

**Northfield Park District
Fiscal Year 2014/2015
Official Board of Park Commissioners' Meetings
Northfield Park District Community Center
6:30 p.m.**

Monday, July 28, 2014
(4th Monday)

Monday, August 25, 2014
(4th Monday)

Monday, September 22, 2014
(4th Monday)

Monday, October 27, 2014
(4th Monday)

Monday, November 17, 2014
(3rd Monday)

Monday, December 8, 2014
(2nd Monday)

Monday, January 26, 2015
(4th Monday)

Monday, February 23, 2015
(4th Monday)

Monday, March 23, 2015
(4th Monday)

Monday, April 27, 2015
(4th Monday)

Monday, May 18, 2015
(3rd Monday)

Monday, June 22, 2015
(4th Monday)

To: Park Board of Commissioners

From: George Alexoff

Subject: Grounds Mower Purchase

Date: May 16, 2014

The Park District has entered into a contract with School District 29 to perform landscaping services to the District. In order to provide this service the District will need to replace its oldest mower. The mower has not been budgeted for.

The contracted pricing agreed to between the School District and Park District included depreciated funding to purchase and replace the mower.

Staff would recommend authorizing the purchase of the mower in fiscal year 2013-2014. Attached is the state bid pricing for your review.



Grounds & Sports Turf

Steve Schiller
 Territory Manager
 3816 Carnation St.
 Franklin Park, Illinois 60131
 Cell # (630) 251-7321
 Fax # (847) 678-5511
sschiller@reinders.com

Acct #: 369154

Northfield Park District
 401 Wagner Road
 Northfield, IL 60093

Contract # 4017552	I-Quote I.D. #
Quote Date 5/12/2014	Quote Good for 30 Days

Attn: Bill Byron



Qty	Line Item	Model #	Description	Unit Each	Total
1		74267	25 HP Kubota Diesel w/ 60" TURBO FORCE Deck	\$12,024	\$12,024
1		78567	Comm/Prof - DFS Rear Bagger-60" Deck (For use with 78553)	\$1,935.36	\$1,935.36
1		78538	Z500/7000 Series Blower & Drive Kit for 60" Deck	\$839.52	\$839.52
1		trade Value	2007 Toro Zturn Model Serial Hours		

Total Purchase: **\$14,799**

Proposal Summary

I am pleased to submit the attached proposal for your consideration

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction.

All prices quoted include delivery to your facility unless otherwise stated. The preceding pricing is valid for 30 days. Prices include assembly where applicable and accessibility to parts and service manuals. Timing at delivery may vary and is subject to manufacturer's availability. Purchaser is responsible for applicable taxes.

To accept this proposal, sign here and return: _____

Date: _____

Thank you for considering Reinders, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Steve Schiller
Territory Manager
Reinders, Inc.



To: Park Board of Commissioners
From: George Alexoff
Subject: Pickup Truck Purchase
Date: May 16, 2014

The capital budget for 2014-2015 has included \$45,000 for the purchase of a replacement pickup truck for the District.

Staff has specified the purchase of a 2015 Ford F350 Super duty 4x4 Crew Cab and the required additional upgrades. All trucks are built to specifications and require a 90 day lead time on delivery.

The Illinois State Bid contract for trucks was awarded to Bob Ridings Ford. Regional Truck Equipment is another company that provides municipal pricing for some of the upgrades the District requires for the truck.

I would recommend approval as detailed on the pickup truck pricing page attached.

