

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, FEBRUARY 27, 2017
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners –Bickford, Knight, Zieziula, Bramlage, Klein
Also present staff members: Alexoff, Guillen, Byron, Reuter
Absent: Commissioner – O’Grady, Zaban Treasurer Morrell

Approval / Additions to Agenda

None

Audience Comments

Katie Lutz, Northfield resident came to speak on behalf of her neighbors regarding Clarkson Park. People who live around Clarkson feel the need to improve the playground. She stated the ground is very muddy. The Park is not comparable to other parks around the area.

Since we are not close to the lake, neighbors would like a splash pad for the summer. When it gets too hot her neighbors do not go to the park.

Staff stated that in 2013 a strategic plan was adopted which includes enhancements to Clarkson park in line with the issues brought up tonight. Those items are high on the priority list.

Staff also discussed the enhancements identified in the 2012 PARC Grant submission. Many of the strategic plan items were considered then. Staff suggested holding a meeting with the residents to talk about ways to improve Clarkson Park. Staff will look to pick a date in April or early May.

Correspondence

Director’s Report

a. Pocket Park Discussion

As discussed in previous meeting, the 2013 strategic plan identified a need for a pocket park in the North West portion of the district. The site identified in November, is not available at this time. Staff has identified a new location. Through discussion it was determined that staff should schedule a meeting with the neighborhood to gauge the interest from its residents. Staff will look to schedule the meeting in April.

b. Fitness Center Presentation

- 80% of the members are residents.
- A monthly membership has been added; we are still offering flexible memberships: monthly, three months, annual.
- Staff has addressed emerging issues on a case by case basis.
- We are planning on increasing the membership by 15 percent in September 2017.
- Family memberships will be eliminated. Currently we only have 4 family memberships.
- 92 out of our members are one year memberships.
- 7am to 12:00 is the peak time (moms, older, college kids)
- Reacting to Fitness Center- we check the comment box at the front and evaluate it. Cardio machine usage-elliptical- we have a lot of due diligence before making a decision responding to the comments.

c. Informational Items

- NSSRSF awards banquet is April 21st. Let George know if you wish to attend.
- The School/Park meeting is scheduled for next Wednesday; the final draft of the IGA will be discussed. Shared maintenance cost meeting was very positive.
- The District has completed the updated personnel policy manual. The board recommended placing approval of the manual for the March meeting.

Consent Agenda

a. Approval of Board Meeting Minutes 01/31/17

b. Approval of Cash Expenditures for January 2017

Commissioner Klein made a motion to approve the Consent Agenda. Commissioner Bickford seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Bickford, Knight, Zieziula, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: O'Grady, Zaban,

Abstain: Commissioners: None

Motion Passed

Agency Reports

a. Finance

- The New BSA (New Accounting software) installation is complete.
- Staff presented and discussed various reports to the board and determined which reports will be included in the monthly reports.

b. Recreation / Park Grounds and Facility

- Staff discussed our relationship with District 29 in regards to our snow plow and landscape agreements moving forward with the new school building opening in the Fall of 2017.
- Clarkson ice rink is closed for the season
- Parks Foundation event is coming up - artisanal food on July 22nd. This will be a ticketed event at Clarkson Park. Targeting 15 to 20 vendors.
- Camp registration opened in January
- Panthers ended the season 5-11. The year-end tournament will be held this weekend.
- 3rd and 4th grade girls' basketball teams are playing in the Niles program.
- Pickle Ball is running well with 12 to 20 people each day.
- Baseball field schedules are almost completed.
- SRS District 29 school staff approached the District to collaborate on offering a ski trip. We are happy to say it was a great success and will be looking to running more programs in the future.
- The Egg Hunt is Saturday, April 8th.

Adjournment 7:58 p.m.

Commissioner Bickford made a motion to adjourn the meeting. Commissioner Knight seconded the motion. A roll call vote was taken

Voting Aye: Commissioner Bickford, Knight, Zieziula,
Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: O'Grady, Zaban

Abstain: Commissioners: None

Motion Passed