

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, SEPTEMBER 22, 2014



**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, SEPTEMBER 22, 2014  
NORTHFIELD COMMUNITY CENTER  
BOARD ROOM 6:30 PM**

**AGENDA**

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
  - a. 2014 Camp Survey
  - b. Informational Items
6. Consent Agenda
  - a. Approval of Board Meeting Minutes 8/25/14
  - b. Approval of Cash Expenditures for Month of August 2014 (copy for review will be available at the meeting).
7. Agency Reports
  - a. Finance
  - b. Recreation / Park Grounds and Facility
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

# CORRESPONDENCE

# DIRECTOR'S REPORT

## Northfield Park District 2014 Camp Survey Summary

This year's survey received 69 out of 193 possible responses for a 36% response rate; which is 24% more than the 2013 return rate.

This summer the Directors and Counselors worked well together to provide a safe and fun camp environment. This was reflected in the positive feedback from the camp survey but also by many verbal comments during the course of camp. Respondents ranked the staff as follows:

Directors:     Excellent= 69%  
                  Good= 28%

Counselors::  Excellent= 71%  
                  Good= 27%  
                  Fair= 1%

There was a 4% drop in satisfaction with camper drop-off and pick-up procedures from 2013 with 92% of respondents rating the location and process as either "excellent" or "good". The majority of comments were directed at the ongoing Willow Road construction, and almost all respondents indicated that they realized this matter was unavoidable. Staff needs to continue to educate parents on the drop off procedures, and have a physical presence to enforce rules throughout the camp season to ensure drop-off and pick-up runs smoothly.

	Excellent	Good	Fair	Poor
Communication with the camp director:	51%	41%	5%	NA
Communication with your child's counselor:	53%	34%	9%	3%

The survey results indicated 92% of parents felt that communication with the camp director was "excellent" or "good". In the area of "communication with the camp counselors" ratings were a bit lower with 87% responding excellent or good. Staff can work with the Directors to give counselors additional tips on communicating with parents. Satisfaction in the area of registration was very high with 98% of participants indicating the process was "excellent" or "good".

The survey indicated that campers enjoyed the new field trips including the on-site addition of the video game truck. A few individuals suggested that water days could be more exciting for the Trailblazer age group. An additional comment regarding the Giggle Gang concerts suggested seeking some new entertainers. Parents continue to be pleased with the art and science classes that are offered to the campers.

96% of respondents indicated that the camp met their expectations while 92% indicated they would enroll their child in this camp again. For the 8% who would not return the primary reason was they had aged out of the program or moved.

To: Park Board of Commissioners  
From: George Alexoff  
Subject: Monthly Informational Items  
Date: September 18, 2014

## **Willow Road Update**

### **September 19 to October 3, 2014**

- Northfield Road Detour. On Monday, September 22, 2014 NICOR will close the southern intersection of Willow Road and Northfield Road to relocate the gas main. The intersection will be closed for five days and will re-open on Saturday, September 27. Local traffic will be detoured east to Happ Road. **Click here to see the detour map:** [http://www.northfieldil.org/E-News/Northfield\\_Road\\_Detour.pdf](http://www.northfieldil.org/E-News/Northfield_Road_Detour.pdf)
- Waukegan Road. On Wednesday, September 24, Waukegan Road traffic will be switched to the Phase 3 configuration. This is a split traffic pattern that will allow them to complete the center median work. All lanes on Waukegan are anticipated to be reopened by the early October.
- Waukegan Road to Chapel Hill. The final electrical, topsoil and sodding operations are underway.
- Chapel Hill to the River. The pavement removal; water, sanitary, and storm sewer installation; and earthwork are all underway. As the work progresses, the local streets on the south side of the corridor will have to be closed for short periods to install the utilities and construct the intersections. Special detour alerts will be posted one week prior to any of these closures taking place.
- Bridge to the Edens. On Monday, September 22, the traffic will be switched to the Phase II configuration placing all of the traffic on the north side of the right of way. As soon as this is complete, they will begin constructing the south side of the bridge, pavement demolition, and utility installations. At this point, the south intersection leg at Happ and Willow is tentatively planned to be closed on September 29<sup>th</sup> for a three week period. A special detour alert and map will be posted one week prior to the closure taking place.
- Edens Ramps. The final electrical, signage, topsoil, pavement marking, and landscape work are underway. These areas are scheduled to be reopened in early October.
- Central/Happ. On Monday September 29<sup>th</sup> the south bound intersection will be closed for three weeks.

