

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JULY 25, 2016
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

Commissioner O'Grady called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners – O'Grady, Bickford, Bramlage, Klein

Also present staff members: Alexoff, Byron, Guillen

Absent: Commissioner - Zaban, Zieziula, Knight, Treasurer Morrell

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

None

Director's Report

a. Budget and Appropriations Ordinance 07-25-16-01

Commissioner Klein made a motion to approve the Budget and Appropriations Ordinance 07-25-16-01. Commissioner O'Grady seconded the motion. A roll call vote was taken:

Voting Aye: Commissioners: O'Grady, Bickford, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban, Knight, Zieziula,

Abstain: Commissioners: None

Motion Passed

b. Community Center Renovation

Commissioner O'Grady made a motion to approve the construction payout # 8 in the amount of \$169,697.00 dollars. Commissioner Bramlage seconded the motion. A roll call vote was taken:

Voting Aye: Commissioners: O'Grady, Bickford, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban, Knight, Zieziula,

Abstain: Commissioners: None

Motion Passed

c. Community Center Parking Lot Bid Recommendation

The bids came in for the parking lot resurfacing. During the site visit, the representative from Abbey Paving recommended not to grind/mill the entire parking lot because of its current poor condition. Rather they would like to only grind the highest spots and the areas where we are meeting existing concrete. Our engineer agrees with this recommendation and staff is recommending it.

Staff also asked for pricing to remove and replace the concrete entrance pad to the Community Center to make it ADA compliant with proper tactile warning pads. As well as widening of the asphalt pathways throughout Willow Park where we have seen consistent damage over the years from plowing and maintenance vehicles. The total capital expense is \$91,330.00; \$66,488 is for the parking lot and \$26,545 for the additional work.

Commissioner Bickford made a motion to approve the total parking lot resurfacing lowest bid of \$79,488.00 with a \$13,000.00 credit from the low bidder, Abbey Paving, and \$26,545.00 for the additional work. Commissioner Klein seconded the motion. A roll call vote was taken

Voting Aye: Commissioners: O’Grady, Bickford, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban, Knight, Zieziula,

Abstain: Commissioners: None

Motion Passed

d. Informational Items

IGA Meeting The next meeting of the IGA is scheduled for Wednesday August 10th. At the meeting Commissioner Bickford and staff will provide a financial review (two years of actual data and current budget) for the Community Center and a Fee Comparison Report. Potential language clarification of the existing document will be discussed.

Future Park Site Discussion Staff has been approached by a resident regarding a potential opportunity for a new park site in the northwest portion of the District boundaries. The Parks board directed staff to keep exploring.

Vacation Director Alexoff will be on vacation from July 29th - August 8th. If you need anything please reach out to Bill.

e. Consent Agenda

Commissioner Klein made a motion to approve the Consent Agenda. Commissioner O'Grady, seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban, Knight, Zieziula,

Abstain: Commissioners: None

Motion Passed

7. Agency Reports

a. Finance

- Taxes 4% above the budget
- Rental and Fitness Center income were higher than budgeted
- Operating expense was \$56,000 favorable

b. Recreation / Park Grounds and Facility

- Wrapping up the season, last baseball coming up
- Lacrosse is done.
- Fields 3 and 4 will be renovated on August 22
- Clarkson Park cedar roof will be redone -5 year schedule
- Entrance metal roof painting is done
- Fitness Center equipment is still being tweaked. General feedback is really good as well as membership.
- Streambank - final process of being approved. Staff is hoping the work can start August or September.
- Camp is almost complete. Camp numbers have been good. No major issues. Great staff.
- Taking registration for before and after care programs. Lots of calls.
- Treasurer Morrell arrived at 6:55 p.m.

8. Adjournment 7:00 p.m.

Commissioner O'Grady made a motion to adjourn the meeting. Commissioner Klein seconded the motion. A roll call vote was taken

Voting Aye: Commissioners: O'Grady, Bickford, Bramlage, Klein

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban, Knight, Zieziula,

Abstain: Commissioners: None

Motion Passed