

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, NOVEMBER 16, 2015
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

Commissioner O'Grady called the meeting to order at 6:30 p.m. and a roll call was taken.

Present: Commissioners –O'Grady, Head, Bickford, Bramlage and Zieziula

Also present staff members: Alexoff, Guillen,

Absent: Commissioners Zaban, Knight, and Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR'S REPORT

Commissioner Knight arrived at 6:33 p.m.

a. Year Ending June 30, 2015 Audit Report

Commissioner Head made a motion to approve the Audit Report and direct staff to file the report with the comptroller. Commissioner O'Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Head, Bramlage, Knight, Zieziula

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

Motion Passed

b. Tax Levy Ordinance 11-16-15-01

Commissioner Bickford made a motion to pass Tax Levy Ordinance 11-16-15-01. Commissioner O'Grady seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O'Grady, Bickford, Knight, Head, Bramlage, Zieziula

Voting Nay: Commissioners: None

Absent: Commissioners: Zaban

Abstain: Commissioners: None

Motion Passed

c. Community Center Renovation

Commissioner Zaban arrived at 6:40 p.m.

- Demolition has started
- Staff has had positive communication with the school regarding the renovation.
- Fitness equipment was moved to Recreation Center.
- Staff is very happy with W.B. Olson.
- Staff has been given approval for a 250K loan from American Charter at 1.85%.
- Approval of Change Orders:
 - Greater than \$20,000.00 needs board approval
 - Less than \$10,000.00 Staff signs off
 - Between 10K and 20K will staff will communicate with President O`Grady and determine if it needs board approval.
- Payouts will be once a month after the payment request has been submitted by subcontractors to W.B. Olson, who will submit to the Park District for payment.
- Staff will cut a check to be approved at the following board meeting.
- For December's payout, will be approved at the December 14th meeting.

Treasurer Morrell arrived at 6:50 p.m.

d. Informational Items

- Northfield Parks Foundation- Trying to gather a subcommittee of the board to revive the foundation or recruit new members who want to be part of it and believe in what we do.
- At the School / Parks meeting both project`s were discussed.

CONSENT AGENDA

- a. Approval of Board Meeting Minutes 10/26/15**
- b. Approval of Cash Expenditures for month October 2015 (copy for review will be available at the meeting)**

Commissioner O`Grady made a motion to approve the Consent Agenda
Commissioner Head seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O`Grady, Bickford, Knight, Zaban, Head, Zieziula, Bramlage

Voting Nay: Commissioners: None

Absent: Commissioners: Abstain: Commissioners: None

Motion Passed

AGENCY REPORTS

a. Finance –Treasurer Morrell commented on the financial reports with no major variances from budget.

b. Recreation, Park Grounds and Facilities

- Soccer ended this weekend
- Panther Basketball girls started last week
- The Holiday Fest is scheduled for the weekend after Thanksgiving.
- Winter Brochure is complete. There is new wedding marketing for Clarkson rental on the last page.
- Almost all of the website maintenance is being done in house.
- Communication to residents regarding the construction project is by: email, brochure, internet and a direct mailing to fitness members.

ADJOURNMENT

Commissioner Head made a motion to adjourn the meeting at 7:23 p.m.

Commissioner Zaban seconded the motion. A roll call vote was taken.

Voting Aye: Commissioners: O’Grady, Bickford, Knight, Zaban, Head, Zieziula, Bramlage

Voting Nay: Commissioners: None

Absent: Commissioners: Abstain: Commissioners: None

Motion Passed