

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, MAY 22, 2017



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MAY 22, 2017
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. Commissioner Oath of Office
 - b. Officer and Committee Appointments
 - c. 2017-2018 Official Meeting Dates
 - d. Check Authorization Resolutions 05-22-17-01
 - e. Informational Items
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 4/24/17
 - b. Approval of Cash Expenditures for Month of April 2017 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Garrick Beil, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Garrick Beil

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
22nd day of May, 2017.

George Alexoff, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Donald Klein, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Donald Klein

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
22nd day of May, 2017.

George Alexoff, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Steven Bickford, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Steven Bickford

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
22nd day of May, 2017.

George Alexoff, Secretary

To: Board of Park Commissioners
 From: George Alexoff
 Subject: 2017-2018 Park Board of Commissioners Officers and Committee Appointments.
 Date: May 18, 2017

Each May the District formally approves officers and committee assignments for the District. Listed below are the recommended appointments.

2017-2018 Officers and Committee Members

President: Steve Bickford
Vice President: Patrick Knight
Treasurer: Edward Morrell
Secretary: George Alexoff

Administrative / Finance Committee

Chair: Donald Klein
 Patrick Knight
 Colleen Bramlage

Recreation / Parks Committee

Chair: Kevin Zieziula
 Buggie O`Grady
 Garrick Beil

Ad hoc Committee Members

Community Center: Buggie O`Grady
 NSSRA Liaison: Colleen Bramlage

Term Expires 5-19 (Length)	Term Expires 5-21 (Length)
Buggie O`Grady (4yrs)	Steve Bickford (4yrs)
Kevin Zieziula (4yrs)	Donald Klein (4yrs)
Colleen Bramlage (4yrs)	Garrick Beil (4yrs)
Patrick Knight (4yrs)	

**Northfield Park District
Fiscal Year 2017/2018
Official Board of Park Commissioners' Meetings
Northfield Park District Community Center
6:30 p.m.**

Monday, July 31, 2017
(5th Monday)

Monday, August 28, 2017
(4th Monday)

Monday, September 25, 2017
(4th Monday)

Monday, October 23, 2017
(4th Monday)

Monday, November 27, 2017
(4th Monday)

Monday, December 11, 2017
(2nd Monday)

Monday, January 22, 2018
(4th Monday)

Monday, February 26, 2018
(4th Monday)

Monday, March 19, 2018
(3rd Monday)

Monday, April 23, 2018
(4th Monday)

Monday, May 21, 2018
(3rd Monday)

Monday, June 25, 2018
(4th Monday)

To: Park Board of Commissioners
From: George Alexoff
Subject: Northview Bank & Trust Check Authorization Resolution 05-22-17-01
Date: May 15, 2017

Every two years when the District elects new Park Board of Commissioners we need to update and authorize Park Board of Commissioners to sign on various financial accounts and remove those who are no longer Commissioners.

I will bring to the meeting the check authorization resolution for our checking, savings and petty cash accounts.

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: May 19, 2017

Administrative & Finance Meetings

The Administrative and Finance Committees will need to set up a meeting to review the 2017-2018 Budget. All Commissioners are welcome to attend. Please bring your calendars.

Northfield Parks Foundation Meeting

Staff is looking to schedule a meeting in early June with interested and identified residents regarding the Parks Foundation. I will bring a list to the meeting to review.

Facility Usage Events

- May 25-29 Kenilworth–Winnetka Baseball Memorial Day Tournament @ Willow Park.
- June 3 Sunset Ridge School District 29 Children’s Fair @ Willow Park
- June 16-18 Trevian Softball Association Father’s Day Softball Tournament @ Willow Park.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 24, 2017
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – O’Grady, Bickford, Zaban, Bramlage, Klein
Also present staff members: Alexoff, Guillen, Byron,
Absent: Commissioner –Treasurer Morrell, Zieziula, Knight

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director’s Report

a. Resolution 04-24-17-01 Approving Amended and Restated Community Center Intergovernmental Agreement

Director Alexoff discussed the newly revised IGA agreement.

Commissioner Bickford made a motion to approve Resolution **04-24-17-01** Approving Amended and Restated Community Center Intergovernmental Agreement.

Commissioner O’Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O’Grady, Bickford, Zaban, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Knight, Zieziula

Abstain: Commissioners: None

Motion Passed

b. Pickleball

Bill Byron discussed the possibility and the costs associated for converting two tennis courts into six Pickellball courts.

