

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, JULY 28, 2014



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JULY 28, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. Budget and Appropriations Ordinance 07-28-14-01
 - b. Willow Road Update
 - c. KWBA Discussion
 - d. Informational Items
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 6/23/14
 - b. Approval of Cash Expenditures for Month of June 2014 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facility
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners
From: George Alexoff
Subject: Approval of the 2014-2015 Budget and Appropriation Ordinance
Date: July 28, 2014

On June 23, 2014 the Park Board of Commissioners approved the 2014-2015 Budget in Tentative Form. A public hearing to discuss the budget will be conducted on July 28, 2014 at 6:15 p.m. to discuss the proposed budget and answer any questions from the public.

Staff would recommend approving the 2014-2015 Budget and Appropriation Ordinance 07-28-14-01 as presented.

NORTHFIELD PARK DISTRICT
 COMBINED BUDGET AND APPROPRIATIONS ORDINANCE #07-28-14-01
 JULY 1, 2014-JUNE 30, 2015

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE NORTHFIELD PARK DISTRICT, NORTHFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

WHEREAS, The Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, caused to be prepared in tentative form, a combined budget and appropriation Ordinance and the secretary of this board has made the same conveniently available to public inspection for at least 30 days prior to action thereon, and

WHEREAS, a public hearing was held as to such budget and appropriation ordinance on the 28th day of July 2014 and notice of said hearing was given by publication at least one week prior there to as required by law and all other legal requirements have been complied with,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHFIELD PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

Section 1. That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Northfield Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said District, as specified in section 2 for the fiscal year.

SECTION 2. THE AMOUNTS BUDGETED AND APPROPRIATED FOR EACH PURPOSE ARE AS FOLLOWS:

	BUDGETED	APPROPRIATED
I. CORPORATE FUND		
A. General & Administrative		
Salaries & Wages	386,514	483,143
Contractual Services	82,903	103,629
Office Equipment & Supplies	8,800	11,000
Medical Insurance	78,632	98,290
Miscellaneous Expenses	44,107	55,134
	\$ 600,956.36	\$ 751,195.45
B. Capital Improvements		
Rec Center	8,333	10,416
Equipment purchases and other	144,623	180,779
Fox Meadow	20,043	25,053
Debt Certificates	151,440	189,300
	\$ 324,438.61	\$ 405,548.26
TOTAL FOR CORPORATE FUND:	\$ 925,394.97	\$ 1,156,743.71

II.	RECREATION FUND		
	Salaries & Wages	279,674	349,592
	Contractual Services	204,494	255,617
	Repairs	62,610	78,263
	Equipment & Supplies	105,756	132,195
TOTAL FOR RECREATION FUND:		\$ 652,533.67	\$ 815,667.09
		0	
III.	HANDICAPPED FUND	\$ 119,939.23	\$ 149,924.04
IV.	LIABILITY INSURANCE FUND	\$ 32,393.00	\$ 40,491.25
V.	AUDITING	\$ 8,400.00	\$ 10,500.00
VI.	SOCIAL SECURITY	\$ 54,742.00	\$ 68,427.50
VII.	ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 52,500.00	\$ 65,625.00
VII.	CAPITAL FUND		
	TOTAL FOR ALL FUNDS:	\$ 1,845,902.87	\$ 2,307,378.59

Section 3. Pursuant to law, the following determinations have been and are hereby

Made a part hereof:

A Estimated cash on hand at the beginning of the fiscal year is	\$1,130,181
B Estimated cash expected to be received during the fiscal year from all sources is	\$1,732,046
C Estimated expenditures contemplated for the fiscal year are	\$1,865,421
D Estimated cash expected to be on hand at the end of the fiscal year is	\$996,806

Section 4. All unexpended balances of the appropriations for the fiscal year ending, June 30, 2015 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other item provided in this Ordinance, pursuant to Law.

Section 5. This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning July 1, 2014 and ending June 30, 2015, or any other fiscal year.

Section 6. This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with County Clerk of Cook County, Illinois, together with certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, with thirty (30) days after its passage and approval, as provided by law.

Approved by roll call this 28th day of July 2014.

Ayes:

Nays:

Absent:

SIGNED: _____ ATTEST: _____

Jennifer Trimble
President
Board of Park Commissioners

George Alexoff
Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF CHIEF FISCAL OFFICER

I, Edward Morrell, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois and that as such Treasurer I am Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify the estimated revenues by source anticipated to be received by the Northfield Park District, Cook County Illinois for the fiscal year beginning on the 1st day of July, 2014 and ending on the 30th day June 2015 as follows:

SOURCE	AMOUNT
Property Taxes	1,005,599
User Fees	406,389
Rentals	402,183
Concessions	11,430
Interest Income	1,500
Miscellaneous	1,500
Reimbursement	8,315
Contributions	25,000
Total Revenue	\$ 1,861,916.00

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Northfield Park District at Northfield on the 28th day of July 2014.

Edward Morrell, Treasurer
Northfield Park District

SECRETARY'S CERTIFICATE

I, George Alexoff, do hereby certify that I am Secretary of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE NORTHFIELD PARK DISTRICT, NORTHFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I here unto affix my official signature and the Seal of said Park District at Northfield, Illinois, this 28th day of July 2014.

(Seal)

George Alexoff, Secretary
Board of Park Commissioners
Northfield Park District

**Northfield Park District
2014-2015 Budget Report**

AccountNum	AccountDesc	FYTD Actual 2013-2014	Current Year End Projections 2013-2014	Current Year Budget 2013-2014	Next Year Budget 2014- 2015	Variance 2013- 2014 Projection vs 2014-2015 Budget	%	
2								
3	A	B	C	D	E	F	G	H
800			FYTD Actual 2013-2014	06/30/14	07/01/13- 06/30/14	2014-2015		
801	SUMMARY OF ALL FUNDS							
803	TOTAL AGENCY REVENUE		1,817,535	1,807,389	1,701,668	1,861,916	54,527	3.0%
804	TOTAL AGENCY EXPENSES		1,680,074	1,688,628	1,744,986	1,845,903	157,275	9.3%
805	RESERVES		137,461	118,761	(43,318)	16,013	(102,748)	-86.5%
806				-			-	
807	Fund Balance-Beginning		841,439	841,439	800,019	960,200	118,761	14.1%
808	Fiscal Year Reserves		137,461	118,761	(43,318)	16,013	(102,748)	-86.5%
809	Fund Balance-Ending		978,900	960,200	756,701	976,214	16,013	1.7%
810							-	
811	DESIGNATED RESERVES						-	
812	UNASSIGNED	Corporate	75,878	60,077	28,155	10,295	(49,783)	-82.9%
813	UNASSIGNED	Recreation	75,284	65,514	37,765	128,554	63,040	96.2%
814	RESTRICTED	Scholarship	1,152	2,000	1,999	2,000	-	0.0%
815	RESTRICTED	NSSRA	118,770	119,994	(2,430)	41,103	(78,891)	-65.7%
816	RESTRICTED	Audit	6,059	6,001	5,722	8,302	2,301	38.3%
817	RESTRICTED	Liability	9,161	8,756	6,946	7,627	(1,129)	-12.9%
818	RESTRICTED	Ssecurity	23,059	20,938	12,533	30,011	9,073	43.3%
819	RESTRICTED	IMRF	13,654	12,230	10,216	9,278	(2,952)	-24.1%
820	ASSIGNED	Community Center Loan due to Village of NFLD	71,500	71,500	71,500	78,000	6,500	9.1%
821	ASSIGNED	Fox Meadow Wetlands Maintenance	14,285	13,885	13,885	277	(13,608)	-98.0%
822	ASSIGNED	Rental Revenue (ATT Vault)				100,000		
823	RESTRICTED	NSSRA Transfers to Capital Projects	16,513	16,513	111,200	114,187	97,674	591.5%
824	ASSIGNED	Other Capital Projects	188,447	195,183	94,526	66,215	(128,968)	-66.1%
825	ASSIGNED	Emergency (25% of Exp Excluding Capital Exp)	365,138	367,611	364,682	380,366	12,756	3.5%
826	TOTAL		978,900	960,200	756,699	976,213	16,013	1.7%
827	ENDING UNASSIGNED RESERVES		-	-	2	0	0	

