

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, FEBRUARY 23, 2015



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, FEBRUARY 23, 2015
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. Northfield Community Center Expansion Update
 - b. Informational Items
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 1/26/15
 - b. Approval of Cash Expenditures for Month of January, 2015 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners
From: George Alexoff
Subject: Community Center Renovation Update
Date: February 18, 2015

The Kick-Off meeting for schematic design has been held. The following items were discussed:

- Schematic Design Schedule
- Project Milestone Schedule
- Discussed the overall project schedule
- Discussed the project goals, objectives and expectations
- Discussed primary and secondary scope of work and its understanding
- Reviewed the existing conceptual drawing as it related to the scope of work
- Talked about the budget parameters
- Discussed design criteria
- Reviewed the agreement status moving forward
- Discussed the Construction Manager relationship options

I will review in more detail at the meeting.

The intent is to have a formal presentation of the schematic design results at the April 27th Board meeting.

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: February 20, 2015

Willow Road

No additional news since the January meeting.

Commissioner Dinner

I would like to schedule a commissioner and spouse dinner in April. Please bring your calendars to the meeting so we can pick a date that works best for the majority. At the dinner we will be honoring Commissioners Coyle, Trimble and Spaan for their time as Commissioners.

KWBA Update

At the January Board meeting, staff explained to the board that we have begun conversations with KWBA regarding scheduling and in particular about releasing usable time in a timelier manner in order to rent the space to outside groups whose rates allow the District to keep the KWBA fees stable.

At the present time this has not happened to the level we had hoped and/or requested. Due to this fact the District may need to raise the KWBA fee. Staff would suggest that the Recreation Committee of the board schedule a meeting the week on March 16th to discuss the process that staff has followed and determine a fee moving forward. The committee will then take the information and any recommendations to the full board on March 23rd.

Northfield Parks Foundation

The Northfield Parks Foundation has paid the remaining balance for their \$500,000 commitment to the Willow Park Redevelopment.

NSSRF Awards Banquet

The 2015 NSSRA Shining Star Banquet is scheduled for Friday April 24th. Please let me know if you wish to attend this year's event. If you have never attended, I would encourage you to go. It's a great way to see what great service NSSRA provides for our community.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JANUARY 26, 2015
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

President Trimble called the meeting to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – Trimble, Coyle, Spaan, O’Grady, Zaban, Bickford.
Also present staff member: Alexoff, Guillen, Sweeney, Byron
Absent: Commissioner Head, Bickford

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR’S REPORT

Commissioner Bickford arrived at 6:35 p.m.

a. Community Center Renovation

It is official; the
Park District did not receive funding for its PARC Grant Submission.

i. Master Plan Conceptual Drawing

In order to determine the true potential costs of the project, the District needs to take the next step, which is to authorize the staff to take the conceptual plans into a schematic design phase. This design will provide staff and board a realistic project cost moving forward.

ii. Capital Long Range Plan

A 10 year plan was presented with two different loan amount scenarios used to show the potential cost of the project. Staff explained that expanding the period beyond 10 years might be needed depending on the cost of the project.

iii. Schematic Design Professional Services

Director Alexoff reviewed the proposals submitted by its current consultants, Williams Architectural and W.B. Olson to provide schematic design services to the District for the community center renovation project.

Commissioner Trimble made a motion to approve the schematic design proposal from Williams Architectural and W.B. Olson as presented. Commissioner Zaban seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Zaban, Bickford
Voting Nay: Commissioners: None
Absent: Commissioners: Head
Abstain: Commissioners: None
Motion passed

Treasurer Morrell arrived at 6:49pm.

b. Informational Items

- Willow Road Update -At this time we are hearing a June completion.
- School/Park District Meeting Update - The District continues its planning process for future capital improvements, at this time it seems that the District has not received adequate enrollment to run the summer educational program, the next meeting is scheduled for March 18th.

