

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, OCTOBER 23, 2017



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, OCTOBER 23, 2017
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. 2017 Summer Camp Presentation
 - b. 2017 Tax Levy Recommendation
 - c. 2017 Tax Levy Resolution 10-23-17-01
 - d. Informational Items
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 9/25/17
 - b. Approval of Cash Expenditures for Month of September 2017 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners

From: George Alexoff

Subject: 2017 Camp Presentation

Date: October 19, 2017

Jim Reuter will be in attendance to provide the Board with a summary of the 2017 Day Camp and a look into what to expect in 2018.

To: Park Board of Commissioners
From: George Alexoff
Subject: 2017 Tax Levy
Date: October 19, 2017

Proposed 2017 Levy Recommendation

Staff is recommending to levy an overall 4.9 % increase over the actual 2016 extension. Staff estimates that the actual increase over the 2016 extension will be 3.7%. The reason for the difference in percentages is that staff has over-estimated the proposed levy to capture any new property (or growth) in the EAV which has been the District philosophy for many years.

Special Hearing on Tax Levy

The District is required to advertise and hold a special meeting to allow residents an opportunity to ask questions regarding the proposed tax levy if the levy is 105% greater than the 2016 extension. The recommended 2017 tax levy of \$1,118,607.20 will capture tax dollars from an EAV increase up to 23.5%. Last year's EAV increase was 16.9%; it was an assessment year. It has been the largest increase since 2008 which was an assessment year.

Based on this information staff feels that there is no need to request a larger percentage increase for levy year 2017. If the board agrees, no special hearing is required for 2017.

Approval Process for the 2017 Tax Levy

The approval of the 2017 tax levy cannot take place less than 20 days from the approval of the tax levy resolution. If the levy resolution is approved at October 23, 2017 board meeting, the District will need to pass the final tax levy document at the November 27, Regular Board Meeting.

**NORTHFIELD PARK DISTRICT
TRUTH IN TAXATION LAW RESOLUTION**

RESOLVED, by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois (“Park District”) that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the “Truth in Taxation Law”:

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2016 real estate tax levy of the Park District (2017 tax bill) is \$1,066,046.82
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2017 (2018 tax bill) is \$1,118,607.20
3. Based on the foregoing, the estimated percentage increase in the proposed 2017 aggregate levy over the amount of real estate taxes extended upon the final 2016 aggregate levy is 4.9%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 23 day October 2017.

Steve Bickford, President
President, Board of Park Commissioners

Attested and Filed this 23rd day October, 2017.

George Alexoff, Secretary
Secretary, Board of Park Commissioners

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: October 19, 2017

School / Park Meeting

The next meeting is scheduled for November 8th.

November / December Meeting Dates

November 27th

December 11th

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 25, 2017
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners –Bickford, Knight, Klein, O’Grady, Zieziula, Bramlage, Beil

Also present staff members: Alexoff, Guillen, Byron, Reuter, Becker

Absent: Treasurer Morrell

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director’s Report

a. Special Event Discussion

2018 Summer Market / Entertainment Night

Staff met with the Village, and other local organizations to talk about the idea of partnering on the above event, both for communication and monetary support. At this time everyone has agreed to participate. Staff is moving forward with the planning of the event and foresees great interest from the vendors. This will be a three part event, Farmers Market 3:00 pm-7:00 pm, food, and Concert in the Park.

State Fair / Ribfest

This was a successful event with the largest attendance ever.

Staff is always looking to improve the event and had an open discussion with the board regarding the Rib and Pie contest, food availability, entertainment and overall community engagement. It was decided that the staff would give some thought to the items discussed and if changes are to be made, develop and send out a survey to specific residents who have attended the event in the past.

Entertainment Selection Process

The future Park District events are creating many live entertainment opportunities; therefore, staff will use an application to be filled out by entertainers wanting to perform at any of the events. A committee to evaluate the performers is getting started consisting of Park District Staff, a musician and a parks board member.

b. Informational Items

School District 29 Meeting

Director Alexoff stated that he and Commissioner O'Grady attend the first joint meeting of the year. At the meeting, a discussion took place regarding facility usage of the Sunset Ridge gym. After our meeting, the School Board discussed and approved the District's usage of the gym at Sunset Ridge School for Panther Basketball.