Bob Ridings Ford	\$ 30,345
Regional Truck Equipment	\$ 13,152
TOTAL:	\$ 43,497

Pickup Truck Pricing

<p>Staff is recommending purchasing the truck through the Illinois State Contract with Bob Ridings Ford. Regional Truck Equipment (RTE) is offering lower municipal pricing on the highlighted items, therefore it is also staff's recommendation to use RTE for those items.</p>	<p>State Contract Pricing through Bob Ridings Ford Dealership</p>	<p>Comparative Costs through Regional Truck Equipment</p>	
<p>Description</p>	<p>Ford Cost</p>	<p>RTE Cost</p>	
2015 Ford F350 Super Duty, 4x4, Crew Cab	\$ 25,740.00	N/A	
8ft bed	\$ 180.00	N/A	
XL Value Package w/ Bluetooth	\$ 925.00	N/A	
Power Package w/ crew cab	\$ 1,025.00	N/A	
Auxillary Springs and stabilizer	\$ 150.00	N/A	
Electronic switch on the fly 4x4	\$ 175.00	N/A	
Electronic Locking Axle 3.73	\$ 330.00	N/A	
Factory switch upfitter panel	\$ 125.00	N/A	
4x4 skid plate package	\$ 90.00	N/A	
All terrain tires	\$ 120.00	N/A	
Snow plow prep package	\$ 75.00	N/A	
Trailer Brake	\$ 195.00	N/A	
Engine block heater	\$ 65.00	N/A	
Daytime running lights	\$ 40.00	N/A	
Sliding rear window	\$ 125.00	N/A	
Roof clearance lights	\$ 55.00	N/A	
Backup Alarm	\$ 120.00	\$ 65.00	
Extra Key	\$ 150.00	N/A	
Running Boards	\$ 350.00	N/A	
Mudflaps	\$ 125.00	\$ 120.00	
Drop in bedliner	\$ 300.00	\$ 195.00	
Western MVP V Plow	\$ 5,995.00	\$ 5,382.00	
Strobe Light	\$ 550.00	\$ 325.00	
Tommygate Liftgate	\$ 3,370.00	\$ 2,250.00	
Toolbox	\$ 995.00	\$ 465.00	
Delivery	\$ 275.00	N/A	
License and Title	\$ 155.00	N/A	
Spray Tank System	N/A	\$ 4,350.00	Total Cost
Total	\$ 30,345.00	\$ 13,152.00	\$ 43,497.00

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: May 16, 2014

Administrative & Finance Meetings Set

The Administrative and Finance Committees will be meeting on the following dates to review the 2014-2015 Budget. All commissioners are welcome to attend.

Tuesday, May 27th 5:30-7:00 p.m. to discuss Employee Compensation and Benefits
Monday, June 2nd 5:30-7:00 p.m. to discuss the Operating and Capital budget.

Facility Usage Events

May 23rd -26th Kenilworth–Winnetka Baseball Memorial Day Tournament @ Willow Park.

June 7th Sunset Ridge School District 29 Children’s Fair @ Willow Park

June 13th-15th Trevian Softball Association Fathers’ Day Softball Tournament @ Willow Park.

Community Center Expansion Master Plan Update

Staff has met with Williams and Associates to discuss the next steps in the Master Plan. At the June 23 board meeting Williams will update the board on the plan and discuss alternative phased options and cost for the project.

WILLOW ROAD UPDATE

To: Park Board of Commissioners
From: George Alexoff
Subject: Willow Road Update
Date: May 16, 2014

Two items have come up as it relates to the Park District.

Item 1

In order to complete the bridge work, the contractor had to install a temporary sand barrier in the North Branch of the Chicago River. The barrier was approved by MWRD to allow water flow through a pipe during the construction of the bridge. Unfortunately, the recent rain events have caused (in the Park District's mind) a major problem with water flow through the river. Willow Park has experienced additional water and more importantly, a slow-down of water leaving the site. I have spoken with IDOT and the Village and they will do what they can to remove the barrier as soon as it is safe to do so. Unfortunately this has caused the fields to be closed longer than in past rain events.

I have stressed to IDOT that when the restriction is in place for the south side bridge work, we need to limit the time the sand bags are in place to prevent this from happening again if we experience a large rain event.

I will provide an update at the meeting.

Item 2

The construction of the pathway connection is tentatively schedule to begin after Memorial Day. The connection from the pathway to the sidewalk will not be done until the sidewalk is poured, which is scheduled to be done after the road is completed in June.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 28, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

President Trimble called the meeting to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – Trimble, Coyle, Spaan, O’Grady, Head, Bickford, Zaban
Also present staff member: Alexoff, Sweeney, Guillen
Absent: Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR’S REPORT

a. Community Center Expansion Update

In the next two weeks staff will meet with Williams Architects. They will look at the overall plan again, see how it could be phased in if necessary and estimating the costs attached to each phase. The new compiled plans will be presented to the board at the June meeting.