The board agreed to budget for the conversion in the 2017-2018 Budget.

Commissioner Knight arrived at 6:37 p.m.

c. Informational

- Next School / Park meeting is Wednesday.
- Staff updated the board on the Clarkson Park Community meeting.

Consent Agenda

- a. Approval of Board Meeting Minutes 03/31/17**
- b. Approval of Cash Expenditures for March 2017**

Commissioner Knight a motion to approve the Consent Agenda. Commissioner O'Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Zaban, Knight, Bramlage, Klein
Voting Nay: Commissioners: None
Absent: Commissioners: Zieziula
Abstain: Commissioners: None

Motion Passed

Agency Reports

a. Finance

Taxes are coming in. The final payment for the installment agreement with the Village of Northfield was paid off in March.

b. Recreation / Park Grounds and Facility

Superintendent Bill Byron highlighted some items from the recreation report as follows:

- NPD will remain the landscape contractor for District 29 through the Fall of 2017, at which time it will be reviewed.
- Staff is raising rates for snow removal and salting services. The new rates have been provided to the school for discussion.
- Clarkson Lodge has been totally updated, new floors, new painted walls, fixtures, and the last project will be adding a sink for the kitchen. This item will be part of the 2017-2018 Budget
- Baseball fields are packed.
- Enhancements to the community center entrance and concrete pad by the recycling area is finished.
- Programs are going well, Mother and Son event was a hit! Very successful event!
- Fitness membership is still on the rise.

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:08 p.m. Commissioner Zaban seconded the motion. A roll call vote was taken.

Voting Aye: Commissioner O'Grady, Bickford, Zaban, Knight, Bramlage, Klein
Voting Nay: Commissioners: None
Absent: Commissioners: Zieziula
Abstain: Commissioners: None

