

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, AUGUST 25, 2014



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, AUGUST 25, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. PARC Grant Update
 - b. Informational Items
6. Consent Agenda
 - a. Approval of Public Meeting Minutes 7/28/14
 - b. Approval of Regular Board Meeting Minutes 7/28/14
 - c. Approval of Cash Expenditures for Month of July 2014 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facility
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners

From: George Alexoff

Subject: PARC Grant Update

Date: August 22, 2014

At this time we have not received any news on the Grant. In fact the Governor has not announced any additional recipients since our last board meeting.

In an effort to find out some news, I called the office of Senator Bliss to suggest that if we have been chosen for the Grant that they may wish to make an announcement at our largest special event (rib-fest) which is coming up on September 13th.

The Senator's Chief of Staff liked the idea and was going to see what she could find out and get back to me.

To: Park Board of Commissioners
From: George Alexoff
Subject: Informational Items
Date: August 22, 2014

School Dist 29 / Park District Meeting

Commissioner Spaan and I met on August 19th with the School District. We will provide you a verbal update at the board meeting.

Willow Road Update

Since our last meeting the pathway connection to the mid-block crossing has been completed. Staff is very pleased with the results. The area has been seeded and grass has started to grow. Bill and his staff have been working on landscaping the property along Willow Road. This will continue through the fall.

I will provide a brief construction update at the meeting.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JULY 28, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:15 P.M.**

Director Alexoff called the meeting to order at 6:15 p.m. Roll call was taken.
Present: Commissioners – Coyle, Spaan, O’Grady, Head, Zaban, Bickford,
Also present staff member: Alexoff, Guillen
Absent: Commissioner Trimble and Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

PROPOSED BUDGET DISCUSSION

The floor was open for discussion and questions regarding the tentative budget.
Director Alexoff stated that he did not receive any questions or correspondence prior to tonight’s meeting.

ADJOURNMENT

The meeting was adjourned at 6:25 p.m. A roll call vote was taken.

**Voting Aye: Commissioners: Coyle, Spaan, Head, Zaban, Bickford,
Voting Nay: Commissioners: None
Absent: Commissioners: Trimble
Abstain: Commissioners: None
Motion passed.**

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JULY 28, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

Director Alexoff called the meeting to order at 6:30 p.m. Roll call was taken.
Present: Commissioners – Coyle, Spaan, O’Grady, Head, Zaban, Bickford,
Also present staff member: Alexoff, Guillen
Absent: Commissioner Trimble and Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

Letter from the Cook County Forest Preserve to be discussed below

DIRECTOR’S REPORT

a. Budget & Appropriations Ordinance 07-28-14-01

The budget was approved in tentative form at the June board meeting. A public hearing was conducted to discuss the budget and answer any questions. Commissioner Bickford made a motion to approve the Budget and Appropriations Ordinance 07-28-14-01. The motion was seconded by Commissioner O’Grady. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Spaan, O’Grady, Head, Zaban, Bickford,

Voting Nay: Commissioners: None

Absent: Commissioners: Trimble

Abstain: Commissioners: None

Motion passed.

b. Willow Road Update

IDOT has approved a plan from the contractor to accelerate the project with the goal to have the pavement completed by the end of November 2014. The remaining sidewalks, medians, and landscape work will be completed in spring of 2015. Pathway construction should be starting soon.

c. KWBA Discussion

Staff is working to avoid having to increase the usage fee for KWBA. At the present time KWBA has not provided the District with its fall usage any earlier than contracted. Last year we were able to keep their fee down with the understanding that they would attempt to let us know earlier when they needed fields. This would in turn allow us to rent out the space to other users.

Bill Byron will be meeting with the new KWBA leadership in August to begin discussing the importance of providing usable field times to the District earlier. This will allow the District time to find renters who will help keep their usage fee down. If this does not happen the District will need to increase KWBA usage fee to offset expenses.

