

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, SEPTEMBER 26, 2016



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 26, 2016
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. 2016 Day Camp Presentation
 - b. Informational Items
6. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes 8/22/16
 - b. Approval of Cash Expenditures for Month of August 2016 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facility
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners

From: George Alexoff

Subject: 2016 Camp Presentation

Date: September 23, 2016

Jim Reuter will be in attendance to provide the Board with an update on the 2016 Day Camp.

To: Park Board of Commissioners
From: George Alexoff
Subject: Informational Items
Date: September 23, 2016

School District 29 / Park District Meeting

Commissioner Bickford and I met with the school district on August 24th. The School project is moving along as planned and no major problems and/or delays have occurred to date.

We both reviewed the fall programs and the school district asked us to contact Dr. Green to discuss coding classes.

IGA Meeting

The meeting on August 24th went very well. The District walked the group through the Fee Survey Report and everyone concurred that the Park District fees were appropriate and in most cases lower than our surrounding Park Districts.

The committee then reviewed the financial report provided to them by the Park District. Director Alexoff went over the revenue and expenses directly related to the Community Center. Those figures alone showed that the Community Center was not generating a profit. The committee agreed that if needed the District could include administrative expenses to the report in the future.

The next step in the process is to review and amend the agreement. It is our hope that all changes will then be presented to each board for approval.

Fair Labor Standards Act (FLSA)

The Federal Government has modified the “FLSA” standards for State and Local Governments. These will have an effect on our current and future budgets. I would like to have a discussion to inform you how it will impact the District.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, AUGUST 22, 2016
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

Commissioner O'Grady called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners – O'Grady, Bickford, Zaban, Zieziula, Bramlage, Klein

Also present staff members: Alexoff, Guillen

Absent: Commissioner - Knight, Treasurer Morrell

Approval / Additions to Agenda

None

Commissioner Knight arrived at 6:31p.m.

Audience Comments

None

Correspondence

Staff informed the Board that a FOIA request for paid invoices and vendor information has been received every two to three months this year.

Director's Report

a. Informational Items

Parking Lot Update

Soil test revealed some contaminated soil. It will need to be hauled to another location. Staff is looking at pricing for the removal of the dirt. The testing is in process.

School District 29 / Park District Meeting

Next meeting is on Wednesday August 24th at 7:00 a.m.; staff will get an update on school building and update them on the Northfield Park District after school program, which is going well.

IGA Meeting

We have data to show that Northfield residents have been charged rates as the agreement states. We will present the approved budget and two years of history. We will discuss the details and come to an agreement that the calculations make sense or dig deeper into more history.

NSSRA Foundation Golf Outing

The annual foundation golf outing is scheduled for Friday morning, September 16th at the Lake Bluff Golf Course. If you are interested in playing let me know. The District will be having a foursome for the event.

Consent Agenda

- a. **Approval of Public Meeting Minutes 07/25/16**
- b. **Approval of Board Meeting Minutes 7/30/16**
- c. **Approval of Cash Expenditures for Month of July 2016**

Commissioner Bickford made a motion to approve the Consent Agenda. Commissioner Klein seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O’Grady, Bickford, Zaban, Zieziula, Knight, Bramlage and Klein

Voting Nay: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

Motion Passed

Agency Reports

a. Finance

- On track.

b. Recreation / Park Grounds and Facility

- Started grading the fields; the work will be finished this week.
- NSSRA used the Clarkson facility for their extended adult summer camp; their staff did a wonderful job of keeping the place clean.
- Still working on repainting the Residents’ Center
- George and Bill met with the new athletic director at New Trier High School to discuss the scheduling of the Fox Meadow fields. In the past NPD has done it, now they feel they are ready to take it over. It will take us out of the middle.
- Electronic door openers for bathroom doors are being considered at Fox Meadow internet service may need to be added.
- New Trier freshman girls softball might be relocated to Diamond #4.
- Camps ended really well. Survey results will be shared at the next meeting.
- Fall classes were scheduled to start at the same time as school begins; it did not work out this year.
- After school care began as planned.
- Fitness membership is still doing really well
- Fitness center will be closed on Wednesday, August 24th to replace the carpet in some areas.
- Roof drain by the refrigerator led to some water in cleanout. It has been fixed. Hyde Park Daycare might be looking to join us for After Care after they are out at 2:30 p.m.
- Fall brochure was done in house, and it was mailed.
- Still getting a lot of good comments about the Community Center expansion. The fobs are not to be used for classes.