Consent Agenda

- a. Approval of Board Meeting Minutes 8/28/17**
- b. Approval of Cash Expenditures for Month of August 2017 (copy for review will be available at the meeting).**

Commissioner Bickford made a motion to approve the Consent Agenda. Commissioner Klein seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Bickford, Knight, Klein, O'Grady
Zieziula, Bramlage, Beil

Voting Nay: Commissioners: None

Absent: Commissioner: None **Abstain: Commissioners:** None

Motion passed

Agency Reports

a. Finance

Director Alexoff reported that we are tracking well so far.

b. Recreation / Park Grounds and Facility

Superintendent Byron highlighted some items from the recreation report as follows:

- Staff received the 2nd estimate for the Pickle Ball court project. The lower of the two bids was \$18,700 and staff recommends accepting it.
- A new message center board for Clarkson will be installed near the playground.
- School District snow removal agreement will soon be finalized
- Before School Rec is running with 16 kids total
- After School Rec has 3-K & 10- 1st graders
- Panther Basketball has one team made up of 12 boys
- Fitness fee increases took effect in September with an added junior membership with hours restrictions
- The parks are in full use
- Rentals are very steady
- Social media accounts continue to grow - over 500 likes
- New adult programming has started

ADJOURNMENT

Commissioner Knight made a motion to adjourn the meeting at 7:00 p.m.
Commissioner O'Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Bickford, Knight, Klein, O'Grady
Zieziula, Bramlage, Beil,