### **No Smoking Policy**

I received an email from a resident asking me if we had a no smoking policy for Willow Park. Currently the only policy we have is that from the State of Illinois. In recent years, Park District's have created many different no-smoking policies for its parks and facilities. I would like to take some time at the meeting to discuss.

### **PARC Grant Update**

All is quite on the PARC Grant front. Governor Quinn announced (3) awards to the Chicago Park District this week, otherwise no new announcements. We continue to be optimistic that we will be selected.

# CONSENT AGENDA



**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, AUGUST 25, 2014  
NORTHFIELD COMMUNITY CENTER  
BOARD ROOM 6:30 P.M.**

President Trimble called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners – Trimble, Coyle, Spaan, O’Grady, Bickford

Also present staff member: Alexoff, Guillen, Sweeney

Absent: Commissioners: Head, Zaban, and Treasurer Morrell

**APPROVAL/ADDITIONS TO AGENDA**

None

**AUDIENCE COMMENTS**

April Donquist, Winnetka Current

**CORRESPONDENCE**

None

**DIRECTOR’S REPORT**

**a. PARC Grant Update**

All is quiet. No additional announcements have been made.

**b. Informational Items**

- School district 29/ Park District Meeting
  - Commissioner Spaan and staff met with the School District and talked about the aftercare program which the school has contracted out to Wesley. Our staff met with Wesley staff to talk about logistics. Use of the small gym space is being discussed. If the small gym is not available, classes will be held in the large gym. Children in the aftercare program will be able to participate in the Park District afterschool classes.
  - The school is pleased with the outdoor maintenance the Park District is providing.
  - The School District is still trying to pull together an academics summer program.
- Willow Road Update
  - Staff is very pleased with the pathway connection to the mid-block road crossing. Staff has been working on landscaping the property along Willow Road and will continue to do so through the fall.

Treasurer Morrell arrived at 6:50 p.m.

## **CONSENT AGENDA**

- a. Approval of Board Meeting Minutes 07/28/14**
- b. Approval of the Public Meeting Minutes 07/28/14**
- c. Approval of Cash Expenditures for month July 2014 (copy for review will be available at the meeting)**

Commissioner Trimble made a motion to approve the Consent Agenda  
Commissioner Coyle seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Bickford**  
**Voting Nay: Commissioners: None**  
**Absent: Commissioners: Head, Zaban**  
**Abstain: Commissioners: None**  
**Motion passed.**

## **AGENCY REPORTS**

- **Finance (July 2014)**  
All in line; preliminary audit starts next week.  
Camp revenue is in line with budget
  
- **Recreation, Park Grounds and Facilities**
  - Fall field schedules are all done.
  - One field in Fox Meadow will be closed in the fall.
  - State Fair is on Saturday, September 13
  - Fall registration are coming in earlier than usual with a higher number of online registration received than ever and a lot of the kids are registered for both sessions.
  - KWBA did not respond in time to release field time and staff was not able to secure a large rental.

## **ADJOURNMENT**

Commissioner Trimble made a motion to adjourn the meeting at 7:15 p.m.  
Commissioner Spaan seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Bickford,**  
**Voting Nay: Commissioners: None**  
**Absent: Commissioners: Head, Zaban**  
**Abstain: Commissioners: None**  
**Motion passed.**

## AGENCY REPORTS

Northfield Park District  
 Revenue and Expense Report  
 For the Month Ending  
 August 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year to Date Budget	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I		
772	<b>ALL FUNDS</b>										<i>Page 1</i>
773		TOTAL AGENCY REVENUE	386,786	220,913	<b>804,862</b>	732,452	<b>631,976</b>	1,861,916	172,886	27.4%	
774		TOTAL AGENCY EXPENSES	159,737	225,793	<b>308,018</b>	304,998	<b>383,435</b>	1,845,753	(75,417)	-19.7%	
775		RESERVES	227,049	(4,880)	<b>496,844</b>	427,454	<b>248,542</b>	16,163	248,303	99.9%	
778											
779											
780		Fund Balance-Beginning			<b>975,636</b>		<b>948,010</b>	948,010			
781		Fiscal Year Reserves			<b>496,844</b>		<b>248,542</b>	16,163			
782		Fund Balance-Ending			<b>1,472,480</b>		<b>1,196,552</b>	964,173			
783											

