

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MARCH 20, 2017
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:35 p.m. and a roll call was taken.

Present: Commissioners – O’Grady, Bickford, Zieziula, Knight

Also present staff members: Alexoff, Guillen, Byron,

Absent: Commissioner –Treasurer Morrell, Zaban, Bramlage, Klein

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director’s Report

a. Resolution 03-20-17-01 Approving Amended and Restated Community Center Intergovernmental Agreement.

Director Alexoff discussed the revised IGA agreement and a potential minor modification that may need to be made after the board approves the Agreement.

Commissioner Bickford made a motion to approve Resolution 03-20-17-01 Approving Amended and Restated Community Center Intergovernmental Agreement.

Commissioner Knight seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O’Grady, Bickford, Knight, Zieziula,

Voting Nay: Commissioners: None

Absent: Commissioners: Bramlage, Klein, and Zaban

Abstain: Commissioners: None

Motion Passed

Ed Morrell arrived at 6:44 p.m.

b. Personnel Policy Manual Approval

The Manual was reviewed, and it was recommended that it be updated every five years.

Commissioner Zieziula made a motion to approve the Personnel Policy Manual.

Commissioner O’Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: O’Grady Bickford, Knight, Zieziula,
Voting Nay: Commissioners: None
Absent: Commissioners, Zaban, Bramlage, Klein**

Abstain: Commissioners: None

Motion Passed

c. Informational

- Director Alexoff and Commissioner Bickford updated the board on their meeting with the school board.
- Community meeting coming up on April 22nd to go over Clarkson Park enhancements. Director Alexoff asked the commissioners to let him know if available to attend. If there are four or more commissioners coming, the meeting will be published.

Consent Agenda

- a. Approval of Board Meeting Minutes 02/28/17**
- b. Approval of Cash Expenditures for February 2017**

Commissioner O’Grady made a motion to approve the Consent Agenda. Commissioner Bickford seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: O’Grady, Bickford, Knight, Zieziula,
Voting Nay: Commissioners: None
Absent: Commissioners: Bramlage, Klein, and Zaban
Abstain: Commissioners: None**

Motion Passed

Agency Reports

a. Finance

Treasurer Morrell commended the staff for a smooth conversion and transition to the new accounting software. He will prepare an updated financial narrative and present to the board.

b. Recreation / Park Grounds and Facility

Superintendent Bill Byron highlighted some items from the recreation report as follows:

- NPD will remain the landscape contractor for Middlefork School and further discussion will take place to determine the snow plowing and Sunset Ridge landscape contract.
- Updates have been made to the Clarkson Lodge. Staff is waiting for an estimate to remodel the concession area into a small functional kitchen with a sink and oven.
- Half of the Willow Park soccer field will be closed this spring and summer for renovation. The Glenview Park District will provide field space at West Fork Park to offset the lost field space here during the renovation.

- A lot of calls have been received to rent Clarkson Park facilities.
- A new event has been scheduled for April 24th Mother & Son Mini Golf!
- Scheduling of Willow fields has been going very smoothly.

Executive Session

Commissioner O'Grady made a motion at 7:15 p.m. to enter into Executive session pursuant to 5 ILCS 120/2(c)(5) to discuss the purchase or lease of real property for the use of the District.

Commissioner Knight seconded the motion. A roll call was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Knight, Zieziula,

Voting Nay: Commissioners: None

Absent: Commissioners: Bramlage, Klein, and Zaban

Abstain: Commissioners: None

Motion Passed

There were no action items needed from the executive session.

Commissioner Knight made a motion to adjourn the meeting. Commissioner Zieziula seconded the motion. A roll call vote was taken

Voting Aye: Commissioner O'Grady, Bickford, Knight, Zieziula,

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban Bramlage, Klein

Abstain: Commissioners: None

Motion Passed

Adjournment 7:43 p.m.