**Northfield Park District
2014-2015 Budget Report**

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2								
3	A	B	C	D	E	F	G	H
			FYTD Actual 2013-2014	06/30/14	07/01/13- 06/30/14	2014-2015	-	
837	SUMMARY OF OPERATING ACTIVITIES							
838	(EXCLUDING CAPITAL)							
839	TAXES FOR ALL FUNDS	1,024,406	1,019,314	998,330	1,005,599	(13,715)	-1.3%	
840	OTHER REVENUE (CORP, REC, only)	794,310	782,756	673,338	831,317	48,561	6.2%	
841	TOTAL REVENUE FROM OPERATING ACTIVITIES	1,818,716	1,802,070	1,671,668	1,836,916	34,846	1.9%	
842						-		
843	TOTAL EXPENSES FROM OPERATING ACTIVITIES	1,460,554	1,470,442	1,458,728	1,521,464	51,022	3.5%	
844						-		
845	NET OPERATING RESERVES	358,163	331,628	212,940	315,452	(16,176)	-4.9%	

**Northfield Park District
2014-2015 Budget Report**

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	A	B	C	D	E	F	G	H
2								
3								
4	01-CORPORATE FUND							Page 2
5	011000003010	TAXES	656,419	652,944	645,000	647,500	(5,444)	-0.8%
6	011000003070	BANK INTEREST	1,628	1,350	780	1,500	150	11.1%
7	011000003091	NSSRA REIMBURSEMENT	8,314	8,100	8,100	8,315	215	2.7%
9	011000003099	MISCELLANEOUS REVENUE	3,200	1,500	1,500	1,500	-	0.0%
11		TOTAL REVENUES	668,061	663,894	655,380	658,815	(5,079)	-0.8%
12	011000004008	FT SALARIES	309,218	309,500	315,731	326,598	17,098	5.5%
13	011000004009	PT SALARIES	55,226	57,000	58,237	59,916	2,916	5.1%
14	011000004015	HEALTH INSURANCE	69,894	69,894	69,867	78,632	8,738	12.5%
15	011000004026	GAS / MILEAGE REIMBURSEMENT	6,979	7,200	7,440	7,200	-	0.0%
16	011000004050	DUES & EDUCATION	13,409	14,000	15,947	15,492	1,492	10.7%
17	011000004099	MISC -EXP	9,094	12,000	15,000	15,000	3,000	25.0%
18	011000005022	PHONE	6,260	6,397	6,480	4,800	(1,597)	-25.0%
19	011000005023	INTERNET / CABLE	1,378	1,400	1,392	1,620	220	15.7%
20	011000005030	PRINTING	30,469	30,500	30,800	30,800	300	1.0%
21	011000005040	LEGAL & PROFESSIONAL	8,236	7,200	7,200	9,600	2,400	33.3%
22	011000005060	CONTRACTUAL	31,909	33,000	32,311	36,083	3,083	9.3%
23	011000006010	OFFICE EQUIPMENT	2,583	4,200	4,500	4,000	(200)	-4.8%
25	011000006021	OFFICE SUPPLIES	3,444	4,500	4,800	4,800	300	6.7%
26	011000006025	POSTAGE	3,000	3,000	4,555	4,375	1,375	45.8%
27	011000006070	SAFETY	1,382	2,000	1,990	2,040	40	2.0%
28		TOTAL EXPENSES	552,483	561,790	576,251	600,956	39,166	7.0%
30		Total Revenue	668,061	663,894	655,380	658,815	(5,079)	-0.8%
31		Total Expenses	552,483	561,790	576,251	600,956	39,166	7.0%
32		Fiscal Year Reserves Before Interfund Transfers	115,578	102,104	79,129	57,859	(44,245)	-43.3%
40		Fund Balance-Beginning	196,271	196,271	190,938	200,525	4,254	2.2%
41		Fiscal Year Reserves before Interfund Transfers	115,578	102,104	79,129	57,859	(44,245)	-43.3%
42		Interfund Transfers	(97,850)	(97,850)	(97,850)	(97,850)	-	0.0%
43		Fund Balance-Ending	213,999	200,525	172,217	160,534	(39,991)	-19.9%
44	ALLOCATIONS							
46	ASSIGNED	Emergency Operating (25% of expenses)	138,121	140,448	144,063	150,239	9,792	7.0%
53		Total Allocations	138,121	140,448	144,063	150,239	9,792	7.0%
54		ENDING UNASSIGNED FUNDS	75,878	60,077	28,155	10,295	(49,783)	-82.9%

**Northfield Park District
2014-2015 Budget Report**

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	A	B	C	D	E	F	G	H
55	03-RECREATION FUND							
56	031000003010	TAXES	40,003	39,779	38,900	41,700	1,921	4.8%
64	0310000103060	DONATION FOR SCHOLARSHIPS	1,220	1,220	-	-	(1,220)	-100.0%
68	032XXXXXX3030	RENTAL INCOME	300,082	294,910	280,057	402,183	107,273	36.4%
72	032XXXXXX3050	CONCESSIONS	14,051	12,097	12,280	11,430	(667)	-5.5%
78	033028XXX3040	FITNESS CENTER	51,839	50,900	53,663	52,917	2,017	4.0%
85	032XXXXXX3095	REIMBURSEMENTS	24,792	24,792	-	-	(24,792)	-100.0%
198	033XXXXXX3020	PROGRAM REVENUE	389,185	387,887	316,958	353,472	(34,415)	-8.9%
200		TOTAL REVENUES	821,491	811,904	701,858	861,702	49,798	6.1%
201	ADMINISTRATIVE							
202	031000004008	FT SALARIES	60,290	60,360	60,360	63,015	2,655	4.4%
204	0310000104095	SCHOLARSHIPS-EXPENSE	1,905	1,277	-	-	(1,277)	-100.0%
206		TOTAL ADMINISTRATIVE	62,194	61,637	60,360	63,015	1,378	2.2%
207	PARKS & FACILITIES							
215	032XXXXXX4009	PT SALARIES	62,715	63,158	63,975	68,920	5,763	9.1%
218	032XXXXXX4008	FT SALARIES	40,000	39,998	39,993	41,003	1,005	2.5%
232	032XXXXXX502X	UTILITIES	31,078	31,500	36,308	37,235	5,735	18.2%
240	032XXXXXX5060	CONTRACTUAL	65,931	66,364	76,408	62,684	(3,680)	-5.5%
247	032XXXXXX5061	REPAIR & MAINTENANCE	85,909	85,721	60,415	62,610	(23,111)	-27.0%
252	032XXXXXX6010	SMALL EQUIPMENT	3,947	4,243	5,875	5,575	1,332	31.4%
259	032XXXXXX6020	EQUIPMENT	14,446	14,541	10,200	3,600	(10,941)	-75.2%
266	032XXXXXX6021	SUPPLIES	60,543	60,576	61,120	71,620	11,044	18.2%
268		TOTAL PARKS	364,568	366,100	354,294	353,247	(12,853)	-3.5%
269	RECREATION							
379	033XXXXXX4009	PT SALARIES	110,502	109,828	97,355	106,736	(3,092)	-2.8%
493	033XXXXXX5060	CONTRACTUAL	106,788	105,998	93,921	104,575	(1,423)	-1.3%
600	0330282836010	SMALL EQUIPMENT-OTHER	36	36	2,519	1,000	964	2670.1%
602	033XXXXXX6021	SUPPLIES	20,464	20,421	21,567	23,961	3,540	17.3%
603		TOTAL RECREATION	237,789	236,283	215,362	236,272	(11)	0.0%
604		TOTAL EXPENSES	664,552	664,020	630,016	652,534	(11,487)	-1.7%
606		Total Revenue	821,491	811,904	701,858	861,702	49,798	6.1%
607		Total Expenses	664,552	664,020	630,016	652,534	(11,487)	-1.7%
608		Fiscal Year Reserves Before Interfund Transfers	156,939	147,884	71,842	209,168	61,284	41.4%
614		Fund Balance-Beginning	184,635	184,635	174,427	233,519	48,884	26.5%
615		Fiscal Year Reserves before Interfund Transfers	156,939	147,884	71,842	209,168	61,284	41.4%
616	0390000009992	Interfund Transfers	(99,000)	(99,000)	(49,000)	(149,000)	50,000	-50.5%
617		Fund Balance-Ending	242,574	233,519	197,269	293,687	60,168	25.8%
619	ALLOCATIONS							
621	ASSIGNED	Emergency operating (25% of expenses)	166,138	166,005	157,504	163,133	(2,872)	-1.7%
622	RESTRICTED	Scholarship Fund	1,152	2,000	2,000	2,000	-	0.0%
623		Total Allocations	167,290	168,005	159,504	165,133	(2,872)	-1.7%
625	ENDING UNASSIGNED FUNDS		75,284	64,114	37,765	128,554	63,040	96.2%

