VILLAGE OF NORTHFIELD	133,334.00	150,002.00	\$ (16,668.00)	-11.1%
	LOAN-TO NVB TO PURCHASE EQUIP.		70,000.00	(70,000)	
TOTAL LIABILITIES		\$ 840,476.43	\$ 1,367,119.90	\$ (526,643.47)	
FUND EQUITY					
01-0-000-000-9000	FUND BALANCE	\$ 618,058.95	\$ 653,469.38	\$ (35,410.43)	-5.7%
	FUND SURPLUS (DEFICIT)	110,627.00	157,889	(47,262)	-42.7%
TOTAL FUND EQUITY		728,685.95	811,358	(82,672)	-0.48
TOTAL LIABILITIES AND FUND EQUITY		\$ 1,569,162.38	\$ 2,178,478.28	\$ (609,315.90)	-38.8%

Northfield Park District
General Recreation/Facility Rental Report
August 2011
By Lara Piner

Programs

There are no enrichment programs for the summer.

Rentals

There are two Clarkson rentals and one Willow Pavilion rental for the month of August.

The American Cancer Society Bark for Life Relay was again held at Willow Park on Sunday, August 7th. Unfortunately the weather was not very cooperative but the American Cancer Society staff stated that they still had a wonderful time and enjoyed our park.

Birthday Parties

There is one birthday party scheduled for the month of August.

Seniors

There are no senior programs during the month of August. The Marriott group attended "Shout" on August 10th.

August, 2011 Board Report
Submitted by: Neal Barron

Summer Athletics

Pro Sports Experience ran a week long Chicago Bears football camp at the end of July. Once again it took place at Sunset Ridge School. There were 70+ children in that camp, including 7 Northfield residents.

Baseball Academy

Loyal Park is currently giving lessons three days a week throughout the month of August.

Gym Rentals

Alvin Chiang will start his fall/winter rental near the end of August. He will once again be running his badminton on Mondays and Saturdays. Dr. D'Slvia has put his deposit down for his Sunday morning gym rental. A new group, Wildkit Volleyball, will be renting a lot of gym time throughout the year. Hoops4Health will be using some gym time in the fall.

Fitness Center

We are still waiting for delivery of our three new ellipticals. We have one of our two annual preventative maintenances scheduled for August 26th.

August, 2011 Board Report
Submitted by: Jennifer Sweeney

Camp Financials

All of the camp revenue is in; however several large expenses were paid out in August so I won't have the final nets until next month. On the revenue side we ended up \$20,900 above what was budgeted.

Fall Field Scheduling

Staff is in the process of finalizing the fall schedule with our user groups. We are still waiting to get a finalized schedule from KWBA. We believe that they will be using some fields on Fridays as well as on Saturdays & some Sundays for games for their fall league.

AYSO will use the Fox Meadow park district field for games on Saturdays from 9:00 am-11:00 am. After that the park district field at Fox Meadow will be used by Trevian Soccer for the rest of the day on Saturdays and all day Sundays. AYSO will have use of the two New Trier fields on both Saturdays and Sundays from 12:00 pm -6:00 pm. They will begin on September 10th.

State Fair

This year's State Fair will take place on September 10th. Once again we will have bingo, inflatables, a live band, DJ, and fireworks. The fireworks will be shot off at dusk, which we anticipate will be approximately 8:15 or 8:30 pm. The band will come back on after the fireworks and play until 10:00 pm.

August 2011
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron

Willow Park

- The soccer field is lined and ready for play. Trevian Soccer begins practice next week on the baseball outfields and on the designated area of the soccer field. We will be roping off sections for the fall season that still need time to recover from the spring.
- Baseball begins the week after Labor Day and uses the fields on the weekends only.
- The scoreboard installation is moving along; the holes have been dug and the next step is to get the crane out to set the I-beams.

Clarkson Park

- The roof restoration and painting are complete, and both turned out great.
- The stereo amplifier was stolen from the lodge on August 17th. We have filed a police report and talked to ABT about replacing the stolen item. It seems as though the thieves entered through the rear bathroom, pried open the inside bathroom door, and then exited out the front.
- The front basin has been core aerified and re-seeded to help restore the lawn from all the flooding.

Community Center

- We re-coated the gym floor in-house this year, and are happy with the results. We went back to a high end water based finish which eliminated the bad odors and dried faster.
- New office carpet will be installed on August 19th.

Fox Meadow

- Integrated Lakes Management has recently been focusing on the wetland area adjacent to Willow Road. Their goal is to eradicate all invasive species in the wetland regions.