Adjournment 7:07 p.m.

Commissioner O'Grady made a motion to adjourn the meeting. Commissioner Zieziula seconded the motion. A roll call vote was taken

Voting Aye: Commissioners: O'Grady, Bickford, Zaban, Zieziula, Knight, Bramlage and Klein

Voting Nay: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

Motion Passed

AGENCY REPORTS

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Aug 2016

2	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior to Date	Year Actual	Fiscal to Date	Year Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	J
	A	B	C	D	E	F	G	H	I		J	
404	ALL FUNDS											<i>Page 1</i>
402		TOTAL AGENCY REVENUE	347,794	207,316	826,588		2,736,104		669,508	1,834,282	157,080	23.5%
405		TOTAL AGENCY EXPENSES	107,814	154,777	491,724		348,258		545,536	2,062,765	(53,811)	-9.9%
403		RESERVES	239,980	52,539	334,864		2,387,846		123,972	(228,483)	210,892	170.1%
407												
408		Fund Balance-Beginning			809,953				978,008	978,008		
406		Fiscal Year Reserves			334,864				123,972	(228,483)		
409		Fund Balance-Ending			1,144,817				1,101,980	749,525		
407												

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Aug 2016

	AccountNum	AccountDesc	Current Month Actual	Current Month Budget	Fiscal Year to Date Actual	Prior Year to Date Actual	Fiscal Year to Date Budget	Annual Budget	Variance Fiscal YTD Actual vs Fiscal YTD	
	A	B	C	D	E	F	G	H	I	J
3	01-CORPORATE FUND									<i>Page 2</i>
1	0110000003010	TAXES	172,579	100,000	304,196	287,922	231,000	695,000	73,196	31.7%
4	0110000003070	BANK INTEREST	251	75	251	137	198	1,200	53	26.5%
2	0110000003091	NSSRA REIMBURSEMENT	-	-	-	-	-	6,347	-	
3	0110000003099	MISCELLANEOUS REVENUE	-	-	323	-	-	1,500	323	
4		TOTAL REVENUES	172,830	100,075	304,770	288,059	231,198	704,047	73,571	31.8%
7	0110000004008	FT SALARIES	19,916	20,520	39,832	44,874	40,520	281,259	(688)	-1.7%
5	0110000004009	PT SALARIES	6,815	6,615	14,300	10,550	14,015	88,555	285	2.0%
8	0110000004015	HEALTH INSURANCE	5,110	4,769	9,556	8,427	9,269	60,454	287	3.1%
6	0110000004026	GAS / MILEAGE REIMBURSEMENT	535	535	1,071	988	1,070	7,200	1	0.1%
9	0110000004050	DUES & EDUCATION	100	1,356	273	1,769	2,072	19,057	(1,799)	-86.8%
7	0110000004099	MISC -EXP	161	728	161	94	728	15,000	(567)	-77.8%
10	0110000005022	PHONE	485	500	974	792	1,000	6,000	(26)	-2.6%
8	0110000005023	INTERNET / CABLE	276	385	649	148	770	4,788	(121)	-15.8%
11	0110000005030	PRINTING	4,672	9,093	4,672	9,272	9,093	31,450	(4,420)	-48.6%
9	0110000005040	LEGAL & PROFESSIONAL	298	1,500	298	70	1,500	9,600	(1,203)	-80.2%
12	0110000005060	CONTRACTUAL	4,428	4,584	5,800	4,550	5,955	47,894	(156)	-2.6%
10	0110000006010	OFFICE EQUIPMENT	418	-	418	-	200	5,000	218	109.0%
11	0110000006021	OFFICE SUPPLIES	106	372	256	1,070	522	4,800	(266)	-50.9%
14	0110000006025	POSTAGE	1,200	85	1,312	1,500	2,085	4,395	(773)	-37.1%
12	0110000006070	SAFETY	319	198	319	522	396	2,210	(76)	
13		TOTAL EXPENSES	44,841	51,241	79,891	84,626	89,196	587,663	(9,305)	-10.4%
16		TOTAL FUND REVENUES	172,830	100,075	304,770	288,059	231,198	704,047	73,571	31.8%
