

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MAY 22, 2017
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – O’Grady, Bickford, Knight, Klein
Also present staff members: Alexoff, Guillen, Byron, Reuter
Absent: Treasurer Morrell, Commissioner – Zaban, Bramlage, Zieziula

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director’s Report

a. Commissioner Oath of Office

The following Commissioners were sworn in: Bickford, Klein, and Beil

b. Officer and Committee Appointments

Commissioner Bickford made a motion to approve the 2017-2018 officer committee appointments as stated below. Commissioner O’Grady seconded the motion. A roll call was made.

Voting Aye: Commissioners: Bickford, Knight, O’Grady, Klein, Beil

Voting Nay: Commissioners: None

Absent: Commissioners: Zieziula, Bramlage

Abstain: Commissioners: None

Motion passed

2017-2018 Officers and Committee Members

President: Steve Bickford
Vice President: Patrick Knight
Treasurer: Edward Morrell
Secretary: George Alexoff

Administrative / Finance Committee

Chair: Donald Klein
Patrick Knight
Colleen Bramlage

Recreation / Parks Committee

Chair: Kevin Zieziula
Buggie O’Grady
Garrick Beil

Ad hoc Committee Members

Community Center: Buggie O'Grady
NSSRA Liaison: Colleen Bramlage

Term Expires 5-19	(Length)	Term Expires 5-21	(Length)
Buggie O'Grady	(4yrs)	Steve Bickford	(4yrs)
Kevin Zieziula	(4yrs)	Donald Klein	(4yrs)
Colleen Bramlage	(4yrs)	Garrick Beil	(4yrs)

c. 2017-2018 Official Meeting Dates

Commissioner O'Grady made a motion to accept the schedule below for the board meeting dates for the next fiscal year. Commissioner Knight seconded the motion. A roll call vote was taken:

Monday, July 31, 2017
(5th Monday)

Monday, August 28, 2017
(4th Monday)

Monday, September 25, 2017
(4th Monday)

Monday, October 23, 2017
(4th Monday)

Monday, November 27, 2017
(4th Monday)

Monday, December 11, 2017
(2nd Monday)

Monday, January 22, 2018
(4th Monday)

Monday, February 26, 2018
(4th Monday)

Monday, March 19, 2018
(3rd Monday)

Monday, April 23, 2018
(4th Monday)

Monday, May 21, 2018
(3rd Monday)

Monday, June 25, 2018
(4th Monday)

d. Check Authorization Resolutions 05-22-17-01

Commissioner Bickford made a motion to approve the check authorization resolution updating various financial account signers, adding the new commissioner and taking off those who are no longer active. Commissioner Klein seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Bickford, Knight, O’Grady, Klein, Beil

Voting Nay: Commissioners: None

Absent: Commissioners: Zieziula, Bramlage

Abstain: Commissioners: None

Motion passed

Motion passed

e. Informational Items

- Director Alexoff stated that a Finance Meeting needs to be scheduled in early June to review the 2017-2018 proposed Budget.
- Northfield Parks Foundation - A brief overview of the foundation was discussed by staff to update the new commissioners. The next foundation meeting will take place soon.
- An event is being planned in June to try to encourage potential foundation members to join and take leadership in the foundation
- School meeting- staff has toured the facility; the project is on schedule.

Consent Agenda

a. Approval of Board Meeting Minutes 04/24/17

b. Approval of Cash Expenditures for April 2017

Commissioner O’Grady a motion to approve the Consent Agenda. Commissioner Klein seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Bickford, Knight, O’Grady, Klein, Beil

Voting Nay: Commissioners: None

Absent: Commissioners: Zieziula, Bramlage

Abstain: Commissioners: None

Motion passed

Agency Reports

a. Finance –On track with budget

b. Recreation / Park Grounds and Facility

Superintendent Bill Byron highlighted some items from the recreation report as follows:

- Regular landscape is going on for school – outside grounds through November and everything is going well for getting the landscape ready before graduation at Sunset Ridge.
- Snow plowing discussions are still ongoing.
- Willow Park flooded. No unusual damage occurred.

- One large soccer field has been closed this spring.
- Repairs to the walking path will be done - widening and repairing
- A few roof leaks resurfaced
- Tennis/Pickleball courts conversion is in the proposed budget.
- Fitness membership keeps growing
- Lots of Clarkson rentals on a weekly basis - family parties. Pavilion will not be rented without the lodge, starting next year.
- 32 staff hired for summer camp 417 campers registered so far
- 9th week of camp will be offered

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:22 p.m.

Commissioner O'Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein, Beil

Voting Nay: Commissioners: None

Absent: Commissioners: Zieziula, Bramlage

Abstain: Commissioners: None

Motion passed