Voting Nay: Commissioners: None

Absent: Commissioners: None **Abstain: Commissioners:** None
Motion passed

AGENCY REPORTS

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 09/30/2016	YTD BALANCE 09/30/2017	YEAR-TO-DATE THRU 09/30/17	2017-18 AMENDED BUDGET	
Fund 01 - CORPORATE FUND						
Revenues						
01 3010	TAXES	312,547.36	317,693.39	321,471.63	712,000.00	(3,778.24)
01 3070	BANK INTEREST	375.31	389.86	254.82	1,100.00	135.04
01 3091	NSSRA REIMBURSEMENT	0.00	0.00	0.00	6,695.00	0.00
01 3099	MISCELLANEOUS REVENUE	323.18	123.58	132.95	1,500.00	(9.37)
TOTAL REVENUES		313,245.85	318,206.83	321,859.40	721,295.00	(3,652.57)
Expenditures						
01 4008	FT SALARIES	59,747.76	68,997.34	67,258.00	318,236.08	1,739.34
01 4009	PT SALARIES	20,662.15	17,432.64	17,789.37	74,637.80	(356.73)
01 4015	HEALTH INSURANCE	14,669.88	16,328.92	17,100.00	72,432.78	(771.08)
01 4026	GAS / MILEAGE REIMBURSEMENT	1,606.20	1,606.20	1,992.31	7,400.00	(386.11)
01 4050	DUES & EDUCATION	273.25	445.14	2,132.06	17,405.00	(1,686.92)
01 4099	MISC -EXP	1,819.02	5,166.49	1,211.89	12,750.00	3,954.60
01 5022	PHONE	1,342.24	1,430.66	1,516.75	7,020.00	(86.09)
01 5023	INTERNET / CABLE	1,178.32	1,241.46	1,200.00	4,800.00	41.46
01 5030	PRINTING	4,672.37	0.00	0.00	0.00	0.00
01 5035	MARKETING	0.00	5,650.17	6,875.01	27,500.00	(1,224.84)
01 5040	LEGAL & PROFESSIONAL	297.50	1,076.63	1,875.00	7,500.00	(798.37)
01 5060	CONTRACTUAL	8,030.40	8,942.98	6,784.15	44,909.00	2,158.83
01 6010	SMALL EQUIPMENT	685.00	1,843.48	356.87	5,000.00	1,486.61
01 6021	SUPPLIES	970.85	570.14	2,022.15	7,175.00	(1,452.01)
01 6025	POSTAGE	1,407.22	368.00	2,380.39	4,420.00	(2,012.39)
01 6070	SAFETY	319.45	223.97	576.53	2,475.00	(352.56)
01 9992	FUND TRANSFER	0.00	0.00	0.00	95,000.00	0.00
TOTAL EXPENDITURES		117,681.61	131,324.22	131,070.48	708,660.66	253.74
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		313,245.85	318,206.83	321,859.40	721,295.00	(3,652.57)
TOTAL EXPENDITURES		117,681.61	131,324.22	131,070.48	708,660.66	253.74
NET OF REVENUES & EXPENDITURES		195,564.24	186,882.61	190,788.92	12,634.34	(3,906.31)
BEG. FUND BALANCE		224,781.24	224,781.24	224,781.24	224,781.24	
NET OF REVENUES/EXPENDITURES - 2016-17			(31,187.81)			
END FUND BALANCE		420,345.48	380,476.04	415,570.16	237,415.58	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		09/30/2016	09/30/2017	YEAR-TO-DATE THRU 09/30/17	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 03 - RECREATION						
Revenues						
03 3010	TAXES	21,838.71	24,223.11	23,396.83	54,000.00	826.28
03 3020	USER FEES	361,648.35	467,509.88	391,124.29	595,166.10	76,385.59
03 3030	RENTAL	40,393.50	34,704.80	39,166.89	256,820.00	(4,462.09)
03 3050	CONCESSION REVENUE	1,470.40	13,901.87	9,450.01	13,400.00	4,451.86
03 3060	CONTRIBUTIONS	0.00	25,100.00	8,825.00	19,050.00	16,275.00
TOTAL REVENUES		425,350.96	565,439.66	471,963.02	938,436.10	93,476.64
Expenditures						
03 4008	FT SALARIES	27,235.92	33,863.86	33,392.97	144,702.82	470.89
03 4009	PT SALARIES	83,386.14	102,096.80	108,548.42	213,544.25	(6,451.62)
03 4095	SCHOLARSHIPS-EXPENSE	(131.25)	0.00	0.00	0.00	0.00
03 5021	ELECTRICITY	9,215.55	7,472.76	10,284.76	39,500.00	(2,812.00)
03 5024	WATER	650.59	722.00	659.17	4,700.00	62.83
03 5025	GAS	61.40	66.39	67.90	5,000.00	(1.51)
03 5035	MARKETING	0.00	461.28	1,962.50	6,100.00	(1,501.22)
03 5060	CONTRACTUAL	77,097.42	103,551.12	103,426.26	230,923.15	124.86
03 5061	REPAIR & MAINTENANCE	29,767.28	23,263.67	23,473.44	68,020.00	(209.77)
03 6010	SMALL EQUIPMENT	1,668.21	0.00	3,058.65	8,075.00	(3,058.65)
03 6020	EQUIPMENT PURCHASES	0.00	8,873.56	17,500.00	30,935.00	(8,626.44)
03 6021	SUPPLIES	27,503.88	25,846.95	32,387.89	98,163.46	(6,540.94)
03 6050	CONCESSION SUPPLIES	0.00	5,020.93	1,075.01	4,450.00	3,945.92
03 9992	FUND TRANSFER	0.00	0.00	0.00	85,000.00	0.00
TOTAL EXPENDITURES		256,455.14	311,239.32	335,836.97	939,113.68	(24,597.65)
Fund 03 - RECREATION:						
TOTAL REVENUES		425,350.96	565,439.66	471,963.02	938,436.10	93,476.64
TOTAL EXPENDITURES		256,455.14	311,239.32	335,836.97	939,113.68	(24,597.65)
NET OF REVENUES & EXPENDITURES		168,895.82	254,200.34	136,126.05	(677.58)	118,074.29
BEG. FUND BALANCE		257,930.41	257,930.41	257,930.41	257,930.41	
NET OF REVENUES/EXPENDITURES - 2016-17			46,023.96			
END FUND BALANCE		426,826.23	558,154.71	394,056.46	257,252.83	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 09/30/2016	YTD BALANCE 09/30/2017	YEAR-TO-DATE THRU 09/30/17	2017-18 AMENDED BUDGET	
Fund 05 - SPECIAL -NSSRA						
Revenues						
05 3010	TAXES	71,603.79	71,113.87	69,000.00	158,000.00	2,113.87
TOTAL REVENUES		<u>71,603.79</u>	<u>71,113.87</u>	<u>69,000.00</u>	<u>158,000.00</u>	<u>2,113.87</u>
Expenditures						
05 4008	FT SALARIES	4,625.04	4,968.93	4,893.58	21,423.98	75.35
05 4009	PT SALARIES	510.19	351.26	529.84	1,968.00	(178.58)