14		TOTAL FUND EXPENSES	44,841	51,241	79,891	84,626	89,196	587,663	(9,305)	-10.4%
17		RESERVES	127,989	48,834	224,878	203,433	142,002	116,384	82,876	58.4%
19	0190000009992	TRANSFER OUT	-	-	-	-	-	164,500	-	
18	100000009000	Fund Balance-Beginning			224,772		203,432	203,432		
21		Fiscal Year Reserves			224,878		142,002	(48,116)		
19		Fund Balance-Ending			449,650		345,434	155,316		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
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	A	B	C	D	E	F	G	H	I	J
20	03-RECREATION FUND									<i>Page 3</i>
23	0310000003010	TAXES	12,098	4,000	21,253	19,275	13,100	48,800	8,153	62.2%
24	0310000103060	DONATION FOR SCHOLARSHIPS	-	-	-	1,640	-	-	-	
26	0320000003099	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	
29	032XXXXXX3030	RENTAL INCOME	29,144	34,869	34,229	46,121	41,973	315,866	(7,744)	-18.5%
29	032XXXXXX3050	CONCESSIONS	424	138	1,129	1,771	277	3,480	852	307.8%
32	033028XXX3040	FITNESS CENTER	8,830	5,600	15,987	6,413	10,565	48,000	5,422	51.3%
93	032XXXXXX3095	REIMBURSEMENTS	-	-	-	-	-	-	-	
96	033XXXXXX3020	PROGRAM REVENUE	47,517	27,074	314,038	236,278	278,835	405,289	35,202	12.6%
97	TOTAL REVENUES		98,012	71,681	386,635	311,497	344,750	821,435	41,886	12.1%
95	ADMINISTRATIVE									
98	0310000004008	FT SALARIES	2,877	2,915	5,754	8,469	5,830	38,500	(76)	-1.3%
99	0310000104095	SCHOLARSHIPS-EXPENSE	(131)	-	(131)	-	-	1	(131)	
97	0310000004099	MISCELLANEOUS EXPENSE	-	-	-	-	-	-	-	
100	TOTAL ADMINISTRATIVE		2,746	2,915	5,623	8,469	5,830	38,501	(207)	-3.6%
98	PARKS & FACILITIES									
100	032XXXXXX4008	FT SALARIES	6,202	6,202	12,403	5,748	12,404	82,005	(1)	0.0%
106	032XXXXXX4009	PT SALARIES	5,213	6,376	11,203	12,791	12,753	56,225	(1,550)	-12.2%
110	032XXXXXX502X	UTILITIES	3,222	2,647	3,484	1,364	6,063	34,740	(2,579)	-42.5%
117	032XXXXXX5060	CONTRACTUAL	5,584	2,821	8,363	5,743	9,700	80,195	(1,336)	-13.8%
118	032XXXXXX5061	REPAIR & MAINTENANCE	4,388	6,365	7,469	11,467	10,903	65,250	(3,433)	-31.5%
123	032XXXXXX6010	SMALL EQUIPMENT	-	500	-	476	500	9,175	(500)	
126	032XXXXXX6020	CAPITAL PURCHASES	-	-	-	-	-	-	-	#DIV/0!
127	032XXXXXX6021	SUPPLIES	3,973	7,141	7,610	7,447	8,487	67,620	(877)	-10.3%
128	TOTAL PARKS		28,581	32,052	50,533	45,036	60,809	395,210	(10,276)	-16.9%
131	RECREATION									
187	033XXXXXX4009	PT SALARIES	11,446	17,569	61,814	50,119	66,192	129,715	(4,378)	-6.6%
244	033XXXXXX5060	CONTRACTUAL	20,903	14,453	52,424	41,321	45,136	95,131	7,288	16.1%
298	033XXXXXX6021	SUPPLIES	681	2,527	11,226	8,038	12,222	22,532	(997)	-8.2%
301	TOTAL RECREATION		34,507	35,549	126,940	99,479	124,550	249,878	2,390	1.9%
299	TOTAL EXPENSES		65,834	70,516	183,096	152,984	191,189	683,589	(8,093)	-4.2%
302	RESERVES		32,177	1,166	203,539	158,514	153,561	137,846	49,979	32.5%
303	0390000009992	TRANSFER OUT TO CAPITAL	-	-	-	-	-	155,501	-	
304										
307	Fund Balance-Beginning				257,930		382,312	382,312		
305	Fiscal Year Reserves				203,539		153,561	(17,655)		91111.0%
308	Fund Balance-Ending				461,469		535,873	364,657		

