

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, OCTOBER 22, 2018



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, OCTOBER 22, 2018
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. 2018 Tax Levy Recommendation
 - b. 2018 Tax Levy Resolution 10-22-18-01
 - c. Informational Items
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 9/24/18
 - b. Approval of Cash Expenditures for Month of September 2018 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners
From: George Alexoff
Subject: 2018 Tax Levy
Date: October 18, 2018

Proposed 2018 Levy Recommendation

Staff is recommending to levy an overall 4.9 % increase over the actual 2017 extension. Staff estimates that the actual increase over the 2017 extension will be 3.6%. The reason for the difference in percentages is that staff has over-estimated the proposed levy to capture any new property (or growth) in the EAV which has been the District philosophy for many years.

Special Hearing on Tax Levy

The District is required to advertise and hold a special meeting to allow residents an opportunity to ask questions regarding the proposed tax levy if the levy is 105% greater than the 2017 extension. The 2018 recommended levy will also capture a property growth of \$6,000,000; last year the growth was 3.2K.

Based on this information staff feels that there is no need to request a larger percentage increase over the 2017 tax extension for levy year 2018. If the board agrees, no special hearing is required for 2018.

Approval Process for the 2018 Tax Levy

The approval of the 2018 tax levy cannot take place less than 20 days from the approval of the tax levy resolution. If the levy resolution is approved at October 22, 2018 board meeting, the District will need to pass the final tax levy document at the November 26, Regular Board Meeting.

**NORTHFIELD PARK DISTRICT
TRUTH IN TAXATION LAW RESOLUTION
10-22-18-01**

RESOLVED, by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois (“Park District”) that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the “Truth in Taxation Law”:

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2017 real estate tax levy of the Park District (2018 tax bill) is \$1,123,986.01
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2018 (2019 tax bill) is \$1,178,687.98
3. Based on the foregoing, the estimated percentage increase in the proposed 2018 aggregate levy over the amount of real estate taxes extended upon the final 2017 aggregate levy is 4.9 %, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 22 day October 2018.

Steve Bickford, President
President, Board of Park Commissioners

Attested and Filed this 22nd day October, 2018.

George Alexoff, Secretary
Secretary, Board of Park Commissioners

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: October 18, 2018

School / Park Meeting

The next meeting is scheduled for November 7th. If you have any additions please let Commissioner O'Grady or I know.

Middlefork School Improvement Update

Staff has been provided a bit more information on the improvements and the effects it may have on the 2019 Summer Camp. We will share alternatives staff has been looking into.

Noise Ordinance Update

The Village Planning and Zoning Board will discuss the proposed ordinance at the January 2019 meeting. Staff will provide a verbal update at the meeting.

November / December Meeting Dates

November 26th

December 10th

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 24, 2018
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners –Bickford, Knight, O’Grady, Zieziula

Also present staff members: Alexoff, Guillen, Reuter

Absent: Commissioners: Klein, Bramlage, Beil and Treasurer Morrell

Approval / Additions to Agenda

None

Audience Comments

Resident, Bridget Kennedy

Correspondence

None

Director’s Report

a. Pickle Ball

Pickle courts have become increasingly popular. Staff is looking into ways to make it work more smoothly for everyone. Staff will be instituting an online reservation system in 2019.

b. Youth Basketball

Director Alexoff gave a brief history of the program. A lot of different things have been happening and changing throughout the years. Jim Reuter explained that we did not receive enough interest to run a Panther team this year.

Moving forward staff is committed to providing assistance to residents in finding the right basketball program.

c. Informational Items

- School - Park Meeting- The group discussed the construction project of Middle Fork. The construction project directly impacts our summer camp. School is willing to work with staff as best they can to limit the impact.
- Village Meeting –President Bickford provided the board with an update on the Village Board Meeting.
The Village is working to develop a new noise ordinance. The trustees asked the Park District how the draft ordinance would affect its operations and encouraged the district to provide input for the Zoning Board Meeting.
- President Bickford mentioned that he will be attending the Village Comprehensive plan meeting that is taking place tomorrow.
- The OSLAD Grant is completed and will be submitted on September 30, 2018.

Consent Agenda

- a. **Approval of Cash Expenditures for Month of August 2018** (copy for review will be available at the meeting).
- b. **Approval of Board Meeting Minutes 8/31/18**

Commissioner Bickford made a motion to approve the Consent Agenda. Commissioner O'Grady seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Zieziula,

Voting Nay: Commissioners: None

Absent: Commissioner: Klein, Bramlage, Beil

Abstain: Commissioners: None

Motion passed

7:23 Bridget Kennedy left

Agency Reports

- a. **Finance**

Director Alexoff reviewed the September financials and reported that we are tracking as expected.