05 7010	NSSRA -EXPENSE	24,411.00	28,452.31	32,413.11	92,827.58	(3,960.80)
05 9992	FUND TRANSFER	0.00	0.00	0.00	49,686.00	0.00
TOTAL EXPENDITURES		<u>29,546.23</u>	<u>33,772.50</u>	<u>37,836.53</u>	<u>165,905.56</u>	<u>(4,064.03)</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		71,603.79	71,113.87	69,000.00	158,000.00	2,113.87
TOTAL EXPENDITURES		<u>29,546.23</u>	<u>33,772.50</u>	<u>37,836.53</u>	<u>165,905.56</u>	<u>(4,064.03)</u>
NET OF REVENUES & EXPENDITURES		42,057.56	37,341.37	31,163.47	(7,905.56)	6,177.90
BEG. FUND BALANCE		144,494.78	144,494.78	144,494.78	144,494.78	
NET OF REVENUES/EXPENDITURES - 2016-17			1,717.85			
END FUND BALANCE		186,552.34	183,554.00	175,658.25	136,589.22	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		09/30/2016	09/30/2017	YEAR-TO-DATE THRU 09/30/17	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 07 - AUDITING						
Revenues						
07 3010	TAXES	5,369.90	5,589.91	5,075.48	12,500.00	514.43
TOTAL REVENUES		<u>5,369.90</u>	<u>5,589.91</u>	<u>5,075.48</u>	<u>12,500.00</u>	<u>514.43</u>
Expenditures						
07 5040	LEGAL & PROFESSIONAL	0.00	0.00	0.00	8,700.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,700.00</u>	<u>0.00</u>
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Fund 07 - AUDITING:						
TOTAL REVENUES		5,369.90	5,589.91	5,075.48	12,500.00	514.43
TOTAL EXPENDITURES		0.00	0.00	0.00	8,700.00	0.00
NET OF REVENUES & EXPENDITURES		<u>5,369.90</u>	<u>5,589.91</u>	<u>5,075.48</u>	<u>3,800.00</u>	<u>514.43</u>
BEG. FUND BALANCE		13,503.43	13,503.43	13,503.43	13,503.43	
NET OF REVENUES/EXPENDITURES - 2016-17			3,551.77			
END FUND BALANCE		18,873.33	22,645.11	18,578.91	17,303.43	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		09/30/2016	09/30/2017	YEAR-TO-DATE THRU 09/30/17	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 09 - LIABILITY INSURANCE						
Revenues						
09 3010	TAXES	15,931.69	16,148.43	18,106.52	36,500.00	(1,958.09)
TOTAL REVENUES		<u>15,931.69</u>	<u>16,148.43</u>	<u>18,106.52</u>	<u>36,500.00</u>	<u>(1,958.09)</u>
Expenditures						
09 4008	FT SALARIES	946.08	989.38	993.45	4,305.00	(4.07)
09 7020	LIABILITY INSURANCE	7,334.43	7,665.30	8,383.69	32,194.26	(718.39)
TOTAL EXPENDITURES		<u>8,280.51</u>	<u>8,654.68</u>	<u>9,377.14</u>	<u>36,499.26</u>	<u>(722.46)</u>
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Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		15,931.69	16,148.43	18,106.52	36,500.00	(1,958.09)
TOTAL EXPENDITURES		<u>8,280.51</u>	<u>8,654.68</u>	<u>9,377.14</u>	<u>36,499.26</u>	<u>(722.46)</u>
NET OF REVENUES & EXPENDITURES		7,651.18	7,493.75	8,729.38	0.74	(1,235.63)
BEG. FUND BALANCE		19,243.12	19,243.12	19,243.12	19,243.12	
NET OF REVENUES/EXPENDITURES - 2016-17			1,377.84			
END FUND BALANCE		26,894.30	28,114.71	27,972.50	19,243.86	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		09/30/2016	09/30/2017	YEAR-TO-DATE THRU 09/30/17	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 11 - SOCIAL SECURITY						
Revenues						
11 3010	TAXES	20,943.79	14,078.17	18,022.44	31,500.00	(3,944.27)
TOTAL REVENUES		<u>20,943.79</u>	<u>14,078.17</u>	<u>18,022.44</u>	<u>31,500.00</u>	<u>(3,944.27)</u>
Expenditures						
11 4011	WITHOLDING	15,507.64	16,159.48	16,716.49	58,291.31	(557.01)
TOTAL EXPENDITURES		<u>15,507.64</u>	<u>16,159.48</u>	<u>16,716.49</u>	<u>58,291.31</u>	<u>(557.01)</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		20,943.79	14,078.17	18,022.44	31,500.00	(3,944.27)
TOTAL EXPENDITURES		<u>15,507.64</u>	<u>16,159.48</u>	<u>16,716.49</u>	<u>58,291.31</u>	<u>(557.01)</u>
NET OF REVENUES & EXPENDITURES		5,436.15	(2,081.31)	1,305.95	(26,791.31)	(3,387.26)
BEG. FUND BALANCE		54,679.10	54,679.10	54,679.10	54,679.10	
NET OF REVENUES/EXPENDITURES - 2016-17			(11,528.15)			
END FUND BALANCE		60,115.25	41,069.64	55,985.05	27,887.79	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		09/30/2016	09/30/2017	YEAR-TO-DATE THRU 09/30/17	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 13 - IMRF						
Revenues						
13 3010	TAXES	25,060.98	24,637.13	24,970.05	55,000.00	(332.92)
TOTAL REVENUES		<u>25,060.98</u>	<u>24,637.13</u>	<u>24,970.05</u>	<u>55,000.00</u>	<u>(332.92)</u>
Expenditures						
13 4012	IMRF-EMPLOYER	12,192.57	11,138.69	12,923.37	53,800.05	(1,784.68)
TOTAL EXPENDITURES		<u>12,192.57</u>	<u>11,138.69</u>	<u>12,923.37</u>	<u>53,800.05</u>	<u>(1,784.68)</u>
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Fund 13 - IMRF:						
TOTAL REVENUES		25,060.98	24,637.13	24,970.05	55,000.00	(332.92)
TOTAL EXPENDITURES		<u>12,192.57</u>	<u>11,138.69</u>	<u>12,923.37</u>	<u>53,800.05</u>	<u>(1,784.68)</u>
NET OF REVENUES & EXPENDITURES		12,868.41	13,498.44	12,046.68	1,199.95	1,451.76
BEG. FUND BALANCE		29,751.91	29,751.91	29,751.91	29,751.91	
NET OF REVENUES/EXPENDITURES - 2016-17			5,390.07			
END FUND BALANCE		42,620.32	48,640.42	41,798.59	30,951.86	