There is no new information on the Park Grant.

b. Informational Items

- Budget - The budget review process will be separated into two separate meetings; one to review employee benefits & compensation, the other to review the operating and capital budget.
- Park / School meeting - School was notified about decision to cancel the Afterschool Program. The next meeting will be at the end of May.
- ATT Vault negotiation - The property was assessed at 15K. The Park District has requested 100K for 20 years. Their offer was 30K.
- Northbrook Park District’s board has voted to explore the option of purchasing the Five Seasons Sports Club in Northbrook for a community recreation center. There may be potential partnership opportunities for the Northfield Park District.

CONSENT AGENDA

a. Approval of Board Meeting Minutes 03/24/14

b. Approval of Cash Expenditures for month March 24 (copy for review will be available at the meeting)

Commissioner Trimble made a motion to approve the Consent Agenda
Commissioner O’Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Head
Bickford, Zaban.**

Voting Nay: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

a. **Finance (March 2014)** Staff is preparing the budget for next year.

b. **Recreation, Park Grounds and Facilities**

- All the Spring classes have started. All enrichment classes are going; there have been no cancellations.
- 4th of July sponsorships are coming in. Staff will reach out to a list of vendors provided by the village. A meeting will be scheduled with Mariano’s for in-kind product donations.
- Summer camp registration is picking up. CIT program is very popular again this year; the first two weeks are full. Sports camp registration is going very well.

ADJOURNMENT

Commissioner Trimble made a motion to adjourn the meeting at 7:07 p.m.
Commissioner O’Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Head,
Bickford, Zaban**

Voting Nay: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I		
772	ALL FUNDS										<i>Page 1</i>
773		TOTAL AGENCY REVENUE	31,272	152,016	1,646,444	1,555,383	1,459,338	1,701,668	187,105	12.8%	
774		TOTAL AGENCY EXPENSES	98,820	119,186	1,379,755	1,283,278	1,426,950	1,744,986	(47,195)	-3.3%	
775		RESERVES	(67,548)	32,830	266,689	272,105	32,389	(43,318)	234,300	723.4%	
778											
779											
780		Fund Balance-Beginning			841,439		800,019	800,019			
781		Fiscal Year Reserves			266,689		32,389	(43,318)			
782		Fund Balance-Ending			1,108,128		832,408	756,701			
783											