- b. **Recreation / Park Grounds and Facility**

Jim Reuter highlighted some items from the recreation report as follows:

- Before and after school rec are going very strong.
- First day of fall classes was today
- Birthday parties continue well
- Fitness has around 300 members
- Offering more fitness classes than ever
- Community Center rentals continue to do well
- Willow Park is more busy than ever
- Clarkson Lodge rentals continue to grow
- State Fair/Rib Fest was another success

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:34pm. Commissioner Knight seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Zieziula,

Voting Nay: Commissioners: None

Absent: Commissioner: Klein, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed

AGENCY REPORTS

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 09/30/2017	YTD BALANCE 09/30/2018	BUDGET	2018-19 AMENDED BUDGET	YTD
				YEAR-TO-DATE THRU 09/30/18		VARIANCE ACTUAL/BUDGET
Fund 01 - CORPORATE FUND						
Revenues						
01 3010	TAXES	317,693.39	329,966.42	278,000.00	690,000.00	51,966.42
01 3070	BANK INTEREST	389.86	181.73	180.22	1,100.00	1.51
01 3091	NSSRA REIMBURSEMENT	0.00	0.00	0.00	7,443.80	0.00
01 3099	MISCELLANEOUS REVENUE	123.58	0.00	0.00	1,500.00	0.00
TOTAL REVENUES		318,206.83	330,148.15	278,180.22	700,043.80	51,967.93
Expenditures						
01 4008	FT SALARIES	68,997.34	63,417.94	63,415.01	304,365.73	2.93
01 4009	PT SALARIES	17,432.64	15,764.30	17,176.95	77,854.64	(1,412.65)
01 4015	HEALTH INSURANCE	16,328.92	18,240.73	18,234.00	75,082.98	6.73
01 4026	GAS / MILEAGE REIMBURSEMENT	1,606.20	1,606.20	1,927.69	7,160.00	(321.49)
01 4050	DUES & EDUCATION	445.14	590.36	1,615.55	16,410.00	(1,025.19)
01 4099	MISC -EXP	5,166.49	212.80	1,978.99	11,750.00	(1,766.19)
01 5022	PHONE	1,430.66	1,431.43	1,751.95	7,820.00	(320.52)
01 5023	INTERNET / CABLE	1,241.46	1,119.61	1,208.74	5,100.00	(89.13)
01 5035	MARKETING	5,650.17	199.94	4,859.81	22,600.00	(4,659.87)
01 5040	LEGAL & PROFESSIONAL	1,076.63	465.91	1,135.31	7,500.00	(669.40)
01 5060	CONTRACTUAL	8,942.98	7,685.42	10,487.62	47,732.00	(2,802.20)
01 6010	SMALL EQUIPMENT	1,843.48	0.00	598.39	5,000.00	(598.39)
01 6021	SUPPLIES	570.14	439.55	1,343.39	5,225.00	(903.84)
01 6025	POSTAGE	368.00	200.00	2,600.44	5,420.00	(2,400.44)
01 6070	SAFETY	223.97	524.48	758.08	2,875.00	(233.60)
01 9992	FUND TRANSFER	0.00	0.00	0.00	95,000.00	0.00
TOTAL EXPENDITURES		131,324.22	111,898.67	129,091.92	696,895.35	(17,193.25)
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		318,206.83	330,148.15	278,180.22	700,043.80	51,967.93
TOTAL EXPENDITURES		131,324.22	111,898.67	129,091.92	696,895.35	(17,193.25)
NET OF REVENUES & EXPENDITURES		186,882.61	218,249.48	149,088.30	3,148.45	69,161.18
BEG. FUND BALANCE		193,593.43	193,593.43	193,593.43	193,593.43	
NET OF REVENUES/EXPENDITURES - 2017-18			5,904.32			
END FUND BALANCE		380,476.04	417,747.23	342,681.73	196,741.88	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 09/30/2017	YTD BALANCE 09/30/2018	BUDGET	2018-19	YTD
				YEAR-TO-DATE THRU 09/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 03 - RECREATION						
Revenues						
03 3000	SERVICE REVENUE	0.00	165.00	0.00	32,500.00	165.00
03 3010	TAXES	24,223.11	26,020.02	21,562.03	53,000.00	4,457.99
03 3020	USER FEES	467,509.88	489,127.10	409,698.61	605,681.00	79,428.49
03 3030	RENTAL	34,704.80	49,396.75	32,222.54	238,134.00	17,174.21
03 3050	CONCESSION REVENUE	13,901.87	21,696.42	11,690.96	17,350.00	10,005.46
03 3060	CONTRIBUTIONS/SPONSORSHIPS	25,100.00	16,600.00	22,607.01	43,100.00	(6,007.01)
03 3099	MISCELLANEOUS REVENUE	0.00	750.00	0.00	0.00	750.00
TOTAL REVENUES		565,439.66	603,755.29	497,781.15	989,765.00	105,974.14
Expenditures						
03 4008	FT SALARIES	33,863.86	44,491.35	46,188.00	194,100.71	(1,696.65)
03 4009	PT SALARIES	102,096.80	101,526.51	110,899.08	210,942.95	(9,372.57)
03 5021	ELECTRICITY	7,472.76	5,240.53	7,548.54	30,000.00	(2,308.01)
03 5024	WATER	722.00	961.40	941.78	6,100.00	19.62
03 5025	GAS	66.39	77.94	77.02	4,600.00	0.92
03 5035	MARKETING	461.28	4,786.55	6,353.82	8,965.00	(1,567.27)
03 5060	CONTRACTUAL	103,551.12	134,030.02	121,547.18	252,274.05	12,482.84
03 5061	REPAIR & MAINTENANCE	23,263.67	20,803.01	17,921.77	61,464.00	2,881.24
03 6010	SMALL EQUIPMENT	0.00	4,037.82	2,261.17	9,575.00	1,776.65
03 6020	EQUIPMENT PURCHASES	8,873.56	0.00	1,629.90	22,000.00	(1,629.90)
03 6021	SUPPLIES	25,846.95	27,205.39	28,457.18	92,239.96	(1,251.79)
03 6050	CONCESSION SUPPLIES	5,020.93	8,275.79	6,056.28	12,450.00	2,219.51
03 9992	FUND TRANSFER	0.00	0.00	0.00	75,000.00	0.00
TOTAL EXPENDITURES		311,239.32	351,436.31	349,881.72	979,711.67	1,554.59
Fund 03 - RECREATION:						
TOTAL REVENUES		565,439.66	603,755.29	497,781.15	989,765.00	105,974.14
TOTAL EXPENDITURES		311,239.32	351,436.31	349,881.72	979,711.67	1,554.59
NET OF REVENUES & EXPENDITURES		254,200.34	252,318.98	147,899.43	10,053.33	104,419.55
BEG. FUND BALANCE		303,954.37	303,954.37	303,954.37	303,954.37	
NET OF REVENUES/EXPENDITURES - 2017-18			(14,188.72)			
END FUND BALANCE		558,154.71	542,084.63	451,853.80	314,007.70	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 09/30/2017	YTD BALANCE 09/30/2018	YEAR-TO-DATE THRU 09/30/18	2018-19 AMENDED BUDGET	