Motion Passed

AGENCY REPORTS

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
PERIOD ENDING 04/30/2017
ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2016	YTD BALANCE 04/30/2017	BUDGET		VARIANCE
				YEAR-TO-DATE THRU 04/30/17	2016-17 AMENDED BUDGET	
		YTD ACTUAL VS YTD BUDGET				
TOTAL REVENUES - ALL FUNDS		3,635,969.85	1,782,232.14	1,680,235.09	2,239,571.70	101,997.05
TOTAL EXPENDITURES - ALL FUNDS		2,625,755.38	1,660,163.73	1,749,605.68	2,468,055.96	(89,441.95)
NET OF REVENUES & EXPENDITURES		1,010,214.47	122,068.41	(69,370.59)	(228,484.26)	191,439.00
BEG. FUND BALANCE - ALL FUNDS		957,953.17	819,974.07	819,974.07	819,974.07	
END FUND BALANCE - ALL FUNDS		1,968,167.64	942,042.48	750,603.48	591,489.81	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2016-17	VARIANCE
		04/30/2016	04/30/2017	YEAR-TO-DATE THRU 04/30/17	AMENDED BUDGET	YTD ACTUAL VS YTD BUDGET
Fund 01 - CORPORATE FUND						
Revenues						
01 3010	TAXES	674,205.08	691,824.52	688,050.00	695,000.00	3,774.52
01 3070	BANK INTEREST	1,026.94	876.25	1,182.72	1,200.00	(306.47)
01 3091	NSSRA REIMBURSEMENT	0.00	0.00	0.00	6,346.70	0.00
01 3099	MISCELLANEOUS REVENUE	1,510.00	1,823.18	1,500.00	1,500.00	323.18
TOTAL REVENUES		676,742.02	694,523.95	690,732.72	704,046.70	3,791.23
Expenditures						
01 4008	FT SALARIES	221,508.07	218,243.49	229,602.00	281,259.00	(11,358.51)
01 4009	PT SALARIES	54,759.84	77,317.49	72,807.00	88,555.00	4,510.49
01 4015	HEALTH INSURANCE	45,147.88	50,794.05	49,418.00	60,454.14	1,376.05
01 4026	GAS / MILEAGE REIMBURSEMENT	5,270.78	5,654.37	5,858.00	7,200.00	(203.63)
01 4050	DUES & EDUCATION	14,797.11	15,892.97	18,704.27	19,057.00	(2,811.30)
01 4099	MISC -EXP	6,921.99	9,615.26	11,370.38	15,000.00	(1,755.12)
01 5022	PHONE	5,115.31	5,661.24	5,000.00	6,000.00	661.24
01 5023	INTERNET / CABLE	1,957.62	3,792.77	3,962.48	4,788.00	(169.71)
01 5030	PRINTING	32,957.77	17,989.74	31,450.00	31,450.00	(13,460.26)
01 5040	LEGAL & PROFESSIONAL	4,237.40	3,867.50	8,000.00	9,600.00	(4,132.50)
01 5060	CONTRACTUAL	26,528.32	29,325.75	41,733.85	47,893.96	(12,408.10)
01 6010	SMALL EQUIPMENT	4,682.59	3,199.09	4,189.36	5,000.00	(990.27)
01 6021	SUPPLIES	2,897.49	2,828.57	3,832.53	4,800.00	(1,003.96)
01 6025	POSTAGE	4,142.47	4,148.64	4,260.40	4,395.40	(111.76)
01 6070	SAFETY	1,573.32	1,131.80	1,556.96	2,210.00	(425.16)
01 9992	FUND TRANSFER	0.00	0.00	0.00	164,500.00	0.00
TOTAL EXPENDITURES		432,497.96	449,462.73	491,745.23	752,162.50	(42,282.50)
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		676,742.02	694,523.95	690,732.72	704,046.70	3,791.23
TOTAL EXPENDITURES		432,497.96	449,462.73	491,745.23	752,162.50	(42,282.50)
NET OF REVENUES & EXPENDITURES		244,244.06	245,061.22	198,987.49	(48,115.80)	46,073.73
BEG. FUND BALANCE		211,129.01	224,781.24	224,781.24	224,781.24	
END FUND BALANCE		455,373.07	469,842.46	423,768.73	176,665.44	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2016-17	VARIANCE
		04/30/2016	04/30/2017	YEAR-TO-DATE THRU 04/30/17	AMENDED BUDGET	YTD ACTUAL VS YTD BUDGET
Fund 03 - RECREATION						
Revenues						
03 3010	TAXES	47,339.15	49,951.83	48,312.00	48,800.00	1,639.83
03 3020	USER FEES	374,315.90	529,019.96	442,525.83	453,289.00	86,494.13
03 3030	RENTAL	205,994.39	200,990.75	191,367.94	315,866.00	9,622.81
03 3050	CONCESSION REVENUE	3,086.30	3,543.36	1,584.60	3,480.00	1,958.76
03 3060	CONTRIBUTIONS	1,840.19	200.00	0.00	0.00	200.00
03 3095	REIMBURSEMENTS	0.00	365.00	0.00	0.00	365.00
03 3099	MISCELLANEOUS REVENUE	5,400.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		637,975.93	784,070.90	683,790.37	821,435.00	100,280.53
Expenditures						
03 4008	FT SALARIES	65,136.89	97,269.91	97,674.00	120,505.00	(404.09)
03 4009	PT SALARIES	151,527.51	146,224.60	161,843.28	185,939.75	(15,618.68)
03 4095	SCHOLARSHIPS-EXPENSE	670.50	(131.25)	1.00	1.00	(132.25)
03 4099	MISCELLANEOUS EXPENSE	74.90	0.00	0.00	0.00	0.00
03 5021	ELECTRICITY	18,056.14	27,290.61	21,541.51	25,700.00	5,749.10
03 5022	PHONE	58.03	0.00	0.00	0.00	0.00
03 5024	WATER	3,552.66	3,845.06	4,051.47	4,440.00	(206.41)
03 5025	GAS	1,138.36	1,263.26	1,500.00	4,600.00	(236.74)
03 5060	CONTRACTUAL	123,114.35	170,510.12	140,567.89	173,826.09	29,942.23
03 5061	REPAIR & MAINTENANCE	50,524.58	67,061.00	57,875.03	66,750.00	9,185.97
03 6010	SMALL EQUIPMENT	1,152.39	4,400.32	7,600.00	11,675.00	(3,199.68)
03 6020	EQUIPMENT PURCHASES	0.00	5,435.67	0.00	0.00	5,435.67
03 6021	SUPPLIES	50,557.95	71,930.71	71,827.71	90,151.68	103.00
03 9992	FUND TRANSFER	0.00	0.00	0.00	155,501.00	0.00
TOTAL EXPENDITURES		465,564.26	595,100.01	564,481.89	839,089.52	30,618.12
Fund 03 - RECREATION:						
TOTAL REVENUES		637,975.93	784,070.90	683,790.37	821,435.00	100,280.53
TOTAL EXPENDITURES		465,564.26	595,100.01	564,481.89	839,089.52	30,618.12
NET OF REVENUES & EXPENDITURES		172,411.67	188,970.89	119,308.48	(17,654.52)	69,662.41
BEG. FUND BALANCE		383,700.48	257,930.41	257,930.41	257,930.41	
END FUND BALANCE		556,112.15	446,901.30	377,238.89	240,275.89	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2016	YTD BALANCE 04/30/2017	BUDGET YEAR-TO-DATE THRU 04/30/17	2016-17 AMENDED BUDGET	VARIANCE YTD ACTUAL VS YTD BUDGET
Fund 05 - SPECIAL -NSSRA						
Revenues						
05 3010	TAXES	164,882.55	160,958.94	158,400.00	160,000.00	2,558.94
TOTAL REVENUES		164,882.55	160,958.94	158,400.00	160,000.00	2,558.94
Expenditures						
05 4008	FT SALARIES	13,584.15	16,661.58	17,009.00	20,947.00	(347.42)
05 4009	PT SALARIES	5,191.07	961.94	1,057.90	1,269.99	(95.96)
05 7010	NSSRA -EXPENSE	74,872.58	54,366.84	75,264.86	97,409.71	(20,898.02)
05 9992	FUND TRANSFER	0.00	0.00	0.00	85,290.00	0.00
TOTAL EXPENDITURES		93,647.80	71,990.36	93,331.76	204,916.70	(21,341.40)
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		164,882.55	160,958.94	158,400.00	160,000.00	2,558.94
TOTAL EXPENDITURES		93,647.80	71,990.36	93,331.76	204,916.70	(21,341.40)
NET OF REVENUES & EXPENDITURES		71,234.75	88,968.58	65,068.24	(44,916.70)	23,900.34
BEG. FUND BALANCE		144,840.91	144,494.78	144,494.78	144,494.78	
END FUND BALANCE		216,075.66	233,463.36	209,563.02	99,578.08	