Northfield Park District  
 Revenue and Expense Report  
 For the Month Ending  
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A	B	C	D	E	F	G	H	I	J	
<b>01-CORPORATE FUND</b>										
0110000003010	TAXES	154,977	60,000	258,683	282,896	163,705	647,500	94,978	58.0%	
0110000003070	BANK INTEREST	-	94	-	-	248	1,500	(248)	-100.0%	
0110000003091	NSSRA REIMBURSEMENT	-	-	-	-	-	8,315	-		
0110000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	1,500	-		
<b>TOTAL REVENUES</b>		154,977	60,094	258,683	282,896	163,953	658,815	94,731	57.8%	
0110000004008	FT SALARIES	34,212	35,406	45,595	44,304	46,672	326,598	(1,077)	-2.3%	
0110000004009	PT SALARIES	6,535	6,587	8,569	8,323	8,842	59,916	(273)	-3.1%	
0110000004015	HEALTH INSURANCE	6,217	6,216	12,433	11,090	12,432	78,632	1	0.0%	
0110000004026	GAS / MILEAGE REIMBURSEMENT	809	803	1,079	1,079	1,071	7,200	8	0.7%	
0110000004050	DUES & EDUCATION	1,645	1,343	1,645	888	1,343	15,492	302	22.5%	
0110000004099	MISC -EXP	127	728	289	1,008	728	15,000	(439)	-60.3%	
0110000005022	PHONE	528	400	1,060	1,064	800	4,800	260	32.5%	
0110000005023	INTERNET / CABLE	130	130	260	230	261	1,620	(1)	-0.4%	
0110000005030	PRINTING	8,594	8,905	8,594	8,550	8,905	30,800	(311)	-3.5%	
0110000005040	LEGAL & PROFESSIONAL	-	1,500	910	-	1,500	9,600	(590)	-39.3%	
0110000005060	CONTRACTUAL	792	3,454	1,525	1,748	3,880	36,083	(2,355)	-60.7%	
0110000006010	OFFICE EQUIPMENT	-	-	-	43	-	4,000	-	#DIV/0!	
0110000006020	CAPITAL PURCHASES	-	-	-	-	-	-	-		
0110000006021	OFFICE SUPPLIES	53	372	333	426	745	4,800	(412)	-55.3%	
0110000006025	POSTAGE	-	86	2,000	2,000	2,103	4,375	(103)	-4.9%	
0110000006070	SAFETY	-	183	400	691	365	2,040	35		
<b>TOTAL EXPENSES</b>		59,643	66,114	84,691	81,444	89,648	600,956	(4,957)	-5.5%	
<b>TOTAL FUND REVENUES</b>		154,977	60,094	258,683	282,896	163,953	658,815	94,731	57.8%	
<b>TOTAL FUND EXPENSES</b>		59,643	66,114	84,691	81,444	89,648	600,956	(4,957)	-5.5%	
<b>RESERVES</b>		95,335	(6,020)	173,993	201,452	74,305	57,859	99,688	134.2%	
0190000009992	TRANSFER OUT	-	-	-	-	-	97,850	-		
100000009000	Fund Balance-Beginning			211,021		199,581	199,581			
	Fiscal Year Reserves			173,993		74,305	(39,991)			
	Fund Balance-Ending			385,014		273,886	159,590			