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
A	B	C	D	E	F	G	H	I	J
01-CORPORATE FUND									
0110000003010	TAXES	7,213	90,000	642,380	625,656	574,000	645,000	68,380	11.9%
0110000003070	BANK INTEREST	-	80	1,290	783	769	780	521	67.8%
0110000003091	NSSRA REIMBURSEMENT	-	-	-	-	-	8,100	-	
0110000003099	MISCELLANEOUS REVENUE	-	-	-	1,940	1,500	1,500	(1,500)	
TOTAL REVENUES		7,213	90,080	645,169	628,379	576,269	655,380	68,901	12.0%
0110000004008	FT SALARIES	24,381	23,102	246,527	236,513	257,712	315,731	(11,185)	-4.3%
0110000004009	PT SALARIES	4,258	4,372	44,289	43,156	47,306	58,237	(3,017)	-6.4%
0110000004015	HEALTH INSURANCE	6,216	6,099	57,463	53,111	57,660	69,867	(197)	-0.3%
0110000004026	GAS / MILEAGE REIMBURSEMENT	539	535	5,631	5,770	5,859	7,440	(228)	-3.9%
0110000004050	DUES & EDUCATION	500	727	12,554	14,346	15,818	15,947	(3,264)	-20.6%
0110000004099	MISC -EXP	756	728	7,784	6,803	11,370	15,000	(3,586)	-31.5%
0110000005022	PHONE	385	540	5,311	5,137	5,400	6,480	(89)	-1.6%
0110000005023	INTERNET / CABLE	115	120	1,034	1,061	1,152	1,392	(118)	-10.2%
0110000005030	PRINTING	-	-	28,879	29,268	30,800	30,800	(1,921)	-6.2%
0110000005040	LEGAL & PROFESSIONAL	2,969	750	6,349	5,875	6,000	7,200	349	5.8%
0110000005060	CONTRACTUAL	1,526	2,193	23,719	25,314	27,612	32,311	(3,893)	-14.1%
0110000006010	OFFICE EQUIPMENT	-	-	2,583	1,695	3,590	4,500	(1,007)	-28.0%
0110000006020	CAPITAL PURCHASES	-	-	-	175	-	-	-	
0110000006021	OFFICE SUPPLIES	378	372	2,731	3,513	4,055	4,800	(1,324)	-32.7%
0110000006025	POSTAGE	-	90	2,800	3,711	4,528	4,555	(1,728)	-38.2%
0110000006070	SAFETY	-	95	1,037	1,246	1,402	1,990	(365)	
TOTAL EXPENSES		42,022	39,723	448,692	436,695	480,265	576,251	(31,574)	-6.6%
TOTAL FUND REVENUES		7,213	90,080	645,169	628,379	576,269	655,380	68,901	12.0%
TOTAL FUND EXPENSES		42,022	39,723	448,692	436,695	480,265	576,251	(31,574)	-6.6%
RESERVES		(34,810)	50,357	196,478	191,684	96,004	79,129	100,474	104.7%
0190000009992	TRANSFER OUT	-	-	-	-	-	97,850	-	
100000009000	Fund Balance-Beginning			196,271		190,938	190,938		
	Fiscal Year Reserves			196,478		96,004	(18,721)		
	Fund Balance-Ending			392,749		286,942	172,217		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
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	A	B	C	D	E	F	G	H	I	J
2	<i>Page 3</i>									
41	03-RECREATION FUND									
42	0310000003010	TAXES	371	6,199	39,779	36,473	38,900	38,900	879	2.3%
53	0320000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	-
54	032XXXXXX3030	RENTAL INCOME	5,489	5,075	174,500	178,802	176,391	280,057	(1,890)	-1.1%
59	032XXXXXX3050	CONCESSIONS	1,054	1,178	6,702	7,048	7,568	12,280	(866)	-11.4%
65	033028XXX3040	FITNESS CENTER	3,150	5,137	44,058	46,994	45,024	53,663	(966)	-2.1%
185	032XXXXXX3095	REIMBURSEMENTS	-	-	17,479	2,584	-	-	17,479	-
186	033XXXXXX3020	PROGRAM REVENUE	10,846	9,135	380,981	334,880	314,751	316,958	66,230	21.0%
188	TOTAL REVENUES		20,910	26,724	665,670	607,731	582,634	701,858	83,036	14.3%
189	ADMINISTRATIVE									
190	0310000004008	FT SALARIES	4,542	4,542	48,891	46,772	48,949	60,360	(58)	-0.1%
192	0310000104095	SCHOLARSHIPS-EXPENSE	-	-	1,277	1,138	-	-	1,277	-
193	0310000004099	MISCELLANEOUS EXPENSE	-	-	-	59	-	-	-	-
194	TOTAL ADMINISTRATIVE		4,542	4,542	50,168	47,968	48,949	60,360	1,219	2.5%
195	PARKS & FACILITIES									
199	032XXXXXX4008	FT SALARIES	2,990	2,989	32,524	31,855	32,515	39,993	9	0.0%
206	032XXXXXX4009	PT SALARIES	3,168	5,105	49,293	40,011	51,004	63,975	(1,711)	-3.4%
219	032XXXXXX502X	UTILITIES	2,928	2,147	23,720	24,241	28,273	36,308	(4,553)	-16.1%
228	032XXXXXX5060	CONTRACTUAL	2,410	1,639	49,347	47,014	55,226	76,408	(5,879)	-10.6%
235	032XXXXXX5061	REPAIR & MAINTENANCE	994	6,116	66,667	67,295	49,303	60,415	17,364	35.2%
240	032XXXXXX6010	SMALL EQUIPMENT	495	500	2,762	924	5,375	5,875	(2,613)	-
246	032XXXXXX6020	CAPITAL PURCHASES	-	-	10,041	-	10,200	10,200	(160)	-1.6%
253	032XXXXXX6021	SUPPLIES	3,735	7,923	41,839	34,585	47,019	61,120	(5,181)	-11.0%
255	TOTAL PARKS		16,720	26,418	276,192	245,923	278,915	354,294	(2,723)	-1.0%
256	RECREATION									
365	033XXXXXX4009	PT SALARIES	5,113	3,832	98,227	84,566	89,643	97,355	8,584	9.6%
477	033XXXXXX5060	CONTRACTUAL	6,628	2,747	94,725	104,115	86,958	93,921	7,766	8.9%
478	0330282836010	SMALL EQUIPMENT-OTHER	-	400	36	114	2,319	2,519	(2,283)	-
479	0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	-	-	-	-	-	#DIV/0!
587	033XXXXXX6021	SUPPLIES	292	427	19,399	18,858	21,418	21,567	(2,018)	-9.4%
588	TOTAL RECREATION		12,033	7,406	212,387	207,654	200,338	215,362	12,049	6.0%
589	TOTAL EXPENSES		33,294	38,367	538,747	501,546	528,202	630,016	10,545	2.0%
590	RESERVES		(12,385)	(11,643)	126,923	106,185	54,432	71,842	72,491	133.2%
596										
597	0390000009992	TRANSFER OUT TO CAPITAL	-	-	-	-	-	49,000	-	-
599										
600	Fund Balance-Beginning				184,635		174,427	174,427		
601	Fiscal Year Reserves			21	126,923		54,432	22,842		91111.0%
602	Fund Balance-Ending				311,558		228,859	197,269		