PERIOD ENDING 09/30/2017

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 09/30/2016	YTD BALANCE 09/30/2017	YEAR-TO-DATE THRU 09/30/17	2017-18 AMENDED BUDGET	
Fund 15 - CAPITAL PROJECTS						
Revenues						
15 3099	MISCELLANEOUS REVENUE	0.00	13.79	0.00	0.00	13.79
15 9991	TRANSFER FROM REC	0.00	0.00	0.00	85,000.00	0.00
15 9993	TRANS. FROM NSSRA	0.00	0.00	0.00	49,686.00	0.00
15 9994	TRANS. FROM CORPORATE	0.00	0.00	0.00	95,000.00	0.00
TOTAL REVENUES		0.00	13.79	0.00	229,686.00	13.79
Expenditures						
15 6020	EQUIPMENT PURCHASES	71,784.00	33,028.30	38,245.00	88,145.00	(5,216.70)
15 7091	LOAN REPAYMENT	175,533.00	173,066.34	173,066.00	173,066.00	0.34
TOTAL EXPENDITURES		247,317.00	206,094.64	211,311.00	261,211.00	(5,216.36)
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		0.00	13.79	0.00	229,686.00	13.79
TOTAL EXPENDITURES		247,317.00	206,094.64	211,311.00	261,211.00	(5,216.36)
NET OF REVENUES & EXPENDITURES		(247,317.00)	(206,080.85)	(211,311.00)	(31,525.00)	5,230.15
BEG. FUND BALANCE		75,590.08	75,590.08	75,590.08	75,590.08	
NET OF REVENUES/EXPENDITURES - 2016-17			(36,821.27)			
END FUND BALANCE		(171,726.92)	(167,312.04)	(135,720.92)	44,065.08	
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		877,506.96	1,015,227.79	928,996.91	2,182,917.10	86,230.88
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		686,980.70	718,383.53	755,071.98	2,232,181.52	(36,688.45)
NET OF REVENUES & EXPENDITURES		190,526.26	296,844.26	173,924.93	(49,264.42)	122,919.33
BEG. FUND BALANCE - ALL FUNDS		819,974.07	819,974.07	819,974.07	819,974.07	
END FUND BALANCE - ALL FUNDS		1,010,500.33	1,095,342.59	993,899.00	770,709.65	

