

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, MAY 21, 2018



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MAY 21, 2018
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. Officer and Committee Appointments
 - b. 2018-2019 Official Meeting Dates
 - c. Toro Aerator
 - d. Informational Items
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 4/23/18
 - b. Approval of Cash Expenditures for Month of April 2018 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Board of Park Commissioners
 From: George Alexoff
 Subject: 2018-2019 Park Board of Commissioners Officers and Committee Appointments.
 Date: May 16, 2018

Each May the District formally approves officers and committee assignments for the District. Listed below are the recommended appointments.

2018-2019 Officers and Committee Members

President: Steve Bickford
Vice President: Patrick Knight
Treasurer: Edward Morrell
Secretary: George Alexoff

Administrative / Finance Committee

Chair: Donald Klein
 Patrick Knight
 Colleen Bramlage

Recreation / Parks Committee

Chair: Kevin Zieziula
 Buggie O’Grady
 Garrick Beil

Ad hoc Committee Members

Community Center: Buggie O’Grady
 NSSRA Liaison: Colleen Bramlage
 Northfield Comprehensive Plan: Steve Bickford

Term Expires 5-19 (Length)	Term Expires 5-21 (Length)
Buggie O’Grady (4yrs)	Steve Bickford (4yrs)
Kevin Zieziula (4yrs)	Donald Klein (4yrs)
Colleen Bramlage (4yrs)	Garrick Beil (4yrs)
Patrick Knight (4yrs)	

**Northfield Park District
Fiscal Year 2018/2019
Official Board of Park Commissioners' Meetings
Northfield Park District Community Center
6:30 p.m.**

Monday, July 30, 2018
(5th Monday)

Monday, August 27, 2018
(4th Monday)

Monday, September 24, 2018
(4th Monday)

Monday, October 22, 2018
(4th Monday)

Monday, November 26, 2018
(4th Monday)

Monday, December 10, 2018
(2nd Monday)

Monday, January 28, 2019
(4th Monday)

Monday, February 25, 2019
(4th Monday)

Monday, March 18, 2019
(3rd Monday)

Monday, April 22, 2019
(4th Monday)

Monday, May 20, 2019
(3rd Monday)

Monday, June 24, 2019
(4th Monday)

To: Park Board of Commissioners

From: George Alexoff

Subject: Toro Aerator Purchase

Date: May 18, 2018

The capital budget for 2018-2019 includes \$23,000 for the purchase of a Toro PreCore 648 Aerator.

The Toro Aerator is built to specifications and has a 45 day lead time on delivery.

The District will be using the National Intergovernmental Purchasing Alliance to guarantee the lowest price.

I would recommend approval to purchase (1) Toro PreCore 648 Aerator from Reinders Inc. for \$ 23,000.

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: May 16, 2018

Administrative & Finance Meeting

The Administrative and Finance Committees will be meeting on Monday June 4th at 6:30 P.M. at the Community Center to review the proposed 2018-2019 Budget. All Commissioners are welcome to attend.

Facility Usage Events

- May 25-28 Kenilworth–Winnetka Baseball Memorial Day Tournament @ Willow Park.
- June 15-17 Trevian Softball Association Father’s Day Softball Tournament @ Willow Park.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 23, 2018
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners –Bickford, Knight, O’Grady, Klein,

Also present staff members: Alexoff, Guillen, Byron, Becker

Absent: Commissioners: Zieziula, Beil, and Bramlage

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director’s Report

- a. Resolution 04-23-18-01** Approving Amended and Restated Community Center Intergovernmental Agreement

Commissioner Knight made a motion to approve the Amended and Restated Community Center Intergovernmental Agreement. Commissioner O’Grady seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O’Grady, Klein,

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed

- b. NSSRA Capital & Facility Acquisition Plan**

Director Alexoff gave an overview of the NSSRA’s capital plan.

- Money has been set aside on an annual basis for the capital plan since 2014.
- The plan is a partnership with the 13 member agencies. The overall NSSRA project cost share is estimated to be 9M which includes funding from the NSSRA Foundation and the NSSRA capital fund contributions. A finance and facilities committee has been in place to lead the planning.
- The plan is to present the project to the partner agencies and have a final decision as to whether to move forward or not in October before the agencies approve the tax levies.

c. Informational Items

- Park / School Meeting the next meeting will be May 2, 2018.
- Architectural Committee
 - The banners were approved.
 - Safety was discussed.
 - Still waiting on IDOT for approval of the Willow Road banners.
- Village Board Meeting
Discussion on an annual liquor license was tabled to next month's meeting.

