

**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, JANUARY 26, 2015  
NORTHFIELD COMMUNITY CENTER  
BOARD ROOM 6:30 P.M.**

President Trimble called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners – Trimble, Coyle, Spaan, O’Grady, Zaban, Bickford.

Also present staff member: Alexoff, Guillen, Sweeney, Byron

Absent: Commissioner Head, Bickford

**APPROVAL/ADDITIONS TO AGENDA**

None

**AUDIENCE COMMENTS**

None

**CORRESPONDENCE**

None

**DIRECTOR’S REPORT**

Commissioner Bickford arrived at 6:35 p.m.

**a. Community Center Renovation**

It is official; the

Park District did not receive funding for its PARC Grant Submission.

**i. Master Plan Conceptual Drawing**

In order to determine the true potential costs of the project, the District needs to take the next step, which is to authorize the staff to take the conceptual plans into a schematic design phase. This design will provide staff and board a realistic project cost moving forward.

**ii. Capital Long Range Plan**

A 10 year plan was presented with two different loan amount scenarios used to show the potential cost of the project. Staff explained that expanding the period beyond 10 years might be needed depending on the cost of the project.

**iii. Schematic Design Professional Services**

Director Alexoff reviewed the proposals submitted by its current consultants, Williams Architectural and W.B. Olson to provide schematic design services to the District for the community center renovation project.

Commissioner Trimble made a motion to approve the schematic design proposal from Williams Architectural and W.B. Olson as presented. Commissioner Zaban seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O'Grady, Zaban, Bickford**

**Voting Nay: Commissioners: None**

**Absent: Commissioners: Head**

**Abstain: Commissioners: None**

**Motion passed**

Treasurer Morrell arrived at 6:49pm.

**b. Informational Items**

- Willow Road Update -At this time we are hearing a June completion.
- School/Park District Meeting Update - The District continues its planning process for future capital improvements, at this time it seems that the District has not received adequate enrollment to run the summer educational program, the next meeting is scheduled for March 18<sup>th</sup>.

**CONSENT AGENDA**

**a. Approval of Board Meeting Minutes 11/17/14**

**b. Approval of Cash Expenditures for month November & December 2014  
(copy for review will be available at the meeting)**

Commissioner Spaan made a motion to approve the Consent Agenda  
Commissioner O'Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O'Grady, Coyle, Zaban, Bickford**

**Voting Nay: Commissioners: None**

**Absent: Commissioners: Head**

**Abstain: Commissioners: None**

**Motion passed**

**AGENCY REPORTS**

• **Finance (November 14 & December 14)**

Treasurer Morrell reviewed the written reports.

• **Recreation, Park Grounds and Facilities**

- Staff is currently working on the spring/summer brochure
- Spring field usage is almost finalized
- Winter carnival was postponed due to unfavorable weather conditions
- Most of the current winter classes are operating close to capacity
- Before school program continues to operate with anywhere from 6 to 14 children.
- Ice Rink was open for almost a full week before the warm temperatures melted the ice.

## **ADJOURNMENT**

Commissioner Bickford made a motion to adjourn the meeting at 7:40 p.m.  
Commissioner O'Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O'Grady, Zaban,  
Bickford**

**Voting Nay: Commissioners: None**

**Absent: Commissioners: Head**

**Abstain: Commissioners: None**

**Motion passed**