

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 23, 2018
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners –Bickford, Knight, O’Grady, Klein,

Also present staff members: Alexoff, Guillen, Byron, Becker

Absent: Commissioners: Zieziula, Beil, and Bramlage

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director’s Report

- a. Resolution 04-23-18-01** Approving Amended and Restated Community Center Intergovernmental Agreement

Commissioner Knight made a motion to approve the Amended and Restated Community Center Intergovernmental Agreement. Commissioner O’Grady seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O’Grady, Klein,

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed

- b. NSSRA Capital & Facility Acquisition Plan**

Director Alexoff gave an overview of the NSSRA’s capital plan.

- Money has been set aside on an annual basis for the capital plan since 2014.
- The plan is a partnership with the 13 member agencies. The overall NSSRA project cost share is estimated to be 9M which includes funding from the NSSRA Foundation and the NSSRA capital fund contributions. A finance and facilities committee has been in place to lead the planning.
- The plan is to present the project to the partner agencies and have a final decision as to whether to move forward or not in October before the agencies approve the tax levies.

c. Informational Items

- Park / School Meeting the next meeting will be May 2, 2018.
- Architectural Committee
 - The banners were approved.
 - Safety was discussed.
 - Still waiting on IDOT for approval of the Willow Road banners.
- Village Board Meeting
Discussion on an annual liquor license was tabled to next month's meeting.

Consent Agenda

- a. Approval of Cash Expenditures for Month of March 2019** (copy for review will be available at the meeting).
- b. Approval of Board Meeting Minutes 3/19/18**

Commissioner Klein made a motion to approve the Consent Agenda. Commissioner O'Grady seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein,

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed

Agency Reports

a. Finance

- Camp revenue is coming in
- Budget Review-last week in May or first week in June for finance meeting review.
- We have to approve budget in tentative form 30 days before final approval. The first meeting in July might be scheduled the last Monday in the month.

b. Recreation / Park Grounds and Facility

Superintendent Byron highlighted some items from the recreation report as follows:

- The parks are up and running for spring.
- Clarkson rentals had a surge of inquiries and rentals for showers and graduation parties in April.
- Landscape IGA for Middlefork School was completed.
- Park grounds staffing went really well this past winter season.
- Zero Waste at Community events is one of the goals of the Go Green group. The staff will be working with the group at the Market and Music Events.
- Staff is looking to upgrade to all LED lighting. The current Musco Sport Lighting has a current 10 year warranty. At the end of the warranty period, staff will look to replace with LED Lighting.
- Programs, camps, fitness, rentals are all doing well.

- Market and Music is solid and is building a market which is currently small but will build for next year. The core vendors for the market are in place and up to four additional vendors are in the pipeline. Vegetables, shrubs and perennials, flower arrangements and containers, cheese, Hofherr Meats. June 6th is the first event. Food vendors will come at 5:30pm.
- There are 7 solid vendors for the summer.

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:42 pm.
Commissioner Klein seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Bramlage, and Beil

Abstain: Commissioners: None

Motion passed