CONSENT AGENDA

- Approval of Board Meeting Minutes 11/17/14**
- Approval of Cash Expenditures for month November & December 2014 (copy for review will be available at the meeting)**

Commissioner Spaan made a motion to approve the Consent Agenda
Commissioner O’Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Coyle, Zaban, Bickford
Voting Nay: Commissioners: None
Absent: Commissioners: Head
Abstain: Commissioners: None
Motion passed

AGENCY REPORTS

- **Finance (November 14 & December 14)**
Treasurer Morrell reviewed the written reports.
- **Recreation, Park Grounds and Facilities**
 - Staff is currently working on the spring/summer brochure
 - Spring field usage is almost finalized
 - Winter carnival was postponed due to unfavorable weather conditions
 - Most of the current winter classes are operating close to capacity
 - Before school program continues to operate with anywhere from 6 to 14 children.
 - Ice Rink was open for almost a full week before the warm temperatures melted the ice.

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:40 p.m.
Commissioner O'Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O'Grady, Zaban,
Bickford**

Voting Nay: Commissioners: None

Absent: Commissioners: Head

Abstain: Commissioners: None

Motion passed

AGENCY REPORTS

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 January 2015

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J		
772	ALL FUNDS											<i>Page 1</i>
773		TOTAL AGENCY REVENUE	125,362	80,500	1,144,125		988,842		1,073,714	1,861,916	70,412	6.6%
774		TOTAL AGENCY EXPENSES	110,062	156,997	1,034,810		1,049,958		1,197,572	1,845,903	(162,762)	-13.6%
775		RESERVES	15,300	(76,497)	109,316		(61,116)		(123,858)	16,013	233,173	-188.3%
778												
779												
780		Fund Balance-Beginning			975,637				960,201	960,201		
781		Fiscal Year Reserves			109,316				(123,858)	16,013		
782		Fund Balance-Ending			1,084,952				836,343	976,214		
783												

Northfield Park District
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 For the Month Ending
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A	B	C	D	E	F	G	H	I	J
01-CORPORATE FUND									
0110000003010	TAXES	944	-	300,616	308,549	295,679	647,500	4,938	1.7%
0110000003070	BANK INTEREST	-	154	943	(275)	1,017	1,500	(74)	-7.3%
0110000003091	NSSRA REIMBURSEMENT	-	-	-	-	-	8,315	-	
0110000003099	MISCELLANEOUS REVENUE	1,960	-	1,960	-	-	1,500	1,960	
TOTAL REVENUES		2,904	154	303,519	309,774	296,695	658,815	6,823	2.3%
0110000004008	FT SALARIES	36,201	35,527	177,772	177,709	194,553	326,598	(16,781)	-8.6%
0110000004009	PT SALARIES	5,740	6,644	32,534	31,509	35,216	59,916	(2,682)	-7.6%
0110000004015	HEALTH INSURANCE	7,262	7,024	43,889	38,816	44,320	78,632	(431)	-1.0%
0110000004026	GAS / MILEAGE REIMBURSEMENT	803	803	4,040	3,993	4,254	7,200	(215)	-5.0%
0110000004050	DUES & EDUCATION	1,679	3,835	7,685	4,611	9,625	15,492	(1,941)	-20.2%
0110000004099	MISC -EXP	848	728	5,482	3,948	9,185	15,000	(3,703)	-40.3%
0110000005022	PHONE	471	400	3,304	3,957	2,800	4,800	504	18.0%
0110000005023	INTERNET / CABLE	147	140	949	575	922	1,620	27	3.0%
0110000005030	PRINTING	4,090	3,771	20,975	20,329	21,581	30,800	(606)	-2.8%
0110000005040	LEGAL & PROFESSIONAL	-	-	1,953	2,965	5,000	9,600	(3,047)	-60.9%
0110000005060	CONTRACTUAL	1,527	2,449	18,284	14,526	23,258	36,083	(4,974)	-21.4%
0110000006010	OFFICE EQUIPMENT	-	-	-	2,583	1,915	4,000	(1,915)	-100.0%
0110000006020	CAPITAL PURCHASES	-	-	-	-	-	-	-	
0110000006021	OFFICE SUPPLIES	28	372	1,738	1,963	2,938	4,800	(1,200)	-40.8%
0110000006025	POSTAGE	39	307	2,559	2,400	3,838	4,375	(1,278)	-33.3%
0110000006070	SAFETY	20	244	895	796	1,145	2,040	(250)	
TOTAL EXPENSES		58,856	62,245	322,057	310,680	360,549	600,956	(38,492)	-10.7%
TOTAL FUND REVENUES		2,904	154	303,519	309,774	296,695	658,815	6,823	2.3%
TOTAL FUND EXPENSES		58,856	62,245	322,057	310,680	360,549	600,956	(38,492)	-10.7%
RESERVES		(55,952)	(62,091)	(18,539)	(906)	(63,854)	57,859	45,315	-71.0%
0190000009992	TRANSFER OUT	-	-	-	-	-	97,850	-	
100000009000	Fund Balance-Beginning			211,021		200,525	200,525		
	Fiscal Year Reserves			(18,539)		(63,854)	(39,991)		
	Fund Balance-Ending			192,482		136,671	160,534		