Consent Agenda

- a. Approval of Cash Expenditures for Month of March 2019** (copy for review will be available at the meeting).
- b. Approval of Board Meeting Minutes 3/19/18**

Commissioner Klein made a motion to approve the Consent Agenda. Commissioner O'Grady seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein,

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed

Agency Reports

a. Finance

- Camp revenue is coming in
- Budget Review-last week in May or first week in June for finance meeting review.
- We have to approve budget in tentative form 30 days before final approval. The first meeting in July might be scheduled the last Monday in the month.

b. Recreation / Park Grounds and Facility

Superintendent Byron highlighted some items from the recreation report as follows:

- The parks are up and running for spring.
- Clarkson rentals had a surge of inquiries and rentals for showers and graduation parties in April.
- Landscape IGA for Middlefork School was completed.
- Park grounds staffing went really well this past winter season.
- Zero Waste at Community events is one of the goals of the Go Green group. The staff will be working with the group at the Market and Music Events.
- Staff is looking to upgrade to all LED lighting. The current Musco Sport Lighting has a current 10 year warranty. At the end of the warranty period, staff will look to replace with LED Lighting.
- Programs, camps, fitness, rentals are all doing well.

- Market and Music is solid and is building a market which is currently small but will build for next year. The core vendors for the market are in place and up to four additional vendors are in the pipeline. Vegetables, shrubs and perennials, flower arrangements and containers, cheese, Hofherr Meats. June 6th is the first event. Food vendors will come at 5:30pm.
- There are 7 solid vendors for the summer.

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:42 pm.
Commissioner Klein seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed

AGENCY REPORTS

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2017	YTD BALANCE 04/30/2018	BUDGET	2017-18	YTD
				YEAR-TO-DATE THRU 04/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 01 - CORPORATE FUND						
Revenues						
01 3010	TAXES	691,824.52	689,243.13	701,784.62	712,000.00	(12,541.49)
01 3060	CONTRIBUTIONS/SPONSORSHIPS	0.00	300.00	0.00	0.00	300.00
01 3070	BANK INTEREST	876.25	1,270.61	582.55	1,100.00	688.06
01 3091	NSSRA REIMBURSEMENT	0.00	0.00	0.00	6,695.00	0.00
01 3099	MISCELLANEOUS REVENUE	1,823.18	1,623.58	1,500.00	1,500.00	123.58
TOTAL REVENUES		694,523.95	692,437.32	703,867.17	721,295.00	(11,429.85)
Expenditures						
01 4008	FT SALARIES	218,243.49	251,847.89	255,414.00	318,236.08	(3,566.11)
01 4009	PT SALARIES	77,317.49	58,863.94	60,553.37	74,637.80	(1,689.43)
01 4015	HEALTH INSURANCE	50,794.05	56,555.83	59,400.00	72,432.78	(2,844.17)
01 4026	GAS / MILEAGE REIMBURSEMENT	5,654.37	5,621.70	6,261.54	7,400.00	(639.84)
01 4050	DUES & EDUCATION	15,892.97	12,900.69	16,538.12	17,405.00	(3,637.43)
01 4099	MISC -EXP	9,615.26	7,393.77	7,646.93	12,750.00	(253.16)
01 5022	PHONE	5,661.24	5,579.10	5,861.16	7,020.00	(282.06)
01 5023	INTERNET / CABLE	3,792.77	4,044.33	4,000.00	4,800.00	44.33
01 5030	PRINTING	17,989.74	0.00	0.00	0.00	0.00
01 5035	MARKETING	0.00	19,800.70	22,916.66	27,500.00	(3,115.96)
01 5040	LEGAL & PROFESSIONAL	3,867.50	3,206.78	5,625.00	7,500.00	(2,418.22)
01 5060	CONTRACTUAL	29,325.75	36,123.26	30,063.32	44,909.00	6,059.94
01 6010	SMALL EQUIPMENT	3,199.09	2,188.99	3,764.58	5,000.00	(1,575.59)
01 6021	SUPPLIES	2,828.57	2,278.54	5,970.93	7,175.00	(3,692.39)
01 6025	POSTAGE	4,148.64	3,155.66	4,114.02	4,420.00	(958.36)
01 6070	SAFETY	1,131.80	771.59	1,456.48	2,475.00	(684.89)
01 9992	FUND TRANSFER	0.00	0.00	0.00	95,000.00	0.00
TOTAL EXPENDITURES		449,462.73	470,332.77	489,586.11	708,660.66	(19,253.34)
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		694,523.95	692,437.32	703,867.17	721,295.00	(11,429.85)
TOTAL EXPENDITURES		449,462.73	470,332.77	489,586.11	708,660.66	(19,253.34)
NET OF REVENUES & EXPENDITURES		245,061.22	222,104.55	214,281.06	12,634.34	7,823.49
BEG. FUND BALANCE		224,781.24	193,593.43	193,593.43	193,593.43	
END FUND BALANCE		469,842.46	415,697.98	407,874.49	206,227.77	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 04/30/2017	YTD BALANCE 04/30/2018	YEAR-TO-DATE THRU 04/30/18	2017-18 AMENDED BUDGET	
Fund 03 - RECREATION						
Revenues						
03 3000	SERVICE REVENUE	0.00	51,120.00	0.00	0.00	51,120.00
03 3010	TAXES	49,951.83	53,617.68	53,452.90	54,000.00	164.78
03 3020	USER FEES	529,019.96	656,395.96	560,839.97	595,166.10	95,555.99
03 3030	RENTAL	200,990.75	151,835.05	167,408.15	256,820.00	(15,573.10)
03 3050	CONCESSION REVENUE	3,543.36	16,176.72	12,566.66	13,400.00	3,610.06
03 3060	CONTRIBUTIONS/SPONSORSHIPS	200.00	29,680.00	13,450.00	19,050.00	16,230.00
03 3095	REIMBURSEMENTS	365.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		784,070.90	958,825.41	807,717.68	938,436.10	151,107.73
Expenditures						
03 4008	FT SALARIES	97,269.91	117,115.63	116,874.87	144,702.82	240.76
03 4009	PT SALARIES	146,224.60	166,442.14	185,049.18	213,544.25	(18,607.04)
03 4095	SCHOLARSHIPS-EXPENSE	(131.25)	0.00	0.00	0.00	0.00
03 5021	ELECTRICITY	27,290.61	21,927.72	30,700.01	39,500.00	(8,772.29)
03 5024	WATER	3,845.06	4,970.40	4,207.33	4,700.00	763.07
03 5025	GAS	1,263.26	1,347.06	1,517.13	5,000.00	(170.07)
03 5035	MARKETING	0.00	1,113.94	4,975.00	6,100.00	(3,861.06)
03 5060	CONTRACTUAL	170,510.12	204,753.23	192,643.73	230,923.15	12,109.50
03 5061	REPAIR & MAINTENANCE	67,061.00	49,563.61	51,291.67	68,020.00	(1,728.06)
03 6010	SMALL EQUIPMENT	4,400.32	3,410.95	5,492.76	8,075.00	(2,081.81)
03 6020	EQUIPMENT PURCHASES	5,435.67	20,923.46	30,935.00	30,935.00	(10,011.54)
03 6021	SUPPLIES	71,930.71	66,840.59	74,070.53	98,163.46	(7,229.94)
03 6050	CONCESSION SUPPLIES	0.00	9,589.87	3,216.66	4,450.00	6,373.21
03 9992	FUND TRANSFER	0.00	0.00	0.00	85,000.00	0.00
TOTAL EXPENDITURES		595,100.01	667,998.60	700,973.87	939,113.68	(32,975.27)
Fund 03 - RECREATION:						
TOTAL REVENUES		784,070.90	958,825.41	807,717.68	938,436.10	151,107.73
TOTAL EXPENDITURES		595,100.01	667,998.60	700,973.87	939,113.68	(32,975.27)
NET OF REVENUES & EXPENDITURES		188,970.89	290,826.81	106,743.81	(677.58)	184,083.00
BEG. FUND BALANCE		257,930.41	303,954.37	303,954.37	303,954.37	
END FUND BALANCE		446,901.30	594,781.18	410,698.18	303,276.79	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 04/30/2017	YTD BALANCE 04/30/2018	YEAR-TO-DATE THRU 04/30/18	2017-18 AMENDED BUDGET	
Fund 05 - SPECIAL -NSSRA						
Revenues						
05 3010	TAXES	160,958.94	166,157.99	156,385.45	158,000.00	9,772.54
TOTAL REVENUES		<u>160,958.94</u>	<u>166,157.99</u>	<u>156,385.45</u>	<u>158,000.00</u>	<u>9,772.54</u>