The fence at field 3 has been taken down and will only go up during playoffs and tournaments. A few coaches from KWBA would like to have the option to put up and take down the fence for other games. The staff will be looking into options to accommodate the request.

d. Informational Items

- NSSRF Swing Golf Outing is scheduled for Friday September 19th. Please advise staff if interested in attending.
- PARC Grant –our agency is still in the running there are about 30M left to be announced.
- The Next Century Conservation Plan has been approved by the Forest Preserve of Cook County. They would like to offer an Open House to provide community awareness about the long term plan. Director Alexoff will contact the Forest Preserve to schedule the Open House in Northfield.

CONSENT AGENDA

- a. Approval of Board Meeting Minutes 06/30/14**
- b. Approval of Cash Expenditures for month June 2014 (copy for review will be available at the meeting)**

Commissioner Spaan made a motion to approve the Consent Agenda
Commissioner Coyle seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Coyle, Spaan, O’Grady, Head, Zaban,
Bickford**

Voting Nay: Commissioners: None

Absent: Commissioners: Trimble

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

Finance (June 2014)

- 2013 Taxes are coming in very early this year.
- Accounts receivable is higher than last year due to the rental income payments received after the end of the fiscal year.

Recreation, Park Grounds and Facilities

- Camp revenue may not make budget but it will be close.
- Fall brochure was mailed this week
- Fall field schedules are almost complete
- One half of the Northfield Fox Meadow field will shut down for the fall season.
- Security cameras have been installed at the Community Center and Clarkson Park.
- The Fourth of July went really well - a large turnout, great weather, and concessions went great.
- Batting cage at Middlefork Gym has come down as requested by the School District.

ADJOURNMENT

Commissioner Zaban made a motion to adjourn the meeting at 7:13 p.m.
Commissioner O'Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Coyle, Spaan, O'Grady, Head, Zaban, Bickford,

Voting Nay: Commissioners: None

Absent: Commissioners: Trimble

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 July 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J		
772	ALL FUNDS											<i>Page 1</i>
773		TOTAL AGENCY REVENUE	418,076	415,564	418,076	463,055	415,564	1,861,916	2,512	0.6%		
774		TOTAL AGENCY EXPENSES	148,281	159,102	148,281	131,525	159,102	1,842,683	(10,821)	-6.8%		
775		RESERVES	269,795	256,461	269,795	331,530	256,461	19,233	13,334	5.2%		
778												
779												
780		Fund Balance-Beginning			975,636		948,010	948,010				
781		Fiscal Year Reserves			269,795		256,461	19,233				
782		Fund Balance-Ending			1,245,431		1,204,471	967,243				
783												

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 July 2014

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
A	B	C	D	E	F	G	H	I	J	
01-CORPORATE FUND										
011000003010	TAXES	103,706	103,705	103,706	139,171	103,705	647,500	1	0.0%	
011000003070	BANK INTEREST	-	154	-	-	154	1,500	(154)	-100.0%	
011000003091	NSSRA REIMBURSEMENT	-	-	-	-	-	8,315	-		
011000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	1,500	-		
TOTAL REVENUES		103,706	103,859	103,706	139,171	103,859	658,815	(153)	-0.1%	
011000004008	FT SALARIES	11,383	11,266	11,383	11,076	11,266	326,598	116	1.0%	
011000004009	PT SALARIES	2,033	2,255	2,033	2,107	2,255	59,916	(222)	-9.8%	
011000004015	HEALTH INSURANCE	6,216	6,216	6,216	5,544	6,216	78,632	(0)	0.0%	
011000004026	GAS / MILEAGE REIMBURSEMENT	270	268	270	270	268	7,200	2	0.6%	
011000004050	DUES & EDUCATION	-	-	-	500	-	15,492	-	#DIV/0!	
011000004099	MISC -EXP	162	-	162	328	-	15,000	162	#DIV/0!	
011000005022	PHONE	532	400	532	525	400	4,800	132	32.9%	
011000005023	INTERNET / CABLE	130	130	130	115	130	1,620	(0)	-0.4%	
011000005030	PRINTING	-	-	-	-	-	30,800	-	#DIV/0!	
011000005040	LEGAL & PROFESSIONAL	910	-	910	-	-	9,600	910	#DIV/0!	
011000005060	CONTRACTUAL	734	427	734	382	427	36,083	307	72.0%	
011000006010	OFFICE EQUIPMENT	-	-	-	-	-	4,000	-	#DIV/0!	
011000006020	CAPITAL PURCHASES	-	-	-	-	-	-	-		
011000006021	OFFICE SUPPLIES	280	373	280	141	373	4,800	(93)	-24.9%	
011000006025	POSTAGE	2,000	2,017	2,000	2,000	2,017	4,375	(17)	-0.8%	
011000006070	SAFETY	400	183	400	400	183	2,040	217		
TOTAL EXPENSES		25,048	23,534	25,048	23,389	23,534	600,956	1,514	6.4%	
TOTAL FUND REVENUES		103,706	103,859	103,706	139,171	103,859	658,815	(153)	-0.1%	
TOTAL FUND EXPENSES		25,048	23,534	25,048	23,389	23,534	600,956	1,514	6.4%	
RESERVES		78,658	80,325	78,658	115,782	80,325	57,859	(1,667)	-2.1%	
0190000009992	TRANSFER OUT	-	-	-	-	-	97,850	-		
100000009000	Fund Balance-Beginning			211,021		199,581	199,581			
	Fiscal Year Reserves			78,658		80,325	(39,991)			
	Fund Balance-Ending			289,679		279,906	159,590			