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A	B	C	D	E	F	G	H	I	J	
03-RECREATION FUND										
0310000003010	TAXES	-	-	19,140	18,475	19,046	41,700	94	0.5%	
0320000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	-	
032XXXXXX3030	RENTAL INCOME	62,289	56,351	259,742	111,512	263,280	402,183	(3,538)	-1.3%	
032XXXXXX3050	CONCESSIONS	394	922	2,860	4,590	4,572	11,430	(1,712)	-37.4%	
033028XXX3040	FITNESS CENTER	7,373	7,393	29,864	31,149	28,955	52,917	909	3.1%	
0320000003090	LOAN PROCEEDS	-	-	-	-	-	-	-	-	
0321060003099	WILLO PARK- MISC. REVENUE	-	-	-	319	-	-	-	-	
032XXXXXX3095	REIMBURSEMENTS	-	-	8,131	17,479	-	-	8,131	-	
033XXXXXX3020	PROGRAM REVENUE	22,202	15,681	344,677	339,090	316,177	353,472	28,500	9.0%	
TOTAL REVENUES		92,458	80,346	664,615	523,814	632,031	861,702	32,584	5.2%	
ADMINISTRATIVE										
0310000004008	FT SALARIES	3,552	7,084	34,470	35,300	36,856	63,015	(2,386)	-6.5%	
0310000104095	SCHOLARSHIPS-EXPENSE	-	-	421	-	-	-	421	-	
0310000004099	MISCELLANEOUS EXPENSE	-	-	-	-	-	-	-	-	
TOTAL ADMINISTRATIVE		3,552	7,084	34,891	35,300	36,856	63,015	(1,965)	-5.3%	
PARKS & FACILITIES										
032XXXXXX4008	FT SALARIES	4,598	4,597	24,108	23,553	24,142	41,003	(34)	-0.1%	
032XXXXXX4009	PT SALARIES	6,614	4,419	36,135	39,650	39,794	68,920	(3,660)	-9.2%	
032XXXXXX502X	UTILITIES	1,485	1,728	13,965	15,598	20,647	37,235	(6,682)	-32.4%	
032XXXXXX5060	CONTRACTUAL	5,669	11,773	34,859	41,595	38,152	62,684	(3,293)	-8.6%	
032XXXXXX5061	REPAIR & MAINTENANCE	59	2,923	33,802	60,275	27,726	62,610	6,076	21.9%	
032XXXXXX6010	SMALL EQUIPMENT	-	-	1,784	2,824	2,000	5,575	(216)	-	
032XXXXXX6020	CAPITAL PURCHASES	-	-	-	10,041	-	3,600	-	#DIV/0!	
032XXXXXX6021	SUPPLIES	1,512	3,771	23,176	34,024	35,757	71,620	(12,581)	-35.2%	
TOTAL PARKS		19,937	29,211	167,829	227,559	188,218	353,247	(20,389)	-10.8%	
RECREATION										
033XXXXXX4009	PT SALARIES	4,927	7,640	77,406	78,895	79,182	106,736	(1,776)	-2.2%	
033XXXXXX5060	CONTRACTUAL	4,918	1,496	82,958	75,378	88,776	104,575	(5,818)	-6.6%	
0330282836010	SMALL EQUIPMENT-OTHER	-	79	-	36	762	1,000	(762)	-	
0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	-	-	-	-	-	#DIV/0!	
033XXXXXX6021	SUPPLIES	103	767	14,070	17,218	20,992	23,961	(6,922)	-33.0%	
TOTAL RECREATION		9,948	9,982	174,433	171,527	189,712	236,272	(15,278)	-8.1%	
TOTAL EXPENSES		33,437	46,277	377,153	434,386	414,785	652,534	(37,632)	-9.1%	
RESERVES		59,021	34,069	287,462	89,428	217,245	209,168	70,216	32.3%	
0390000009992	TRANSFER OUT TO CAPITAL	-	-	-	-	-	149,000	-	-	
Fund Balance-Beginning				242,280			233,519	233,519		
Fiscal Year Reserves				14	287,462	217,245	60,168	91111.0%		
Fund Balance-Ending				529,742			450,764	293,687		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
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	A	B	C	D	E	F	G	H	I	J
603	05-NSSRA FUND				-					<i>Page 4</i>
604	0510000003010	TAXES	-	-	72,529	84,943	72,072	158,000	457	0.6%
605	0510000003080	NSSRA - GRANT	-	-	-	-	-	-	-	
606	0510000003081	INCLUSION REIMBURSEMENT	-	-	-	-	-	-	-	
607		TOTAL REVENUE	-	-	72,529	84,943	72,072	158,000	457	0.6%
608	0510000004008	SALARIES	2,572	2,384	11,395	11,807	12,514	21,322	(1,119)	-8.9%
609	0510000007010	NSSRA -EXPENSE	-	30,529	39,688	32,615	73,133	90,417	(33,446)	-45.7%
610	0520000004009	ALL PARKS SALARIES	1,729	2,733	2,325	3,055	5,467	8,200	(3,141)	-57.5%
611		TOTAL EXPENSES	4,301	35,646	53,408	47,477	91,114	119,939	(37,706)	(1)
612	0590000009991	TRANSFER IN TO NSSRA	-	-	-	-	-	-	-	#DIV/0!
613		TOTAL FUND REVENUE	-	-	72,529	84,943	72,072	158,000	457	0.6%
614		TOTAL FUND EXPENSES	4,301	35,646	53,408	47,477	91,114	119,939	(37,706)	-41.4%
615		RESERVES	(4,301)	(35,646)	19,121	37,466	(19,042)	38,061	38,163	-200.4%
616										
617	0590000009992	TRANSFER OUT FROM NSSRA	-	-	-	-	-	114,187	-	
618										
619		Fund Balance-Beginning			146,340		147,214	147,214		
620		Fiscal Year Reserves			19,121		(19,042)	(76,126)		
621		Fund Balance-Ending			165,460		128,172	71,088		