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
PERIOD ENDING 04/30/2017
ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET			VARIANCE	
		YTD BALANCE 04/30/2016	YTD BALANCE 04/30/2017	YEAR-TO-DATE THRU 04/30/17		2016-17 AMENDED BUDGET
Fund 07 - AUDITING						
Revenues						
07 3010	TAXES	11,516.99	11,996.14	11,682.00	11,800.00	314.14
TOTAL REVENUES		11,516.99	11,996.14	11,682.00	11,800.00	314.14
Expenditures						
07 5040	LEGAL & PROFESSIONAL	6,500.00	8,600.00	8,700.00	8,700.00	(100.00)
TOTAL EXPENDITURES		6,500.00	8,600.00	8,700.00	8,700.00	(100.00)
Fund 07 - AUDITING:						
TOTAL REVENUES		11,516.99	11,996.14	11,682.00	11,800.00	314.14
TOTAL EXPENDITURES		6,500.00	8,600.00	8,700.00	8,700.00	(100.00)
NET OF REVENUES & EXPENDITURES		5,016.99	3,396.14	2,982.00	3,100.00	414.14
BEG. FUND BALANCE		10,394.02	13,503.43	13,503.43	13,503.43	
END FUND BALANCE		15,411.01	16,899.57	16,485.43	16,603.43	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2016-17	VARIANCE
		04/30/2016	04/30/2017	YEAR-TO-DATE THRU 04/30/17	AMENDED BUDGET	YTD ACTUAL VS YTD BUDGET
Fund 09 - LIABILITY INSURANCE						
Revenues						
09 3010	TAXES	34,209.00	35,046.98	34,650.00	35,000.00	396.98
TOTAL REVENUES		34,209.00	35,046.98	34,650.00	35,000.00	396.98
Expenditures						
09 4008	FT SALARIES	3,247.28	3,453.26	3,450.00	4,242.00	3.26
09 7020	LIABILITY INSURANCE	23,751.74	24,778.97	26,022.00	31,696.26	(1,243.03)
TOTAL EXPENDITURES		26,999.02	28,232.23	29,472.00	35,938.26	(1,239.77)
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		34,209.00	35,046.98	34,650.00	35,000.00	396.98
TOTAL EXPENDITURES		26,999.02	28,232.23	29,472.00	35,938.26	(1,239.77)
NET OF REVENUES & EXPENDITURES		7,209.98	6,814.75	5,178.00	(938.26)	1,636.75
BEG. FUND BALANCE		17,415.39	19,243.12	19,243.12	19,243.12	
END FUND BALANCE		24,625.37	26,057.87	24,421.12	18,304.86	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2016	YTD BALANCE 04/30/2017	BUDGET	2016-17 AMENDED BUDGET	VARIANCE YTD ACTUAL VS YTD BUDGET
				YEAR-TO-DATE THRU 04/30/17		
Fund 11 - SOCIAL SECURITY						
Revenues						
11 3010	TAXES	53,562.77	40,272.66	45,540.00	46,000.00	(5,267.34)
TOTAL REVENUES		53,562.77	40,272.66	45,540.00	46,000.00	(5,267.34)
Expenditures						
11 4011	WITHOLDING	36,414.06	41,150.90	44,500.00	54,003.00	(3,349.10)
TOTAL EXPENDITURES		36,414.06	41,150.90	44,500.00	54,003.00	(3,349.10)
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		53,562.77	40,272.66	45,540.00	46,000.00	(5,267.34)
TOTAL EXPENDITURES		36,414.06	41,150.90	44,500.00	54,003.00	(3,349.10)
NET OF REVENUES & EXPENDITURES		17,148.71	(878.24)	1,040.00	(8,003.00)	(1,918.24)
BEG. FUND BALANCE		46,948.99	54,679.10	54,679.10	54,679.10	
END FUND BALANCE		64,097.70	53,800.86	55,719.10	46,676.10	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2016	YTD BALANCE 04/30/2017	BUDGET	2016-17 AMENDED BUDGET	VARIANCE YTD ACTUAL VS YTD BUDGET
				YEAR-TO-DATE THRU 04/30/17		
Fund 13 - IMRF						
Revenues						
13 3010	TAXES	53,580.59	54,462.57	55,440.00	56,000.00	(977.43)
TOTAL REVENUES		53,580.59	54,462.57	55,440.00	56,000.00	(977.43)
Expenditures						
13 4012	IMRF-EMPLOYER	39,172.83	40,933.33	40,536.00	50,000.00	397.33
TOTAL EXPENDITURES		39,172.83	40,933.33	40,536.00	50,000.00	397.33
Fund 13 - IMRF:						
TOTAL REVENUES		53,580.59	54,462.57	55,440.00	56,000.00	(977.43)
TOTAL EXPENDITURES		39,172.83	40,933.33	40,536.00	50,000.00	397.33
NET OF REVENUES & EXPENDITURES		14,407.76	13,529.24	14,904.00	6,000.00	(1,374.76)
BEG. FUND BALANCE		24,789.39	29,751.91	29,751.91	29,751.91	
END FUND BALANCE		39,197.15	43,281.15	44,655.91	35,751.91	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2016-17	VARIANCE
		04/30/2016	04/30/2017	YEAR-TO-DATE THRU 04/30/17	AMENDED BUDGET	YTD ACTUAL VS YTD BUDGET
Fund 15 - CAPITAL PROJECTS						
Revenues						
15 3060	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
15 3090	LOAN PROCEEDS	2,000,000.00	0.00	0.00	0.00	0.00
15 3098	EQUIPMENT SALE PROCEEDS	3,500.00	0.00	0.00	0.00	0.00
15 3099	MISCELLANEOUS REVENUE	0.00	900.00	0.00	0.00	900.00
15 9991	TRANSFER FROM REC	0.00	0.00	0.00	155,500.00	0.00
15 9993	TRANS. FROM NSSRA	0.00	0.00	0.00	85,290.00	0.00
15 9994	TRANS. FROM CORPORATE	0.00	0.00	0.00	164,500.00	0.00
TOTAL REVENUES		2,003,500.00	900.00	0.00	405,290.00	900.00
Expenditures						
15 4099	MISC EXPENSE	19,288.47	0.00	0.00	0.00	0.00
15 5040	LEGAL & PROFESSIONAL	142,994.38	559.04	25,000.00	25,000.00	(24,440.96)
15 5060	CONTRACTUAL	6,400.00	0.00	3.80	3.98	(3.80)
15 6020	EQUIPMENT PURCHASES	1,347,943.27	156,935.40	185,000.00	231,407.00	(28,064.60)
15 7090	LOAN REPAYMENT	8,333.33	91,666.73	91,302.00	91,302.00	364.73
15 7091	LOAN REPAYMENT	0.00	175,533.00	175,533.00	175,533.00	0.00
TOTAL EXPENDITURES		1,524,959.45	424,694.17	476,838.80	523,245.98	(52,144.63)
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		2,003,500.00	900.00	0.00	405,290.00	900.00
TOTAL EXPENDITURES		1,524,959.45	424,694.17	476,838.80	523,245.98	(52,144.63)
NET OF REVENUES & EXPENDITURES		478,540.55	(423,794.17)	(476,838.80)	(117,955.98)	53,044.63
BEG. FUND BALANCE		118,734.98	75,590.08	75,590.08	75,590.08	
END FUND BALANCE		597,275.53	(348,204.09)	(401,248.72)	(42,365.90)	