Northfield Park District
Revenue and Expense Report
For the Month Ending
Aug 2016

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	A	B	C	D	E	F	G	H	I	J
306	05-NSSRA FUND									<i>Page 4</i>
309	0510000003010	TAXES	39,666	20,000	69,683	68,907	50,000	160,000	19,683	39.4%
307	0510000003080	NSSRA - GRANT	-	-	-	-	-	-	-	
310	0510000003081	INCLUSION REIMBURSEMENT	-	-	-	-	-	-	-	
308		TOTAL REVENUE	39,666	20,000	69,683	68,907	50,000	160,000	19,683	39.4%
311	0510000004008	SALARIES	1,215	1,250	2,431	3,253	2,500	16,631	(69)	-2.8%
309	0520000004008	FULL TIME PARKS SALARIES	326	326	653	-	652	4,316	1	0.1%
312	0510000007010	NSSRA -EXPENSE	-	4,737	24,411	36,949	29,237	97,410	(4,826)	-16.5%
310										
313	0520000004009	ALL PARKS SALARIES	158	106	336	1,118	212	1,270	124	58.6%
311		TOTAL EXPENSES	1,699	6,419	27,830	41,320	32,600	119,627	(4,771)	0
314	0590000009991	TRANSFER IN TO NSSRA	-	-	-	-	-	-	-	#DIV/0!
312		TOTAL FUND REVENUE	39,666	20,000	69,683	68,907	50,000	160,000	19,683	39.4%
315		TOTAL FUND EXPENSES	1,699	6,419	27,830	41,320	32,600	119,627	(4,771)	-14.6%
313		RESERVES	37,967	13,581	41,853	27,588	17,400	40,373	24,453	140.5%
316										
314	0590000009992	TRANSFER OUT FROM NSSRA	-	-	-	-	-	85,290	-	
317										
315		Fund Balance-Beginning			144,495		150,350	150,350		
318		Fiscal Year Reserves			41,853		17,400	(44,917)		
316		Fund Balance-Ending			186,348		167,750	105,433		

Northfield Park District
Revenue and Expense Report
For the Month Ending
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	A	B	C	D	E	F	G	H	I	J
319	07-AUDIT FUND									<i>Page 5</i>
317	0710000003010	TAXES	2,975	1,360	5,226	4,906	3,560	11,800	1,666	46.8%
320	0710000005040	LEGAL & PROFESSIONAL	-	-	-	-	-	8,700	-	
318										
319		TOTAL FUND REVENUE	2,975	1,360	5,226	4,906	3,560	11,800	1,666	46.8%
322		TOTAL FUND EXPENSE	-	-	-	-	-	8,700	-	
320		RESERVES	2,975	1,360	5,226	4,906	3,560	3,100	1,666	46.8%
323		TRANSFER IN								
321										
324		Fund Balance-Beginning			13,503		10,434	10,434		
322		Fiscal Year Reserves	2,975		5,226		3,560	3,100		
325		Fund Balance-Ending			18,729		13,994	13,534		