Expenditures						
05 4008	FT SALARIES	16,661.58	17,073.59	17,064.04	21,423.98	9.55
05 4009	PT SALARIES	961.94	1,113.26	1,665.24	1,968.00	(551.98)
05 7010	NSSRA -EXPENSE	54,366.84	64,441.26	68,588.58	92,827.58	(4,147.32)
05 9992	FUND TRANSFER	0.00	0.00	0.00	49,686.00	0.00
TOTAL EXPENDITURES		<u>71,990.36</u>	<u>82,628.11</u>	<u>87,317.86</u>	<u>165,905.56</u>	<u>(4,689.75)</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		160,958.94	166,157.99	156,385.45	158,000.00	9,772.54
TOTAL EXPENDITURES		<u>71,990.36</u>	<u>82,628.11</u>	<u>87,317.86</u>	<u>165,905.56</u>	<u>(4,689.75)</u>
NET OF REVENUES & EXPENDITURES		88,968.58	83,529.88	69,067.59	(7,905.56)	14,462.29
BEG. FUND BALANCE		144,494.78	146,212.63	146,212.63	146,212.63	
END FUND BALANCE		233,463.36	229,742.51	215,280.22	138,307.07	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		04/30/2017	04/30/2018	YEAR-TO-DATE THRU 04/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 07 - AUDITING						
Revenues						
07 3010	TAXES	11,996.14	12,373.24	12,370.20	12,500.00	3.04
TOTAL REVENUES		<u>11,996.14</u>	<u>12,373.24</u>	<u>12,370.20</u>	<u>12,500.00</u>	<u>3.04</u>
Expenditures						
07 5040	LEGAL & PROFESSIONAL	8,600.00	8,700.00	8,290.59	8,700.00	409.41
TOTAL EXPENDITURES		<u>8,600.00</u>	<u>8,700.00</u>	<u>8,290.59</u>	<u>8,700.00</u>	<u>409.41</u>
Fund 07 - AUDITING:						
TOTAL REVENUES		11,996.14	12,373.24	12,370.20	12,500.00	3.04
TOTAL EXPENDITURES		<u>8,600.00</u>	<u>8,700.00</u>	<u>8,290.59</u>	<u>8,700.00</u>	<u>409.41</u>
NET OF REVENUES & EXPENDITURES		3,396.14	3,673.24	4,079.61	3,800.00	(406.37)
BEG. FUND BALANCE		13,503.43	17,055.20	17,055.20	17,055.20	
END FUND BALANCE		16,899.57	20,728.44	21,134.81	20,855.20	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		04/30/2017	04/30/2018	YEAR-TO-DATE THRU 04/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 09 - LIABILITY INSURANCE						
Revenues						
09 3010	TAXES	35,046.98	35,200.41	36,487.40	36,500.00	(1,286.99)
TOTAL REVENUES		<u>35,046.98</u>	<u>35,200.41</u>	<u>36,487.40</u>	<u>36,500.00</u>	<u>(1,286.99)</u>
Expenditures						
09 4008	FT SALARIES	3,453.26	3,472.82	3,477.13	4,305.00	(4.31)
09 7020	LIABILITY INSURANCE	24,778.97	25,124.79	26,642.98	32,194.26	(1,518.19)
TOTAL EXPENDITURES		<u>28,232.23</u>	<u>28,597.61</u>	<u>30,120.11</u>	<u>36,499.26</u>	<u>(1,522.50)</u>
<hr/>						
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		35,046.98	35,200.41	36,487.40	36,500.00	(1,286.99)
TOTAL EXPENDITURES		<u>28,232.23</u>	<u>28,597.61</u>	<u>30,120.11</u>	<u>36,499.26</u>	<u>(1,522.50)</u>
NET OF REVENUES & EXPENDITURES		6,814.75	6,602.80	6,367.29	0.74	235.51
BEG. FUND BALANCE		19,243.12	20,620.96	20,620.96	20,620.96	
END FUND BALANCE		26,057.87	27,223.76	26,988.25	20,621.70	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		04/30/2017	04/30/2018	YEAR-TO-DATE THRU 04/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 11 - SOCIAL SECURITY						
Revenues						
11 3010	TAXES	40,272.66	33,375.31	31,137.65	31,500.00	2,237.66
11 3099	MISCELLANEOUS REVENUE	0.00	110.93	0.00	0.00	110.93
TOTAL REVENUES		<u>40,272.66</u>	<u>33,486.24</u>	<u>31,137.65</u>	<u>31,500.00</u>	<u>2,348.59</u>
Expenditures						
11 4011	WITHOLDING	41,150.90	44,387.13	45,821.09	58,291.31	(1,433.96)
TOTAL EXPENDITURES		<u>41,150.90</u>	<u>44,387.13</u>	<u>45,821.09</u>	<u>58,291.31</u>	<u>(1,433.96)</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		40,272.66	33,486.24	31,137.65	31,500.00	2,348.59
TOTAL EXPENDITURES		<u>41,150.90</u>	<u>44,387.13</u>	<u>45,821.09</u>	<u>58,291.31</u>	<u>(1,433.96)</u>
NET OF REVENUES & EXPENDITURES		(878.24)	(10,900.89)	(14,683.44)	(26,791.31)	3,782.55
BEG. FUND BALANCE		54,679.10	43,150.95	43,150.95	43,150.95	
END FUND BALANCE		53,800.86	32,250.06	28,467.51	16,359.64	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		04/30/2017	04/30/2018	YEAR-TO-DATE THRU 04/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 13 - IMRF						
Revenues						
13 3010	TAXES	54,462.57	51,213.93	54,417.81	55,000.00	(3,203.88)
TOTAL REVENUES		<u>54,462.57</u>	<u>51,213.93</u>	<u>54,417.81</u>	<u>55,000.00</u>	<u>(3,203.88)</u>
Expenditures						
13 4012	IMRF-EMPLOYER	40,933.33	40,127.30	43,593.98	53,800.05	(3,466.68)
TOTAL EXPENDITURES		<u>40,933.33</u>	<u>40,127.30</u>	<u>43,593.98</u>	<u>53,800.05</u>	<u>(3,466.68)</u>
Fund 13 - IMRF:						
TOTAL REVENUES		54,462.57	51,213.93	54,417.81	55,000.00	(3,203.88)
TOTAL EXPENDITURES		40,933.33	40,127.30	43,593.98	53,800.05	(3,466.68)
NET OF REVENUES & EXPENDITURES		13,529.24	11,086.63	10,823.83	1,199.95	262.80
BEG. FUND BALANCE		29,751.91	35,141.98	35,141.98	35,141.98	
END FUND BALANCE		43,281.15	46,228.61	45,965.81	36,341.93	

