

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 28, 2015
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

Commissioner Bickford called the meeting to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners –Bickford, Head, Zaban, Knight, Bramlage
Also present staff members: Alexoff, Guillen, Treasurer: Morrell
Absent: Commissioners O’Grady, Zieziula, and Bill Byron

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR’S REPORT

a. Community Center Renovation Project

- The village review process went very well all commissioners were very pleased with the design and look forward to a successful project.
- Staff is working with the attorney to finalize the contract approved in January 2015 with W.B. Olson once the final cost is approved.
- Staff is working to determine the best delivery and construction plan moving forward. The administrative offices will be relocated to Clarkson Park until full project completion.
- Below is the project timeline:

| <u>Project Timeline</u> | <u>Date</u> | <u>Status</u> |
|--|--------------------|----------------------|
| Board approval for Design Development | 8/24/15 | Completed |
| Village Plan and Zoning Commission Meeting | 8/31/15 | Completed |
| Village Architectural Commission Meeting | 9/08/15 | Completed |
| Final Village Trustee Approval | 9/15/15 | Completed |
| Out to Bid | 10/01/15 | |
| Bid Opening | 10/20/15 | |
| Bid tabulated to owner | 10/23/15 | |
| Board Approval of Bids | 10/26/15 | |
| Start Construction | 10/27/15 | |
| Project Completed | 05/13/15 | |

b. Ordinance 09-28-15-01

Commissioner Bickford made a motion to approve ordinance 09-28-15-01 to authorize the disposal of surplus property. Commissioner Knight seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: Head, Zaban, Knight, Bramlage, Bickford

Voting Nay: Commissioners: None

Absent: Commissioners: O’Grady, Zieziula

Abstain: Commissioners: None

Motion Passed

Commissioner O’Grady arrived at 6:40pm

c. Informational Items

- Willow Road Upgrade-Not complete but it is usable. They are still working on lights and reflectors were installed today.
- School / Parks meeting was postponed until tomorrow, Tuesday September
- Northfield next- The District has been assisting the Village and the Northfield Next group in scheduling “Northfield Fest” for October 3, 2015. Northfield next is looking for someone in the community to chair this group.

CONSENT AGENDA

a. Approval of Board Meeting Minutes 08/24/15

b. Approval of Cash Expenditures for month August 2015 (copy for review will be available at the meeting)

Commissioner O’Grady made a motion to approve the Consent Agenda
Commissioner Head seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O’Grady, Head, Zaban, Knight, Bramlage, Bickford

Voting Nay: Commissioners: None

Absent: Commissioners: Zieziula

Abstain: Commissioners: None

Motion passed

AGENCY REPORTS

- a. Finance** –Tax dollars are coming in earlier than last year.
- b. Recreation, Park Grounds and Facilities**
- Willow park fertilization is doing well
 - ADA doors at Clarkson have been installed and are working well
 - State Fair went really well. Staff is looking into the idea of having area reservation.
 - Emily Ragsdale has been hired
 - SRS 29 landscape maintenance continues and gym space has been solidified. If gym is used when there is no custodian on site, a fee will be charged for a custodian to be there...
 - KWBA's relationship is going really well. Bill met with a pony commissioner and the meeting was very positive.

ADJOURNMENT

Commissioner Bickford made a motion to adjourn the meeting at 7:22 p.m.
Commissioner Zaban seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Head, Zaban, Knight, Bramlage, Bickford

Voting Nay: Commissioners: None

Absent: Commissioners: Zieziula

Abstain: Commissioners: None

Motion passed