Northfield Park District
Revenue and Expense Report
For the Month Ending
July 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J		
41	03-RECREATION FUND											<i>Page 3</i>
42	0310000003010	TAXES	6,611	6,611	6,611		8,318	6,611	41,700	-	0.0%	
53	0320000003099	MISCELLANEOUS REVENUE	-	-	-		-	-	-	-		
54	032XXXXXX3030	RENTAL INCOME	18,509	17,187	18,509		11,626	17,187	402,183	1,322	7.7%	
59	032XXXXXX3050	CONCESSIONS	644	522	644		887	522	11,430	122	23.4%	
65	033028XXX3040	FITNESS CENTER	3,320	1,845	3,320		2,570	1,845	52,917	1,475	80.0%	
178	0320000003090	LOAN PROCEEDS	-	-	-		-	-	-	-		
179	0321060003099	WILLO PARK- MISC. REVENUE	-	-	-		319	-	-	-		
185	032XXXXXX3095	REIMBURSEMENTS	-	-	-		2,139	-	-	-		
186	033XXXXXX3020	PROGRAM REVENUE	234,860	235,116	234,860		228,135	235,116	353,472	(255)	-0.1%	
188	TOTAL REVENUES		263,944	261,280	263,944		253,993	261,280	861,702	2,664	1.0%	
189	ADMINISTRATIVE											
190	0310000004008	FT SALARIES	2,332	2,290	2,332		2,235	2,290	63,015	42	1.8%	
192	0310000104095	SCHOLARSHIPS-EXPENSE	-	-	-		-	-	-	-		
193	0310000004099	MISCELLANEOUS EXPENSE	-	-	-		-	-	-	-		
194	TOTAL ADMINISTRATIVE		2,332	2,290	2,332		2,235	2,290	63,015	42	1.8%	
195	PARKS & FACILITIES											
199	032XXXXXX4008	FT SALARIES	1,495	1,495	1,495		1,458	1,495	41,003	0	0.0%	
206	032XXXXXX4009	PT SALARIES	3,008	6,249	3,008		3,472	6,249	68,920	(3,241)	-51.9%	
219	032XXXXXX502X	UTILITIES	1,995	3,712	1,995		126	3,712	37,235	(1,717)	-46.2%	
228	032XXXXXX5060	CONTRACTUAL	6,006	5,005	6,006		2,898	5,005	62,684	1,001	20.0%	
235	032XXXXXX5061	REPAIR & MAINTENANCE	2,062	2,692	2,062		(3,094)	2,692	62,610	(631)	-23.4%	
240	032XXXXXX6010	SMALL EQUIPMENT	1,112	-	1,112		-	-	5,575	1,112		
246	032XXXXXX6020	CAPITAL PURCHASES	-	-	-		3,037	-	3,600	-	#DIV/0!	
253	032XXXXXX6021	SUPPLIES	2,087	1,633	2,087		1,014	1,633	71,620	454	27.8%	
255	TOTAL PARKS		17,765	20,786	17,765		8,911	20,786	353,247	(3,021)	-14.5%	
256	RECREATION											
365	033XXXXXX4009	PT SALARIES	28,038	38,884	28,038		31,048	38,884	104,371	(10,845)	-27.9%	
477	033XXXXXX5060	CONTRACTUAL	24,064	23,948	24,064		24,499	23,948	103,870	116	0.5%	
478	0330282836010	SMALL EQUIPMENT-OTHER	-	-	-		-	-	1,000	-		
479	0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	-		-	-	-	-	#DIV/0!	
587	033XXXXXX6021	SUPPLIES	8,095	10,709	8,095		7,943	10,709	23,811	(2,614)	-24.4%	
588	TOTAL RECREATION		60,197	73,540	60,197		63,490	73,540	233,052	(13,343)	-18.1%	
589	TOTAL EXPENSES		80,294	96,617	80,294		74,636	96,617	649,314	(16,323)	-16.9%	
590	RESERVES		183,650	164,663	183,650		179,358	164,663	212,388	18,986	11.5%	
596												
597	0390000009992	TRANSFER OUT TO CAPITAL	-	-	-		-	-	149,000	-		
599												
600	Fund Balance-Beginning				242,280			283,519	283,519			
601	Fiscal Year Reserves			15	183,650			164,663	63,388		91111.0%	
602	Fund Balance-Ending				425,930			448,182	346,907			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 July 2014