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A	B	C	D	E	F	G	H	I	J	
<b>03-RECREATION FUND</b>										
0310000003010	TAXES	9,976	6,000	16,587	17,048	12,611	41,700	3,976	31.5%	
0320000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	-	
032XXXXXX3030	RENTAL INCOME	114,397	108,743	132,906	26,991	125,930	402,183	6,975	5.5%	
032XXXXXX3050	CONCESSIONS	445	522	1,089	1,408	1,043	11,430	46	4.4%	
033028XXX3040	FITNESS CENTER	3,428	4,230	6,749	5,634	6,075	52,917	674	11.1%	
0320000003090	LOAN PROCEEDS	-	-	-	-	-	-	-	-	
0321060003099	WILLO PARK- MISC. REVENUE	-	-	-	319	-	-	-	-	
032XXXXXX3095	REIMBURSEMENTS	8,131	-	8,131	11,309	-	-	8,131	-	
033XXXXXX3020	PROGRAM REVENUE	19,340	9,113	254,200	243,601	239,728	353,472	14,471	6.0%	
<b>TOTAL REVENUES</b>		155,716	128,607	419,660	306,310	385,388	861,702	34,272	8.9%	
<b>ADMINISTRATIVE</b>										
0310000004008	FT SALARIES	7,018	7,040	9,349	8,940	9,330	63,015	19	0.2%	
0310000104095	SCHOLARSHIPS-EXPENSE	289	-	289	-	-	-	289	-	
0310000004099	MISCELLANEOUS EXPENSE	-	-	-	-	-	-	-	-	
<b>TOTAL ADMINISTRATIVE</b>		7,307	7,040	9,638	8,940	9,330	63,015	308	3.3%	
<b>PARKS &amp; FACILITIES</b>										
032XXXXXX4008	FT SALARIES	4,486	4,485	5,981	5,834	5,980	41,003	1	0.0%	
032XXXXXX4009	PT SALARIES	8,095	8,775	11,103	12,531	15,024	68,920	(3,922)	-26.1%	
032XXXXXX502X	UTILITIES	902	2,880	2,897	4,568	6,592	37,235	(3,695)	-56.0%	
032XXXXXX5060	CONTRACTUAL	1,804	4,343	7,810	4,354	9,348	62,684	(1,538)	-16.4%	
032XXXXXX5061	REPAIR & MAINTENANCE	4,477	5,576	6,538	8,388	8,269	62,610	(1,730)	-20.9%	
032XXXXXX6010	SMALL EQUIPMENT	-	1,500	1,112	1,186	1,500	5,575	(388)	-	
032XXXXXX6020	CAPITAL PURCHASES	-	-	-	6,271	-	3,600	-	#DIV/0!	
032XXXXXX6021	SUPPLIES	5,544	7,518	7,631	10,652	9,151	71,620	(1,520)	-16.6%	
<b>TOTAL PARKS</b>		25,307	35,077	43,072	53,783	55,863	353,247	(12,791)	-22.9%	
<b>RECREATION</b>										
033XXXXXX4009	PT SALARIES	25,018	15,493	53,057	51,844	53,817	106,736	(760)	-1.4%	
033XXXXXX5060	CONTRACTUAL	24,185	33,606	48,249	44,500	57,054	104,575	(8,805)	-15.4%	
0330282836010	SMALL EQUIPMENT-OTHER	-	-	-	36	-	1,000	-	-	
0330282836020	CAPITAL EQUIPMENT-FITNESS	-	-	-	-	-	-	-	#DIV/0!	
033XXXXXX6021	SUPPLIES	723	2,457	8,818	9,616	12,766	23,811	(3,948)	-30.9%	
<b>TOTAL RECREATION</b>		49,926	51,556	110,124	105,996	123,636	236,122	(13,513)	-10.9%	
<b>TOTAL EXPENSES</b>		82,539	93,673	162,834	168,719	188,830	652,384	(25,996)	-13.8%	
<b>RESERVES</b>		73,177	34,935	256,826	137,591	196,558	209,318	60,268	30.7%	
0390000009992	TRANSFER OUT TO CAPITAL	-	-	-	-	-	149,000	-	-	
<b>Fund Balance-Beginning</b>				<b>242,280</b>	<b>283,519</b>		283,519			
<b>Fiscal Year Reserves</b>				<b>14</b>	<b>196,558</b>		60,318	91111.0%		
<b>Fund Balance-Ending</b>				<b>499,107</b>	<b>480,077</b>		343,837			