**Northfield Park District
2014-2015 Budget Report**

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	A	B	C	D	E	F	G	H
626	05-NSSRA FUND							
627	0510000003010	TAXES	171,829	171,308	168,400	158,000	(13,308)	-7.8%
630		TOTAL REVENUE	171,829	171,308	168,400	158,000	(13,308)	-7.8%
631	0510000004008	ADMIN SALARIES	20,324	20,500	20,848	21,322	822	4.0%
632	0520000004009	ALL PARKS SALARIES	8,382	8,382	8,190	8,200	(182)	-2.2%
634	0510000007010	NSSRA -EXPENSE	81,571	80,000	85,889	90,417	10,417	13.0%
635		TOTAL EXPENSES	110,277	108,882	114,927	119,939	11,057	10.2%
636								
637		Total Revenue	171,829	171,308	168,400	158,000	(13,308)	-7.8%
638		Total Expenses	110,277	108,882	114,927	119,939	11,057	10.2%
639		Fiscal Year Reserves Before Interfund Transfers	61,552	62,426	53,473	38,061	(24,365)	-39.0%
643		Fund Balance-Beginning	101,301	101,301	84,030	147,214	45,913	45.3%
644		Fiscal Year Reserves before Interfund Transfers	61,552	62,426	53,473	38,061	(24,365)	-39.0%
645		Interfund Transfers	(16,513)	(16,513)	(111,201)	(114,187)	(97,674)	591.5%
646		Fund Balance-Ending	146,340	147,214	26,302	71,088	(76,126)	-51.7%
647	ALLOCATIONS						-	
648	RESTRICTED	Emergency operating (25% of expenses)	27,569	27,221	28,732	29,985	2,764	10.2%
649								
650		Total Allocations	27,569	27,221	28,732	29,985	2,764	10.2%
651	ENDING RESTRICTED FUNDS		118,770	119,994	(2,430)	41,103	(78,891)	-65.7%

**Northfield Park District
2014-2015 Budget Report**

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	A	B	C	D	E	F	G	H
652	07-AUDIT FUND							
653	0710000003010	TAXES	10,396	10,338	10,201	10,726	388	3.8%
654							-	
655	0710000005040	LEGAL & PROFESSIONAL	8,300	8,300	8,300	8,400	100	1.2%
656							-	
657		Total Revenue	10,396	10,338	10,201	10,726	388	3.8%
658		Total Expenses	8,300	8,300	8,300	8,400	100	1.2%
659		Fiscal Year Reserves Before Interfund Transfers	2,096	2,038	1,901	2,326	288	14.1%
660								
662		Fund Balance-Beginning	6,038	6,038	5,896	8,076	2,038	33.8%
663		Fiscal Year Reserves before Interfund Transfers	2,096	2,038	1,901	2,326	288	14.1%
664		Interfund Transfers	-	-	-	-	-	
665		Fund Balance-Ending	8,134	8,076	7,797	10,402	2,326	28.8%
666	ALLOCATIONS						-	
667	RESTRICTED	Emergency operating (25% Expenses)	2,075	2,075	2,075	2,100	25	1.2%
671							-	
672	ENDING RESTRICTED FUNDS		6,059	6,001	5,722	8,302	2,301	38.3%

**Northfield Park District
2014-2015 Budget Report**

	AccountNum	AccountDesc	FYTD Actual 2013-2014	Current Year End Projections 2013-2014	Current Year Budget 2013-2014	Next Year Budget 2014- 2015	Variance 2013- 2014 Projection vs 2014-2015 Budget	%
	A	B	C	D	E	F	G	H
673	09-LIABILITY FUND							
674	0910000003010	TAXES	32,279	32,096	30,701	32,000	(96)	-0.3%
675								
676	0910000004008	FT SALARIES	2,875	2,950	2,878	3,179	229	7.8%
677	0910000007020	LIABILITY INSURANCE	26,398	26,500	26,648	29,214	2,714	10.2%
678	0990000009991	TRANSFER IN TO LIABILITY	-	-	-	-	-	
679		TOTAL EXPENSES	29,273	29,450	29,526	32,393	2,943	10.0%
680								
681		Total Revenue	32,279	32,096	30,701	32,000	(96)	-0.3%
682		Total Expenses	29,273	29,450	29,526	32,393	2,943	10.0%
683		Fiscal Year Reserves Before Interfund Transfers	3,007	2,646	1,175	(393)	(3,039)	-114.9%
685								
686		Fund Balance-Beginning	13,472	13,472	13,153	16,118	2,646	19.6%
687		Fiscal Year Reserves before Interfund Transfers	3,007	2,646	1,175	(393)	(3,039)	-114.9%
688		Interfund Transfers	-	-	-	-	-	
689		Fund Balance-Ending	16,479	16,118	14,328	15,725	(393)	-2.4%
690	ALLOCATIONS							
691	RESTRICTED	Emergency operating (25% Expenses)	7,318	7,363	7,382	8,098	736	10.0%
692								
693								
694		Total Allocations	7,318	7,363	7,382	8,098	736	10.0%
695	ENDING RESTRICTED FUNDS		9,161	8,756	6,946	7,627	(1,129)	-12.9%

**Northfield Park District
2014-2015 Budget Report**

	AccountNum	AccountDesc	FYTD Actual 2013-2014	Current Year End Projections 2013-2014	Current Year Budget 2013-2014	Next Year Budget 2014- 2015	Variance 2013- 2014 Projection vs 2014-2015 Budget	%
	A	B	C	D	E	F	G	H
696	11-SOCIAL SECURITY FUND							
697	1110000003010	TAXES	63,090	62,731	57,127	65,000	2,269	3.6%
698							-	
699	1110000004011	WITHOLDING	48,590	50,000	51,100	54,742	4,742	9.5%
700							-	
701		Total Revenue	63,090	62,731	57,127	65,000	2,269	3.6%
702		Total Expenses	48,590	50,000	51,100	54,742	4,742	9.5%
703		Fiscal Year Reserves Before Interfund Transfers	14,499	12,731	6,027	10,258	(2,473)	-19.4%
704								
708		Fund Balance-Beginning	20,707	20,707	19,281	33,438	12,731	61.5%
709		Fiscal Year Reserves before Interfund Transfers	14,499	12,731	6,027	10,258	(2,473)	-19.4%
710		Interfund Transfers	-	-	-	-	-	
711		Fund Balance-Ending	35,206	33,438	25,308	43,696	10,258	30.7%
712	ALLOCATIONS						-	
713	RESTRICTED	Emergency operating (25% Expenses)	12,148	12,500	12,775	13,686	1,186	9.5%
714							-	
715							-	
716		Total Allocations	12,148	12,500	12,775	13,686	1,186	9.5%
717	ENDING RESTRICTED FUNDS		23,059	20,938	12,533	30,011	9,073	43.3%