PERIOD ENDING 09/30/2017

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 09/30/2016	YTD BALANCE 09/30/2017	BUDGET	2017-18 AMENDED BUDGET	VARIANCE
				YEAR-TO-DATE THRU 09/30/17		ACT VS FYTD
GROUPING VALUE 'ADMINISTRATIVE'						
03 3010	TAXES	21,838.71	24,223.11	23,396.83	54,000.00	826.28
03 4008	FT SALARIES	8,631.12	14,406.40	13,856.55	60,045.00	549.85
03 4095	SCHOLARSHIPS-EXPENSE	(131.25)	0.00	0.00	0.00	0.00
Net GROUPING VALUE 'ADMINISTRATIVE'		13,338.84	9,816.71	9,540.28	(6,045.00)	(276.43)
GROUPING VALUE 'PARKS & FACILITIES'						
03 3020	USER FEES	15,375.50	15,434.35	14,864.97	74,500.00	569.38
03 3030	RENTAL	40,393.50	34,704.80	39,166.89	256,820.00	(4,462.09)
03 3050	CONCESSION REVENUE	1,470.40	2,723.87	1,250.01	5,200.00	1,473.86
03 3060	CONTRIBUTIONS/SPONSORSHIPS	0.00	15,000.00	0.00	0.00	15,000.00
03 4008	FT SALARIES	18,604.80	19,457.46	19,536.42	84,657.82	(78.96)
03 4009	PT SALARIES	16,801.14	18,540.37	15,953.78	66,172.00	2,586.59
03 5021	ELECTRICITY	9,215.55	7,472.76	10,284.76	39,500.00	(2,812.00)
03 5024	WATER	650.59	722.00	659.17	4,700.00	62.83
03 5025	GAS	61.40	66.39	67.90	5,000.00	(1.51)
03 5035	MARKETING	0.00	0.00	862.50	3,450.00	(862.50)
03 5060	CONTRACTUAL	15,960.51	11,603.69	19,842.61	69,928.00	(8,238.92)
03 5061	REPAIR & MAINTENANCE	29,767.28	23,263.67	23,473.44	68,020.00	(209.77)
03 6010	SMALL EQUIPMENT	1,668.21	0.00	3,058.65	8,075.00	(3,058.65)
03 6020	EQUIPMENT PURCHASES	0.00	8,873.56	17,500.00	30,935.00	(8,626.44)
03 6021	SUPPLIES	15,238.97	14,409.37	18,819.76	75,600.00	(4,410.39)
03 6050	CONCESSION SUPPLIES	0.00	2,917.55	875.01	3,600.00	2,042.54
Net GROUPING VALUE 'PARKS & FACILITIES'		(50,729.05)	(39,463.80)	(75,652.13)	(123,117.82)	(36,188.33)
GROUPING VALUE 'GENERAL PROGRAMS'						
03 3020	USER FEES	47,714.00	44,627.53	35,344.64	110,443.00	9,282.89
03 4009	PT SALARIES	2,270.75	949.20	3,375.52	29,723.75	(2,426.32)
03 5060	CONTRACTUAL	2,385.00	4,725.00	4,622.52	51,895.40	102.48
03 6021	SUPPLIES	254.75	190.02	389.46	2,600.00	(199.44)
Net GROUPING VALUE 'GENERAL PROGRAMS'		42,803.50	38,763.31	26,957.14	26,223.85	(11,806.17)
GROUPING VALUE 'SPECIAL EVENTS'						
03 3020	USER FEES	20,030.10	180.00	250.00	250.00	(70.00)
03 3050	CONCESSION REVENUE	0.00	11,178.00	8,200.00	8,200.00	2,978.00
03 3060	CONTRIBUTIONS	0.00	10,100.00	8,825.00	19,050.00	1,275.00
03 4009	PT SALARIES	1,402.50	1,453.50	1,690.00	2,900.00	(236.50)
03 5035	MARKETING	0.00	461.28	1,100.00	2,650.00	(638.72)
03 5060	CONTRACTUAL	20,489.05	25,590.00	29,703.58	35,825.50	(4,113.58)
03 6021	SUPPLIES	2,938.03	686.07	2,718.27	7,059.96	(2,032.20)
03 6050	CONCESSION SUPPLIES	0.00	2,103.38	200.00	850.00	1,903.38
Net GROUPING VALUE 'SPECIAL EVENTS'		(4,799.48)	(8,836.23)	(18,136.85)	(21,785.46)	(9,300.62)
GROUPING VALUE 'ATHLETIC PROGRAMS'						
03 3020	USER FEES	13,590.00	5,355.00	8,978.08	39,438.00	(3,623.08)
03 4009	PT SALARIES	225.50	61.50	229.43	5,347.50	(167.93)
03 5060	CONTRACTUAL	630.00	0.00	403.38	9,344.60	(403.38)
03 6021	SUPPLIES	(198.84)	0.00	25.00	2,250.00	(25.00)
Net GROUPING VALUE 'ATHLETIC PROGRAMS'		12,933.34	5,293.50	8,320.27	22,495.90	3,026.77
GROUPING VALUE 'CAMPS'						
03 3020	USER FEES	251,160.75	391,101.00	320,535.10	320,535.10	70,565.90
03 4009	PT SALARIES	57,376.25	76,823.23	82,001.00	82,001.00	(5,177.77)