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	A	B	C	D	E	F	G	H	I	J		
603	05-NSSRA FUND				-							<i>Page 4</i>
604	0510000003010	TAXES	25,052	25,052	25,052		38,244	25,052	158,000	-	0.0%	
605	0510000003080	NSSRA - GRANT	-	-	-		-	-	-	-		
606	0510000003081	INCLUSION REIMBURSEMENT	-	-	-		-	-	-	-		
607		TOTAL REVENUE	25,052	25,052	25,052		38,244	25,052	158,000	-	0.0%	
608	0510000004008	SALARIES	768	807	768		750	807	21,322	(39)	-4.8%	
609	0510000007010	NSSRA -EXPENSE	31,557	26,013	31,557		24,707	26,013	90,417	5,544	21.3%	
610	0520000004009	ALL PARKS SALARIES	-	-	-		-	-	8,200	-	#DIV/0!	
611		TOTAL EXPENSES	32,325	26,820	32,325		25,457	26,820	119,939	5,506	#DIV/0!	
612	0590000009991	TRANSFER IN TO NSSRA	-	-	-		-	-	-	-	#DIV/0!	
613		TOTAL FUND REVENUE	25,052	25,052	25,052		38,244	25,052	158,000	-	0.0%	
614		TOTAL FUND EXPENSES	32,325	26,820	32,325		25,457	26,820	119,939	5,506	20.5%	
615		RESERVES	(7,274)	(1,768)	(7,274)		12,787	(1,768)	38,061	(5,506)	311.4%	
616												
617	0590000009992	TRANSFER OUT FROM NSSRA	-	-	-		-	-	114,187	-		
618												
619		Fund Balance-Beginning			146,340			137,967	137,967			
620		Fiscal Year Reserves			(7,274)			(1,768)	(76,126)			
621		Fund Balance-Ending			139,066			136,199	61,841			

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 July 2014

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	A	B	C	D	E	F	G	H	I	J		
622	07-AUDIT FUND											<i>Page 5</i>
623	0710000003010	TAXES	1,700	1,700	1,700		2,199		1,700	10,726	(0)	0.0%
624	0710000005040	LEGAL & PROFESSIONAL	-	-	-		-		-	8,400	-	
625												
627		TOTAL FUND REVENUE	1,700	1,700	1,700		2,199		1,700	10,726	(0)	0.0%
628		TOTAL FUND EXPENSE	-	-	-		-		-	8,400	-	
629		RESERVES	1,700	1,700	1,700		2,199		1,700	2,326	(0)	0.0%
630		TRANSFER IN										
631												
632		Fund Balance-Beginning			8,134				8,076	8,076		
633		Fiscal Year Reserves	1,700		1,700				1,700	2,326		
634		Fund Balance-Ending			9,834				9,776	10,402		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 July 2014