Northfield Park District  
 Revenue and Expense Report  
 For the Month Ending  
 August 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I	J		
603	<b>05-NSSRA FUND</b>				-							<i>Page 4</i>
604	0510000003010	TAXES	37,801	15,000	62,852		78,384	40,052	158,000	22,801	56.9%	
605	0510000003080	NSSRA - GRANT	-	-	-		-	-	-	-		
606	0510000003081	INCLUSION REIMBURSEMENT	-	-	-		-	-	-	-		
607		TOTAL REVENUE	37,801	15,000	62,852		78,384	40,052	158,000	22,801	56.9%	
608	0510000004008	SALARIES	2,305	2,372	3,074		3,000	3,179	21,322	(105)	-3.3%	
609	0510000007010	NSSRA -EXPENSE	60	4,397	31,617		24,707	30,409	90,417	1,207	4.0%	
610	0520000004009	ALL PARKS SALARIES	-	-	-		-	-	8,200	-	#DIV/0!	
611		TOTAL EXPENSES	2,365	6,769	34,691		27,706	33,588	119,939	1,102	#DIV/0!	
612	0590000009991	TRANSFER IN TO NSSRA	-	-	-		-	-	-	-	#DIV/0!	
613		TOTAL FUND REVENUE	37,801	15,000	62,852		78,384	40,052	158,000	22,801	56.9%	
614		TOTAL FUND EXPENSES	2,365	6,769	34,691		27,706	33,588	119,939	1,102	3.3%	
615		RESERVES	35,435	8,231	28,162		50,678	6,463	38,061	21,698	335.7%	
616												
617	0590000009992	TRANSFER OUT FROM NSSRA	-	-	-		-	-	114,187	-		
618												
619		Fund Balance-Beginning			146,340			137,967	137,967			
620		Fiscal Year Reserves			28,162			6,463	(76,126)			
621		Fund Balance-Ending			174,502			144,430	61,841			

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	A	B	C	D	E	F	G	H	I	J		
622	<b>07-AUDIT FUND</b>											<i>Page 5</i>
623	0710000003010	TAXES	2,565	1,000	4,265		4,507	2,700	10,726	1,565	58.0%	
624	0710000005040	LEGAL & PROFESSIONAL	-	-	-		-	-	8,400	-		
625												
627		TOTAL FUND REVENUE	2,565	1,000	4,265		4,507	2,700	10,726	1,565	58.0%	
628		TOTAL FUND EXPENSE	-	-	-		-	-	8,400	-		
629		RESERVES	2,565	1,000	4,265		4,507	2,700	2,326	1,565	58.0%	
630		TRANSFER IN										
631												
632		Fund Balance-Beginning			8,134			8,076	8,076			
633		Fiscal Year Reserves	2,565		4,265			2,700	2,326			
634		Fund Balance-Ending			12,399			10,776	10,402			



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	A	B	C	D	E	F	G	H	I	J
635	<b>09-LIABILITY FUND</b>									<i>Page 6</i>
636	0910000003010	TAXES	7,695	5,212	<b>12,796</b>	13,521	<b>10,312</b>	32,000	2,484	24.1%
637	0910000004008	FT SALARIES	351	355	<b>466</b>	418	<b>470</b>	3,179	(4)	-0.8%
638	0910000007020	LIABILITY INSURANCE	2,318	2,319	<b>4,636</b>	4,231	<b>4,638</b>	29,214	(2)	0.0%
640		TOTAL EXPENSES	2,669	2,674	<b>5,102</b>	4,649	<b>5,108</b>	32,393	(6)	-0.1%
641		TOTAL FUND REVENUE	7,695	5,212	<b>12,796</b>	13,521	<b>10,312</b>	32,000	2,484	24.1%
642		TOTAL FUND EXPENSE	2,669	2,674	<b>5,102</b>	4,649	<b>5,108</b>	32,393	(6)	-0.1%
643		RESERVES	5,027	2,537	<b>7,693</b>	8,872	<b>5,203</b>	(393)	2,490	47.9%
644										
645		TRANSFER IN				3,000				
646		Fund Balance-Beginning			<b>16,479</b>		<b>16,118</b>	16,118		
647		Fiscal Year Reserves			<b>7,693</b>		<b>5,203</b>	(393)		
648		Fund Balance-Ending			<b>24,172</b>		<b>21,321</b>	15,725		