PERIOD ENDING 04/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		04/30/2017	04/30/2018	YEAR-TO-DATE THRU 04/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 15 - CAPITAL PROJECTS						
Revenues						
15 3060	DONATIONS/CONTRIBUTIONS	0.00	50.00	0.00	0.00	50.00
15 3099	MISCELLANEOUS REVENUE	900.00	13.79	0.00	0.00	13.79
15 9991	TRANSFER FROM REC	0.00	0.00	0.00	85,000.00	0.00
15 9993	TRANS. FROM NSSRA	0.00	0.00	0.00	49,686.00	0.00
15 9994	TRANS. FROM CORPORATE	0.00	0.00	0.00	95,000.00	0.00
TOTAL REVENUES		900.00	63.79	0.00	229,686.00	63.79
Expenditures						
15 5040	LEGAL & PROFESSIONAL	559.04	0.00	0.00	0.00	0.00
15 6020	EQUIPMENT PURCHASES	156,935.40	68,396.68	78,445.00	88,145.00	(10,048.32)
15 7090	LOAN REPAYMENT	91,666.73	0.00	0.00	0.00	0.00
15 7091	LOAN REPAYMENT	175,533.00	173,066.34	173,066.00	173,066.00	0.34
TOTAL EXPENDITURES		424,694.17	241,463.02	251,511.00	261,211.00	(10,047.98)
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		900.00	63.79	0.00	229,686.00	63.79
TOTAL EXPENDITURES		424,694.17	241,463.02	251,511.00	261,211.00	(10,047.98)
NET OF REVENUES & EXPENDITURES		(423,794.17)	(241,399.23)	(251,511.00)	(31,525.00)	10,111.77
BEG. FUND BALANCE		75,590.08	38,768.81	38,768.81	38,768.81	
END FUND BALANCE		(348,204.09)	(202,630.42)	(212,742.19)	7,243.81	
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		1,782,232.14	1,949,758.33	1,802,383.36	2,182,917.10	147,374.97
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,660,163.73	1,584,234.54	1,657,214.61	2,232,181.52	(72,980.07)
NET OF REVENUES & EXPENDITURES		122,068.41	365,523.79	145,168.75	(49,264.42)	220,355.04
BEG. FUND BALANCE - ALL FUNDS		819,974.07	798,498.33	798,498.33	798,498.33	
END FUND BALANCE - ALL FUNDS		942,042.48	1,164,022.12	943,667.08	749,233.91	