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET		VARIANCE
		04/30/2016	04/30/2017	YEAR-TO-DATE THRU 04/30/17	2016-17 AMENDED BUDGET	YTD ACTUAL VSFTYD BDGT
'ADMINISTRATIVE'						
03 3010	TAXES	47,339.15	49,951.83	48,312.00	48,800.00	1,639.83
03 3060	CONTRIBUTIONS	1,840.19	200.00	0.00	0.00	200.00
03 4008	FT SALARIES	32,144.41	30,776.64	31,176.00	38,500.00	(399.36)
03 4095	SCHOLARSHIPS-EXPENSE	670.50	(131.25)	1.00	1.00	(132.25)
03 4099	MISCELLANEOUS EXPENSE	74.90	0.00	0.00	0.00	0.00
Net 'ADMINISTRATIVE'		16,289.53	19,506.44	17,135.00	10,299.00	(2,371.44)
'PARKS & FACILITIES'						
03 3020	USER FEES	14,710.20	60,688.11	24,700.00	27,000.00	35,988.11
03 3030	RENTAL	205,994.39	200,990.75	191,367.94	315,866.00	9,622.81
03 3050	CONCESSION REVENUE	3,086.30	3,543.36	1,584.60	3,480.00	1,958.76
03 3095	REIMBURSEMENTS	0.00	365.00	0.00	0.00	365.00
03 3099	MISCELLANEOUS REVENUE	5,400.00	0.00	0.00	0.00	0.00
03 4008	FT SALARIES	32,992.48	66,493.27	66,498.00	82,005.00	(4.73)
03 4009	PT SALARIES	69,855.54	44,613.05	42,172.10	56,225.00	2,440.95
03 5021	ELECTRICITY	18,056.14	27,290.61	21,541.51	25,700.00	5,749.10
03 5022	PHONE	58.03	0.00	0.00	0.00	0.00
03 5024	WATER	3,552.66	3,845.06	4,051.47	4,440.00	(206.41)
03 5025	GAS	1,138.36	1,263.26	1,500.00	4,600.00	(236.74)
03 5060	CONTRACTUAL	42,135.97	46,427.07	59,850.80	83,903.00	(13,423.73)
03 5061	REPAIR & MAINTENANCE	50,524.58	67,061.00	57,875.03	66,750.00	9,185.97
03 6010	SMALL EQUIPMENT	1,152.39	4,400.32	7,600.00	11,675.00	(3,199.68)
03 6020	EQUIPMENT PURCHASES	0.00	5,435.67	0.00	0.00	5,435.67
03 6021	SUPPLIES	35,333.15	51,421.22	50,826.03	69,020.00	595.19
Net 'PARKS & FACILITIES'		(25,608.41)	(52,663.31)	(94,262.40)	(57,972.00)	(41,599.09)
'GENERAL PROGRAMS'						
03 3020	USER FEES	66,877.70	107,302.00	95,821.83	96,761.00	11,480.17
03 4009	PT SALARIES	7,830.37	17,299.30	23,410.33	27,192.00	(6,111.03)
03 5060	CONTRACTUAL	22,489.46	37,545.30	23,844.00	30,026.00	13,701.30
03 6021	SUPPLIES	974.49	1,581.47	3,020.00	3,100.00	(1,438.53)
Net 'GENERAL PROGRAMS'		35,583.38	50,875.93	45,547.50	36,443.00	(5,328.43)