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	A	B	C	D	E	F	G	H	I	J
622	07-AUDIT FUND									<i>Page 5</i>
623	0710000003010	TAXES	-	-	4,922	4,884	4,751	10,726	170	3.6%
624	0710000005040	LEGAL & PROFESSIONAL	-	-	8,400	8,300	8,400	8,400	-	
625										
627		TOTAL FUND REVENUE	-	-	4,922	4,884	4,751	10,726	170	3.6%
628		TOTAL FUND EXPENSE	-	-	8,400	8,300	8,400	8,400	-	
629		RESERVES	-	-	(3,478)	(3,416)	(3,649)	2,326	170	-4.7%
630		TRANSFER IN								
631										
632		Fund Balance-Beginning			8,134		8,076	8,076		
633		Fiscal Year Reserves	-		(3,478)		(3,649)	2,326		
634		Fund Balance-Ending			4,655		4,427	10,402		

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 For the Month Ending
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	A	B	C	D	E	F	G	H	I	J
635	09-LIABILITY FUND									<i>Page 6</i>
636	0910000003010	TAXES	-	-	14,765	14,652	14,653	32,000	112	0.8%
637	0910000004008	FT SALARIES	355	355	1,874	1,697	1,879	3,179	(5)	-0.3%
638	0910000007020	LIABILITY INSURANCE	2,318	2,521	16,226	14,808	16,436	29,214	(210)	-1.3%
640		TOTAL EXPENSES	2,673	2,876	18,100	16,505	18,315	32,393	(215)	-1.2%
641		TOTAL FUND REVENUE	-	-	14,765	14,652	14,653	32,000	112	0.8%
642		TOTAL FUND EXPENSE	2,673	2,876	18,100	16,505	18,315	32,393	(215)	-1.2%
643		RESERVES	(2,673)	(2,876)	(3,334)	(1,852)	(3,662)	(393)	327	-8.9%
644										
645		TRANSFER IN								
646		Fund Balance-Beginning			16,479		16,118	16,118		
647		Fiscal Year Reserves			(3,334)		(3,662)	(393)		
648		Fund Balance-Ending			13,145		12,456	15,725		