**Northfield Park District
2014-2015 Budget Report**

	AccountNum	AccountDesc	FYTD Actual 2013-2014	Current Year End Projections 2013-2014	Current Year Budget 2013-2014	Next Year Budget 2014- 2015	Variance 2013- 2014 Projection vs 2014-2015 Budget	%
	A	B	C	D	E	F	G	H
718	13-IMRF FUND							
719	1310000003010	TAXES	50,391	50,118	48,001	50,673	555	1.1%
720							-	
721	1310000004012	IMRF-EMPLOYER	47,079	48,000	48,608	52,500	4,500	9.4%
722								
723		Total Revenue	50,391	50,118	48,001	50,673	555	1.1%
724		Total Expenses	47,079	48,000	48,608	52,500	4,500	9.4%
725		Fiscal Year Reserves Before Interfund Transfers	3,312	2,118	(607)	(1,827)	(3,945)	-186.3%
726								
728		Fund Balance-Beginning	22,112	22,112	22,975	24,230	2,118	9.6%
729		Fiscal Year Reserves before Interfund Transfers	3,312	2,118	(607)	(1,827)	(3,945)	-186.3%
730		Interfund Transfers	-	-	-	-	-	
731		Fund Balance-Ending	25,424	24,230	22,368	22,403	(1,827)	-7.5%
732	ALLOCATIONS						-	
733	RESTRICTED	Emergency operating (25% Expenses)	11,770	12,000	12,152	13,125	1,125	9.4%
736		TOTAL ALLOCATIONS	11,770	12,000	12,152	13,125	1,125	9.4%
737	ENDING RESTRICTED FUNDS		13,654	12,230	10,216	9,278	(2,952)	-24.1%

Northfield Park District 2014-2015 Budget Report

	AccountNum	AccountDesc	FYTD Actual 2013-2014	Current Year End Projections 2013-2014	Current Year Budget 2013-2014	Next Year Budget 2014- 2015	Variance 2013- 2014 Projection vs 2014-2015 Budget	%
	A	B	C	D	E	F	G	H
738	15-CAPITAL PROJECTS FUND							
747	1521069143060	NP FOUNDATION CONTRIBUTIONS	-	5,000	30,000	25,000	20,000	400.0%
753		TOTAL REVENUES	-	5,000	30,000	25,000	20,000	400.0%
754							-	
757	1521069147090	LOAN REPAYMENT-1.4k	144,903	144,940	144,938	151,440	6,500	4.5%
760		WILLOW PARK PROJECT EXPENSES	144,903	144,940	144,938	151,440	6,500	4.5%
761								
762		OTHER CAP. PROJECTS/PURCHASES						
763	1520000005040	LEGAL & PROFESSIONAL EXP	32,488	30,716	5,500	1,475	(29,241)	-95.2%
764	1520000006020	PARKS GENERAL CAPITAL PURCHASE	25,897	25,897	12,000	44,000	18,103	69.9%
766	1521050006020	COMMUNITY CENTER CAP PURCHASES	-	-	6,776	6,776	6,776	
767	1521060006020	WILLOW PARK CAP. PUCHASES	-	-	25,916	24,924	24,924	#NAME?
769	1521070006020	CLARKSON PARK CAPITAL PURCHASE	94	94	52,275	53,870	53,776	57208.5%
770	1521080004009	CAPITAL-FOX MEADOW SALARIES	-	-	-	-	-	
771	1521080005060	FOX MEADOW WETLANDS	7,600	8,000	-	13,578	5,578	69.7%
772	1521080006020	FOX MEADOW CAPITAL	205	205	30,503	20,043	19,837	9662.5%
774	1521050007090	COMMUNITY CENTER LOAN	8,333	8,333	8,350	8,333	-	0.0%
775		OTHER CAPITAL EXPENSES	74,618	73,245	141,320	172,999	128,994	176.1%
776			218,185					
777	CAPITAL FUND	Total Revenue	-	5,000	30,000	25,000	20,000	400.0%
778	CONTINUED	Total Expenses	219,521	218,185	286,258	324,439	106,253	48.7%
779		Fiscal Year Reserves Before Interfund Transfers	(219,521)	(213,185)	(256,258)	(299,439)	(86,253)	40.5%
780								
781	1521069149993	TRANS. FROM NSSRA	16,513	16,513	111,200	114,187	97,674	591.5%
782	1521069149992	TRANS. FROM CORPORATE	97,850	97,850	97,850	97,850	-	0.0%
783	1521069149991	TRANS. FROM RECREATION	99,000	99,000	49,000	149,000	50,000	50.5%
784		TOTAL TRANSFERS	213,363	213,363	258,050	361,037	147,674	69.2%
785								
786		Fund Balance-Beginning	296,903	296,903	289,319	297,081	178	0.1%
787		Fiscal Year Reserves before Interfund Transfers	(219,521)	(213,185)	(256,258)	(299,439)	(86,253)	40.5%
788		Interfund Transfers	213,363	213,363	258,050	361,037	147,674	69.2%
789		Fund Balance-Ending	290,745	297,081	291,112	358,679	61,598	20.7%
792		ALLOCATIONS					-	
793	ASSIGNED	Community Center Loan due to Village of NFLD	71,500	71,500	71,500	78,000	6,500	9.1%
794	ASSIGNED	Fox Meadow Wetlands Maintenance	14,285	13,885	13,885	277	(13,608)	-98.0%
795	ASSIGNED	Rental Revenue (ATT Vault)				100,000		
796	RESTRICTED	NSSRA Transfers to Capital Projects	16,513	16,513	111,200	114,187	97,674	591.5%
797	UNRESTRICTED-	Other Capital Projects	188,447	195,183	94,526	66,215	(28,968)	-481.8%
798		Total Allocations	290,745	297,081	291,112	358,679	61,598	20.7%

To: Park Board of Commissioners

From: George Alexoff

Subject: Willow Road Update

Date: July 24, 2014

IDOT has approved a plan from the contractor to accelerate the project with the goal to have the pavement completed by the end of November 2014. In order to accomplish this the work day has extended to 7pm and they will be working on Saturdays. The remaining sidewalks, medians and landscape work will be completed in spring of 2015.

The pathway work has begun. According to the contractor, they hope to have it completed within a few weeks.

To: Park Board of Commissioners

From: George Alexoff

Subject: KWBA

Date: July 24, 2014

I would like to spend some time at the meeting talking about current concerns and potential issues moving forward with the Kenilworth/Winnetka Baseball Association.

To: Park Board of Commissioners
From: George Alexoff
Subject: Informational Items
Date: July 28, 2014

NSSRF Swing Golf Outing

The NSSRF Annual Golf Outing is scheduled for Friday September 19th. The scramble will begin at 8am with a 1pm lunch and awards ceremony. If you are able to attend please let me know and I will register you. This year's event will be played at the Wilmette Golf Club.

PARC Grant Update

Governor Quinn has announced four recipients for this cycle of the PARC Grant. At this time there is no indication who else will be receiving the Grant and when this information will be released.

On the positive sign, it was also announced that the pool of funds distributed has increased from \$25 million to \$50 million. At this point we're still in the running.

Next Century Conservation Plan

The Forest Preserve of Cook County approved their "Next Century Conservation Plan" in February of 2014. The plan was developed in partnership with an appointed commission of civic leaders and was assisted by Metropolis Strategies and Openlands, working closely with key stakeholders, advisors, and Preserve Staff.

Fulfilling its vision will require broader partnerships. Every community in Cook County plays an important role in making the Forest Preserve healthier, more accessible and welcoming, so that Northfield Residents can benefit.