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2014

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	A	B	C	D	E	F	G	H	I	J		
603	05-NSSRA FUND				-							<i>Page 4</i>
604	0510000003010	TAXES	1,694	18,711	182,308		184,555	167,486	168,400	14,823	8.9%	
605	0510000003080	NSSRA - GRANT	-	-	-		-	-	-	-		
606	0510000003081	INCLUSION REIMBURSEMENT	-	-	-		-	-	-	-		
607		TOTAL REVENUE	1,694	18,711	182,308		184,555	167,486	168,400	14,823	8.9%	
608	0510000004008	SALARIES	1,673	1,564	16,496		15,674	16,910	20,848	(414)	-2.4%	
609	0510000007010	NSSRA -EXPENSE	-	-	58,840		53,207	69,471	85,889	(10,631)	-15.3%	
610	0520000004009	ALL PARKS SALARIES	1,586	-	7,498		2,094	8,190	8,190	(692)	-8.5%	
611		TOTAL EXPENSES	3,259	1,564	82,834		70,975	94,571	114,927	(11,737)	(0)	
612	0590000009991	TRANSFER IN TO NSSRA	-		-		-	-	-	-	#DIV/0!	
613		TOTAL FUND REVENUE	1,694	18,711	182,308		184,555	167,486	168,400	14,823	8.9%	
614		TOTAL FUND EXPENSES	3,259	1,564	82,834		70,975	94,571	114,927	(11,737)	-12.4%	
615		RESERVES	(1,565)	17,147	99,474		113,580	72,915	53,473	26,559	36.4%	
616												
617	0590000009992	TRANSFER OUT FROM NSSRA	-	-	-		-	-	111,201	-		
618												
619		Fund Balance-Beginning			101,301			84,030	84,030			
620		Fiscal Year Reserves			99,474			72,915	(57,728)			
621		Fund Balance-Ending			200,775			156,945	26,302			

Northfield Park District
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	A	B	C	D	E	F	G	H	I	J	
622	07-AUDIT FUND										<i>Page 5</i>
623	0710000003010	TAXES	95	1,501	10,339		9,598	10,201	10,201	138	1.4%
624	0710000005040	LEGAL & PROFESSIONAL	-	-	8,300		8,400	8,300	8,300	-	
625											
627		TOTAL FUND REVENUE	95	1,501	10,339		9,598	10,201	10,201	138	1.4%
628		TOTAL FUND EXPENSE	-	-	8,300		8,400	8,300	8,300	-	
629		RESERVES	95	1,501	2,039		1,198	1,901	1,901	138	7.3%
630		TRANSFER IN									
631											
632		Fund Balance-Beginning			6,038			5,896	5,896		
633		Fiscal Year Reserves	95		2,039			1,901	1,901		
634		Fund Balance-Ending			8,077			7,797	7,797		