05/15/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 04/30/2016	YTD BALANCE 04/30/2017	BUDGET	2016-17 AMENDED BUDGET	VARIANCE YTD ACTUAL VSFTYD BDGT
				YEAR-TO-DATE THRU 04/30/17		
'SPECIAL EVENTS'						
03 3020	USER FEES	17,117.00	25,530.10	15,250.00	15,250.00	10,280.10
03 4009	PT SALARIES	1,496.00	2,317.50	1,710.00	1,710.00	607.50
03 5060	CONTRACTUAL	25,755.73	32,043.83	25,470.00	25,470.00	6,573.83
03 6021	SUPPLIES	6,705.04	9,376.86	8,022.00	8,022.00	1,354.86
Net 'SPECIAL EVENTS'		(16,839.77)	(18,208.09)	(19,952.00)	(19,952.00)	(1,743.91)
'ATHLETIC PROGRAMS'						
03 3020	USER FEES	42,740.00	39,032.00	41,354.00	44,378.00	(2,322.00)
03 4009	PT SALARIES	6,583.25	2,239.50	9,576.60	11,012.50	(7,337.10)
03 5060	CONTRACTUAL	2,435.00	3,978.00	850.00	3,874.00	3,128.00
03 6021	SUPPLIES	1,358.13	1,335.75	1,450.00	1,500.00	(114.25)
Net 'ATHLETIC PROGRAMS'		32,363.62	31,478.75	29,477.40	27,991.50	(2,001.35)
'CAMPS'						
03 3020	USER FEES	206,837.50	251,160.75	237,900.00	237,900.00	13,260.75
03 4009	PT SALARIES	46,154.35	57,376.25	62,400.25	62,400.25	(5,024.00)
03 5060	CONTRACTUAL	30,298.19	38,688.42	30,553.09	30,553.09	8,135.33
03 6021	SUPPLIES	6,187.14	8,215.41	8,509.68	8,509.68	(294.27)
Net 'CAMPS'		124,197.82	146,880.67	136,436.98	136,436.98	(10,443.69)
'FITNESS PROGRAMS'						
03 3020	USER FEES	26,033.50	45,307.00	27,500.00	32,000.00	17,807.00
03 4009	PT SALARIES	19,608.00	22,379.00	22,574.00	27,400.00	(195.00)
03 5060	CONTRACTUAL	0.00	11,827.50	0.00	0.00	11,827.50
Net 'FITNESS PROGRAMS'		6,425.50	11,100.50	4,926.00	4,600.00	(6,174.50)
'INTERFUND'						
03 9992	FUND TRANSFER	0.00	0.00	0.00	155,501.00	0.00
Net 'INTERFUND'		0.00	0.00	0.00	(155,501.00)	0.00
TOTAL REVENUES - FUND 03						
		637,975.93	784,070.90	683,790.37	821,435.00	100,280.53
TOTAL EXPENDITURES - FUND 03						
		465,564.26	595,100.01	564,481.89	839,089.52	30,618.12
NET OF REVENUES & EXPENDITURES						
		172,411.67	188,970.89	119,308.48	(17,654.52)	69,662.41