Fund 05 - SPECIAL -NSSRA						
Revenues						
05 3010	TAXES	71,113.87	82,643.01	66,755.18	166,000.00	15,887.83
TOTAL REVENUES		<u>71,113.87</u>	<u>82,643.01</u>	<u>66,755.18</u>	<u>166,000.00</u>	<u>15,887.83</u>
Expenditures						
05 4008	FT SALARIES	4,968.93	5,138.39	5,138.31	22,710.43	0.08
05 4009	PT SALARIES	351.26	687.08	554.29	2,058.80	132.79
05 7010	NSSRA -EXPENSE	28,452.31	47,197.48	36,021.27	99,224.77	11,176.21
05 9992	FUND TRANSFER	0.00	0.00	0.00	50,300.00	0.00
TOTAL EXPENDITURES		<u>33,772.50</u>	<u>53,022.95</u>	<u>41,713.87</u>	<u>174,294.00</u>	<u>11,309.08</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		71,113.87	82,643.01	66,755.18	166,000.00	15,887.83
TOTAL EXPENDITURES		<u>33,772.50</u>	<u>53,022.95</u>	<u>41,713.87</u>	<u>174,294.00</u>	<u>11,309.08</u>
NET OF REVENUES & EXPENDITURES		37,341.37	29,620.06	25,041.31	(8,294.00)	4,578.75
BEG. FUND BALANCE		146,212.63	146,212.63	146,212.63	146,212.63	
NET OF REVENUES/EXPENDITURES - 2017-18			9,074.30			
END FUND BALANCE		183,554.00	184,906.99	171,253.94	137,918.63	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2018-19	YTD
		09/30/2017	09/30/2018	YEAR-TO-DATE THRU 09/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 07 - AUDITING						
Revenues						
07 3010	TAXES	5,589.91	6,004.58	4,801.13	12,000.00	1,203.45
TOTAL REVENUES		<u>5,589.91</u>	<u>6,004.58</u>	<u>4,801.13</u>	<u>12,000.00</u>	<u>1,203.45</u>
Expenditures						
07 5040	LEGAL & PROFESSIONAL	0.00	0.00	0.00	8,800.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,800.00</u>	<u>0.00</u>
<hr/>						
Fund 07 - AUDITING:						
TOTAL REVENUES		5,589.91	6,004.58	4,801.13	12,000.00	1,203.45
TOTAL EXPENDITURES		0.00	0.00	0.00	8,800.00	0.00
NET OF REVENUES & EXPENDITURES		<u>5,589.91</u>	<u>6,004.58</u>	<u>4,801.13</u>	<u>3,200.00</u>	<u>1,203.45</u>
BEG. FUND BALANCE		17,055.20	17,055.20	17,055.20	17,055.20	
NET OF REVENUES/EXPENDITURES - 2017-18			3,673.24			
END FUND BALANCE		22,645.11	26,733.02	21,856.33	20,255.20	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2018-19	YTD
		09/30/2017	09/30/2018	YEAR-TO-DATE THRU 09/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 09 - LIABILITY INSURANCE						
Revenues						
09 3010	TAXES	16,148.43	16,957.44	13,769.67	35,000.00	3,187.77
TOTAL REVENUES		<u>16,148.43</u>	<u>16,957.44</u>	<u>13,769.67</u>	<u>35,000.00</u>	<u>3,187.77</u>
Expenditures						
09 4008	FT SALARIES	989.38	1,087.59	1,087.57	4,750.00	0.02
09 7020	LIABILITY INSURANCE	7,665.30	7,239.09	7,239.09	30,404.18	0.00
TOTAL EXPENDITURES		<u>8,654.68</u>	<u>8,326.68</u>	<u>8,326.66</u>	<u>35,154.18</u>	<u>0.02</u>
<hr/>						
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		16,148.43	16,957.44	13,769.67	35,000.00	3,187.77
TOTAL EXPENDITURES		<u>8,654.68</u>	<u>8,326.68</u>	<u>8,326.66</u>	<u>35,154.18</u>	<u>0.02</u>
NET OF REVENUES & EXPENDITURES		7,493.75	8,630.76	5,443.01	(154.18)	3,187.75
BEG. FUND BALANCE		20,620.96	20,620.96	20,620.96	20,620.96	
NET OF REVENUES/EXPENDITURES - 2017-18			948.92			
END FUND BALANCE		28,114.71	30,200.64	26,063.97	20,466.78	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2018-19	YTD
		09/30/2017	09/30/2018	YEAR-TO-DATE THRU 09/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 11 - SOCIAL SECURITY						
Revenues						
11 3010	TAXES	14,078.17	16,704.85	13,849.38	33,000.00	2,855.47
TOTAL REVENUES		<u>14,078.17</u>	<u>16,704.85</u>	<u>13,849.38</u>	<u>33,000.00</u>	<u>2,855.47</u>
Expenditures						
11 4011	WITHOLDING	16,159.48	17,103.27	16,482.40	59,875.76	620.87
TOTAL EXPENDITURES		<u>16,159.48</u>	<u>17,103.27</u>	<u>16,482.40</u>	<u>59,875.76</u>	<u>620.87</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		14,078.17	16,704.85	13,849.38	33,000.00	2,855.47
TOTAL EXPENDITURES		<u>16,159.48</u>	<u>17,103.27</u>	<u>16,482.40</u>	<u>59,875.76</u>	<u>620.87</u>
NET OF REVENUES & EXPENDITURES		(2,081.31)	(398.42)	(2,633.02)	(26,875.76)	2,234.60
BEG. FUND BALANCE		43,150.95	43,150.95	43,150.95	43,150.95	
NET OF REVENUES/EXPENDITURES - 2017-18			(21,719.16)			
END FUND BALANCE		41,069.64	21,033.37	40,517.93	16,275.19	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2018-19	YTD
		09/30/2017	09/30/2018	YEAR-TO-DATE THRU 09/30/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 13 - IMRF						
Revenues						
13 3010	TAXES	24,637.13	24,091.27	19,758.00	50,000.00	4,333.27
TOTAL REVENUES		<u>24,637.13</u>	<u>24,091.27</u>	<u>19,758.00</u>	<u>50,000.00</u>	<u>4,333.27</u>
Expenditures						
13 4012	IMRF-EMPLOYER	11,138.69	12,092.31	11,979.66	50,696.23	112.65
TOTAL EXPENDITURES		<u>11,138.69</u>	<u>12,092.31</u>	<u>11,979.66</u>	<u>50,696.23</u>	<u>112.65</u>
Fund 13 - IMRF:						
TOTAL REVENUES		24,637.13	24,091.27	19,758.00	50,000.00	4,333.27
TOTAL EXPENDITURES		11,138.69	12,092.31	11,979.66	50,696.23	112.65
NET OF REVENUES & EXPENDITURES		13,498.44	11,998.96	7,778.34	(696.23)	4,220.62
BEG. FUND BALANCE		35,141.98	35,141.98	35,141.98	35,141.98	
NET OF REVENUES/EXPENDITURES - 2017-18			1,570.04			
END FUND BALANCE		48,640.42	48,710.98	42,920.32	34,445.75	