If you would like a copy of the plan please let me know and I will make sure you receive it. Furthermore the Forest Preserve has offered to hold a public meeting in Northfield to further explain the plan. Let's spend a few minutes at the meeting discussing this request.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JUNE 23, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

Director Alexoff called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners – Trimble, Coyle, O’Grady, Head, Bickford,

Also present staff member: Alexoff, Sweeney, Guillen

Absent: Commissioners Spaan and Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR’S REPORT

a. Community Center Master Plan

Williams and Associates provided the board with a detailed overview of the Master Plan. The plan illustrated recommendations on what work needed to be completed in each potential phase of the project.

After discussion, it was determined that until the PARC Grant announcement is made we cannot determine what will phases would be considered. Williams will check and determine which phase of the project had the replacement windows in the Resident Center.

b. 2014-2015 Prevailing Wage Ordinance 06-23-14-01

Commissioner O’Grady made a motion to approve the 2014-2015 Prevailing Wages. Commissioner Head seconded the motion. A roll call vote was taken:

Voting Aye: Commissioners: Trimble, Coyle, O’Grady, Head, Bickford,

Voting Nay: Commissioners: None

Absent: Commissioners: Spaan

Abstain: Commissioners: None

Motion passed.

c. AT&T Resolution 06-23-14-02

Staff reviewed the restated site agreement with AT&T and recommended that the board approve the resolution as presented.

Commissioner Head made a motion to approve Commissioner Zaban seconded the motion. A roll call vote was taken:

**Voting Aye: Commissioners: Trimble, Coyle, O’Grady, Head, Bickford,
Voting Nay: Commissioners: None
Absent: Commissioners: Spaan
Abstain: Commissioners: None
Motion passed.**

d. 2014-2015 Proposed Budget

Staff presented the proposed 2014-2015 budget to the board. The budget was reviewed at two Administrative and Finance Committee meetings. Director Alexoff asked for a motion to approve the 2014-2015 Budget in Tentative Form.

Commissioner Trimble made a motion to approve the 2014-2015 Budget in Tentative form, Commissioner O’Grady seconded the motion. A roll call vote was taken:

**Voting Aye: Commissioners: Trimble, Coyle, O’Grady, Head, Bickford,
Voting Nay: Commissioners: None
Absent: Commissioners: Spaan
Abstain: Commissioners: None
Motion passed.**

e. Informational Items

Staff reviewed the written materials in the packet and asked if anyone wished to attend the NSSRA Night at the AC Nielson Pro Tennis Classic.

CONSENT AGENDA

- a. Approval of Board Meeting Minutes 05/19/14**
- b. Approval of Cash Expenditures for month May 2014 (copy for review will be available at the meeting)**

Commissioner Trimble made a motion to approve the Consent Agenda
Commissioner Head seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, O’Grady, Head, Bickford,
Voting Nay: Commissioners: None
Absent: Commissioners: Spaan
Abstain: Commissioners: None
Motion passed.**

AGENCY REPORTS

a. Finance (June 2014)

b. Recreation, Park Grounds and Facilities

Jennifer asked which commissioners will be attending the Fourth of July Celebration.

ADJOURNMENT

Commissioner Trimble made a motion to adjourn the meeting at 7:35 p.m.
Commissioner Zaban seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Trimble, Coyle, O’Grady, Head, Bickford,

Voting Nay: Commissioners: None

Absent: Commissioners: Spaan

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

Northfield Park District
Revenue and Expense Report
For the Month Ending
June 2014

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year Actual	Fiscal Year to Date Budget	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
A	B	C	D	E	F		G	H	I	J	
01-CORPORATE FUND											
0110000003010	TAXES	-	31,000	656,419	631,649		645,000	645,000	11,419	1.8%	
0110000003070	BANK INTEREST	169	-	1,628	1,139		780	780	848	108.7%	
0110000003091	NSSRA REIMBURSEMENT	8,314	8,100	8,314	6,786		8,100	8,100	214		
0110000003099	MISCELLANEOUS REVENUE	1,700	-	1,700	2,301		1,500	1,500	200		
TOTAL REVENUES		8,683	39,100	668,061	642,330		655,380	655,380	12,681	1.9%	
0110000004008	FT SALARIES	40,262	34,917	309,218	300,355		315,731	315,731	(6,513)	-2.1%	
0110000004009	PT SALARIES	6,545	6,559	55,226	53,877		58,237	58,237	(3,011)	-5.2%	
0110000004015	HEALTH INSURANCE	6,216	6,108	69,894	64,200		69,867	69,867	27	0.0%	
0110000004026	GAS / MILEAGE REIMBURSEMENT	809	1,046	6,979	7,119		7,440	7,440	(461)	-6.2%	
0110000004050	DUES & EDUCATION	820	-	13,409	14,395		15,947	15,947	(2,538)	-15.9%	
0110000004099	MISC -EXP	535	1,457	9,094	13,690		15,000	15,000	(5,906)	-39.4%	
0110000005022	PHONE	478	540	6,260	6,180		6,480	6,480	(220)	-3.4%	
0110000005023	INTERNET / CABLE	130	120	1,378	1,291		1,392	1,392	(14)	-1.0%	
0110000005030	PRINTING	1,042	-	30,469	29,268		30,800	30,800	(331)	-1.1%	
0110000005040	LEGAL & PROFESSIONAL	1,363	1,200	8,236	6,418		7,200	7,200	1,036	14.4%	
0110000005060	CONTRACTUAL	2,572	2,506	31,909	37,298		32,311	32,311	(402)	-1.2%	
0110000006010	OFFICE EQUIPMENT	-	910	2,583	1,870		4,500	4,500	(1,917)	-42.6%	
0110000006020	CAPITAL PURCHASES	-	-	-	-		-	-	-		
0110000006021	OFFICE SUPPLIES	327	373	3,444	3,838		4,800	4,800	(1,356)	-28.3%	
0110000006025	POSTAGE	200	(63)	3,000	3,911		4,555	4,555	(1,555)	-34.1%	
0110000006070	SAFETY	344	113	1,382	3,076		1,990	1,990	(608)		
TOTAL EXPENSES		61,642	55,785	552,483	546,786		576,251	576,251	(23,768)	-4.1%	
TOTAL FUND REVENUES		8,683	39,100	668,061	642,330		655,380	655,380	12,681	1.9%	
TOTAL FUND EXPENSES		61,642	55,785	552,483	546,786		576,251	576,251	(23,768)	-4.1%	
RESERVES		(52,959)	(16,685)	115,578	95,544		79,129	79,129	36,449	46.1%	
0190000009992	TRANSFER OUT	97,850	97,850	97,850	97,850		97,850	97,850	-		
100000009000	Fund Balance-Beginning			196,271			190,938	190,938			
	Fiscal Year Reserves			17,728			(18,721)	(18,721)			
	Fund Balance-Ending			213,999			172,217	172,217			

