

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JUNE 27, 2016
NORTHFIELD COMMUNITY CENTER
6:30 P.M.**

Commissioner O'Grady called the meeting to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – O'Grady, Bickford, Zieziula, Knight, Bramlage, Klein
Also present staff members: Alexoff, Byron, Guillen
Absent: Commissioner Zaban, Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR'S REPORT

a. Amended 2015-2016 Budget & Appropriation Ordinance #06-27-16-01

Commissioner Bickford made a motion to approve the Amended 2015-2016 Budget and Appropriation # 06-27-16-01. Commissioner Knight seconded the motion. A roll call was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Knight, Zieziula, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

MOTION PASSED

b. 2016-2017 Budget Proposed Budget

Finance Committee met on June 6th to discuss next year's budget. The proposed budget was reviewed. It was agreed to include an additional \$5,000 for the new server.

Commissioner Knight made a motion to approve the budget in tentative form. Commissioner O'Grady seconded the motion. A roll call was taken

Voting Aye: Commissioners: O'Grady, Bickford, Knight, Zieziula, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban,

Abstain: Commissioners: None

MOTION PASSED

c. Community Center Renovation Update

- First loan payment is coming up next month. There is a discrepancy between the agreed interest calculation and the invoiced amount. Staff will meet to discuss with American Charter.
- The general allowances have been tied out.
- Fitness lighting is being analyzed, to see if a filter is needed.

d. Community Center Renovation Pay Request #7

Commissioner O’Grady made a motion to approve construction payout request #7 for \$154,906 for worked completed in May. Commissioner Zieziula seconded the motion. A roll call vote was taken

Voting Aye: Commissioners: O’Grady, Bickford, Knight, Zieziula, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

MOTION PASSED

e. Audit Service Recommendation

Staff recommends accepting the Lauterbach & Amen LLP proposal for the Fiscal Year Ended June 30, 2016, June 30, 2017 and June 30, 2018.

The cost for services will increase \$100 per year. Our cost was \$8,500 in 2015.

2016 \$8,600

2017 \$8,700

2018 \$8,800

Commissioner Bickford made a motion to accept the Lauterbach & Amen proposal for audit services. Commissioner Klein seconded the motion. A roll call vote was taken

Voting Aye: Commissioners: O’Grady, Bickford, Knight, Zieziula, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

MOTION PASSED

f. Informational Items

Please let staff know if you are going to attend the 4th of July celebration and would like to help out.

CONSENT AGENDA

- a. **Approval of Cash Expenditures for Month of May 2016 (copy for review will be available at the meeting).**
- b. **Approval of Board Meeting Minutes 5/30/16**

Commissioner O'Grady made a motion to approve the consent agenda. Commissioner Knight seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Knight, Zieziula, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

Motion Passed

AGENCY REPORTS

a. Finance

- Finances are on track.

b. Recreation, Park Grounds and Facilities

- Spring sports are completed.
- Fields are being transitioned from Soccer to Lacrosse
- Clarkson has new flooring and there are lots of rentals.
- Staff is still breaking in the new building. The latest is the security system with cameras.
- Northfield Park District and Northfield Parks Foundation current and past members attended the open house.
- Maria Rustman has been hired to fill the recreation supervisor position.

ADJOURNMENT

Commissioner O'Grady made a motion to adjourn the meeting at 7:16 p.m. Commissioner Zieziula seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Knight, Zieziula, Klein, Bramlage

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

Motion Passed