PERIOD ENDING 04/30/2018

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET		VARIANCE
		04/30/2017	04/30/2018	YEAR-TO-DATE THRU 04/30/18	2017-18 AMENDED BUDGET	FYTD ACT VS FYTD BGD
GROUPING VALUE 'ADMINISTRATIVE'						
03 3010	TAXES	49,951.83	53,617.68	53,452.90	54,000.00	164.78
03 3060	CONTRIBUTIONS/SPONSORSHIPS	200.00	50.00	0.00	0.00	50.00
03 4008	FT SALARIES	30,776.64	48,667.27	48,497.61	60,045.00	169.66
03 4095	SCHOLARSHIPS-EXPENSE	(131.25)	0.00	0.00	0.00	0.00
Net GROUPING VALUE 'ADMINISTRATIVE'		19,506.44	5,000.41	4,955.29	(6,045.00)	(45.12)
GROUPING VALUE 'PARKS & FACILITIES'						
03 3000	SERVICE REVENUE	0.00	51,120.00	0.00	0.00	51,120.00
03 3020	USER FEES	60,688.11	68,223.93	60,073.33	74,500.00	8,150.60
03 3030	RENTAL	200,990.75	151,835.05	167,408.15	256,820.00	(15,573.10)
03 3050	CONCESSION REVENUE	3,543.36	5,938.72	4,366.66	5,200.00	1,572.06
03 3095	REIMBURSEMENTS	365.00	0.00	0.00	0.00	0.00
03 4008	FT SALARIES	66,493.27	68,448.36	68,377.26	84,657.82	71.10
03 4009	PT SALARIES	44,613.05	52,087.19	49,528.70	66,172.00	2,558.49
03 5021	ELECTRICITY	27,290.61	21,927.72	30,700.01	39,500.00	(8,772.29)
03 5024	WATER	3,845.06	4,970.40	4,207.33	4,700.00	763.07
03 5025	GAS	1,263.26	1,347.06	1,517.13	5,000.00	(170.07)
03 5035	MARKETING	0.00	413.89	2,875.00	3,450.00	(2,461.11)
03 5060	CONTRACTUAL	46,427.07	56,686.89	57,073.79	69,928.00	(386.90)
03 5061	REPAIR & MAINTENANCE	67,061.00	49,563.61	51,291.67	68,020.00	(1,728.06)
03 6010	SMALL EQUIPMENT	4,400.32	3,410.95	5,492.76	8,075.00	(2,081.81)
03 6020	EQUIPMENT PURCHASES	5,435.67	20,923.46	30,935.00	30,935.00	(10,011.54)
03 6021	SUPPLIES	51,421.22	48,332.26	53,134.29	75,600.00	(4,802.03)
03 6050	CONCESSION SUPPLIES	0.00	5,344.86	3,016.66	3,600.00	2,328.20
Net GROUPING VALUE 'PARKS & FACILITIES'		(52,663.31)	(56,338.95)	(126,301.46)	(123,117.82)	(69,962.51)
GROUPING VALUE 'GENERAL PROGRAMS'						
03 3020	USER FEES	107,302.00	102,631.53	106,252.31	110,443.00	(3,620.78)
03 4009	PT SALARIES	17,299.30	15,805.42	23,736.07	29,723.75	(7,930.65)
03 5060	CONTRACTUAL	37,545.30	39,465.86	42,206.38	51,895.40	(2,740.52)
03 6021	SUPPLIES	1,581.47	1,556.80	2,017.33	2,600.00	(460.53)
Net GROUPING VALUE 'GENERAL PROGRAMS'		50,875.93	45,803.45	38,292.53	26,223.85	(7,510.92)
GROUPING VALUE 'SPECIAL EVENTS'						
03 3020	USER FEES	25,530.10	180.00	250.00	250.00	(70.00)
03 3050	CONCESSION REVENUE	0.00	10,238.00	8,200.00	8,200.00	2,038.00
03 3060	CONTRIBUTIONS/SPONSORSHIPS	0.00	29,630.00	13,450.00	19,050.00	16,180.00
03 4009	PT SALARIES	2,317.50	2,369.30	2,900.00	2,900.00	(530.70)
03 5035	MARKETING	0.00	700.05	2,100.00	2,650.00	(1,399.95)
03 5060	CONTRACTUAL	32,043.83	26,410.00	35,549.58	35,825.50	(9,139.58)
03 6021	SUPPLIES	9,376.86	4,447.76	6,749.19	7,059.96	(2,301.43)
03 6050	CONCESSION SUPPLIES	0.00	4,245.01	200.00	850.00	4,045.01
Net GROUPING VALUE 'SPECIAL EVENTS'		(18,208.09)	1,875.88	(25,598.77)	(21,785.46)	(27,474.65)
GROUPING VALUE 'ATHLETIC PROGRAMS'						
03 3020	USER FEES	39,032.00	48,013.50	39,368.54	39,438.00	8,644.96
03 4009	PT SALARIES	2,239.50	1,388.00	5,141.31	5,347.50	(3,753.31)
03 5060	CONTRACTUAL	3,978.00	7,010.45	2,335.65	9,344.60	4,674.80
03 6021	SUPPLIES	1,335.75	1,942.28	1,536.20	2,250.00	406.08
Net GROUPING VALUE 'ATHLETIC PROGRAMS'		31,478.75	37,672.77	30,355.38	22,495.90	(7,317.39)
GROUPING VALUE 'CAMPS'						