05/15/2017

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
 PERIOD ENDING 04/30/2017
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 04/30/2017	BALANCE 04/30/2016	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	112,623.14	(173,241.55)	285,864.69
1001	OPERATING-BANK ONE	0.00	6.00	(6.00)
1003	BANK 1 PETTY 000430023000031	1,104.87	1,244.87	(140.00)
1007	ILLINOIS FUNDS MM 007139101443	552.15	548.92	3.23
1010	NORTHVIEW TAX ACCT 7530000691	964,891.53	1,286,341.07	(321,449.54)
1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	0.00
1015	AMERICAN CHARTERED BANK-XXX760	53.60	952,805.50	(952,751.90)
1200	ACCOUNTS RECEIVABLE	47,455.00	21,057.00	26,398.00
1250	TAXES RECEIVABLE	508,901.99	512,001.62	(3,099.63)
1300	PREPAID EXPENSES	14,534.97	7,503.06	7,031.91
TOTAL ASSETS		1,650,217.25	2,608,366.49	(958,149.24)
Liabilities				
2000	ACCOUNTS PAYABLE	0.00	200.75	(200.75)
2010	ACCRUED PAYABLES/PAYROLL	(2.17)	(2.17)	0.00
2011	EMPLOYEE COMPENSATION	32,630.00	26,130.00	6,500.00
2050	DEFERRED INCOME	166,550.00	101,620.00	64,930.00
2060	DEFERRED TAX REVENUE	508,901.99	512,001.62	(3,099.63)
2105	HEALTH CARE FSA	100.20	130.90	(30.70)
2300	FAMILY CREDIT	(5.25)	117.75	(123.00)
TOTAL LIABILITIES		708,174.77	640,198.85	67,975.92
Fund Equity				
9000	FUND BALANCE	819,974.07	957,953.17	(137,979.10)
		819,974.07	957,953.17	(137,979.10)
SURPLUS/DEFICIT		122,068.41	1,010,214.47	(888,146.06)
TOTAL FUND EQUITY		942,042.48	1,968,167.64	(1,026,125.16)

May 2017
Northfield Park District Board Meeting
Superintendent's Report
Submitted by Bill Byron

School District 29

- Regular landscape work is ongoing at both schools, along with a detailed landscaping project for Sunset Ridge School prior to graduation.
- We are still in discussions with school district officials regarding snow plowing for the 2017-2018 school year.