Northfield Park District
Revenue and Expense Report
For the Month Ending
June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
	A	B	C	D	E	F	G	H	I	J
41	03-RECREATION FUND									<i>Page 3</i>
42	0310000003010	TAXES	-	-	40,003	36,752	38,900	38,900	1,103	2.8%
53	0320000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	
54	032XXXXXX3030	RENTAL INCOME	107,696	94,430	300,082	266,009	280,057	280,057	20,025	7.2%
59	032XXXXXX3050	CONCESSIONS	2,255	2,356	14,051	13,524	12,280	12,280	1,771	14.4%
65	033028XXX3040	FITNESS CENTER	2,899	3,189	51,839	53,203	53,663	53,663	(1,824)	-3.4%
185	032XXXXXX3095	REIMBURSEMENTS	6,682	-	24,161	21,334	-	-	24,161	
186	033XXXXXX3020	PROGRAM REVENUE	3,136	1,105	389,185	339,866	316,958	316,958	72,227	22.8%
188		TOTAL REVENUES	122,668	101,080	821,491	731,638	701,858	701,858	119,633	17.0%
189	ADMINISTRATIVE									
190	0310000004008	FT SALARIES	6,857	6,869	60,290	57,959	60,360	60,360	(70)	-0.1%
192	0310000104095	SCHOLARSHIPS-EXPENSE	-	-	1,905	1,865	-	-	1,905	
193	0310000004099	MISCELLANEOUS EXPENSE	-	-	-	59	-	-	-	
194		TOTAL ADMINISTRATIVE	6,857	6,869	62,194	59,883	60,360	60,360	1,834	3.0%
195	PARKS & FACILITIES									
199	032XXXXXX4008	FT SALARIES	4,486	4,489	40,000	39,147	39,993	39,993	7	0.0%
206	032XXXXXX4009	PT SALARIES	8,983	7,436	62,715	50,679	63,975	63,975	(1,260)	-2.0%
219	032XXXXXX502X	UTILITIES	5,346	2,709	31,078	31,631	36,308	36,308	(5,230)	-14.4%
228	032XXXXXX5060	CONTRACTUAL	15,719	14,191	65,931	51,026	76,408	76,408	(10,477)	-13.7%
235	032XXXXXX5061	REPAIR & MAINTENANCE	12,725	4,725	85,909	96,672	60,415	60,415	25,494	42.2%
240	032XXXXXX6010	SMALL EQUIPMENT	882	-	3,947	1,114	5,875	5,875	(1,928)	
246	032XXXXXX6020	CAPITAL PURCHASES	4,405	-	14,446	-	10,200	10,200	4,246	41.6%
253	032XXXXXX6021	SUPPLIES	12,403	5,882	60,543	57,619	61,120	61,120	(577)	-0.9%
255		TOTAL PARKS	64,949	39,431	364,568	327,888	354,294	354,294	10,274	2.9%
256	RECREATION									
365	033XXXXXX4009	PT SALARIES	7,221	2,394	110,502	94,140	97,355	97,355	13,147	13.5%
477	033XXXXXX5060	CONTRACTUAL	4,747	2,004	106,788	113,822	93,921	93,921	12,867	13.7%
478	0330282836010	SMALL EQUIPMENT-OTHER	-	200	36	1,013	2,519	2,519	(2,483)	
479	0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	-	-	-	-	-	#DIV/0!
587	033XXXXXX6021	SUPPLIES	345	144	20,464	19,258	21,567	21,567	(1,103)	-5.1%
588		TOTAL RECREATION	12,313	4,742	237,789	228,234	215,362	215,362	22,428	10.4%
589		TOTAL EXPENSES	84,118	51,042	664,552	616,005	630,016	630,016	34,536	5.5%
590		RESERVES	38,550	50,038	156,939	115,633	71,842	71,842	85,096	118.4%
596										
597	0390000009992	TRANSFER OUT TO CAPITAL	99,000	49,000		129,000	49,000	49,000	(49,000)	
599										
600		Fund Balance-Beginning			184,635		174,427	174,427		
601		Fiscal Year Reserves			156,939		22,842	22,842		9111.0%
602		Fund Balance-Ending			341,574		197,269	197,269		

Northfield Park District
Revenue and Expense Report
For the Month Ending
June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
	A	B	C	D	E	F	G	H	I	J
603	05-NSSRA FUND				-					<i>Page 4</i>
604	0510000003010	TAXES	(500)	-	171,829	185,922	168,400	168,400	3,429	2.0%
605	0510000003080	NSSRA - GRANT	-	-	-	-	-	-	-	
606	0510000003081	INCLUSION REIMBURSEMENT	-	-	-	-	-	-	-	
607		TOTAL REVENUE	(500)	-	171,829	185,922	168,400	168,400	3,429	2.0%
608	0510000004008	SALARIES	2,302	2,374	20,324	20,042	20,848	20,848	(524)	-2.5%
609	0510000007010	NSSRA -EXPENSE	21,316	16,418	80,281	72,090	85,889	85,889	(5,608)	-6.5%
	0520000006021	SUPPLIES	1,290	-	1,290	0	-	-	1,290	#DIV/0!
610	0520000004009	ALL PARKS SALARIES	-	-	8,382	7,676	8,190	8,190	192	2.3%
611		TOTAL EXPENSES	24,908	18,792	110,277	99,808	114,927	114,927	(4,650)	#DIV/0!
612	0590000009991	TRANSFER IN TO NSSRA	-	-	-	-	-	-	-	#DIV/0!
613		TOTAL FUND REVENUE	(500)	-	171,829	185,922	168,400	168,400	3,429	2.0%
614		TOTAL FUND EXPENSES	24,908	18,792	110,277	99,808	114,927	114,927	(4,650)	-4.0%
615		RESERVES	(25,408)	(18,792)	61,552	86,115	53,473	53,473	8,079	15.1%
616										
617	0590000009992	TRANSFER OUT FROM NSSRA	16,513	111,201	16,513	13,793	111,201	111,201	(94,688)	
618										
619		Fund Balance-Beginning			101,301		84,030	84,030		
620		Fiscal Year Reserves			45,039		(57,728)	(57,728)		
621		Fund Balance-Ending			146,340		26,302	26,302		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J		
622	07-AUDIT FUND											<i>Page 5</i>
623	0710000003010	TAXES	-	-	10,396		9,671	10,201	10,201	195	1.9%	
624	0710000005040	LEGAL & PROFESSIONAL	-	-	8,300		8,400	8,300	8,300	-		
625												
627		TOTAL FUND REVENUE	-	-	10,396		9,671	10,201	10,201	195	1.9%	
628		TOTAL FUND EXPENSE	-	-	8,300		8,400	8,300	8,300	-		
629		RESERVES	-	-	2,096		1,271	1,901	1,901	195	10.3%	
630		TRANSFER IN										
631												
632		Fund Balance-Beginning			6,038			5,896	5,896			
633		Fiscal Year Reserves	-		2,096			1,901	1,901			
634		Fund Balance-Ending			8,134			7,797	7,797			

Northfield Park District
Revenue and Expense Report
For the Month Ending
June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F		G	H	I	
635	09-LIABILITY FUND										<i>Page 6</i>
636	0910000003010	TAXES	-	1,101	32,279		29,015	30,701	30,701	1,578	5.1%
637	0910000004008	FT SALARIES	321	323	2,875		2,805	2,878	2,878	(3)	-0.1%
638	0910000007020	LIABILITY INSURANCE	2,318	2,376	26,398		23,898	26,648	26,648	(250)	-0.9%
640		TOTAL EXPENSES	2,639	2,699	29,273		26,703	29,526	29,526	(254)	-0.9%
641		TOTAL FUND REVENUE	-	1,101	32,279		29,015	30,701	30,701	1,578	5.1%
642		TOTAL FUND EXPENSE	2,639	2,699	29,273		26,703	29,526	29,526	(254)	-0.9%
643		RESERVES	(2,639)	(1,598)	3,007		2,312	1,175	1,175	1,832	156.0%
644	<hr/>										
645		TRANSFER IN					3,000				
646		Fund Balance-Beginning			13,472			13,153	13,153		
647		Fiscal Year Reserves			3,007			1,175	1,175		
648		Fund Balance-Ending			16,479			14,328	14,328		