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	A	B	C	D	E	F		G	H	I		
635	09-LIABILITY FUND											<i>Page 6</i>
636	0910000003010	TAXES	5,100	5,100	5,100		6,597		5,100	32,000	0	0.0%
637	0910000004008	FT SALARIES	115	115	115		104		115	3,179	0	0.3%
638	0910000007020	LIABILITY INSURANCE	2,318	2,319	2,318		2,115		2,319	29,214	(1)	0.0%
640		TOTAL EXPENSES	2,433	2,434	2,433		2,220		2,434	32,393	(1)	0.0%
641		TOTAL FUND REVENUE	5,100	5,100	5,100		6,597		5,100	32,000	0	0.0%
642		TOTAL FUND EXPENSE	2,433	2,434	2,433		2,220		2,434	32,393	(1)	0.0%
643		RESERVES	2,667	2,666	2,667		4,377		2,666	(393)	1	0.0%
644												
645		TRANSFER IN					3,000					
646		Fund Balance-Beginning			16,479				16,118	16,118		
647		Fiscal Year Reserves			2,667				2,666	(393)		
648		Fund Balance-Ending			19,146				18,784	15,725		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
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	A	B	C	D	E	F		G	H	I		
649	11-SOCIAL SECURITY FUND											<i>Page 7</i>
650	1110000003010	TAXES	10,578	10,577	10,578	12,429		10,577	65,000	1	0.0%	
651												
652	1110000004011	WITHOLDING	3,449	4,000	3,449	3,454		4,000	54,742	(551)	-13.8%	
654												
655		TOTAL FUND REVENUE	10,578	10,577	10,578	12,429		10,577	65,000	1	0.0%	
656		TOTAL FUND EXPENSE	3,449	4,000	3,449	3,454		4,000	54,742	(551)	-13.8%	
657		RESERVES	7,129	6,577	7,129	8,975		6,577	10,258	552	8.4%	
658	<hr/>											
659	1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-	57,000		-	-	-		
660												
661		Fund Balance-Beginning			35,206			32,438	32,438			
662		Fiscal Year Reserves			7,129			6,577	10,258			
663		Fund Balance-Ending			42,335			39,015	42,696			