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635	A	B	C	D	E	F	G	H	I	J		
	09-LIABILITY											<i>Page 6</i>
	FUND											
636	0910000003010	TAXES	304	3,000	32,096	28,794	27,100	30,701	4,996	18.4%		
637	0910000004008	FT SALARIES	214	214	2,339	2,282	2,341	2,878	(2)	-0.1%		
638	0910000007020	LIABILITY INSURANCE	2,318	2,320	21,762	19,667	21,952	26,648	(191)	-0.9%		
640		TOTAL EXPENSES	2,532	2,534	24,101	21,950	24,293	29,526	(192)	-0.8%		
641		TOTAL FUND REVENUE	304	3,000	32,096	28,794	27,100	30,701	4,996	18.4%		
642		TOTAL FUND EXPENSE	2,532	2,534	24,101	21,950	24,293	29,526	(192)	-0.8%		
643		RESERVES	(2,229)	466	7,995	6,844	2,807	1,175	5,189	184.9%		
644												
645		TRANSFER IN				3,000						
646		Fund Balance-Beginning			13,472		13,153	13,153				
647		Fiscal Year Reserves			7,995		2,807	1,175				
648		Fund Balance-Ending			21,467		15,960	14,328				

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	I	J
649	A	B	C	D	E	F	G	H	I	J	
	11-SOCIAL SECURITY FUND										
650	1110000003010	TAXES	594	7,000	61,732	50,602	51,929	57,127	9,803	18.9%	
652	1110000004011	WITHOLDING	3,720	3,500	39,186	37,153	42,900	51,100	(3,714)	-8.7%	
655		TOTAL FUND REVENUE	594	7,000	61,732	50,602	51,929	57,127	9,803	18.9%	
656		TOTAL FUND EXPENSE	3,720	3,500	39,186	37,153	42,900	51,100	(3,714)	-8.7%	
657		RESERVES	(3,125)	3,500	22,546	13,449	9,029	6,027	13,517	149.7%	
658	<hr/>										
659	1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-	57,000	-	-	-		
661		Fund Balance-Beginning			20,707		19,281	19,281			
662		Fiscal Year Reserves			22,546		9,029	6,027			
663		Fund Balance-Ending			43,253		28,310	25,308			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J	
664	13-IMRF FUND										<i>Page 8</i>
665	1310000003010	TAXES	452	5,000	49,118	45,591	43,720	48,001	5,398	12.3%	
666	1310000004012	IMRF-EMPLOYER	3,862	3,365	39,659	35,186	39,428	48,608	231	0.6%	
668		TOTAL FUND REVENUE	452	5,000	49,118	45,591	43,720	48,001	5,398	12.3%	
669		TOTAL FUND EXPENSES	3,862	3,365	39,659	35,186	39,428	48,608	231	0.6%	
670		RESERVES	(3,410)	1,635	9,459	10,405	4,292	(607)	5,167	120.4%	
671	1390000009991	TX FROM CORP			-	20,000					
672		Fund Balance-Beginning			22,112		22,975	22,975			
673		Fiscal Year Reserves			9,459		4,292	(607)			
674		Fund Balance-Ending			31,571		27,267	22,368			