PERIOD ENDING 09/30/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 09/30/2017	YTD BALANCE 09/30/2018	YEAR-TO-DATE THRU 09/30/18	2018-19 AMENDED BUDGET	
Fund 15 - CAPITAL PROJECTS						
Revenues						
15 3099	MISCELLANEOUS REVENUE	13.79	0.00	0.00	0.00	0.00
15 9991	TRANSFER FROM REC	0.00	0.00	0.00	75,000.00	0.00
15 9993	TRANS. FROM NSSRA	0.00	0.00	0.00	50,300.00	0.00
15 9994	TRANS. FROM CORPORATE	0.00	0.00	0.00	95,000.00	0.00
TOTAL REVENUES		13.79	0.00	0.00	220,300.00	0.00
Expenditures						
15 5040	LEGAL & PROFESSIONAL	0.00	3,885.00	0.00	0.00	3,885.00
15 6020	EQUIPMENT PURCHASES	33,028.30	22,563.07	23,000.00	70,000.00	(436.93)
15 7091	LOAN REPAYMENT	173,066.34	170,565.74	170,600.00	170,600.00	(34.26)
TOTAL EXPENDITURES		206,094.64	197,013.81	193,600.00	240,600.00	3,413.81
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		13.79	0.00	0.00	220,300.00	0.00
TOTAL EXPENDITURES		206,094.64	197,013.81	193,600.00	240,600.00	3,413.81
NET OF REVENUES & EXPENDITURES		(206,080.85)	(197,013.81)	(193,600.00)	(20,300.00)	(3,413.81)
BEG. FUND BALANCE		38,768.81	38,768.81	38,768.81	38,768.81	
NET OF REVENUES/EXPENDITURES - 2017-18			198,053.44			
END FUND BALANCE		(167,312.04)	39,808.44	(154,831.19)	18,468.81	
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		1,015,227.79	1,080,304.59	894,894.73	2,206,108.80	185,409.86
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		718,383.53	750,894.00	751,076.23	2,246,027.19	(182.23)
NET OF REVENUES & EXPENDITURES						
NET OF REVENUES & EXPENDITURES		296,844.26	329,410.59	143,818.50	(39,918.39)	185,592.09
BEG. FUND BALANCE - ALL FUNDS						
BEG. FUND BALANCE - ALL FUNDS		798,498.33	798,498.33	798,498.33	798,498.33	
END FUND BALANCE - ALL FUNDS						
END FUND BALANCE - ALL FUNDS		1,095,342.59	1,311,225.30	942,316.83	758,579.94	