PERIOD ENDING 09/30/2017

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 09/30/2016	YTD BALANCE 09/30/2017	BUDGET	2017-18 AMENDED BUDGET	VARIANCE
				YEAR-TO-DATE THRU 09/30/17		ACT VS FYTD
03 5060	CONTRACTUAL	37,632.86	57,528.53	48,854.17	49,629.65	8,674.36
03 6021	SUPPLIES	9,270.97	10,561.49	10,435.40	10,653.50	126.09
Net GROUPING VALUE 'CAMPS'		146,880.67	246,187.75	179,244.53	178,250.95	(66,943.22)
GROUPING VALUE 'FITNESS PROGRAMS'						
03 3020	USER FEES	13,778.00	10,812.00	11,151.50	50,000.00	(339.50)
03 4009	PT SALARIES	5,310.00	4,269.00	5,298.69	27,400.00	(1,029.69)
03 5060	CONTRACTUAL	0.00	4,103.90	0.00	14,300.00	4,103.90
Net GROUPING VALUE 'FITNESS PROGRAMS'		8,468.00	2,439.10	5,852.81	8,300.00	3,413.71
GROUPING VALUE 'INTERFUND'						
03 9992	FUND TRANSFER	0.00	0.00	0.00	85,000.00	0.00
Net GROUPING VALUE 'INTERFUND'		0.00	0.00	0.00	(85,000.00)	0.00
TOTAL REVENUES - FUND 03		425,350.96	565,439.66	471,963.02	938,436.10	93,476.64
TOTAL EXPENDITURES - FUND 03		256,455.14	311,239.32	335,836.97	939,113.68	(24,597.65)
NET OF REVENUES & EXPENDITURES		168,895.82	254,200.34	136,126.05	(677.58)	118,074.29

10/17/2017

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 09/30/2017
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 09/30/2017	BALANCE 09/30/2016	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	107,209.16	52,993.14	54,216.02
1003	NVB PETTY CHECKING 000430023000031	1,004.87	1,104.87	(100.00)
1007	ILLINOIS FUNDS MM 007139101443	549.14	552.15	(3.01)
1010	NORTHVIEW TAX ACCT 7530000691	1,001,577.46	997,643.40	3,934.06
1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	0.00
1015	AMERICAN CHARTERED BANK-XXX760	0.00	520.50	(520.50)
1200	ACCOUNTS RECEIVABLE	24,709.71	29,155.00	(4,445.29)
1250	TAXES RECEIVABLE	506,561.71	508,901.99	(2,340.28)
TOTAL ASSETS		1,641,712.05	1,590,971.05	50,741.00
Liabilities				
2000	ACCOUNTS PAYABLE	(60.00)	38,419.90	(38,479.90)
2010	ACCRUED PAYABLES/PAYROLL	0.00	(2.17)	2.17
2011	EMPLOYEE COMPENSATION	39,130.00	32,630.00	6,500.00
2050	DEFERRED INCOME	60.00	0.00	60.00
2060	DEFERRED TAX REVENUE	506,561.71	508,901.99	(2,340.28)
2105	HEALTH CARE FSA	0.00	173.25	(173.25)
2300	FAMILY CREDIT	677.75	347.75	330.00
TOTAL LIABILITIES		546,369.46	580,470.72	(34,101.26)
Fund Equity				
9000	FUND BALANCE	819,974.07	819,974.07	0.00
2016/2017 Beginning Fund Balance		819,974.07	819,974.07	0.00
Net revenue 2016/2017		(21,475.74)		
2017/2018 Beginning fund balance		798,498.33	819,974.07	
2017/2018 Net Revenue		296,844.26	190,526.26	
Ending Fund Balance		1,095,342.59	1,010,500.33	

Superintendent's Report
Bill Byron
October 2017

Willow Park

- We flooded again after the heavy rains on Saturday, 10/14. The flood came in Sunday and was fully receded by Tuesday morning. This wasn't too bad, minimal turf damage and not too much debris, but we still need to aerate some areas to help get some air moving through the soil profile.
- We have another Eagle Scout project happening at the end of the month that will replace and add dog bag stations throughout the park (and also at Clarkson Park).
- After speaking with the contractor, we decided the pickleball court project will take place next spring due to schedules and weather conditions.

Clarkson Park

- We will be dividing and relocating certain landscape ornamentals over the next few weeks
- Nada and I hope to schedule a conceptual design meeting for the future kitchen in the near future

Fox Meadow Park

- We are hoping our wetland contractor has the opportunity to do a prescribed burn this fall

Community Center

- Fall/Halloween decorations are currently going up around the facility

School District 29

- The Board of Education approved our snow removal agreement for the upcoming winter so we will again be providing service for both schools
- We have begun talks regarding the future of our landscape agreement as our current agreement ends after this fall.