PERIOD ENDING 04/30/2018

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2017	YTD BALANCE 04/30/2018	BUDGET	2017-18 AMENDED BUDGET	VARIANCE FYTD ACT VS FYTD BGD
				YEAR-TO-DATE THRU 04/30/18		
03 3020	USER FEES	251,160.75	391,001.00	320,535.10	320,535.10	70,465.90
03 4009	PT SALARIES	57,376.25	76,823.23	82,001.00	82,001.00	(5,177.77)
03 5060	CONTRACTUAL	38,688.42	57,528.53	49,629.65	49,629.65	7,898.88
03 6021	SUPPLIES	8,215.41	10,561.49	10,633.52	10,653.50	(72.03)
Net GROUPING VALUE 'CAMPS'		146,880.67	246,087.75	178,270.93	178,250.95	(67,816.82)
GROUPING VALUE 'FITNESS PROGRAMS'						
03 3020	USER FEES	45,307.00	46,346.00	34,360.69	50,000.00	11,985.31
03 4009	PT SALARIES	22,379.00	17,969.00	21,742.10	27,400.00	(3,773.10)
03 5060	CONTRACTUAL	11,827.50	17,651.50	5,848.68	14,300.00	11,802.82
Net GROUPING VALUE 'FITNESS PROGRAMS'		11,100.50	10,725.50	6,769.91	8,300.00	(3,955.59)
GROUPING VALUE 'INTERFUND'						
03 9992	FUND TRANSFER	0.00	0.00	0.00	85,000.00	0.00
Net GROUPING VALUE 'INTERFUND'		0.00	0.00	0.00	(85,000.00)	0.00
TOTAL REVENUES - FUND 03						
		784,070.90	958,825.41	807,717.68	938,436.10	151,107.73
TOTAL EXPENDITURES - FUND 03						
		595,100.01	667,998.60	700,973.87	939,113.68	(32,975.27)
NET OF REVENUES & EXPENDITURES		188,970.89	290,826.81	106,743.81	(677.58)	184,083.00
BEG. FUND BALANCE		257,930.41	303,954.37	303,954.37	303,954.37	
END FUND BALANCE		446,901.30	594,781.18	410,698.18	303,276.79	

05/15/2018

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2018
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 04/30/2018	BALANCE 04/30/2017	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	83,426.39	112,623.14	(29,196.75)
1003	NVB PETTY CHECKING 000430023000031	1,004.87	1,104.87	(100.00)
1007	ILLINOIS FUNDS MM 007139101443	549.14	552.15	(3.01)
1010	NORTHVIEW TAX ACCT 7530000691	1,266,749.06	964,891.53	301,857.53
1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	0.00
1015	AMERICAN CHARTERED BANK-XXX760	0.00	53.60	(53.60)
1200	ACCOUNTS RECEIVABLE	70,729.65	47,455.00	23,274.65
1250	TAXES RECEIVABLE	506,561.71	508,901.99	(2,340.28)
1300	PREPAID EXPENSES	28,428.76	14,534.97	13,893.79
	PROVIDED FOR LONG TERM	1,733,333.00	1,866,666.00	(133,333.00)
TOTAL ASSETS		3,690,882.58	3,516,883.25	173,999.33
Liabilities				
2001	SECURITY DEPOSITS PAYABLE	3,250.00	0.00	3,250.00
2010	ACCRUED PAYABLES/PAYROLL	0.00	(2.17)	2.17
2011	EMPLOYEE COMPENSATION	39,130.00	32,630.00	6,500.00
2050	DEFERRED REVENUE	244,571.00	166,550.00	78,021.00
2060	DEFERRED TAX REVENUE	506,561.71	508,901.99	(2,340.28)
2105	HEALTH CARE FSA	0.00	100.20	(100.20)
2300	FAMILY CREDIT	14.75	(5.25)	20.00
	PROVIDED FOR LONG TERM	1,733,333.00	1,866,666.00	(133,333.00)
TOTAL LIABILITIES		2,526,860.46	2,574,840.77	(47,980.31)
Fund Equity				
9000	Beginning Balance	798,498.33	819,974.07	(21,475.74)
TOTAL FUND EQUITY		798,498.33	819,974.07	(21,475.74)
Total - All Funds:	Net Revenue	365,523.79	122,068.41	(243,455.38)
	Ending Fund Balance	1,164,022.12	942,042.48	

Superintendent's Report

Bill Byron

May 2018

Willow Park

- The park flooded after the heavy rains the week of May 14th. It was a relatively normal flood, however there was a washout that displaced a significant amount of infield mix from the Field 4 infield into the adjacent outfield grass. We are hoping to have the field restored and playable by the weekend.
- The pickleball court conversion is ready to begin and the contractors should start their work the week of May 21st. We've been told the process could take about 2-3 weeks to complete knowing that weather is likely to play a factor throughout the job.
- We recently received pricing to replace all non-LED light fixtures with energy efficient LED fixtures. This includes the parking lot lighting, all non-sports related exterior lighting, the maintenance garage, and the pavilion.