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2014

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
A	B	C	D	E	F	G	H	I	J	
15-CAPITAL PROJECTS FUND										
675										<i>Page 9</i>
677	1520009503060	FOUNDATION CONTRIBUTIONS	10	-	10	-	-	-	10	
681	1521060003099	WILLOW PARK-MISC INCOME	-	-	-	135	-	-	-	
682	1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	-	-	30,000	-	#DIV/0!
700		TOTAL REVENUES	10	-	10	135	-	30,000	10	
OTHER CAP. PROJECTS										
737	1520000005040	LEGAL & PROFESSIONAL EXP	8,430	-	30,716	5,157	5,500	5,500	25,216	
739	1520000006020	ARKS GENERAL CAPITAL PURCHASE	-	-	11,098	12,412	12,000	12,000	(902)	
740	1521050007090	COMMUNITY CENTER LOAN	-	8,350	8,333	8,333	8,350	8,350	(17)	
741	1521050004009	CAPITAL- COM. CTR SALARIES	-	-	-	-	-	-	-	
742	1521050006020	COMMUNITY CENTER CAP PURCHASES	-	-	-	6,397	6,776	6,776	(6,776)	
745	1521070004009	CAPITAL-CLARKSON PK SALARIES	-	-	-	-	-	-	-	
746	1521070006020	LARKSON PARK CAPITAL PURCHASE	-	15,683	94	48	20,910	52,275	(20,816)	
747	1521080004009	CAPITAL-FOX MEADOW SALARIES	-	-	-	-	-	-	-	
749	1521080006020	FOX MEADOW CAPITAL	1,700	6,101	7,180	6,653	14,641	30,503	(7,461)	
750	1520000007091	PARKS GENERAL -100kLOAN REPMT	-	-	-	-	-	-	-	
751	1521069147090	LOAN REPAYMENT-1.4k	-	-	140,814	132,376	140,813	144,938	1	
752		OTHER CAPITAL EXPENSES	10,130	30,133	198,236	171,376	208,990	286,258	(10,754)	
753		TOTAL CAPITAL REVENUE	10	-		135	-	30,000	-	
755		TOTAL CAPITAL EXPENSES	10,130	30,133	198,236	171,376	208,990	286,258	(10,754)	
756		RESERVES	(10,120)	(30,133)	(198,236)	(171,241)	(208,990)	(256,258)	10,754	
OTHER SOURCES										
759	Fund Transfers									
760	1521069149991	TRANS. FROM RECREATION	-	-	-	85,385	-	49,000	-	
761	1521069149992	TRANS. FROM CORPORATE	-	-	-	140,500	-	97,850	-	
762	1521069149993	TRANS. FROM NSSRA	-	-	-	170,000	-	111,200	-	
763			-	-	-	395,885	-	258,050	-	
764									-	
765									-	
766										
767										
768	RESERVES									
769		Fund Balance-Beginning			296,903		289,319	289,319		
770		Fiscal Year Reserves			(198,236)		(208,990)	1,793		
771		Fund Balance-Ending			98,667		80,329	291,112		

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 04/30/14

ACCOUNT #	DESCRIPTION	04/30/14	04/31/13	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 37,215.42	\$ 83,293.42	\$ (46,078.00)	-123.8%
01-0-000-000-1003	PETTY-NVB	652.87	1,335.87	(683)	-104.6%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	545.01	544.32	1	0.1%
01-0-000-000-1010	NORTHVIEW TAX ACCT	1,151,270.57	978,580.40	172,690	15.0%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 1,189,789.87	\$ 1,063,860.01	\$ 125,929.86	10.6%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 29,519.29	\$ 29,463.59	56	0.2%
	PROVIDED FOR LONG TERM DEBT	108,335.00	116,670	(8,335)	-7.7%
	PROVIDED FOR LONG TERM DEBT	330,106.00	465,106.00	(135,000)	-40.9%
OTHER ASSETS		\$ 474,207.54	\$ 612,354.59	(138,147)	-29.1%
TOTAL ASSETS		\$ 1,663,997.41	\$ 1,676,214.60	\$ (12,217.19)	-0.7%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
0X-0-000-000-2000	ACCOUNTS PAYABLE	(0.03)	(0.03)	-	
0X-0-000-000-2010	ACCRUED PAYROLL	13,127.83	6,627.83	\$ 6,500.00	
01-0-000-000-2050	DEFERRED INCOME	102,115.20	94,596.00	\$ 7,519.20	
0X-0-000-000-2100	FICA/FEDERAL WITHHOLDING	-	(8.04)	\$ 8.04	
0X-0-000-000-2101	ILLINOIS TAX WITHHOLDING	-	(1.58)	\$ 1.58	
0X-0-000-000-2105	HEALTH CARE FSA	572.60	763.30	\$ (190.70)	-25.0%
01-0-000-000-2106	DEPENDANT CARE FSA	142.88	142.88	\$ -	
0X-0-000-000-2300	FAMILY CREDIT	1,462.50	1,479.50	\$ (17.00)	-1.1%
	LOAN-NORTHVIEW BANK	330,106.00	465,106.00	\$ (135,000.00)	
	LOAN-VILLAGE OF NORTHFIELD	108,335.00	116,670.00	\$ (8,335.00)	-7.1%
TOTAL LIABILITIES		\$ 555,861.98	\$ 685,375.86	\$ (129,513.88)	
TOTAL LIABILITIES					
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 841,446.74	\$ 718,734.15	\$ 122,712.59	14.6%
	FUND SURPLUS (DEFICIT)	266,689.00	272,105	(5,416)	-2.0%
TOTAL FUND EQUITY		1,108,135.74	990,839	117,297	0.13
TOTAL LIABILITIES AND FUND EQUITY		\$ 1,663,997.72	\$ 1,676,215.01	\$ (12,217.29)	-0.7%