PERIOD ENDING 09/30/2018

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 09/30/2017	YTD BALANCE 09/30/2018	BUDGET	2018-19 AMENDED BUDGET	VARIANCE
				YEAR-TO-DATE THRU 09/30/18		ACT VS FYTD
GROUPING VALUE 'ADMINISTRATIVE'						
03 3010	TAXES	24,223.11	26,020.02	21,562.03	53,000.00	4,457.99
03 4008	FT SALARIES	14,406.40	24,060.97	24,060.39	105,210.00	0.58
Net GROUPING VALUE 'ADMINISTRATIVE'		9,816.71	1,959.05	(2,498.36)	(52,210.00)	(4,457.41)
GROUPING VALUE 'PARKS & FACILITIES'						
03 3000	SERVICE REVENUE	0.00	165.00	0.00	32,500.00	165.00
03 3020	USER FEES	15,434.35	17,395.00	18,793.90	77,500.00	(1,398.90)
03 3030	RENTAL	34,704.80	49,396.75	32,222.54	238,134.00	17,174.21
03 3050	CONCESSION REVENUE	2,723.87	3,186.94	1,500.00	6,350.00	1,686.94
03 3060	CONTRIBUTIONS/SPONSORSHIPS	15,000.00	0.00	0.00	0.00	0.00
03 3099	MISCELLANEOUS REVENUE	0.00	750.00	0.00	0.00	750.00
03 4008	FT SALARIES	19,457.46	20,430.38	22,127.61	88,890.71	(1,697.23)
03 4009	PT SALARIES	18,540.37	20,667.34	20,639.46	73,418.70	27.88
03 5021	ELECTRICITY	7,472.76	5,240.53	7,548.54	30,000.00	(2,308.01)
03 5024	WATER	722.00	961.40	941.78	6,100.00	19.62
03 5025	GAS	66.39	77.94	77.02	4,600.00	0.92
03 5035	MARKETING	0.00	63.49	249.99	1,900.00	(186.50)
03 5060	CONTRACTUAL	11,603.69	14,205.22	12,086.71	66,944.00	2,118.51
03 5061	REPAIR & MAINTENANCE	23,263.67	20,803.01	17,921.77	61,464.00	2,881.24
03 6010	SMALL EQUIPMENT	0.00	4,037.82	2,261.17	9,575.00	1,776.65
03 6020	EQUIPMENT PURCHASES	8,873.56	0.00	1,629.90	22,000.00	(1,629.90)
03 6021	SUPPLIES	14,409.37	17,772.09	13,755.81	68,200.00	4,016.28
03 6050	CONCESSION SUPPLIES	2,917.55	1,952.47	1,208.79	5,900.00	743.68
Net GROUPING VALUE 'PARKS & FACILITIES'		(39,463.80)	(35,318.00)	(47,932.11)	(84,508.41)	(12,614.11)
GROUPING VALUE 'GENERAL PROGRAMS'						
03 3020	USER FEES	44,627.53	73,420.60	36,438.87	95,562.00	36,981.73
03 4009	PT SALARIES	949.20	2,715.45	1,646.01	26,585.00	1,069.44
03 5060	CONTRACTUAL	4,725.00	2,495.50	564.24	38,987.80	1,931.26
03 6021	SUPPLIES	190.02	0.00	535.70	3,300.00	(535.70)
Net GROUPING VALUE 'GENERAL PROGRAMS'		38,763.31	68,209.65	33,692.92	26,689.20	(34,516.73)
GROUPING VALUE 'SPECIAL EVENTS'						
03 3020	USER FEES	180.00	2,325.00	2,210.00	2,210.00	115.00
03 3050	CONCESSION REVENUE	11,178.00	18,509.48	10,190.96	11,000.00	8,318.52
03 3060	CONTRIBUTIONS/SPONSORSHIPS	10,100.00	16,600.00	22,607.01	43,100.00	(6,007.01)
03 4009	PT SALARIES	1,453.50	1,458.90	2,446.25	3,626.25	(987.35)
03 5035	MARKETING	461.28	4,723.06	6,103.83	7,065.00	(1,380.77)
03 5060	CONTRACTUAL	25,590.00	53,267.23	51,004.72	56,550.00	2,262.51
03 6021	SUPPLIES	686.07	700.99	2,865.67	6,839.96	(2,164.68)
03 6050	CONCESSION SUPPLIES	2,103.38	6,323.32	4,847.49	6,550.00	1,475.83
Net GROUPING VALUE 'SPECIAL EVENTS'		(8,836.23)	(29,039.02)	(32,259.99)	(24,321.21)	(3,220.97)
GROUPING VALUE 'ATHLETIC PROGRAMS'						
03 3020	USER FEES	5,355.00	11,540.00	7,728.79	44,884.00	3,811.21
03 4009	PT SALARIES	61.50	0.00	209.81	2,247.50	(209.81)
03 5060	CONTRACTUAL	0.00	0.00	190.81	13,747.00	(190.81)
03 6021	SUPPLIES	0.00	0.00	200.00	2,800.00	(200.00)
Net GROUPING VALUE 'ATHLETIC PROGRAMS'		5,293.50	11,540.00	7,128.17	26,089.50	(4,411.83)
GROUPING VALUE 'CAMPS'						
03 3020	USER FEES	391,101.00 ²⁰	368,746.50	333,905.02	334,000.00	34,841.48