Northfield Park District
 Revenue and Expense Report
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	A	B	C	D	E	F	G	H	I	J		
664	13-IMRF FUND											
665	1310000003010	TAXES	7,997	7,996	7,997		10,421		7,996	50,673	1	0.0%
666	1310000004012	IMRF-EMPLOYER	3,724	4,000	3,724		1,745		4,000	52,500	(276)	-6.9%
668		TOTAL FUND REVENUE	7,997	7,996	7,997		10,421		7,996	50,673	1	0.0%
669		TOTAL FUND EXPENSES	3,724	4,000	3,724		1,745		4,000	52,500	(276)	-6.9%
670		RESERVES	4,273	3,996	4,273		8,677		3,996	(1,827)	277	6.9%
671	1390000009991	TX FROM CORP			-		20,000					
672		Fund Balance-Beginning			25,424				23,230	23,230		
673		Fiscal Year Reserves			4,273				3,996	(1,827)		
674		Fund Balance-Ending			29,697				27,226	21,403		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 July 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
	A	B	C	D	E	F	G	H	I	J
675	15-CAPITAL PROJECTS FUND									<i>Page 9</i>
677	1520009503060	FOUNDATION CONTRIBUTIONS	-	-	-	-	-	-	-	
681	1521060003099	WILLOW PARK-MISC INCOME	-	-	-	-	-	-	-	
682	1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	-	-	25,000	-	#DIV/0!
700		TOTAL REVENUES	-	-	-	-	-	25,000	-	
703	<hr/>									
736	OTHER CAP. PROJECTS									
737	1520000005040	LEGAL & PROFESSIONAL EXP	382	1,073	382	-	1,073	1,475	(690)	
738	1520000006020	ARKS GENERAL CAPITAL PURCHASE	-	-	-	-	-	44,000	-	
739	1521050007090	COMMUNITY CENTER LOAN	-	-	-	-	-	8,333	-	
740	1521050004009	CAPITAL- COM. CTR SALARIES	-	-	-	-	-	-	-	
741	1521050006020	COMMUNITY CENTER CAP PURCHASES	-	-	-	-	-	6,776	-	
742	1521060004009	CAPITAL PROJECTS SALARY	-	-	-	-	-	-	-	
743	1521060006020	WILLOW PARK CAP. PURCHASES	-	-	-	-	-	24,924	-	
744	1521070004009	CAPITAL-CLARKSON PK SALARIES	-	-	-	-	-	-	-	
745	1521070006020	LARKSON PARK CAPITAL PURCHASE	-	-	-	-	-	53,870	-	
746	1521080004009	CAPITAL-FOX MEADOW SALARIES	-	-	-	-	-	-	-	
747	1521080005060	FOX MEADOW WETLANDS	625	625	625	-	625	13,578	-	
748	1521080006020	FOX MEADOW CAPITAL	-	-	-	625	-	20,043	-	
749	1520000007091	PARKS GENERAL -100kLOAN REPMT	-	-	-	-	-	-	-	
750	1521069147090	LOAN REPAYMENT-1.4k	-	-	-	-	-	151,440	-	
751		OTHER CAPITAL EXPENSES	1,007	1,698	1,007	625	1,698	324,439	(690)	
752	<hr/>									
753		TOTAL CAPITAL REVENUE	-	-	-	-	-	25,000	-	
754		TOTAL CAPITAL EXPENSES	1,007	1,698	1,007	625	1,698	324,439	(690)	
755		RESERVES	(1,007)	(1,698)	(1,007)	(625)	(1,698)	(299,439)	690	
756	OTHER SOURCES									
757	Fund Transfers									
758	1521069149991	TRANS. FROM RECREATION	-	-	-	85,385	-	149,000	-	
759	1521069149992	TRANS. FROM CORPORATE	-	-	-	140,500	-	97,850	-	
760	1521069149993	TRANS. FROM NSSRA	-	-	-	170,000	-	114,187	-	
761			-	-	-	395,885	-	361,037	-	
762	<hr/>									
763	RESERVES									
764		Fund Balance-Beginning			290,751		247,081	247,081		
765		Fiscal Year Reserves			(1,007)		(1,698)	61,598		
766		Fund Balance-Ending			289,744		245,383	308,679		