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	A	B	C	D	E	F	G	H	I	J		
649	11-SOCIAL SECURITY FUND											<i>Page 7</i>
650	1110000003010	TAXES	-	-	30,625		27,606		30,474	65,000	151	0.5%
651												
652	1110000004011	WITHOLDING	5,189	4,634	27,867		28,214		30,242	54,742	(2,375)	-7.9%
654												
655		TOTAL FUND REVENUE	-	-	30,625		27,606		30,474	65,000	151	0.5%
656		TOTAL FUND EXPENSE	5,189	4,634	27,867		28,214		30,242	54,742	(2,375)	-7.9%
657		RESERVES	(5,189)	(4,634)	2,758		(608)		232	10,258	2,526	1088.7%
658	<hr/>											
659	1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-				-	-	-	
660												
661		Fund Balance-Beginning			35,206				33,438	33,438		
662		Fiscal Year Reserves			2,758				232	10,258		
663		Fund Balance-Ending			37,964				33,670	43,696		

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	A	B	C	D	E	F	G	H	I	J		
664	13-IMRF FUND											
665	1310000003010	TAXES	-	-	23,151		23,147		23,038	50,673	114	0.5%
666	1310000004012	IMRF-EMPLOYER	5,606	5,318	30,750		28,627		30,945	52,500	(195)	-0.6%
668		TOTAL FUND REVENUE	-	-	23,151		23,147		23,038	50,673	114	0.5%
669		TOTAL FUND EXPENSES	5,606	5,318	30,750		28,627		30,945	52,500	(195)	-0.6%
670		RESERVES	(5,606)	(5,318)	(7,599)		(5,480)		(7,907)	(1,827)	309	-3.9%
671	1390000009991	TX FROM CORP			-							
672		Fund Balance-Beginning			25,424				24,230	24,230		
673		Fiscal Year Reserves			(7,599)				(7,907)	(1,827)		
674		Fund Balance-Ending			17,825				16,323	22,403		

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675	15-CAPITAL PROJECTS FUND									<i>Page 9</i>
677	1520009503060	FOUNDATION CONTRIBUTIONS	-	-	-	20	-	-	-	
681	1521060003099	WILLOW PARK-MISC INCOME	-	-	-	-	-	-	-	
682	1521069143060	NP FOUNDATION CONTRIBUTIONS	30,000	-	30,000	-	-	25,000	30,000	#DIV/0!
700		TOTAL REVENUES	30,000	-	30,000	20	-	25,000	30,000	
703										
736										
737	OTHER CAP. PROJECTS									
738	1520000005040	LEGAL & PROFESSIONAL EXP	-	-	439	21,981	1,475	1,475	(1,036)	
739	1520000006020	ARKS GENERAL CAPITAL PURCHASE	-	-	43,811	11,098	44,000	44,000	(189)	
740	1521050007090	COMMUNITY CENTER LOAN	-	-	-	-	-	8,333	-	
741	1521050004009	CAPITAL- COM. CTR SALARIES	-	-	-	-	-	-	-	
742	1521050006020	MMUNITY CENTER CAP PURCHASES	-	-	-	-	-	6,776	-	
743	1521060004009	CAPITAL PROJECTS SALARY	-	-	-	-	-	-	-	
744	1521060006020	WILLOW PARK CAP. PUCHASES	-	-	1,648	-	21,234	24,924	(19,585)	
745	1521070004009	CAPITAL-CLARKSON PK SALARIES	-	-	-	-	-	-	-	
746	1521070006020	LARKSON PARK CAPITAL PURCHASE	-	-	800	-	19,830	53,870	(19,030)	
747	1521080004009	CAPITAL-FOX MEADOW SALARIES	-	-	-	-	-	-	-	
748	1521080005060	FOX MEADOW WETLANDS	-	-	1,250	-	4,734	13,578	(3,484)	
749	1521080006020	FOX MEADOW CAPITAL	-	-	-	1,875	2,823	20,043	(2,823)	
750	1520000007091	PARKS GENERAL -100kLOAN REPMT	-	-	-	-	-	-	-	
751	1521069147090	LOAN REPAYMENT-1.4k	-	-	149,126	140,814	149,126	151,440	-	
752		OTHER CAPITAL EXPENSES	-	-	197,074	175,768	243,221	324,439	(46,147)	
753										
754		TOTAL CAPITAL REVENUE	30,000	-		20	-	25,000	-	
755		TOTAL CAPITAL EXPENSES	-	-	197,074	175,768	243,221	324,439	(46,147)	
756		RESERVES	30,000	-	(197,074)	(175,748)	(243,221)	(299,439)	46,147	
757										
758	OTHER SOURCES									
759	Fund Transfers									
760	1521069149991	TRANS. FROM RECREATION	-	-	100,000	-	-	149,000	100,000	
761	1521069149992	TRANS. FROM CORPORATE	-	-	-	-	-	97,850	-	
762	1521069149993	TRANS. FROM NSSRA	-	-	-	-	-	114,187	-	
763			-	-	100,000	-	-	361,037	100,000	
764										
765										
766										
767										
768	RESERVES									
769		Fund Balance-Beginning			290,752		297,081	297,081		
770		Fiscal Year Reserves			(97,074)		(243,221)	61,598		
771		Fund Balance-Ending			193,677		53,860	358,679		