PERIOD ENDING 09/30/2018

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 09/30/2017	YTD BALANCE 09/30/2018	BUDGET	2018-19 AMENDED BUDGET	VARIANCE
				YEAR-TO-DATE THRU 09/30/18		ACT VS FYTD
						BDGT
03 4009	PT SALARIES	76,823.23	73,894.82	81,648.78	81,665.50	(7,753.96)
03 5060	CONTRACTUAL	57,528.53	56,350.87	56,548.41	57,095.25	(197.54)
03 6021	SUPPLIES	10,561.49	8,732.31	11,100.00	11,100.00	(2,367.69)
Net GROUPING VALUE 'CAMPS'		246,187.75	229,768.50	184,607.83	184,139.25	(45,160.67)
GROUPING VALUE 'FITNESS PROGRAMS'						
03 3020	USER FEES	10,812.00	15,700.00	10,622.03	51,525.00	5,077.97
03 4009	PT SALARIES	4,269.00	2,790.00	4,308.77	23,400.00	(1,518.77)
03 5060	CONTRACTUAL	4,103.90	7,711.20	1,152.29	18,950.00	6,558.91
Net GROUPING VALUE 'FITNESS PROGRAMS'		2,439.10	5,198.80	5,160.97	9,175.00	(37.83)
GROUPING VALUE 'INTERFUND'						
03 9992	FUND TRANSFER	0.00	0.00	0.00	75,000.00	0.00
Net GROUPING VALUE 'INTERFUND'		0.00	0.00	0.00	(75,000.00)	0.00
TOTAL REVENUES - FUND 03		565,439.66	603,755.29	497,781.15	989,765.00	105,974.14
TOTAL EXPENDITURES - FUND 03		311,239.32	351,436.31	349,881.72	979,711.67	1,554.59
NET OF REVENUES & EXPENDITURES		254,200.34	252,318.98	147,899.43	10,053.33	104,419.55
BEG. FUND BALANCE		303,954.37	303,954.37	303,954.37	303,954.37	
END FUND BALANCE		558,154.71	542,084.63	451,853.80	314,007.70	

