

**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, OCTOBER 27, 2009  
NORTHFIELD COMMUNITY CENTER  
BOARD ROOM 6:30 P.M.**

President Snyder called the meeting to order at 6:30 p.m. and a roll call was taken.  
Present: Commissioners – Snyder, Koress, Turban, Klein, Trimble, Coyle, and Peterson  
Also present: staff members – Alexoff, Guillen, Sweeney, Byron.  
Absent: Treasurer Morrell  
Visitors: Debbie Papas, School District 29 Liaison; Gina Cocking

**APPROVAL/ADDITIONS TO AGENDA**

Legal update - under Director's Report

**AUDIENCE COMMENTS**

**CORRESPONDENCE**

None

**DIRECTOR'S REPORT**

- a. **2009 Tax Levy Resolution # 10-27-09-01**  
Commissioner Trimble made a motion to approve 2009 Tax Levy Resolution as presented.  
Commissioner Coyle seconded the motion. A roll vote call was taken.

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble, Coyle, Peterson**

**Voting Nay: None**

**Absent: None**

**Abstain: None**

**MOTION PASSED**

- b. **Policy Updates**

**Outstanding Check Policy:**

Commissioner Klein made a motion to approve the Outstanding Check Policy.  
Commissioner Trimble seconded the motion. A roll vote call was taken.

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble, Coyle, Peterson**

**Voting Nay: None**

**Absent: None**

**Abstain: None**

**MOTION PASSED**

**Investment and Portfolio Policy:**

Commissioner Snyder made a motion to approve the revised Investment and Portfolio Policy.

Commissioner Turban seconded the motion. A roll vote call was taken.

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble, Coyle, Peterson**

**Voting Nay: None**

**Absent: None**

**Abstain: None**

**MOTION PASSED**

**Fixed Asset Capitalization Policy:**

Commissioner Koress made a motion to approve the Fixed Asset Capitalization Policy as presented.

Commissioner Coyle seconded the motion. A roll vote call was taken.

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble, Coyle, Peterson**

**Voting Nay: None**

**Absent: None**

**Abstain: None**

**MOTION PASSED**

**c. Fencing Bid Recommendation**

Staff has checked out the references for the lowest bidder. They have performed work at Bollingbrook and Highland Park Park Districts. Fence Connection bid was the lowest at \$23,000.00.

Commissioner Koress made a motion to accept the low bid for \$23,000.00 with Fence Connection.

Commissioner Klein seconded the motion. A roll vote call was taken.

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble, Coyle, Peterson**

**Voting Nay: None**

**Absent: None**

**Abstain: None**

**MOTION PASSED**

The fencing project will be completed between November 1, 2009 and March 1, 2010.

**d. Legal Status**

Our legal firm, Friedman and Holtz is dissolving. Charlene Holtz will be joining the law firm of Tressler, LLP as a Partner. Staff recommends retaining the services of Tressler, LLP with Charlene Holtz as the District's principal representation. After discussion the board approved staff's recommendation.

**e. Informational Items**

*Equity Line of Credit* - Commissioner Turban made a motion to reactivate the \$500,000.00 equity line of credit with Northview Bank and authorized President Snyder and Director Alexoff to execute the documents. Commissioner Coyle seconded the motion. A voice call was done. All were in favor.

**MOTION PASSED**

*Meeting dates:* November 17<sup>th</sup> is the next board meeting. The December meeting will take place on the 8<sup>th</sup> at 6:00 p.m. The holiday party will follow at 6:30 at Pinstripes.

Treasurer Morrell arrived at 7:15pm

**COMMITTEE REPORTS**

**a. Recreation / Parks**

Staff met with KWBA to discuss the proposed fee increases. KWBA brought a counter proposal requesting that the fee not be raised so aggressively, but only a dollar per hour per year. The committee directed staff to look at an alternative option which allowed the District to meet revenue projections and allowed the KWBA fee to only increase \$1.00 per hour per year.

Staff discussed an alternate proposal which would require KWBA to release blocked time back to the District, which then would be sold to other user groups. It is staff's opinion that the District can achieve the revenue discussed. If approved the KWBA fee increase would be a dollar per hour per year for the next two years. However it would be two dollars per hour in the third year.

Commissioner Snyder made a motion to direct staff to meet with KWBA and present the alternate option as outlined. KWBA will need to accept the original or the alternate option as presented.

Commissioner Klein seconded the motion. A roll call vote was taken:

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble, Coyle, Peterson**

**Voting Nay: Commissioners: None**

**Absent: Commissioners:**

**Abstain: Commissioners: None**

**MOTION PASSED**

**b. Traffic and Transportation**

Letters have been written to the Governor and Congresswoman. More will be found out at the next meeting. The first IDOT CAG meeting is scheduled for November.

## CONSENT AGENDA

- a. **Approval of Board Meeting Minutes 9/22/09**
- b. **Approval of Cash Expenditures for Month of September 2009**

Commissioner Snyder made a motion to approve the Consent Agenda  
Commissioner Koress seconded the motion. A role call vote was taken:

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble,  
Coyle, Peterson**

**Voting Nay: Commissioners: None**

**Absent: Commissioners:**

**Abstain: Commissioners: None**

**MOTION PASSED**

## AGENCY REPORTS

### a. **Finance**

Program income continues to be over the budget amount. Taxes have not been received. The due date will be December 1.

### b. **Recreation, Park Grounds and Facilities**

- The winter brochure will be mailed out the week of November 16
- Fall season for AYSO, KWBA, Trevian Soccer will be over by mid-November
- Session II programs for fall are beginning on October 26
- Events taking place in October are: Chiro One speaker to seniors 10/15, Movie in the Park 10/02, Trick or Treat 10/23.
- It has been a tough, fall season for the parks, user groups and maintenance crew. Cold temperatures and rain have taken a toll on the fields
- The hallway carpet in the Community Center was cleaned.

## ADJOURNMENT

Commissioner Trimble made a motion to adjourn the regular board meeting at 7:45 p.m. Commissioner Coyle seconded the motion. A roll call was taken.

**Voting Aye: Commissioners: Snyder, Koress, Turban, Klein, Trimble,  
Coyle, Peterson**

**Voting Nay: Commissioners: None**

**Absent: Commissioners:**

**Abstain: Commissioners: None**

**MOTION PASSED**