Northfield Park District
Revenue and Expense Report
For the Month Ending
June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
A	B	C	D	E	F	G	H	I	J		
649	11-SOCIAL										<i>Page 7</i>
	SECURITY FUND										
650	1110000003010	TAXES	-	1,198	63,090	51,019	57,127	57,127	5,963	10.4%	
651											
652	1110000004011	WITHOLDING	5,779	4,700	48,590	46,665	51,100	51,100	(2,510)	-4.9%	
654											
655		TOTAL FUND REVENUE	-	1,198	63,090	51,019	57,127	57,127	5,963	10.4%	
656		TOTAL FUND EXPENSE	5,779	4,700	48,590	46,665	51,100	51,100	(2,510)	-4.9%	
657		RESERVES	(5,779)	(3,502)	14,499	4,354	6,027	6,027	8,472	140.6%	
658											
659	1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-	57,000	-	-	-		
660											
661		Fund Balance-Beginning			20,707		19,281	19,281			
662		Fiscal Year Reserves			14,499		6,027	6,027			
663		Fund Balance-Ending			35,206		25,308	25,308			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
	A	B	C	D	E	F	G	H	I	J
664	13-IMRF FUND									<i>Page 8</i>
665	1310000003010	TAXES	-	1,281	50,391	45,941	48,001	48,001	2,390	5.0%
666	1310000004012	IMRF-EMPLOYER	3,753	5,815	47,079	44,212	48,608	48,608	(1,529)	-3.1%
668		TOTAL FUND REVENUE	-	1,281	50,391	45,941	48,001	48,001	2,390	5.0%
669		TOTAL FUND EXPENSES	3,753	5,815	47,079	44,212	48,608	48,608	(1,529)	-3.1%
670		RESERVES	(3,753)	(4,534)	3,312	1,728	(607)	(607)	3,919	-645.6%
671	1390000009991	TX FROM CORP			-	20,000				
672		Fund Balance-Beginning			22,112		22,975	22,975		
673		Fiscal Year Reserves			3,312		(607)	(607)		
674		Fund Balance-Ending			25,424		22,368	22,368		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 June 2014

	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
	A	B	C	D	E	F	G	H	I	J	
675	15-CAPITAL PROJECTS FUND										
677	1520009503060	FOUNDATION CONTRIBUTIONS	(100)	-	-	-	-	-	-	-	<i>Page 9</i>
681	1521060003099	WILLOW PARK-MISC INCOME	-	-	-	135	-	-	-	-	
682	1521069143060	NP FOUNDATION CONTRIBUTIONS	-	30,000	-	20,000	30,000	30,000	(30,000)	-100.0%	
700		TOTAL REVENUES	(100)	30,000	-	20,135	30,000	30,000	(30,000)		
703	OTHER CAP. PROJECTS										
736	1520000005040	LEGAL & PROFESSIONAL EXP	1,772	-	32,488	28,752	5,500	5,500	26,988		
737	1520000006020	ARKS GENERAL CAPITAL PURCHASE	14,799	-	25,897	12,412	12,000	12,000	13,897		
740	1521050007090	COMMUNITY CENTER LOAN	-	-	8,333	8,333	8,350	8,350	(17)		
741	1521050004009	CAPITAL- COM. CTR SALARIES	-	-	-	-	-	-	-		
742	1521050006020	COMMUNITY CENTER CAP PURCHASES	-	-	-	6,397	6,776	6,776	(6,776)		
743	1521060004009	CAPITAL PROJECTS SALARY	-	-	-	-	-	-	-		
744	1521060006020	WILLOW PARK CAP. PURCHASES	-	12,958	-	-	25,916	25,916	(25,916)		
745	1521070004009	CAPITAL-CLARKSON PK SALARIES	-	-	-	-	-	-	-		
746	1521070006020	LARKSON PARK CAPITAL PURCHASE	-	15,683	94	3,045	52,275	52,275	(52,181)		
747	1521080004009	CAPITAL-FOX MEADOW SALARIES	-	-	-	-	-	-	-		
748	1521080005060	FOX MEADOW WETLANDS	625	-	7,600	-	-	-	7,600		
749	1521080006020	FOX MEADOW CAPITAL	-	8,236	205	7,278	30,503	30,503	(30,297)		
750	1520000007091	PARKS GENERAL -100kLOAN REPMT	-	-	-	-	-	-	-		
751	1521069147090	LOAN REPAYMENT-1.4k	-	4,125	144,903	138,164	144,938	144,938	(35)		
752		OTHER CAPITAL EXPENSES	17,196	41,001	219,521	204,380	286,258	286,258	(66,737)		
753		TOTAL CAPITAL REVENUE	(100)	30,000	-	20,135	30,000	30,000	(30,000)		
754		TOTAL CAPITAL EXPENSES	17,196	41,001	219,521	204,380	286,258	286,258	(66,737)		
755		RESERVES	(17,296)	(11,001)	(219,521)	(184,245)	(256,258)	(256,258)	36,737		
756		OTHER SOURCES									
757		Fund Transfers									
758	1521069149991	TRANS. FROM RECREATION	99,000	49,000	99,000	85,385	49,000	49,000	50,000		
759	1521069149992	TRANS. FROM CORPORATE	97,850	97,850	97,850	140,500	97,850	97,850	-		
760	1521069149993	TRANS. FROM NSSRA	16,513	111,200	16,513	170,000	111,200	111,200	(94,687)		
761			213,363	258,050	114,363	395,885	258,050	258,050	(143,687)		
762											
763											
764											
765											
766											
767											
768	RESERVES										
769		Fund Balance-Beginning			296,903		289,319	289,319			
770		Fiscal Year Reserves			(105,158)		1,793	1,793			
771		Fund Balance-Ending			191,745		291,112	291,112			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 June 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year Actual	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J	
772	ALL FUNDS									<i>Page 1</i>	
773		TOTAL AGENCY REVENUE	130,751	173,760	1,817,535	1,715,671	1,701,668	1,701,668	115,867	6.8%	
774		TOTAL AGENCY EXPENSES	200,035	179,834	1,680,074	1,592,959	1,744,986	1,744,986	(64,912)	-3.7%	
775		RESERVES	(69,285)	(6,074)	137,461	122,713	(43,318)	(43,318)	180,779	-417.3%	
778											
779											
780		Fund Balance-Beginning			841,439		800,019	800,019			
781		Fiscal Year Reserves			137,461		(43,318)	(43,318)			
782		Fund Balance-Ending			978,900		756,701	756,701			
783											

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 06/30/14

ACCOUNT #	DESCRIPTION	06/30/14	06/31/13	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 171,680.32	\$ 79,192.21	\$ 92,488.11	53.9%
01-0-000-000-1003	PETTY-NVB	1,552.87	1,160.87	392	25.2%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	545.01	545.01	-	0.0%
01-0-000-000-1010	NORTHVIEW TAX ACCT	956,296.32	986,432.46	(30,136)	-3.2%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 1,130,180.52	\$1,067,436.55	\$ 62,743.97	5.6%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 81,283.99	\$ 33,288.88	47,995	59.0%
01-0-000-000-1300	PREPAID EXPENSES	54,100.27	27,957.94	26,142	48.3%
	PROVIDED FOR LONG TERM DEBT	108,335.00	116,670	(8,335)	-7.7%
	PROVIDED FOR LONG TERM DEBT	330,106.00	465,106.00	(135,000)	-40.9%
OTHER ASSETS		\$ 573,825.26	\$ 643,022.82	(69,198)	-12.1%
TOTAL ASSETS		\$ 1,704,005.78	\$ 1,710,459.37	\$ (6,453.59)	-0.4%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
0X-0-000-000-2000	ACCOUNTS PAYABLE	28,162.41	\$ 35,719.48	\$ (7,557.07)	
0X-0-000-000-2010	ACCRUED PAYROLL	25,825.75	27,460.73	\$ (1,634.98)	
XX-0-000-000-2011	EMPLOYEE DEFERRED COMP	19,630.00	13,130.00	\$ 6,500.00	
01-0-000-000-2050	DEFERRED INCOME	211,154.20	209,205.83	\$ 1,948.37	
0X-0-000-000-2105	HEALTH CARE FSA	324.09	478.21	\$ (154.12)	-32.2%
01-0-000-000-2106	DEPENDANT CARE FSA	142.88	142.88	\$ -	
0X-0-000-000-2300	FAMILY CREDIT	1,417.50	1,199.50	\$ 218.00	18.2%
	LOAN-NORTHVIEW BANK	330,106.00	465,106.00	\$ (135,000.00)	
	LOAN-VILLAGE OF NORTHFIELD	108,335.00	116,670.00	\$ (8,335.00)	-7.1%
TOTAL LIABILITIES		\$ 725,097.83	\$ 869,112.63	\$ (144,014.80)	
TOTAL LIABILITIES					
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 841,446.74	\$ 718,734.15	\$ 122,712.59	14.6%
	FUND SURPLUS (DEFICIT)	137,461.00	122,712	14,749	10.7%
TOTAL FUND EQUITY		978,907.74	841,446	137,462	0.25
TOTAL LIABILITIES AND FUND EQUITY		\$ 1,704,005.57	\$ 1,710,558.78	\$ (6,553.21)	-0.4%