10/15/2018

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 09/30/2018
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 09/30/2018	BALANCE 09/30/2017	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	63,912.76	107,209.16	-43,296.40
1003	NVB PETTY CHECKING 000430023000031	954.87	1,004.87	-50.00
1007	ILLINOIS FUNDS MM 007139101443	549.14	549.14	0.00
1010	T ACCOUNT	1,258,563.03	1,001,577.46	256,985.57
1013	PETTY CASH BOX @ COMMUNITY CTR	100.00	100.00	0.00
1200	ACCOUNTS RECEIVABLE	35,460.25	24,709.71	10,750.54
1250	TAXES RECEIVABLE	536,389.46	506,561.71	29,827.75
	PROVIDED FOR LONG TERM	1,600,000.00	1,733,333.00	-133,333.00
TOTAL ASSETS		3,495,929.51	3,375,045.05	120,884.46
Liabilities				
2000	ACCOUNTS PAYABLE	60.00	-60.00	120.00
2001	SECURITY DEPOSITS PAYABLE	2,250.00	0.00	2,250.00
2011	EMPLOYEE COMPENSATION	45,630.00	39,130.00	6,500.00
2050	DEFERRED REVENUE	360.00	60.00	300.00
2060	DEFERRED TAX REVENUE	536,389.46	506,561.71	29,827.75
2300	FAMILY CREDIT	14.75	677.75	-663.00
	PROVIDED FOR LONG TERM	1,600,000.00	1,733,333.00	-133,333.00
TOTAL LIABILITIES		2,184,704.21	2,279,702.46	-94,998.25
Fund Equity				
	Beginning Balance	981,814.71	798,498.33	0.00
		798,498.33	798,498.33	0.00
	Net Revenue	329,410.59	296,844.26	65,076.80
	Ending Fund Balance	1,311,225.30	1,095,342.59	32,510.47

09/13/2018

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 08/31/2018
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 08/31/2018	BALANCE 08/31/2017	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	47,528.48	130,935.17	-83,406.69
1003	NVB PETTY CHECKING 000430023000	954.87	1,004.87	-50.00
1007	ILLINOIS FUNDS MM 007139101443	549.14	549.14	0.00
1010	T ACCOUNT	1,352,822.82	1,098,331.54	254,491.28
1013	PETTY CASH BOX @ COMMUNITY CTR	100.00	100.00	0.00
1200	ACCOUNTS RECEIVABLE	38,710.25	11,757.82	26,952.43
1250	TAXES RECEIVABLE	536,389.46	506,561.71	29,827.75
	PROVIDED FOR LONG TERM	1,600,000.00	1,733,333.00	-133,333.00
TOTAL ASSETS		3,577,055.02	3,482,573.25	94,481.77
Liabilities				
2000	ACCOUNTS PAYABLE	4,432.50	3,869.98	562.52
2001	SECURITY DEPOSITS PAYABLE	1,750.00	0.00	1,750.00
2011	EMPLOYEE COMPENSATION	45,630.00	39,130.00	6,500.00
2050	DEFFERED REVENUE	0.00	60.00	-60.00
2060	DEFFERED TAX REVENUE	536,389.46	506,561.71	29,827.75
2300	FAMILY CREDIT	14.75	677.75	-663.00
	PROVIDED FOR LONG TERM	1,600,000.00	1,733,333.00	-133,333.00
TOTAL LIABILITIES		2,188,216.71	2,283,632.44	-95,415.73
Fund Equity				
	Beginning Balance	981,814.71	798,498.33	0.00
		981,814.71	798,498.33	0.00
	Net Revenue	329,410.59	400,442.48	-71,031.89
	Ending Fund Balance	1,311,225.30	1,198,940.81	

10/15/2018

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 09/30/2018
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 09/30/2018	BALANCE 09/30/2017	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	63,912.76	107,209.16	-43,296.40
1003	NVB PETTY CHECKING 000430023000C	954.87	1,004.87	-50.00
1007	ILLINOIS FUNDS MM 007139101443	549.14	549.14	0.00
1010	T ACCOUNT	1,258,563.03	1,001,577.46	256,985.57
1013	PETTY CASH BOX @ COMMUNITY CTR	100.00	100.00	0.00
1200	ACCOUNTS RECEIVABLE	35,460.25	24,709.71	10,750.54
1250	TAXES RECEIVABLE	536,389.46	506,561.71	29,827.75
	PROVIDED FOR LONG TERM	1,600,000.00	1,733,333.00	-133,333.00
TOTAL ASSETS		3,495,929.51	3,375,045.05	120,884.46
Liabilities				
2000	ACCOUNTS PAYABLE	60.00	-60.00	120.00
2001	SECURITY DEPOSITS PAYABLE	2,250.00	0.00	2,250.00
2011	EMPLOYEE COMPENSATION	45,630.00	39,130.00	6,500.00
2050	DEFERRED REVENUE	360.00	60.00	300.00
2060	DEFERRED TAX REVENUE	536,389.46	506,561.71	29,827.75
2300	FAMILY CREDIT	14.75	677.75	-663.00
	PROVIDED FOR LONG TERM	1,600,000.00	1,733,333.00	-133,333.00
TOTAL LIABILITIES		2,184,704.21	2,279,702.46	-94,998.25
Fund Equity				
	Beginning Balance	981,814.71	798,498.33	0.00
		798,498.33	798,498.33	0.00
	Net Revenue	329,410.59	296,844.26	65,076.80
	Ending Fund Balance	1,311,225.30	1,095,342.59	32,510.47