Clarkson Park

- We're currently working to rework many of the landscape beds to help beautify the park prior to the busy summer season.
- Sand will be added to the playground sandbox the week of May 21st.
- Nels Johnson recently performed safety tree pruning to help us prepare for Market & Music. They also planted two dedication trees on the south side of the park.
- We recently received pricing to replace all non-LED light fixtures with energy efficient LED fixtures. This includes the rink lights, the sidewalk lamp posts, and certain recessed lighting on the exterior of the lodge.

Fox Meadow Park

- No updates

Community Center

- We recently received pricing to replace all non-LED light fixtures with energy efficient LED fixtures. This includes a small number of fixtures that were not part of the recent renovation.

School District 29

- Middlefork landscaping is in full swing.

Sign Code Amendment

- We are working with Village staff to put together new language for the sign code pertaining to the park district. We hope to present this to the Village Board at either the July or September meeting.

Recreation Board Report
May 2018
Jim Reuter
Nada Becker
Vicki Frullani

Before/Afterschool Rec.

Afterschool Recreation has maintained the previous numbers. With the end of the school year approaching, the only few changes are parents using our services as a day-to-day option. We sent a mass email to the Middlefork School parents regarding next year's Before and Aftercare programs. We have already received registration forms.

Afterschool Classes

Programs are still running smoothly. Many kids have been asking about what they will be doing in the Summer Camps.

Birthday Parties

The month of May had 0 Birthday Parties. The month of June has 1 potential sports party.

Camp

Camp registration continues to move in the right direction and we are basically on par with last year's numbers thus far. All 14 job offers that were made this season have been accepted and our first staff training is June 4th. We have also received permission from Middlefork School to use their Kindergarten classrooms as additional camp space on rainy days.

SRS

We have begun to try and work closer with SRS to figure out what opportunities for programming there may be next school year. We have talked starting a Theater program for 2nd-5th graders and are also looking into the possibility of offering Before/After Care to SRS students, as well as Middlefork.

Pickleball Tourney

We had the idea of hosting a Pickleball Tournament for the 7th and 8th grade students at Sunset Ridge in the Community Center Gym. Due to low enrollment, we had to cancel. We have ideas for more events for Sunset Ridge students starting in the fall of next school year.

Fitness

We will be adding another Upright Bike to our cardio equipment before the end of the fiscal year. We are also working to fill in the Fitness Studio schedule with additional PD classes and outside users renting the space.

Community Center Rentals

Wildcat Jrs. Volleyball individual lessons have been consistent this month, with bookings already taking place for the month of June.

Wildcat Jrs. Volleyball season has been running all winter and will continue their similar, 5-day a week schedule through June 15th.

Pickleball continues to run successfully on Friday evenings and Saturday afternoons in the gym. Players have already begun to ask about outdoor use and we will be ending indoor play on June 9th.

Clarkson Rentals

We continue to regularly receive rental inquiries; almost all of these result in bookings. Often potential renters have attended a party at Clarkson Lodge and then choose to have their party there.

Willow Park Field Use

All 4 baseball/softball fields are up and fully running. There are practices and/or games just about every night on all of the fields. Communication has been open and cooperative between us and all of our user groups.

Special Events

Northfield Market & Music

Word continues to spread throughout the community and people of all ages are looking forward to Market & Music. A direct mail post card with the Northfield Market & Music schedule was delivered to all homes in the District and to Glenview homes in the area bordered by Wagner, Lake, Waukegan and Winnetka Roads on May 10/11.

Go Green Northfield

We are working with members of Go Green Northfield to make the event as zero waste as possible. Composting options are being explored. Go Green Northfield will contact food vendors to encourage them to use recyclable/compostable products. We've offered Go Green a table at the Market to engage with the community.

Family Fun Night

Plans are going smoothly. We've mapped out the layout for amusements, races, food and beer tent. Two food vendors, Taco Nano and Grateful Bites pizza, will be selling food. There will be an ad for Market & Music and Family Fun Night on the back cover of the June 7 Winnetka Current.

4th of July is our next big event to look forward to and the planning process is well underway.