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 7/31/14

ACCOUNT #	DESCRIPTION	7/31/14	07/31/13	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 105,312.63	\$ 139,050.04	\$ (33,737.41)	-32.0%
01-0-000-000-1003	PETTY-NVB	1,552.87	1,160.87	392	25.2%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	546.99	545.01	2	0.4%
01-0-000-000-1010	NORTHVIEW TAX ACCT	1,116,116.46	1,052,605.92	63,511	5.7%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
CASH		\$ 1,223,634.95	\$ 1,193,467.84	\$ 30,167.11	2.5%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 44,606.79	\$ 3,827.88	40,779	91.4%
01-0-000-000-1300	PREPAID EXPENSES	-	-	-	#DIV/0!
	PROVIDED FOR LONG TERM DEBT	108,335.00	116,670	(8,335)	-7.7%
	PROVIDED FOR LONG TERM DEBT	330,106.00	465,106.00	(135,000)	-40.9%
OTHER ASSETS		\$ 483,047.79	\$ 585,603.88	(102,556)	-21.2%
TOTAL ASSETS		\$ 1,706,682.74	\$ 1,779,071.72	\$ (72,388.98)	-4.2%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
0X-0-000-000-2000	ACCOUNTS PAYABLE	1,165.40	\$ (0.03)	\$ 1,165.43	
0X-0-000-000-2010	ACCRUED PAYROLL	(2.17)	(2.17)	\$ 0.00	
XX-0-000-000-2011	EMPLOYEE DEFERRED COMP	19,630.00	13,130.00	\$ 6,500.00	
01-0-000-000-2050	DEFERED INCOME	-	9,180.00	\$ (9,180.00)	
0X-0-000-000-2105	HEALTH CARE FSA	334.83	588.95	\$ (254.12)	-43.1%
01-0-000-000-2106	DEPENDANT CARE FSA	142.88	142.88	\$ -	
0X-0-000-000-2300	FAMILY CREDIT	1,539.50	1,279.50	\$ 260.00	20.3%
	LOAN-NORTHVIEW BANK	330,106.00	465,106.00	\$ (135,000.00)	
	LOAN-VILLAGE OF NORTHFIELD	108,335.00	116,670.00	\$ (8,335.00)	-7.1%
TOTAL LIABILITIES		\$ 461,251.44	\$ 606,095.13	\$ (144,843.69)	
TOTAL LIABILITIES					
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 975,636.51	\$ 841,446.74	\$ 134,189.77	13.8%
	FUND SURPLUS (DEFICIT)	269,795.00	331,530	(61,735)	-22.9%
TOTAL FUND EQUITY		1,245,431.51	1,172,977	72,455	-0.09
TOTAL LIABILITIES AND FUND EQUITY		\$ 1,706,682.95	\$ 1,779,071.87	\$ (72,388.92)	-4.2%

August, 2014 Board Report
Submitted by: Jennifer Sweeney

Camp Financials

We did end up meeting budget for camps. We did fall a little short of budget for Trailblazers and Sports Camp due to less campers adding weeks than we have seen in the past. On the expenses side it looks like we will be approximately \$11,500 under budget. Therefore we should end up with approximately a \$13,000 surplus over budget. I will have final numbers in September.

	Actual 14	Actual 13	Budget 14
Giggle Gang	\$69,633	\$66,082	\$65,400
Trailblazers	\$70,200	\$77,170	\$72,250
Explorers	\$24,854	\$28,740	\$24,000
Sports Camp	\$34,146	\$28,867	\$38,000
CIT	\$8930	\$4715	\$8600
Extended Camp	\$8910		\$8285
Before Camp	\$1225		\$1535
TOTALS	\$217,928	\$205,574	\$216,535

Fall Field Scheduling

Staff is in the process of finalizing the fall schedule with our user groups. We have gotten a field request from KWBA, but they have until August 31st to make changes to that request and staff does anticipate that they may drop some of that time. We do have game schedules from Trevian Soccer Club. They have begun practicing and their games start on September 6th.

As Bill noted in his report we are closing a portion of the park district's field at Fox Meadow. AYSO has used this field for games from 9:00 a.m.-11:00 a.m. in the fall and spring. We did inform them in July regarding the renovation of the field and offered the same time at Willow Park to them. They decided that they did not need the use of the Willow Park field, but did indicate they would need that time slot in the spring. Staff anticipates that Fox Meadow will be re-opening by then. AYSO will continue use the New Trier fields at Fox Meadow this fall on Saturdays and Sundays.

State Fair

This year's State Fair will take place on September 13th. Once again we will have bingo, inflatables, a live band, DJ, and fireworks. The fireworks will be shot off at dusk, which we anticipate will be approximately 8:15 or 8:30 p.m. We will have 3 bands this year, SkyDeck, Running Still and Dick Holliday & the Bamboo Gang. SkyDeck is a new band this year. It is a group of 12-14 year olds from Winnetka who approached us to play for free. They are pretty well known on the north shore and have played many other fests. We will once again have the pie baking contest and Ribfest. If you would like to judge or know anyone who does please let me or DeDe know.

Fall Program Registration

There has been a lot more registration earlier than usual for the fall, a trend we hope continues! We also have seen the most on-line registration we have ever had. Out of 147 registrations for fall, 77 of those have been done on-line.