Superintendent's Report

Bill Byron

October 2018

Willow Park

- Our late fall turf maintenance is underway which includes spot broadleaf weed control, solid tine aeration of compacted areas, and a final fertilization to be applied in late October or early November.
- The northern soccer field is showing signs of significant wear in the high traffic areas. We've begun discussions with our affiliate soccer club to discuss options for resting and renovating the field next spring/summer without greatly impacting the usable field space for practice. We believe the increased wear on the field is mainly due to all the flooding that affected that portion of the field this year which had a negative impact on the new grass that was established last fall on the field.
- Fall baseball and softball activities are winding down and should conclude in late October. Soccer continues until the middle of November.
- We are exploring options to add cameras that would cover the pickleball/tennis courts and give us a better view of the baseball/softball fields.

Clarkson Park

- The south lawn area between the lodge and the playground was aerated this fall to help alleviate compaction from the increased use over the summer. The grass recovered nicely after the summer drought which was encouraging.
- The backflow valve needed repairs after being inspected earlier this month. Those repairs were completed and the valve is now functioning properly again.

Fox Meadow Park

- Regular wetland maintenance continues through our contractor.

Community Center

- No updates

School District 29

- Regular landscaping of the Middlefork School grounds will continue throughout the fall.
- We are working with District 29 to confirm the impact of the Middlefork renovation on our summer camp program. It appears the small gymnasium/cafeteria and the kindergarten classrooms at Middlefork will not be available for camp use. To offset the loss of that space we met with the Northfield Community Church to discuss using indoor space at their facility.

Recreation Board Report

October 2018

Jim Reuter

Nada Becker

Vicki Frullani

Before School Rec.

Our Before School Recreation Program is still going strong. Some parents that chose the Punch Pass system instead of the annual option have had to purchase more already.

Afterschool Rec.

After School Recreation has added 3 children this month with our busiest day on Thursday. We have had some parents call in to ask if we can add their child to the program on certain days. We have accommodated all requests and have received no complaints. Our routine is becoming more concrete, and all children seem to be enjoying themselves very much.

Afterschool Classes

We are currently in the heart of classes and everything has been going smoothly.

Birthday Parties

We have five Birthday Parties scheduled for this month, and have three scheduled for the following at the moment.

Panther Basketball

We will not have a travel team in the NSBL this season. There are two 4th grade girls' teams being formed to play in Wilmette and they will be practicing once a week here at the Community Center beginning after District 29's Winter Break. There may also be a 5th grade girls' team but we are still working that out.

Fitness

The Fitness Center continues to operate smoothly with around 300 members. We have begun to replace some smaller equipment, bands yoga blocks, etc. but all the larger machines are running well. As the weather continues to get colder we do expect an uptick in memberships going into the winter.

Adult Programs

Starting next month, we are offering a pickleball class for 2.5-3.5 adult players. Ken Herrmann of E-Town Tennis will be teaching the class, which will run 3:30-4:30pm on Fridays before open play pickleball from 4:30-6:30pm.

Our banner regarding outdoor pickleball court reservations has been hung up outside on the courts and we are starting to get the word out about the reservation system that will be in place beginning April 2019.

Community Center Rentals

The Wildcat Jrs. Volleyball season really kicks up in late mid-November and they will once again be using the gym 5 days a week through the winter. Our regular rentals of D'Silva and badminton and other programs like Open Gym and Pickleball make up the bulk of our gym schedule outside of Wildcats. KWBA will be using the gym for their winter workouts again this year as well and Trevians Soccer will be renting weekend time also.

Willow Park Field Use

Fall field activities are starting to wind down. Trevians Soccer and TeamOne Lacrosse will wrap up out there for the fall in mid-November. TGSA is almost finished as well and we will begin talks with them about the spring before Thanksgiving. We have already started our spring field talks with KWBA.

Boo Bash

Boo Bash is Friday, 10/26. More to come in the November Report.

Winter Brochure

The winter brochure is expected to be in homes in early November.

Pumpkin Composting

Last year's pumpkin composting was a success so will be offered again this year. Timing will be extended from November 1 – 15. Residents can drop off their pumpkins in the container located in the southeast corner of the parking lot. Go Green Northfield, the Park District and Village of Northfield are sponsoring the program.

New – Holiday Lights Recycling

We are putting together a new holiday lights recycling program. Residents can recycle mini-lights or Italian lights, C7 lights, C9 lights, rope lights, LE lights and extension cords from November 26 through January 31. A container will be located outside the Community Center. Elgin Recycling will collect the lights when the containers are full.