May, 2014
Board Report
Submitted by: Jennifer Sweeney

Fall Brochure

Staff will begin working on the fall brochure very soon. Some of the classes we added mid-year: Music and Amazing Art have been very popular so we will be trying these again next school year. Hopefully the incoming kindergarteners will be as involved as the kindergarteners were this school year.

Camp

It has been difficult to assess where camp registration is because there is a week difference in the camp start date this year. Our deadline is May 27th and we have been sending out frequent reminders about the deadline. We will accept registration after May 27th, but there will be a \$75 late fee per family. The trend right now seems to show that we are up in registrations at Giggle Gang, Sports Camp and the CIT program and down at Trailblazers and Explorers Camps.

Fourth of July

So far we have received \$7670 in sponsorships for the 4th of July. The budget is \$8200 so we are still waiting to hear from a couple of organizations and will be sending out another round of sponsorship forms to those businesses that donated at the \$100 level last year.

**Board Report
May 2014
DeDe Kern**

Programs

Spring enrichment programs are going well. The new program offerings, Music Class and Itty Bitty Fun are being well received. Staff is working on securing dates for Fall programs and has met with a couple of vendors to investigate offering one or two new one-day workshops for kids or perhaps kids/ parents.

Rentals

The rental season at Clarkson has started back up with 12 rentals booked for the month of May.

Birthday Parties

There are 3 birthday parties for the month of April.

Seniors

On Thursday, May 15th members of the senior group came to the community center for a Lunch and Learn program. Debbie Kushnir from the Northfield branch of the Winnetka-Northfield library came and presented to the group. We had five participants for the event.

Camp 2014

The final stages of camp planning are in progress. Camp supplies are being ordered, staff trainings and CPR certifications are scheduled, and the last batch of counselors are being hired. Staff had a number of counselors who were hired for the summer back out for a variety of reasons (family vacations, unexpected summer school etc.). As a result, spots that had been filled became available. Staff still has a solid number of applications to choose from and interviews are being held from those applications.

Communications and Marketing

Monthly submissions for the Eagle-Dolphin Newsletter, Winnetka Talk, Northfield News, Winnetka Current. Facebook updates. Staff has been with Mariano's as they have rented the Clarkson Lodge to host three job fairs since the Northfield store opened. Staff met with the store manager recently to discuss sponsorship opportunities for upcoming Park District events. Staff will be following up with the store manager to further discuss in the coming weeks.

**May, 2014
Board Report
Submitted by: Neal Barron**

Spring Athletics

Spring athletics end the week after Memorial Day.

Gym Rentals/Open Gym

D'Silva's basketball rental ends Memorial Day weekend.

Concessions

Part time staff is outside, weather permitting they are matched up with baseball schedules. Memorial Day tournament is May 22-25.

May 2014
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron

Willow Park

-We are currently flooded after the 2.5" rainfall on Thursday night. The temporary dam at the bridge on Willow Rd is seemingly affecting the rate at which the water exits the park, so we are working with the engineers to see if there is a solution to this problem.

-Weather permitting we will begin mulching the week of May 19th.

-Our spring fertilization will also likely occur the week of May 19th.

-If conditions permit, we would like to core aerify the areas of the athletic fields where flood water stood for long periods of time to reduce compaction.

Clarkson Park

-Clarkson Park also flooded, though with minimal damage. We had to pump out the Cavallari shelter, and there is some debris cleanup, but nothing too major.

-Weather permitting we will be applying broadleaf weed control next week when conditions are good.

-We installed security cameras around the facility as we have had a number of vandalism incidents over the past few years.

Community Center

-The lobby floors will be refinished over Memorial Day Weekend.

-We also installed security cameras here to help us with loss prevention.

Fox Meadow

-The wetland area is scheduled for two more maintenance visits before the end of June.

-We will be adding playground chips in the near future to keep the playground ADA compliant.