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	A	B	C	D	E	F	G	H	I			
649	<b>11-SOCIAL SECURITY FUND</b>											<i>Page 7</i>
650	1110000003010	TAXES	15,961	6,000	26,539		25,475		16,577	65,000	9,962	60.1%
651												
652	1110000004011	WITHOLDING	6,840	4,608	10,289		9,831		8,608	54,742	1,681	19.5%
654												
655		TOTAL FUND REVENUE	15,961	6,000	26,539		25,475		16,577	65,000	9,962	60.1%
656		TOTAL FUND EXPENSE	6,840	4,608	10,289		9,831		8,608	54,742	1,681	19.5%
657		RESERVES	9,121	1,392	16,250		15,644		7,969	10,258	8,281	103.9%
658	<hr/>											
659	1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-		57,000		-	-	-	
660												
661		Fund Balance-Beginning			35,206				32,438	32,438		
662		Fiscal Year Reserves			16,250				7,969	10,258		
663		Fund Balance-Ending			51,456				40,407	42,696		

Northfield Park District  
 Revenue and Expense Report  
 For the Month Ending  
 August 2014

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I			
664	<b>13-IMRF FUND</b>											
665	1310000003010	TAXES	12,066	5,000	20,062		21,360		12,996	50,673	7,066	54.4%
666	1310000004012	IMRF-EMPLOYER	5,624	5,287	9,348		6,966		9,287	52,500	61	0.7%
668		TOTAL FUND REVENUE	12,066	5,000	20,062		21,360		12,996	50,673	7,066	54.4%
669		TOTAL FUND EXPENSES	5,624	5,287	9,348		6,966		9,287	52,500	61	0.7%
670		RESERVES	6,441	(287)	10,714		14,394		3,709	(1,827)	7,005	188.9%
671	1390000009991	TX FROM CORP			-		20,000					
672		Fund Balance-Beginning			25,424				23,230	23,230		
673		Fiscal Year Reserves			10,714				3,709	(1,827)		
674		Fund Balance-Ending			36,138				26,939	21,403		

Northfield Park District  
Revenue and Expense Report  
For the Month Ending  
August 2014

AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date Actual	Year Fiscal to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
A	B	C	D	E	F	G	H	I	J
675	<b>15-CAPITAL PROJECTS FUND</b>								<i>Page 9</i>
677	1520009503060	FOUNDATION CONTRIBUTIONS	5	-	5	-	-	5	
681	1521060003099	WILLOW PARK-MISC INCOME	-	-	-	-	-	-	
682	1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	-	25,000	-	#DIV/0!
700		TOTAL REVENUES	5	-	5	-	25,000	5	
703									
736									
737	<b>OTHER CAP. PROJECTS</b>								
738	1520000005040	LEGAL & PROFESSIONAL EXP	57	268	439	5,057	1,341	(902)	
739	1520000006020	ARKS GENERAL CAPITAL PURCHASE	-	44,000	-	-	44,000	(44,000)	
740	1521050007090	COMMUNITY CENTER LOAN	-	-	-	-	8,333	-	
741	1521050004009	CAPITAL- COM. CTR SALARIES	-	-	-	-	-	-	
742	1521050006020	COMMUNITY CENTER CAP PURCHASES	-	-	-	-	6,776	-	
743	1521060004009	CAPITAL PROJECTS SALARY	-	-	-	-	-	-	
744	1521060006020	WILLOW PARK CAP. PURCHASES	-	1,600	-	-	1,600	(1,600)	
745	1521070004009	CAPITAL-CLARKSON PK SALARIES	-	-	-	-	-	-	
746	1521070006020	LARKSON PARK CAPITAL PURCHASE	-	800	-	-	800	(800)	
747	1521080004009	CAPITAL-FOX MEADOW SALARIES	-	-	-	-	-	-	
748	1521080005060	FOX MEADOW WETLANDS	-	-	625	-	625	13,578	
749	1521080006020	FOX MEADOW CAPITAL	-	-	-	625	-	20,043	
750	1520000007091	PARKS GENERAL -100kLOAN REPMT	-	-	-	-	-	-	
751	1521069147090	LOAN REPAYMENT-1.4k	-	-	-	-	151,440	-	
752		OTHER CAPITAL EXPENSES	57	46,668	1,064	5,682	48,366	(47,302)	
753									
754		TOTAL CAPITAL REVENUE	5	-	-	-	25,000	-	
755		TOTAL CAPITAL EXPENSES	57	46,668	1,064	5,682	324,439	(47,302)	
756		RESERVES	(52)	(46,668)	(1,064)	(5,682)	(299,439)	47,302	
757									
758	<b>OTHER SOURCES</b>								
759		Fund Transfers							
760	1521069149991	TRANS. FROM RECREATION	-	-	-	85,385	-	149,000	-
761	1521069149992	TRANS. FROM CORPORATE	-	-	-	140,500	-	97,850	-
762	1521069149993	TRANS. FROM NSSRA	-	-	-	170,000	-	114,187	-
763			-	-	-	395,885	-	361,037	-
764									
765									
766									
767									
768		<b>RESERVES</b>							
769		Fund Balance-Beginning			290,751		247,081	247,081	
770		Fiscal Year Reserves			(1,064)		(48,366)	61,598	
771		Fund Balance-Ending			289,687		198,715	308,679	