July Board Report
Submitted by: Jennifer Sweeney

4th of July

We couldn't have asked for better weather on the 4th of July. The crowd was pretty good sized and we did really well in both concession and beer sales. We were able to exceed our sponsorship budget slightly by bringing in \$8370 and also exceeded our concessions budget by \$785 and brought in \$3585. Staff was also able to reduce the amount of extra product leftover. The crowd also seemed to really like the meat products that were sold this year. We used Hofherr Meats in Northfield for the hot dog, hamburgers and brats. We still have some expenses to come in but it is looking like we will exceed the budget by about \$1500.

Once again camp staff manned the concession stand, the free sno-cones, cotton candy & popcorn machine. They did a great job. Staff would like to thank all the commissioners who helped out with the bike judging and running races. Thanks!

Day Camp Revenue

For some reason it seems that we did not have as many parents adding on weeks this summer. Staff based the budgets off of the revenue that was brought in by added weeks last year. Also one note is that Extended Camp has been included in the Trailblazers revenue in years past. This year we gave Extended Camp its own budget as it would help us better track those revenues and expenses. While we have exceeded what we brought in last year in revenues it seems that we may not make budget this year. At this point it all depends on how many campers we get at Extended Camp. Last year we had approximately 75 campers and currently we only have 27 registered. I don't really have a great handle on expenses at this point since we haven't seen financials for July yet and all camp revenue and expenses are deferred to the 2014 budget year.

	Actual 14	Actual 13	Budget 14
Giggle Gang	\$68,705	\$66,082	\$65,400
Trailblazers	\$69,399	\$77,170	\$72,250
Explorers	\$24,170	\$28,740	\$24,000
Sports Camp	\$33,716	\$28,867	\$38,000
CIT	\$8840	\$4715	\$8600
Extended Camp	\$3435		\$8285
TOTALS	\$208,265	\$205,574	\$216,535

Fall Brochure

The brochure should be delivered to all residents by Monday, July 28th.

Field Schedules

Staff is currently working with our affiliate groups to get the fall field schedules completed. There are only a couple items left to confirm.

July 2014 Board Report
Submitted by: DeDe Kern

Rentals

There are six rentals at Clarkson lodge for the month of July. Several of the rentals have been large company picnic/ family reunion type events. The lodge continues to be used during the day by Explorers Camp and for the next few weeks by NSSRA for one of their camps.

Special Events

The 4th of July Celebration went well! All of the folks who came out for the events of the day seemed to have a great time. Thanks to our Commissioners who helped out with bike judging and as race judges. In addition to the events of the day, we got great coverage by the Winnetka Current of our celebration!

The kid's concerts at Clarkson Park are underway and seem to be very well attended. Fridays are a special day for the Giggle Gang campers who get to attend the concerts. In addition local residents have been attending with their kids/ grandkids.

Staff has been working to re-vamp the traditional Kid's Dog Show as there was not a lot of participation last year. This year staff created an event called "The Dog Days of Summer" This event was held on Wednesday, July 23rd, which is National Hot-Dog day. The new format proved to be a great success!!! We had about 65-70 people and many dogs come out for the special event. The Park District partnered with Loving Care Pet Services, and Hofherr Meat Company. Loving Care owner Rockey Flinterman and trainer Carlos brought dog treats, giveaways, and water bowls and set up a doggy obstacle course. Sean and Mike from Hofherr Meat Company brought a smoker and served hot dogs to the crowd. The Park District coordinated the event and all of the partners worked together to publicize the special event. Staff received very positive comments throughout the event!

Save the date for State Fair/ Ribfest. Saturday, Septemeber 13th, 2014!!

Camp

Week 6 of camp is coming to a close. The staff continues to do a great job with the campers on a daily basis. We have had great support from NSSRA with participants as well as being able to borrow one of their buses on occasion to accommodate our growing number of Explorers campers. The re-vamped CIT program continues to go well and it is rewarding to see the CIT's interacting with the campers as they put their skills to use. The new program seems to be working out very well for both the staff and the CIT's! The counselors and directors continue to do a great job with the campers.

Communications and Marketing

- Monthly submissions for the Winnetka Talk, Winnetka Current, Village of Northfield.
- Facebook updates
- Meeting with Loving Care and Hofherr Meat Co. partners to discuss upcoming new event: Dog Days of Summer" (celebrating National hot-dog day) on July 23rd. Develop flyer and press release for distribution.
- Submitted events to Patch.com

July Board Report
Submitted by: Neal Barron

Gym Rentals

Alvin Chiang will continue his summer badminton rental through mid-August. Wildcat Jrs. continue to use the gym for practices, private lessons, and will be running a camp the last week of July. NSSRA Gators begin their fall rental the last week in July. The gym floor is scheduled to be resurfaced the third week in August.

Fitness Center

After our last Preventative Maintenance in June we replaced the necessary part of our reclined bike. All other equipment is in good shape.

Concessions

Based on fall schedules Staff will assess the feasibility of operating the concessions. The outdoor vending machine just had the dollar bill acceptor mechanism changed and is fully functional.

Security Cameras

Staff has installed and networked five HD digital video cameras to keep surveillance of our parks. There are two at Willow Park, one looking out over the parking lot and one capturing activity around our maintenance garage. There are three additional cameras at Clarkson, one on the front door, one overlooking the back area near the bathroom entrance, and one focused on the kitchen area of the building. These locations were selected by Staff based on previous areas of vandalism and robberies.

July 2014
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron

Willow Park

Our new plantings at the park are doing well. We added ground cover, hosta, and grasses mainly around the entrance to Willow Park. We also recently added fresh mulch to the high visibility beds.

-We have removed the fence on NF3 due to repeated damage from flooding, and so that we can use the outfield as more of a multi-purpose space.

-Now that we are regularly watering the fields, we are finding the usual problems with the irrigation system. Many of those issues (broken heads, leaking valves) can be fixed in house, but larger issues such as broken lines require us to call the contractors in to handle the repairs. It is typical to see more problems as the system ages, and now being in our sixth season we are starting to see more frequent issues arise. We are repairing items with higher quality replacement parts in an effort to reduce our number of repairs going forward.

-We will be adding infield mix to NF3 and NF4 at the end of this month. We have done this in stages, renovating NF1 and NF2 over the last two years, and now progressing to the remaining fields. We have seen great results and more playable fields after adding the new engineered infield mix.

Clarkson Park

-We added some plantings near the playground and gazebo plan to continue to fill that mulch area in with more decorative shrubs and plants.

-We treated Clarkson for broadleaf weeds in June and have seen great control, virtually the entire lawn areas are now weed free and more visually appealing to potential renters.

Community Center

-The gym floor is set to be resurfaced the week of August 18th.

Fox Meadow

-A new load of playground chips will be blown in at Fox Meadow this week.

-We will be closing down a portion of our soccer field at Fox Meadow for renovation this fall. Trevian Soccer will still have a game field at Fox Meadow and will be able to practice on the remaining open space. We also plan to utilize more outfield space at Willow Park to accommodate for the reduction in space at Fox Meadow.