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Aug 2016

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	A	B	C	D	E	F	G	H	I	J
323	09-LIABILITY FUND									<i>Page 6</i>
326	0910000003010	TAXES	8,826	3,000	15,504	14,544	9,600	35,000	5,904	61.5%
324	0910000004008	FT SALARIES	315	315	631	498	630	4,242	1	0.1%
327	0910000007020	LIABILITY INSURANCE	2,445	2,445	4,890	4,691	4,890	31,696	(0)	0.0%
328		TOTAL EXPENSES	2,760	2,760	5,520	5,189	5,520	35,938	0	0.0%
326		TOTAL FUND REVENUE	8,826	3,000	15,504	14,544	9,600	35,000	5,904	61.5%
329		TOTAL FUND EXPENSE	2,760	2,760	5,520	5,189	5,520	35,938	0	0.0%
327		RESERVES	6,066	240	9,984	9,356	4,080	(938)	5,904	144.7%
330										
328		TRANSFER IN								
331		Fund Balance-Beginning			19,243		17,279	17,279		
329		Fiscal Year Reserves			9,984		4,080	(938)		
332		Fund Balance-Ending			29,227		21,359	16,341		

Northfield Park District
Revenue and Expense Report
For the Month Ending
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	A	B	C	D	E	F	G	H	I	J
330	11-SOCIAL SECURITY FUND									<i>Page 7</i>
333	1110000003010	TAXES	11,602	5,200	20,382	25,408	13,900	46,000	6,482	46.6%
334	1110000004011	WITHOLDING	4,282	5,000	11,744	9,678	12,500	54,003	(756)	-6.0%
335		TOTAL FUND REVENUE	11,602	5,200	20,382	25,408	13,900	46,000	6,482	46.6%
336		TOTAL FUND EXPENSE	4,282	5,000	11,744	9,678	12,500	54,003	(756)	-6.0%
334		RESERVES	7,321	200	8,638	15,730	1,400	(8,003)	7,238	517.0%
337										
335	1190000009991	TRANSFER IN TO SOCIAL SECURITY	-	-	-		-	-	-	
336		Fund Balance-Beginning			54,679		46,206	46,206		
339		Fiscal Year Reserves			8,638		1,400	(8,003)		
337		Fund Balance-Ending			63,317		47,606	38,203		

Northfield Park District
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 For the Month Ending
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	A	B	C	D	E	F	G	H	I	J	
340	13-IMRF FUND										<i>Page 8</i>
338	1310000003010	TAXES	13,883	6,000	24,389	22,780	16,500	56,000	7,889	47.8%	
341	1310000004012	IMRF-EMPLOYER	4,053	3,842	8,110	7,871	8,342	50,000	(232)	-2.8%	
342		TOTAL FUND REVENUE	13,883	6,000	24,389	22,780	16,500	56,000	7,889	47.8%	
340		TOTAL FUND EXPENSES	4,053	3,842	8,110	7,871	8,342	50,000	(232)	-2.8%	
343		RESERVES	9,830	2,158	16,279	14,909	8,158	6,000	8,121	99.5%	
341	1390000009991	TX FROM CORP			-						
344		Fund Balance-Beginning			29,752		24,524	24,524			
342		Fiscal Year Reserves			16,279		8,158	6,000			
345		Fund Balance-Ending			46,031		32,682	30,524			