NORTHFIELD PARK DISTRICT  
 DETAILED BALANCE SHEET  
 FOR PERIOD ENDING 8/31/14

ACCOUNT #	DESCRIPTION	8/31/14	08/31/13	\$ CHANGE	% CHANGE
<b>ASSETS</b>					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 132,746.30	\$ (498.75)	\$ 133,245.05	100.4%
01-0-000-000-1003	PETTY-NVB	1,552.87	957.87	595	38.3%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	546.99	545.01	2	0.4%
01-0-000-000-1010	NORTHVIEW TAX ACCT	1,357,041.85	1,279,496.54	77,545	5.7%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
<b>CASH</b>		<b>\$ 1,491,994.01</b>	<b>\$ 1,280,606.67</b>	<b>\$ 211,387.34</b>	<b>14.2%</b>
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 2,457.84	\$ 2,606.59	(149)	-6.1%
01-0-000-000-1300	PREPAID EXPENSES	-	-	-	
	PROVIDED FOR LONG TERM DEBT	108,335.00	116,670	(8,335)	-7.7%
	PROVIDED FOR LONG TERM DEBT	330,106.00	465,106.00	(135,000)	-40.9%
<b>OTHER ASSETS</b>		<b>\$ 440,898.84</b>	<b>\$ 584,382.59</b>	<b>(143,484)</b>	<b>-32.5%</b>
<b>TOTAL ASSETS</b>		<b>\$ 1,932,892.85</b>	<b>\$ 1,864,989.26</b>	<b>\$ 67,903.59</b>	<b>3.5%</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
0X-0-000-000-2000	ACCOUNTS PAYABLE	(0.03)	(0.03)	\$ 0.00	
0X-0-000-000-2010	ACCRUED PAYROLL	(2.17)	(2.17)	\$ 0.00	
XX-0-000-000-2011	EMPLOYEE DEFERRED COMP	19,630.00	13,130.00	\$ 6,500.00	
01-0-000-000-2050	DEFERRED INCOME	-	-	\$ -	
0X-0-000-000-2105	HEALTH CARE FSA	530.94	(237.80)	\$ 768.74	-323.3%
01-0-000-000-2106	DEPENDANT CARE FSA	142.88	142.88	\$ -	
0X-0-000-000-2300	FAMILY CREDIT	1,669.50	1,279.50	\$ 390.00	30.5%
	LOAN-NORTHVIEW BANK	330,106.00	465,106.00	\$ (135,000.00)	
	LOAN-VILLAGE OF NORTHFIELD	108,335.00	116,670.00	\$ (8,335.00)	-7.1%
<b>TOTAL LIABILITIES</b>		<b>\$ 460,412.12</b>	<b>\$ 596,088.38</b>	<b>\$ (135,676.26)</b>	
<b>TOTAL LIABILITIES</b>					
<b>FUND EQUITY</b>					
-					
01-0-000-000-9000	FUND BALANCE	\$ 975,636.51	\$ 841,446.74	\$ 134,189.77	13.8%
	FUND SURPLUS (DEFICIT)	496,844.00	427,454	69,390	14.0%
<b>TOTAL FUND EQUITY</b>		<b>1,472,480.51</b>	<b>1,268,901</b>	<b>203,580</b>	<b>0.28</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>\$ 1,932,892.63</b>	<b>\$ 1,864,989.12</b>	<b>\$ 67,903.51</b>	<b>3.5%</b>