Clarkson Park

- We are currently working on reorganizing and adding plants to the landscape beds around the building, gazebo, and front sign.
- New playground chips will be installed in late May.

Willow Park

- Approximately 3 inches of rain fell over the last weekend in April, causing the park to flood. Once the floodwater left we core aerified the fields to relieve the compaction that is brought on from the weight of all the water sitting on the fields. This can create a bit of a messy situation for the days immediately after aerification, but without core aerification the fields would essentially have no air in the root system which can cause serious harm to the grass plants on the field. Typically the soil cores are gone after the second mowing following aeration.
- The western soccer field is now closed for turf renovation. We aerified, seeded, fertilized, and top-dressed the field prior to fencing it off. The field will now be closed until at least the middle of August while the new grass is being established.
- The eastern soccer field is still open for games and practices this spring, but will also be shut down as soon as the spring season ends in June. That field will then undergo the same process as the western field, and will remain closed through the fall. The goal is to have both fields open with quality turf beginning next spring.
- The remaining asphalt work (included in the parking lot renovation bid) should be completed in early June which includes repairs and periodic widening of the walking path around the park.

Community Center

- We had Riddiford Roofing out recently to try and track down two leaks in the Community Center roof. These leaks appeared prior to the renovation, but don't always leak with each rainfall, so they have been difficult to locate. Hopefully the patching and caulking done this time will prevent future leaks from these locations.
- George and I recently met with our project manager from W.B. Olson to review any potential warranty repairs to be completed from the renovation.

Fox Meadow

- Spring wetland maintenance is ongoing.
- New playground chips will be installed in late May.

Recreation Board Report
May 2017
Jim Reuter
Maria Rustman
Nada Becker

Afterschool Rec.

Afterschool Recreation has maintained the previous numbers. With the end of the school year approaching, the only few changes are parents switching up days that we have their kids. Other than that, everything is continuing to run smoothly.

Afterschool Classes

Programs are still running smoothly. Many kids have been asking about what they will be doing in the Summer Camps.

Birthday Parties

The month of May has had 3 Birthday Parties so far. Two were run by the Park District (Sports Party), and the other was contracted (Martial Arts). The month of June has 2 booked already.

Camp

Camp registration continues to move in the right direction and we are just about on par with last year's numbers thus far. All 9 job offers that were made this season have been accepted and our first staff training is May 30th.

Fitness

We have 55 memberships that are up for renewal between now and the end of the fiscal year on June 30th. Our retention rate has been solid and we are maintaining our membership numbers at around the 320 membership mark.

Community Center Rentals

Wildcat Jrs. Volleyball individual lessons have been consistent this month, with bookings already taking place for the month of June. We have a few new coaches to reserve court time that had not previously booked with us in the past.

Wildcat Jrs. Volleyball season has been running all winter and will continue their similar, 5-day a week schedule through June 14th. They will also be running a 4 week summer camp in the gym this year. Pickleball continues to run successfully on Friday evenings and Saturday afternoons in the gym. Players have already begun to ask about outdoor use once it is warm enough.

The Rotary Club of Winnetka-Northfield met in the Residents Center on May 11 for their weekly lunch meeting due to unavailability of the Winnetka Community House that week. This provided great visibility since most of the Rotarians had not been here or had not seen the renovated facility and new Fitness Center.

Another event that brought in new people was the May 3 showing of the movie Beyond the Flood in the Residents Center. We worked closely with the recently formed Go Green Northfield and League of Women Voters to plan this.

Clarkson Rentals

Rental inquiries and bookings continue to be strong. The majority of weekends through June and July are booked.

Willow Park Field Use

All 4 baseball/softball fields are up and fully running. There are practices and/or games just about every night on all of the fields. Communication has been open and cooperative between us and all of our user groups.

Special Events

We continue to firm up commitments from food vendors for North by Northfield and will be selling tickets shortly.

4th of July is our next big event to look forward too and the planning process is well underway.