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 1/31/15

ACCOUNT #	DESCRIPTION	1/31/15	1/31/14	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 240,602.14	\$ 80,567.57	\$ 160,034.57	66.5%
01-0-000-000-1003	PETTY-NVB	1,323.87	957.87	366	27.6%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	546.99	545.01	2	0.4%
01-0-000-000-1010	NORTHVIEW TAX ACCT	869,127.75	716,298.65	152,829	17.6%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 1,111,706.75	\$ 798,475.10	\$ 313,231.65	28.2%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 10,779.59	\$ 7,690.59	3,089	28.7%
01-0-000-000-1300	PREPAID EXPENSES	898.75	-	899	
	PROVIDED FOR LONG TERM DEBT	108,335.00	116,670	(8,335)	-7.7%
	PROVIDED FOR LONG TERM DEBT	185,106.00	330,106.00	(145,000)	-78.3%
OTHER ASSETS		\$ 305,119.34	\$ 454,466.59	(149,347)	-48.9%
TOTAL ASSETS		\$ 1,416,826.09	\$ 1,252,941.69	\$ 163,884.40	11.6%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
0X-0-000-000-2000	ACCOUNTS PAYABLE	(0.03)	(0.03)	\$ 0.00	
0X-0-000-000-2010	ACCRUED PAYROLL	(2.17)	(2.17)	\$ 0.00	
XX-0-000-000-2011	EMPLOYEE DEFERRED COMP	19,630.00	13,130.00	\$ 6,500.00	
01-0-000-000-2050	DEFERRED INCOME	16,380.00	10,510.00	\$ 5,870.00	
0X-0-000-000-2105	HEALTH CARE FSA	582.64	352.07	\$ 230.57	65.5%
01-0-000-000-2106	DEPENDANT CARE FSA	142.88	142.88	\$ -	
0X-0-000-000-2300	FAMILY CREDIT	1,699.75	1,702.50	\$ (2.75)	-0.2%
	LOAN-NORTHVIEW BANK	185,106.00	330,106.00	\$ (145,000.00)	
	LOAN-VILLAGE OF NORTHFIELD	108,335.00	116,670.00	\$ (8,335.00)	-7.1%
TOTAL LIABILITIES		\$ 331,874.07	\$ 472,611.25	\$ (140,737.18)	
TOTAL LIABILITIES					
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 975,636.51	\$ 841,446.74	\$ 134,189.77	13.8%
	FUND SURPLUS (DEFICIT)	109,316.00	(61,116)	170,432	155.9%
TOTAL FUND EQUITY		1,084,952.51	780,331	304,622	1.70
TOTAL LIABILITIES AND FUND EQUITY		\$ 1,416,826.58	\$ 1,252,941.99	\$ 163,884.59	11.6%

February, 2015
Board Report
Submitted by: Jennifer Sweeney

Summer Camp

Camp registration revenue is running a bit higher for day camps than at this same time last year. It seems that we have less use of our partial payment plan to date, but that we have received more online camp registrations.