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	A	B	C	D	E	F	G	H	I	J
343	15-CAPITAL PROJECTS FUND									<i>Page 9</i>
344	1520000003050	EQUIPMENT SALE PROCEEDS	-	-	-	-	-	-	-	
347	1520009503060	FOUNDATION CONTRIBUTIONS	-	-	-	-	-	-	-	
347	1521069143060	NP FOUNDATION CONTRIBUTIONS	-	-	-	-	-	-	-	#DIV/0!
356	1521050003090	COMMUNITY CENTER LOAN PROCEEDS	-	-	-	2,000,000	-	-	-	
359	1520000003098	EQUIPMENT SALE PROCEEDS	-	-	-	-	-	-	-	
357		TOTAL REVENUES	-	-	-	2,000,000	-	-	-	
375	<hr/>									
378	OTHER CAP. PROJECTS									
376	1520000005040	LEGAL & PROFESSIONAL EXP	-	15,000	-	45,965	15,000	25,000	(15,000)	
379	1520000006020	PARKS GENERAL CAPITAL PURCHASE	-	-	-	-	-	-	-	
377	1521050007090	COMMUNITY CENTER LOAN	-	-	-	-	-	91,302	-	
380	1521050007091	LOAN PAYMENTS 2.0K AMC	-	-	175,533	0	175,533	175,533	-	
378	1521050004099	MISC CAPITAL PROJECT	-	-	-	-	-	-	-	
381	1521050006020	COMMUNITY CENTER CAP PURCHASES	(15,655)	-	-	-	15,655	85,000	(15,655)	
388	1521060006020	WILLOW PARK CAP. PUCHASES	-	-	-	-	-	146,407	-	
392		OTHER CAPITAL EXPENSES	(15,655)	15,000	175,533	46,590	206,188	523,246	(30,655)	
395	<hr/>									
393		TOTAL CAPITAL REVENUE	-	-	-	2,000,000	-	-	-	
396		TOTAL CAPITAL EXPENSES	(15,655)	15,000	175,533	46,590	206,188	523,246	(30,655)	
394		RESERVES	15,655	(15,000)	(175,533)	1,953,410	(206,188)	(523,246)	30,655	
397	<hr/>									
395	OTHER SOURCES									
398	Fund Transfers									
396	1521069149991	TRANS. FROM RECREATION	-	-	-	-	-	155,500	-	
399	1521069149992	TRANS. FROM CORPORATE	-	-	-	-	-	164,500	-	
397	1521069149993	TRANS. FROM NSSRA	-	-	-	-	-	85,290	-	
400			-	-	-	-	-	405,290	-	
398										
401										
402	<hr/>									
402	RESERVES									
400		Fund Balance-Beginning			65,579		143,471	143,471		
403		Fiscal Year Reserves			(175,533)		(206,188)	(117,956)		
401		Fund Balance-Ending			(109,954)		(62,717)	25,515		

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 08/31/16

ACCOUNT #	DESCRIPTION	08/31/16	08/31/15	\$ CHANGE	% CHANGE
ASSETS					
01-0-000-000-1000	OPERATING-NORTHVIEW	\$ 54,429.04	\$ 90,874.55	\$ (36,445.51)	-67.0%
01-0-000-000-1003	PETTY-NVB	1,104.87	1,323.87	\$ (219.00)	-19.8%
01-0-000-000-1007	ILLINOIS FUNDS MONEY MARKET	552.15	548.92	\$ 3.23	0.6%
01-0-000-000-1010	NORTHVIEW TAX ACCT	1,134,979.21	1,323,821.51	\$ (188,842.30)	-16.6%
01-0-000-000-1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-	0.0%
15-0-000-000-1015	AMERICAN CHARTER BANK	520.50	2,000,000.00	(1,999,480)	
CASH		\$ 1,191,691.77	\$ 3,416,674.85	\$ (2,224,983.08)	-186.7%
01-0-000-000-1200	ACCOUNTS RECEIVABLE	\$ 24,908.50	\$ 1,760.00	23,149	92.9%
01-0-000-000-1250	TAXES RECEIVABLE	\$ 508,901.99	\$ 512,001.62	(3,100)	-0.6%
01-0-000-000-1300	PREPAID EXPENSES	-	-	-	
	PROVIDED FOR LONG TERM DEBT	91,669.00	100,004	(8,335)	-9.1%
	PROVIDED FOR LONG TERM DEBT	-	185,106.00	(185,106)	#DIV/0!
	PROVIDED FOR LONG TERM DEBT	1,866,667.00	2,000,000.00	(133,333)	
OTHER ASSETS		\$ 2,492,146.49	\$ 2,798,871.62	(306,725)	-12.3%
TOTAL ASSETS		\$ 3,683,838.26	\$ 6,215,546.47	\$ (2,531,708.21)	-68.7%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
0X-0-000-000-2000	ACCOUNTS PAYABLE	38,419.90	\$ 45,806.81	\$ (7,386.91)	
0X-0-000-000-2010	ACCRUED PAYROLL	(2.17)	(2.17)	\$ -	
XX-0-000-000-2011	EMPLOYEE DEFFERED COMP	32,630.00	26,130.00	\$ 6,500.00	
01-0-000-000-2050	DEFFERED INCOME	-	-	\$ -	
01-0-000-000-2060	DEFFERED TAX REVENUE	508,901.99	512,001.62	\$ (3,099.63)	
0X-0-000-000-2105	HEALTH CARE FSA	165.55	69.30	\$ 96.25	138.9%
0X-0-000-000-2300	FAMILY CREDIT	542.75	631.75	\$ (89.00)	-14.1%
	LOAN-NORTHVIEW BANK	-	185,106.00	\$ (185,106.00)	
	LOAN-VILLAGE OF NORTHFIELD	91,669.00	100,004.00	\$ (8,335.00)	-8.3%
	LOAN- AMERICAN CHARTER	1,866,667.00	2,000,000.00	(133,333)	
TOTAL LIABILITIES		\$ 2,538,994.02	\$ 2,869,747.31	\$ (330,753.29)	
TOTAL LIABILITIES					
FUND EQUITY					
-					
01-0-000-000-9000	FUND BALANCE	\$ 809,980.07	\$ 957,953.17	\$ (147,973.10)	-18.3%
	FUND SURPLUS (DEFICIT)	334,864.00	2,387,846	(2,052,982)	-613.1%
	TOTAL FUND EQUITY	1,144,844.07	3,345,799.17	(2,200,955)	-6.31
TOTAL LIABILITIES AN D FUND EQUITY		\$ 3,683,838.09	\$ 6,215,546.48	\$ (2,531,708.39)	-68.7%