## **September 2014 Board Report**

### **Jennifer Sweeney**

#### **Fall Programs**

It was a pleasant surprise this fall that we had many families register early. We also have really good numbers at all of our after school programs for session 1 and many session 2 classes already have enough to run and those classes don't start until October. Where we have seen a bit of a drop off in registration is at the 3-6 year old classes. It seems that we have less non-residents participating in those classes. We were able to combine some classes so most of the parents wishing to register their 3-6 year olds for a class were able to be accommodated.

#### **State Fair**

State Fair took place on Saturday, September 13<sup>th</sup>. The crowd seemed a little smaller than last year, but it was about 30 degrees cooler. We did have less rib entries than usual. A lot of the people who usually enter were there, but just decided not to enter the contest this year. We did have the owner of Hofherr Meats, Sean Hofherr, as well as a couple of his employees serve as judges. It turns out Sean is a certified judge and wants to work with us next year to take over the judging. The pie entries were about the same as usual. The night went very well and we brought in approximately \$1750 in beer sales.

#### **Before School Recreation Program**

We have seen a good increase in the number of children attending the Before School Recreation Program this school year. Last year we average approximately 5-7 children per day and this year we are averaging 10-14 per day. We also have a handful of families using the punch card system.

#### **Recreation Supervisor Position**

As you all know DeDe accepted a position with New Trier Extension and her last day was Friday, September 12<sup>th</sup>. I have been receiving a good amount of resumes and will begin interviewing candidates next week. I hope to have someone hired by the beginning of October. I will be attending the NRPA conference the week of October 13<sup>th</sup> so the new person would probably not start until October 20<sup>th</sup>.

**September 2014 Board Report**  
**Submitted by: Neal Barron**

**Gym Rentals**

D'Silva and his group have returned for their Sunday morning basketball. They use our gym from Labor Day through Memorial Day. Alvin Chiang's badminton group has begun his fall/winter rentals which run from the end of August through the end of February.

**Panther Basketball**

The final list of teams and rosters should be completed by the end of September. There is going to be an 8<sup>th</sup> grade tournament team that plays October – December, working around the Feeder schedule. There will be a 4<sup>th</sup> grade girls' team entering into the North Suburban Travel league. There may also be a 4<sup>th</sup> and 5<sup>th</sup> grade boys' team, if the minimum number of roster spots is met.

**Fall Athletics**

The afterschool athletic programs have begun. There is a new coach, JB, who has been leading the programs. There are four days a week that we have children from Middlefork walk over at 3:05. There is also a Wednesday kindergarten class that begins at 1:50; the children for that class currently get dismissed from school before then and have to be brought back for class. There is also a tiny tot t-ball and a tiny tot soccer program this session. This session runs through October 17<sup>th</sup>. All of these programs make use of Willow Park Field #1, unless there is rain.

**September 2014  
Northfield Park District Board Meeting  
Parks & Facilities Report  
Submitted by Bill Byron**

***Willow Park***

- All fall sports are now in season and the fields are in good shape
- Tree trimming and removal of dead trees has been scheduled for later this month. The storm caused a moderate amount of tree damage, but thankfully it was just broken limbs and not full trees that were damaged.
- We are working with a local garden club and potentially Scout groups to create a project near the bridge that runs across the creek. Ideas at this point are weed removal, creek bank stabilization, and possibly bridge repairs.
- We are currently working to better landscape the area of the park that runs along Willow Road. Weeds have been controlled, trees have been trimmed, and we are now cultivating and seeding the bare areas.

***Clarkson Park***

- Tree trimming and removal of dead trees has been scheduled for later this month.

***Community Center***

- The gym floor was refinished by School District personnel at the end of August. They again did a great job on the floor, and we have begun our regular cleaning schedule to keep it in the best shape possible.

***Fox Meadow***

- Wetland management continues at Fox Meadow.
- Now that we have a landscape trailer we have been mowing the areas around the playground and wetlands more frequently.