Recreation Board Report
October 2017
Jim Reuter
Nada Becker
Vicki Frullani

Before School Rec.

Our Before School Recreation Program is still going strong. Some parents that chose the Punch Pass system instead of the annual option have had to purchase more already.

Afterschool Rec.

After School Recreation has the same children as the previous session. We have had some parents call in to ask if we can add their child to the program for a few weeks, and certain days. We have accommodated all requests and have received no complaints. Our routine is becoming more concrete, and all children seem to be enjoying themselves very much.

Afterschool Classes

We are currently promoting Session 2 of the fall Park District afterschool classes, enrichment and athletic that are beginning the week of 10/30-11/03.

Birthday Parties

We have two Birthday Parties scheduled for this month, and have one scheduled for the following at the moment.

Panther Basketball

The 5th grade boys are our only team in the NSBL this season and have begun practicing to prepare for their season opener against Glencoe on December 2nd. We added a few more boys to the roster this season to give us 12 players. Donald Klein will be coaching the team again this season.

Fitness

The Fitness Center continues to operate smoothly with around 300 members. This month we have added more of a deep cleaning to our weekly janitorial schedule. The contractor that comes to clean the building on Saturday nights is now also responsible for that deep cleaning of the Fitness Center and all of the fitness equipment.

Community Center Rentals

The Wildcat Jrs. Volleyball season really kicks up in late mid- November and they will once again be using the gym 5 days a week through the winter. Our regular rentals of D'Silva and badminton and other programs like Open Gym and Pickleball make up the bulk of our gym schedule outside of Wildcats. We have a new gym rental that should begin in January as well.

Willow Park Field Use

Fall field activities are starting to wind down. Trevian Soccer and TeamOne Lacrosse will wrap up out there for the fall in mid-November. TGSA is almost finished as well and we will begin

talks with them about the spring before Thanksgiving. We have already started our spring field talks with KWBA.

Boo Bash

Boo Bash is Friday, 10/27. More to come in the November Report.

Marketing

Winter Brochure

The winter brochure is expected to be in homes the week of November 13th, well before Thanksgiving.

Adult Programs

We had a successful new adult program on October 4th, a lunch and learn presented by Casey Engelman. Casey grew up in Northfield and is the owner of a baking and catering company, The Good Wolf. Her talk was very informative; she discussed various grains, the milling process and resulting naturally-leavened hearth style bread along with dietary considerations. The 27 people attending got to sample her delicious bread which is much different than what's available at local grocery stores. In addition to Park District marketing, both Northfield Garden Clubs announced the event to their members and Casey promoted the event to her email list. Northfield residents and others from surrounding towns attended.

The new adult meditation class taught by Sharyn Galindo, owner of North Shore Yoga, started last week.

New - Pumpkin Composting

Go Green Northfield, the Park District and Village of Northfield are partnering to compost pumpkins instead of throwing them in the garbage. From November 1-5, residents can drop off their pumpkins in the dumpster located in the southeast corner of the parking lot. Painted pumpkins are accepted, but any non-organic decorations should be removed.

Pumpkins thrown in the garbage are sent to a landfill, where they decompose without oxygen and produce methane gas - a greenhouse gas that is 25 times more potent than carbon dioxide! Instead, pumpkins make great garden compost.

Expanded Northfield Holiday Event

Last year the Northfield Now committee organized a new holiday event within a week of the Park District's holiday fest. The Park District had a prominent role in spearheading event logistics and marketing. While both events were successful, it doesn't make sense to have two separate events for our small community. Everyone agreed that there should be one event which should be organized by the Park District. We'd already been discussing adding activities to our holiday fest. So this year's Northfield Holiday Festival will be longer, from 11AM to 2PM and there will be activities both inside the Community Center and outside in Willow Park. We'll keep all the previous activities (games, crafts, Santa, cookie decorating) and add live music, food/ beverages, and horse-drawn wagon rides. Specifically:

- We're working with Sunset Ridge School, North Shore Music Institute and various local groups to add live music entertainment.
- There'll be two horse-drawn wagons for rides through Willow Park from 12 to 2PM

- A “market” will be under the Willow Park Pavilion. Rocky Mountain Chocolate Factory will have complimentary hot chocolate and items for sale; Hofherr Meat Co. will sell chili, brats and gift items, Northview Bank & Trust will have a table with complimentary popcorn, the Park District will have beer and mulled wine and we’re working on a pizza vendor.
- We’ve also connected with local organizations to include them in the event. The Northfield Community Nursery School will run a craft as will the Girl Scouts. The Cub Scouts may create and run a game.