September 2016
Northfield Park District Board Meeting
Superintendent's Report
Submitted by Bill Byron

Willow Park

- Turf maintenance is ongoing for all of the athletic fields which includes fertilizing, seeding, and periodic core aerification.
- We recently renovated the infields of both Field 3 and Field 4 (softball fields). The renovation included removing the rear infield lip and replacing the sod, along with re-grading the infields after bringing in tons of infield mix. We have seen drastic improvement in playability after rainfalls since the renovation.
- Streambank erosion repairs are scheduled to begin on September 26th as long as conditions permit.
- The planters have been switched over to fall annuals.

School District 29

- Regular landscape maintenance continues at both schools.
- We solidified our use of SRS gyms for our Panther Basketball program.

Clarkson Park

- We added roses to the landscape beds around the building and the sign bed along Willow Road.
- The grounds handled the State Fair reasonably well. The grass always gets stressed after the large event, but we are already seeing recovery which is encouraging.

Community Center

- Our maintenance staff recently repainted the Residents Center room to a light shade of blue.
- The metal roof repairs that began during construction have been completed.

Fox Meadow

- Regular wetland maintenance will continue through the fall to control invasive species.

State Fair

- The State Fair was a huge success. Great weather and a large crowd made for a very enjoyable night. The painting of walkways seemed to work out well, and also helped to organize the crowd creating a better flowing lawn area.
- Moving the beer/wine tent to the east side of the park boosted sales by nearly 20 percent. We also accepted credit/debit cards on an iPad for the first time.
- The setup rules for the lawn were obeyed until just before 3pm on Friday prior to the event. Next year we plan to staff the lawn area and allow people in exactly at the designated time.
- Hofherr Meats again did a wonderful job judging the ribs, and Kim from Rocky mountain Chocolate Factory assisted with the pie judging this year.

Recreation Board Report
September 2016
Jim Reuter
Maria Rustman
Nada Becker

Before School Rec.

Our Before School Recreation Program currently has 23 students enrolled. The majority of parents have purchased annual memberships, while 5 have chosen to purchase Punch Passes. Students have been engaged in crafts, sports, and general recreation free time.

Afterschool Rec.

After School Recreation has been steady. We have 5 Kindergarteners that are with us Monday – Friday. There are 4, 1st – 2nd graders, that join us as well throughout the week. Our After School Recreation Program has a variety of activities, such as arts/crafts, reading, nature walks, free play time, etc.