**Board Report
August 2014
DeDe Kern**

Camp

Day camps ended on August 8th this year. It was rather incredible to see several of campers cry on the last day as they said goodbye to their counselors. To the staff that was the sign of a job well done! Overall the camp season went incredibly well; the counselors and directors did a great job, safety was a top priority, and the kids had fun.

Rentals

There are 8 Clarkson Lodge rentals for the month of August, and there was one birthday party. Summer is typically a slow time for the birthday party service, but staff expects it to pick up this Fall.

Fall Programs

Fall programs begin the week of September 8th. Registrations seem to be coming in earlier than usual, which is good for planning purposes. To date, the cooking classes are full, but all other enrichment classes still have space available.

Special Events

The State Fair/ Ribfest event will be held on September 13th. Registration forms are available on our website and a link was also posted on the District's Facebook page.

Communications and Marketing

- Monthly submissions for the Winnetka Talk, Winnetka Current, Village of Northfield.
- Facebook page updates
- Attended Winnetka-Northfield Chamber of Commerce Board meeting
- Invited the Winnetka Current out to cover the Dogs Days of Summer event and got great coverage, also had them visit for Camp Idol and Camp Carnival.

August, 2014 Board Report
Submitted by: Neal Barron

Gym Rentals

The gym floor has been resurfaced and will be re-opened for use on August 23rd. Alvin Chiang will begin his fall rental the last Saturday in August and continue through the end of February. D'Silva basketball group will begin their rental the Monday after Labor Day.

Fitness Center

Staff is waiting for the grant announcement from the Governor.

Fall Athletics

After school fall athletics will begin the week of September 8th. Information on Panther Basketball will go out before Labor Day. Staff expects between four and six teams this season.

**August 2014
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron**

Willow Park

-The turfgrass on the soccer field has come back nicely and is basically ready to go for the fall season. We put lots of time and effort into getting seed down and watered, and made sure to keep the fertility levels right to encourage germination. Thankfully we also have had very cooperative weather this summer to allow us to have such good results.

-Now that the silt fence is down and the sidewalk is open, we are progressively working our way West to East along the Willow Road edge of the park to beautify the landscape and cleanup many of the areas that were in the construction zone.

-Fall sports are starting up now which means more activity on the fields. We had a bit of downtime where we were able to do some infield renovations on the softball fields (NF#3, NF#4) by adding new infield mix and re-grading. Most fall activity occurs on the grass areas with soccer and lacrosse, but baseball and softball do still use some time on the fields.

-Related to fall baseball activity, we were not able to secure a large potential rental for the fall because KWBA did not release the time that we had originally hoped for. We had budgeted for a \$5,000 rental that would have utilized all four baseball fields on Saturdays, assuming that KWBA would move their fall program to Winnetka. We were asking for a field time commitment from them as far back as early spring, but did not receive word from them on their intended use until late July. At that point our potential renter had already moved onto another location so that they could begin marketing their program.

I met with the new President and Vice President of KWBA last week and had a positive meeting with them regarding future field use and our overall working relationship. Our goal is to meet again later this fall to discuss spring usage. The earlier we know what times KWBA needs, the easier it is for us to lock in outside groups who pay a significantly higher rate to use the fields. If KWBA is not able to give us early enough notice, we have to increase their hourly rate to cover the cost of field maintenance. Our collective goal though is to keep the KWBA rate stabilized at \$13/hr, and bring in other groups in a larger capacity and higher rate to offset the low affiliate rate that KWBA currently has.

Clarkson Park

- We are currently getting estimates to repair the stone seat wall that was damaged on the outdoor patio.
- The new plantings at Clarkson Park are doing well for the most part. The new roses developed a fungal disease called Leaf Spot, but we are working to isolate that and bring them back to good health.

Community Center

- The gym floor is set to be resurfaced the week of August 18th.

Fox Meadow

- The New Trier maintenance staff has begun efforts to renovate the eastern portion of our soccer field at Fox Meadow. Seeding and topdressing are the main inputs, but resting the field this fall will likely help the most.
- Wetland management is ongoing at Fox Meadow with invasive species control.
- We removed two dead ash trees that were adjacent to the playground.