Our Counselor in Training program is once again very popular. We did give Northfield residents priority registration again this year.

We will have to keep an eye on the minimum wage increase legislation. Currently it looks like it will be raised to \$9/hr beginning on July 1, 2015 which could affect camp salaries. IAPD leaders continue to meet with lawmakers expressing the concerns of park and recreation agencies who hire a lot of seasonal and part-time teens in their first jobs. They are concerned that this is not the same as adults needing to earn a living wage, which was the basis for the increase.

Summer Tennis Court Rentals

Staff is hoping to rent tennis court space once again this summer with Glenbrook Racquet Club. Staff has been in contact with them and will be meeting soon.

Spring/Summer Brochure

The bulk mail system at the post office was out on February 13th when the brochure was scheduled to be delivered and since February 16th was a post office holiday it was delivered on February 17th. Most of our residents should receive the brochure by the end of the week.

**Board Report
February 2015
Jim Reuter**

Winter Programs

The Winter Programs session will run until Friday, March 20th and all classes continue to run smoothly with Ryan in charge.

Camp

Camp registration is moving slowly but I expect numbers will increase more quickly after Spring Break. The Counselor in Training program continues to fill up and we already have almost 20 CIT's for 6 of the 7 weeks of camp. All four of the Camp Directors from last summer will be returning this year and most of the staff will be returning as well. I will be scheduling interviews to fill the rest of the counselor positions throughout March and April.

Seniors

On February 12th I went to the Hackney's for the Valentine's Day Luncheon and Bingo with the Northfield Seniors and had 7 seniors attend. The next event for them is the Pre-St. Patrick's Day Luncheon at Stormy's Tavern and Grill on March 12th.

Before School

The Before School Recreation program continues to operate with anywhere from 6 to 14 children on a given day. The NSSRA companion we had working with us has left her position and as a result Rosanna Gomez has started to work all 5 school days to help Meg Ross and NSSRA is currently looking to replace the companion as soon as they can.

Special Events

Two birthday parties are going to be hosted in February, one on the 8th and the other held on the 28th. We had 6 kids register for the Magic class at the Winnetka Park District and I was informed by one mom that it went very well. The Father/Daughter Valentine's Ball at the Sunset Ridge Country Club was on February 6th and was extremely successful with 100 people in attendance, 57 girls. Everyone who was there seemed to have a good time and all of the girls received a photo in the mail of them with their dad to commemorate the event.

February, 2015 Board Report
Submitted by: Neal Barron

Ice Rink

The Ice Rink has been closed more than it has been open this season due to extreme weather conditions. Staff is determining the best way to approach shelter days and hours for next season.

Open Gym

The Family Open Gym offered on Sunday afternoons will continue until the Panther season is over in mid-March. We continue to update the online open gym calendar as we release time that had been reserved for panther games and practices.

Panther Basketball

Panther teams are approaching the end of their season. The 4th grade girls' team may continue playing ball through the spring season.

Fitness Center

Two seats in the fitness center need to be reupholstered. Staff is awaiting quotes before making repairs.

February 2015
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron

Willow Park / School District 29

-We successfully made it through the blizzard. We had all park district and school areas cleared in a timely fashion. Our trucks and plows held up great, and the new v-plow really helped us get through the large snow drifts.

Clarkson Park

-The ice rink is back in good shape. We reduced the overall size of the rink using snow banks after the blizzard, and that allowed us to re-flood without using an excessive amount of water. That froze quickly and is ready for skating.

Community Center

-No news to report

Fox Meadow

-Removal of invasive species was pushed back to due the blizzard. Hopefully we get a melt soon so that the crews can access the wetlands.

KWBA

-Conversations are ongoing with KWBA regarding field use.