Afterschool Classes

Park District afterschool classes, enrichment and athletic, all began the week of August 29th. Due to low enrollment we ended up cancelling both sections of drawing and yoga and Kindergarten Sports Mania. That said we still have 15 unique class sections running this first fall session with Kindergarten High Touch High Tech, 1st-3rd Flag Football, 1st-3rd Super Sports, and 1st-3rd Martial Arts all with full enrollment.

Birthday Parties

Birthday Parties were low for the month of September. However, we just booked one for next month, and are currently waiting for confirmation on another.

Panther Basketball

The Panther Basketball season is upon us once again and this year we will have 1 team. The 7 4th grade boys will be our only team in the NSBL this season and will begin practicing in early October to prep for the opening of the season on October 30th. Donald Klein will be coaching the team.

Fitness

Fitness classes run by Fitmoves have established a set schedule through the end of October and while we have not really seen a change in class sizes, those taking the classes continue to do so regularly. Memberships are up and since our opening date of June 1st we have added 90 brand new members and have had many existing members renew to bring our total memberships to 210 current members. We did see a spike in memberships this month with the Royal Ridge subdivision closing their fitness center through December for renovation and many of their members opening 3 month memberships here in Northfield.

Community Center Rentals

Alvin Chiang's badminton program continues to use the gym on Monday and Saturday evenings along with NSSRA Gator Volleyball housed here on Tuesday nights. Adult Open Gym runs with 8-10 guys here on Monday nights and Chris Mah's self-defense classes are hosted in the Fitness Studio on Monday and Thursday evenings. We have had some Wildcat Jrs. Volleyball lessons this month as well but those will really pick up in October/November as we get closer to their season starting. Our programs and birthday parties are the bulk of the use in the Residents Center while affiliate group meetings dominate the use of the Community Conference Room.

Willow Park Field Use

Fall field activities are in full swing right now. Trevians Soccer is out on a few fields Mondays-Thursdays for practices and games and their Top Soccer Program runs on Friday evenings as well. TeamOne Lacrosse is using field space on Mondays and Thursdays and KWBA and TGSA have also organized a good amount of time throughout the weeks and weekends to practice and play games. Diamond Instincts is also using weekend field times for practices.

State Fair/Ribfest

Overall Ribfest was a great success from our perspective. Speaking specifically of the activities inside the Clarkson Lodge, everything went off without a hitch. We had bingo for the kids running 6-7:30 pm and about 30 prizes were won. The pie judging started at 6 pm this year and all 12 pies were judged and scores were tallied by 6:30, which left us a full half hour to clean up and prepare for the ribs. All 22 rib entries were in the lodge by 7 pm and between us and Hofherr Meat Co's 12 judges the whole process took about 45 minutes and ran like a well-oiled machine.

The main change that we would like to impose for next year involves the timing of the kids' activities behind the lodge, near the playground, including 2 inflatables, a DJ, and a face painter. We think moving the Record-A-Hit attractions up from 6-9 pm to 5-8 pm would be an effective change in eliminating some of the more mischievous activities that occurred back there this year. This way RAH can pack up during the fireworks around 8 pm when most people, kids included, are in the front of the building to see the show and with the attractions starting at 5 pm those younger families that are getting there prior to 6 pm would have more to do right off the bat. One idea we did kick around is for the DJ and face painter to work 5-9 pm but the inflatables to be removed at 8, which would leave the older crowd of kids with some entertainment for an extra hour after the fireworks and would hopefully remove the main "problem" that we had this year of those kids unplugging the inflatables. Regardless of what we choose to do we do plan on having more of a staff presence back there next year and are hopeful for a little extra police support as well.

A new look branded this popular event. Marketing increased through our website, e-blasts, Facebook, posters, and the Village community sign at Willow and Central. We now have more photos of the event to use for future marketing.

Marketing

We continue to increase the Park District's visibility and communications through regular emails, a new, large poster stand in the Community Center lobby for promoting our activities and special events, the community bulletin board, new table covers with our logo, and outreach at the Northfield Farmers Market.

Brochures

The fall brochure was designed and produced in-house for the first time. The new program calendar communicates the schedule better and has been well received by parents. We've started on the winter brochure which will be a more vibrant full color publication.